



# Accreditation Steering Committee Meeting Minutes

Tuesday, October 21, 2025 | 3:30-5:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2025		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.</p>	<p>Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.</p>	<p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Committee Members			
<input checked="" type="checkbox"/> Nan Ho, VP Academic Services <input type="checkbox"/> Jeanne Wilson, VP Student Services <input type="checkbox"/> Michelle Simotas, Dean BSSL	<input checked="" type="checkbox"/> Rajinder Samra, Director R-PIE <input checked="" type="checkbox"/> Elena Cole, faculty <input checked="" type="checkbox"/> Stuart McElderry, faculty	<input checked="" type="checkbox"/> Carolyn Scott, Academic Services Support <input checked="" type="checkbox"/> Tim Druley, Webmaster	
Classified Rep	LPCSG Rep	Guests	
<input checked="" type="checkbox"/> Kat King <input type="checkbox"/>	<input checked="" type="checkbox"/> Madina Qaderi <input type="checkbox"/>	<input checked="" type="checkbox"/> Karin Spirn <input type="checkbox"/>	

Agenda Item	Information/Discussion	Action/Assigned To
1.	<b>Welcome and Introductions</b> The meeting began at 3:32pm.	
2.	<b>Approval of Agenda</b> The agenda was approved by the committee, adding one more item: Success Story was added as item 5.	<b>Approved</b> By consensus
3.	<b>Approval of Minutes – September 16, 2025</b> The minutes were approved by the committee.	<b>Approved</b> By consensus
4.	<b>Accreditation Midterm Report</b> <ul style="list-style-type: none"> <li>• Reflections on Assessments of Student Learning               <ul style="list-style-type: none"> <li>▪ Director Samra discussed this component of the report (section C) with the SLO Committee and learned that although they do a lot of great work, they don't look at data. They could speak to how our institution disaggregates assessment results which is the second paragraph of that section. He contacted Prof. Spirn about the data trends because he thought that the Program Review Committee would be able to address this.</li> <li>▪ Prof. Spirn stated that both the Program Review Committee and SLO committee have been reading program reviews. So the SLO Committee could address this, although they do not discuss it in the committee meetings. Disaggregated SLO data was discussed in the 2022-23 Program Review. Prof. Spirn shared the report. There was a concern with discussing it at that time because there had been no training. There were also concerns about disaggregating the data by program (spotty data; some programs aren't equipped). We might want to look into this as a campus. Maybe diving into the Institutional Research data is better.</li> <li>▪ VP Ho stated that even if people are trained on understanding the input of the data and analyzing the output, we also don't have systems in place to support the changes recommended by the program.</li> <li>▪ Maybe we should contact the ACCJC representative to get direction. We can ask him to come to one of our committee meetings.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>Prof. McElderry will assist Prof. Spirn in answering these questions. They both have served on the SLO Committee.</li> </ul>	
5.	<p><b>Success Story</b></p> <p>Prof. David Powers submitted a success story form from the Professional Development Committee. He linked it to equitable student learning outcomes in the mission statement. He briefly talked about the last three years of trying to provide professional development opportunities that focused on equity and student learning. He provided a spreadsheet as well that links to proposals and/or presentations relate to equity and removing barriers. We can talk about this in the first section. We'll need to pull out examples of professional development. Very impressive.</p> <p>Success stories are due to Ms. Scott in December. We should probably send out a reminder. Director Samra will send one out.</p>	
6.	<p><b>Distance Education and RSI (Regular and Substantive Interaction)</b></p> <p>VP Ho: This is something new that will happen at our site visit. We need to understand how this rubric has emerged and how we'll use it. She shared a sample form. Ms. King spoke to the sample form, and again shared information regarding the rubric and process, and that she will be doing a flex day session on the topic.</p> <p>Where do we want to go in terms of informing the faculty? Ms. King share information at an Academic Senate meeting.</p>	
7.	<p><b>Modality of Meetings</b></p> <p>Online vs. In-person? There has been some difficulty with in-person meetings causing us to have to do online as well. So, we will move back to online since it seems to be most convenient, especially for those who teach or have office hours right before the meeting. Also, it helps others when they need to pull something up on their computers related to the discussion, whether to share it, discuss it, or edit/correct an item on a webpage.</p>	
8.	<p><b>Good of the Order</b></p> <p>Samra: We need to begin writing this report. If there are sections where you'd like to facilitate the completion of, let's address them at the next meeting.</p>	
	<p><b>Next meeting date:</b></p> <ul style="list-style-type: none"> <li>Tuesday, November 18, 2025</li> </ul>	.

Meeting adjourned at 5:07pm