



# Accreditation Steering Committee Meeting Minutes

Tuesday, November 18, 2025 | 3:30-5:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2025		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.</p>	<p>Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.</p>	<p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Committee Members			
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Nan Ho, VP Academic Services</li> <li><input checked="" type="checkbox"/> Jeanne Wilson, VP Student Services</li> <li><input checked="" type="checkbox"/> Michelle Simotas, Dean BSSL</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Rajinder Samra, Director R-PIE</li> <li><input checked="" type="checkbox"/> Elena Cole, faculty</li> <li><input checked="" type="checkbox"/> Stuart McElderry, faculty</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Carolyn Scott, Academic Services Support</li> <li><input checked="" type="checkbox"/> Tim Druley, Webmaster</li> </ul>	
Classified Rep	LPCSG Rep	Guests	
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Kat King</li> <li><input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Madina Qaderi</li> <li><input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Karin Spirn</li> <li><input type="checkbox"/></li> </ul>	

Agenda Item	Information/Discussion	Action/Assigned To
	<p><b>Welcome</b> The meeting began at 3:32pm.</p>	
1	<p><b>Approval of Agenda</b> The agenda was approved by the committee.</p>	<p><b>Approved</b> By consensus</p>
2.	<p><b>Approval of Minutes – October 21, 2025</b> The minutes were approved by the committee.</p>	<p><b>Approved</b> By consensus</p>
3.	<p><b>Accreditation Midterm Report</b></p> <ul style="list-style-type: none"> <li>• Reflections on Assessments of Student Learning <ul style="list-style-type: none"> <li>▪ <b>Status of Section C: Reflections of Student Learning</b> Karin Spirn shared her draft work on this section. The last time program review was asked to report on disaggregated data was 2022. Not all programs that looked at data, looked at it for all categories due in part to challenges with eLumen. Committee members commented on her great work (thorough and well-written). They offered information in response to her questions/concerns. One thought was to maybe disaggregate IR data instead of SLO data. There was also a question about student assessment outcomes that Karin will look into it. Based on the discussion she plans to have a new draft when we meet again.</li> <li>▪ Section Leads Nan will work on section A and get Stuart’s help as well as Tim’s support. Rajinder will handle section B and hopes to have a draft in January. Karin is working on section C. Elena will take the lead for section D. She will meet with others to brainstorm. Michelle Simotas will lead the success stories section. Carolyn will provide general support but will also support success stories since they are being sent to her.</li> <li>▪ Status of Success Stories We have one from David Powers for the Professional Development Committee. A Linguistic Justice story is expected from Michelle Gonzales and Karin Spirn. Also, John Rosen is expected to write a story about the switch from eLumen to CurriUnet. Katie Eagan had reached out for</li> </ul> </li> </ul>	

	<p>some clarification so she might submit something. Frances Hui will submit something from the library. Michelle Simotas added that the Program Review Committee decided that each division group highlight two programs that they want to showcase in some way. They are still working things out but it might be something that will appear in the report. Kat King offered her support and suggested that the Honors Program submit a story. Madina Qaderi (our student rep) will work with the student government coordinator to do a student success story.</p>	
<p>4.</p>	<p><b>Good of the Order</b></p> <p>Kat King did an RSI presentation at a faculty senate meeting. She discussed the rubric and what the accreditation process looked like. Questions were asked and answered and members will take the information back to their divisions for further discussion. She also went to a BSSL division meeting to speak about it and hopes to do more outreach meetings in the spring. She's continuing to do winter intersession training for faculty, spending a lot of time talking about regular and substantive interactions. She will keep doing workshops and sending emails about the training so people can clearly understand what our obligation looks like.</p> <p>VP Ho mentioned that at the CCCCIO meeting in October there were several CIOs who were discussing their draft midterm reports and getting ready to submit them. So she reached out the Kevin Bontenbal (ACCJC liaison) to see if he will join us for a meeting.</p>	
	<p><b>Next meeting date:</b></p> <ul style="list-style-type: none"> <li>• Tuesday, December 16, 2025</li> </ul>	<p>.</p>

**Meeting adjourned at 5:07pm**