



Accreditation Steering Committee Meeting Minutes

Tuesday, December 16, 2025 | 3:30-5:00pm | via Zoom

| LPC Mission Statement | LPC Planning Priorities 2025 | | |
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| <p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p> | <p>Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.</p> | <p>Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.</p> | <p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p> |
| Committee Members | | | |
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Nan Ho, VP Academic Services <input checked="" type="checkbox"/> Jeanne Wilson, VP Student Services <input checked="" type="checkbox"/> Michelle Simotas, Dean BSSL | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Rajinder Samra, Director R-PIE <input checked="" type="checkbox"/> Elena Cole, faculty <input checked="" type="checkbox"/> Stuart McElderry, faculty | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Carolyn Scott, Academic Services Support <input checked="" type="checkbox"/> Tim Druley, Webmaster | |
| Classified Rep | LPCSG Rep | Guests | |
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Kat King <input type="checkbox"/> | <ul style="list-style-type: none"> <input type="checkbox"/> Madina Qaderi <input type="checkbox"/> | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Karin Spirn <input type="checkbox"/> | |

| Agenda Item | Information/Discussion | Action/Assigned To |
|-------------|--|---|
| | <p>Welcome The meeting began at 3:32pm.</p> | |
| 1 | <p>Approval of Agenda The agenda was approved by the committee.</p> | <p>Approved By consensus</p> |
| 2. | <p>Approval of Minutes – November 18, 2025 The minutes were approved by the committee.</p> | <p>Approved By consensus</p> |
| 3. | <p>Success Stories The committee reviewed a few stories to note some themes that stand out and provided feedback. Stories were received from: Professional Development – David Powers Linguistic Justice – Karin Spirn and Michelle Gonzales Library – Frances Hui Movement API – Meghan Swanson Global Engagement Task Force – Catherin Eagan Honors – Irena Keller Tutoring Center – Jin Tsubota</p> <p>Dean Simotas will pull these ideas together into one report, and maybe write two paragraphs for section A1.</p> | |
| 4. | <p>Shared Document How do we begin to share information? VP Ho has created a document in a shared Teams folder. And there’s also Google docs. Also, there was mention that the owners of each section could write their parts and then later merge them all. But we’ve had issues with this in the past where several different types of fonts and formats were used which made merging difficult.</p> <p>The general consensus was to use Word since the ACCJC’s template is in Word.</p> | |

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| 5. | <p>Updates on Midterm Report Sections</p> <p>These are the confirmed section assignments:</p> <ul style="list-style-type: none"> • Section A: Nan, Stuart, Tim • Section B: Rajinder • Section C: Karin • Section D: Elena • Success Stories lead and general support: Michelle & Carolyn | |
| 6. | <p>Recruit Team for Transparency, Storytelling, and Value Literacy Project Regional Convening Wed, April 15, 2026, 9 am – 5 pm, Skyline College</p> <ul style="list-style-type: none"> • The ROI Story: Advancing Economic Outcomes and Student Mobility – What if no college ever graduated a student into poverty? <p>For this event they will pay for us to send seven people. It’s being led by the winners of the Aspen prize, Southwest Wisconsin Technical College. It’s about taking participants “through a dynamic journey from data to action and highlighting how return on investment and student achievement metrics can be integrated into institutional culture and planning.”</p> <p>Those in the meeting who stated their interest in attending: Elena, Jeanne, Stuart, Michelle, Kat, Karin, Rajinder, and Nan.</p> | |
| 7. | <p>Future Agenda Items</p> <p>See item 8.</p> | |
| 8. | <p>Next meeting: Tuesday, January 20, 2026</p> <ul style="list-style-type: none"> • Guest: Kevin Bontenbal, VP, ACCJC (we’ll schedule him towards the end of the meeting) We can share with him a draft of what we have at the time and ask the questions that we have. • Preparing for RSI – Michelle will lead us through some discussion. She has some insight from other colleges who have gone through this. • Discussion of section D (time permitting) | |

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| 9. | Good of the Order Thanks to all! | |
| | Next meeting date: <ul style="list-style-type: none">• Tuesday, January 20, 2026 | . |

Meeting adjourned at 5:07pm