



Accreditation Steering Committee Meeting Minutes

Tuesday, September 16, 2025 | 3:30-5:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2024		
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.	Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.	Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.
Committee Members			
<input type="checkbox"/> Nan Ho, VP Academic Services <input type="checkbox"/> Jeanne Wilson, VP Student Services <input checked="" type="checkbox"/> Michelle Simotas, Dean BSSL	<input checked="" type="checkbox"/> Rajinder Samra, Director R-PIE <input checked="" type="checkbox"/> Elena Cole, faculty <input checked="" type="checkbox"/> Stuart McElderry, faculty	<input checked="" type="checkbox"/> Carolyn Scott, Academic Services Support <input checked="" type="checkbox"/> Tim Druley, Webmaster	
Classified Rep	LPCSG Rep	Guests	
<input checked="" type="checkbox"/> Kat King <input type="checkbox"/>	<input checked="" type="checkbox"/> Madina Qaderi <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Welcome and Introductions Director Samra introduced and welcomed our new student representative.</p>	
2.	<p>Approval of Agenda The agenda was approved by the committee.</p>	<p>Approved By consensus</p>
3.	<p>Approval of Minutes – August 19, 2025 The minutes were approved by the committee.</p>	<p>Approved By consensus</p>
4.	<p>Distance Education and RSI (Regular and Substantive Interaction) VP Ho was going to speak to this since we tabled it last time. But in her absence Kat King gave some information.</p> <p>ACCJC released additional guidance last spring on what they are looking for when they review a college’s distance education courses. They seem to be getting a little stricter regarding online courses because pre-covid, most colleges had around ten percent of classes online. When Covid hit, campuses went fully online. But even after the process of returning to campus went into place, there is still a lot more online course offerings than before. So they want to make sure there is regular and substantive interaction so that the student taking a course online has a similar experience as a student in person; having interaction with their instructor, receiving regular feedback about their progress, and interaction with their peers. So ACCJC has developed a rubric to make sure online courses are comparable to in person classes. This rubric is a way for the peer review team to find what they are looking for and give feedback.</p> <p>We want to do something to make sure our instructors are aware of the guidelines. Ms. King will do a flex day session to cover this.</p>	
5.	<p>Accreditation Midterm Report The midterm report is due October 15, 2026 and it might seem like we have a lot of time, but there’s a lot of work to be done. Our goal is to receive feedback from committees by March.</p> <p>We again reviewed the template for the midterm report.</p>	

	<ul style="list-style-type: none"> • Reflections on Assessments of Student Learning SLO and Program Review committees are responsible for this discussion with focus on disaggregated data. We expect a report from them by March, so we'll have a rough draft. We need to make sure this is on their radar. We could potentially have the chairs of these committees join our meeting. We could possibly share some past graduate survey results with the chairs as an example, since this data can be disaggregated. • Success Story Form The committee reviewed and discussed the success story form. We'll use the success stories that are collected from our campus community to answer the area where it requests what our improvements are. <p>Next steps – The success story form will go out to the college community, due December 12. We will meet the following week.</p>	
6.	<p>Good of the Order None</p>	
	<p>Next meeting date:</p> <ul style="list-style-type: none"> • Tuesday, October 21 	.

Meeting adjourned at 5:07pm