|  |  |
| --- | --- |
| Las Positas College Logo - red | **\_\_\_\_\_\_\_ Meeting Agenda****Day, Month #, 2014****00 AM - 00 PM | Room 0000** |
|  |  |
| **LPC Mission Statement:** Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals. |
|  | **LPC Focus Goals*** Equity
* Excellence
* Completion
 | **LPC Planning Priorities*** Support for the curriculum process
* Technology utilization with an emphasis on staff development
* Success and persistence through the Basic Skills sequence
* Accreditation
 |
|  |  |
|

|  |  |
| --- | --- |
| ***Members:***  | ***Quorum: XX*** |
| **Name** | **Position / Department** | **Present** | **Name** | **Position / Department** | **Present** |
| NameNameNameName | Position / Department Position / DepartmentPosition / Department Position / Department | XXXX | NameNameNameName | Position / Department Position / DepartmentPosition / Department Position / Department | X |
| ***Non-voting Members:***  |
| **Name** | **Position / Department** |
| NameName | Position / Department Position / Department  |
| ***Other(s) present:*** |

 |
| **Minutes** |
| 1. **Call to Order**
 |  |
| 1. **Review and Approval of Agenda**
 |  |
| 1. **Review and Approval of Minutes (Date)**
 |  |
| 1. **XXX (Old Business)**
 |  |
|  |  |
|  |  |
| 1. **XXX (New Business)**
 |  |
|  |  |
|  |  |
| 1. **XXX (Informational Items)**
 |  |
|  |  |
|  |  |
| 1. **XXX (Next Steps)**
 |  |
|  |  |
|  |  |
| 1. **XXX (Adjournment)**
 |  |
|  |  |
|  |  |
|  |  |
| **Next Regular Meeting:** *(Date)* |