



# Accreditation Steering Committee Meeting Minutes

Tuesday, April 21, 2026 | 3:30-5:00pm | via Zoom

LPC Mission Statement	LPC Planning Priorities 2025		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.</p>	<p>Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.</p>	<p>Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Committee Members			
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Nan Ho, VP Academic Services</li> <li><input checked="" type="checkbox"/> Jeanne Wilson, VP Student Services</li> <li><input checked="" type="checkbox"/> Michelle Simotas, Dean BSSL</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Rajinder Samra, Director R-PIE</li> <li><input checked="" type="checkbox"/> Elena Cole, faculty</li> <li><input checked="" type="checkbox"/> Stuart McElderry, faculty</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Carolyn Scott, Academic Services Support</li> <li><input checked="" type="checkbox"/> Tim Druley, Webmaster</li> </ul>	
Classified Rep	LPCSG Rep	Guests	
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Kat King</li> <li><input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Madina Qaderi</li> <li><input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> </ul>	

Agenda Item	Information/Discussion	Action/Assigned To
	<p><b>Welcome</b> The meeting began at 3:33pm.</p>	
1	<p><b>Approval of Agenda</b> The agenda was approved by the committee.</p>	<p><b>Approved</b> By consensus</p>
2.	<p><b>Approval of Minutes – March 17, 2026</b> The minutes were approved by the committee.</p>	<p><b>Approved</b> By consensus</p>
3.	<p><b>Review Midterm Report Timeline and Milestones</b> Nan and Rajinder reviewed the timeline that was discussed at our last meeting.</p> <ul style="list-style-type: none"> <li>• April 15: Deadline for feedback on survey – we met this deadline</li> <li>• April 21: Review responses and finalize edits – we’ll review today</li> <li>• April 23: College Council – 1st read – happening this Thursday</li> <li>• May 19: Accreditation meeting – prep for ISER (We will discuss our perspective to what will happen this summer and also get prepared for fall issues such as committee assignments).</li> <li>• May 21: College Council – final vote</li> <li>• Summer signatures – board approval in alignment with Chabot; we will collect during signatures during summer</li> </ul>	
4.	<p><b>Review feedback based on survey and other settings</b> We received 3 electronic responses to the survey. Rajinder sent these responses to committee members to review before our meeting.</p> <p>The first response was not really feedback on the report. It was regarding a request to do a Flex Day session for SLO work. We won’t incorporate this one into the report. The second one spoke of formatting (different fonts). We’ll address this issue. The third one suggests including some important work in one of the sections (adding Global Engagement). This would most likely be in our continuous improvement section. But there are so</p>	

	<p>many items we could include there; we can't include everything. We won't include this one this time around but will consider it when doing the actual ISER. Rajinder will reach out to the person who submitted the response to explain our process.</p> <p>Classified Senate suggested using "classified professionals" instead of the word "staff." They also suggested we use the word "belonging" as the contract now uses it (DEIAB just recently approved by the board). However, DEIAB is not yet in our college planning priority. And this is a retrospective report. The committee discussed this issue and decided to not include "belonging" at this time for these reasons. And we will spell out the words "diversity, equity, inclusion, accessibility and anti-racism" instead of using an acronym. We will be consistent in this manner throughout the document.</p>	
5.	<p><b>Review evidence provided for each section</b></p> <p>The committee walked through the report and discussed possible evidence that could be added to each section. Once the evidence is confirmed it can be sent to Tim. If the evidence is coming from committee minutes, Tim says he could download it from the website, although some websites are not updated with the latest information. But it will be fine for our committee members to update him with what's coming his way in terms of evidence, whether they have slides, documents, graphs, etc.</p> <p>To help the discussion and provide guidance Nan shared three different midterm reports from the last accrediting of commissions meetings and they varied widely. One college had very few pieces of evidence; not pages of hyperlinks like we've done before. Another had several pictures, but not much evidence. So the balance can vary by section.</p> <p>Deadline to submit evidence to Tim is Monday, May 11.</p>	
6.	<p><b>Finalize document for College Council</b></p> <p>Rajinder and Nan will work on formatting.</p>	
7.	<p><b>Governance Worksheet</b></p> <p>The committee updated the governance worksheet. Several items remain the same (the charge, reporting relationships, membership, meeting date and time).</p> <p>Regarding the tasks, we want to keep it short since Tim has to post it all.</p> <p>Here's some tasks completed in 2025-2026 in support of the committee charge:</p> <p>Developed and met the timelines for writing the midterm report</p>	

	<p>Town Meeting presentation  Met with the ACCJC representative Kevin Bontenbal  Attended the ACCJC Regional Convening: Transparency, Storytelling, and Value Literacy</p> <p>We'll bring the form back to complete at the next meeting.</p>	
8.	<p><b>Debrief ACCJC Regional Convening: Transparency, Storytelling, and Value Literacy</b>  Jeanne, Michelle, Elena, Kat and Nan attended. They each shared some takeaways.  It was more about listening to an Aspen winner from the Midwest talking about the transformation of their organization over a period of about 9 years. The return on investment (ROI) information was interesting. There were some moments where they tried to share good news like higher education seeming to be under attack by the federal government but community colleges being able to avoid some of the heat; people are still really appreciating community colleges. Interesting to hear about the Midwestern college transformation but it was a little challenging because our size and scope is so different. Their goal was to talk about a slogan they developed, which was their mission to "graduate no student into poverty." Some of their goals might be a little difficult to translate for us. We have different factors to look at like transfer and the cost of living in the Bay Area for example. Once piece they spoke of that would be for student services is something we already do. We just need to market correctly.</p>	
9.	<p><b>ISER standards – identifying key contributors</b>  <i>Table until next meeting.</i></p>	
10.	<p><b>Choose our meeting time for fall</b>  We will not change our meeting time.</p>	
11.	<p><b>Recognitions</b>  Elena will be stepping off the committee after this year. She's been an incredible contributor. Huge shout out to her!  Jeanne will be stepping into the Vice Chancellor's role. Congratulations and huge recognition to her! We are going to miss her and are so grateful she chose to work with us on this committee this year.</p>	

	Kat was featured in one of the chancellor's event last Friday as a session host. She hosted a physical watch party of over a thousand, and she was amazing.	
12.	<b>Good of the Order</b> Rajinder will send a response to Carolyn to send out from the committee, to one of the survey responders.	
	<b>Next meeting date:</b> <ul style="list-style-type: none"> <li>Tuesday, May 19, 2026</li> </ul>	.

Meeting adjourned at 5:04pm