LAS POSITAS COLLEGE ACADEMIC SENATE
REGULAR MEETING
Room 4129, Mertes Arts Building
November 14, 2012, 2:30 p.m.

APPROVED MINUTES

PRESENT: Elena Cole, Debbie Fields, Heidi Gecox, Eric Harpell, Cindy Keune, Melissa Korber, Craig Kutil, Jan Noble, Ashley McHale, John Ruys, Rajinder Samra, Geoff Smyth, Sarah Thompson

GUESTS: Jeremiah Bodner, Marina Lira, Janice Noble, Andi Schreibman, Scott Vigallon

---

1.0 GENERAL BUSINESS

1.1 Call to Order/Quorum: 2:35 p.m.

1.2 Approval of Agenda
MOTION to **APPROVE** agenda
MSC: C.Keune / A.McHale / APPROVED

MOTION to reorder the agenda as follows: Action Item 2.2, Reports 4.12, Discussion-Old Business 5.5, Discussion-New Items 6.5, 6.6 then back to 2.1
MSC: C.Kutil / A.McHale / APPROVED

1.3 Approval of Minutes of October 10, 2012
MOTION to **TABLE** minutes from October 10, 2012
MSC: M. Korber / G.Smyth / APPROVED

1.4 Public Comments: None

2.0 ACTION ITEMS

2.1 The LPCAS agrees to move our Senate Fund into a Foundation Account

MOTION to **APPROVE** moving Senate Fund to a Foundation Account
MSC: C.Kutil / A.McHale / APPROVED

2.1 The LPCAS adopts the Distance Education Committee's Regular Effective Contact Policy: This policy was presented by Scott Vigallon at the Senate meeting.

MOTION to **APPROVE** said policy.
MS: G.Smyth / A.McHale
Discussion: This document is currently being reviewed by the FA and its lawyers. There is a concern regarding the section that addresses e-mails and

evaluations. Scott Vigallon explained that the substantive change proposal for DE is to conform with the request, related to accreditation, of including and defining regular effective contact with DE students, the manner and how often interaction will occur and how this will be monitored. Approval is requested by the end of the calendar year because this policy will still need to go through more processes before the document can be submitted to the ACCJC. The FA felt that the ACCJC was imposing contract terms on faculty, and so the review by the FA and its lawyers continue.

MOTION to **TABLE** until the next meeting
MSC: M.Korber / G.Smyth / APPROVED

3.0 CONSENT ITEMS

None

4.0 REPORTS

4.1 Curriculum Committee: Jeremiah Bodner reported that the Curriculum Committee did not meet, and information about processes related to repetition and repeatability that need to be in place by next Fall will be going out to everyone. There are some requests he is asking from faculty: 1) Begin creating families. It doesn't matter if the rubrics are different the courses just need to be similar in content. He mentioned this would apply to Performing Arts and PE activity courses. A list has been generated by IT to assist with determining which courses are similar and developing families. Guidelines will be going to help faculty with writing justifications related to repeatability, and would like drafts submitted to him within the next month; 2) Rajinder Samra will be presenting information at the next Curriculum meeting regarding the prerequisite policy.

Due to the about amount of curriculum involved, Sarah Thompson has asked Jeremiah to find out what help the Curriculum Committee would need from outside sources to help get through the enormous task involving putting through the curriculum changes related to repetition and repeatability before next Fall.

4.2 SLO Committee: None

4.3 BaSK Committee: None

4.4 DE Committee: Report during ACTION ITEM 2.2

4.5 Program Review Committee: There will be three items presented at the next Senate meeting.

4.6 CEMC/Senate Subcommittee: Melissa Korber is asking for feedback to bring back to the Subcommittee. There are two course prioritization models and looking at how these models can be converted into a chart that would

show when to cut or add courses more clearly since data from up to 5 years is being analyzed. The subcommittee will be looking at different course offering and how they fit in the different pathways. The committee was interested in knowing whether the faculty felt that the models were still correct and still able to work with them to implement changes, if any, before finalizing them and bringing them to the Senate for approval. Information can be given to Melissa or John Ruys.

4.7 Staff Development: None

4.8 Hiring Prioritization: Melissa Korber reported that the committee met and prioritized in the following order. Although it's not certain when and if these positions will be funded:

1. Biology/Anatomy Faculty
2. Theater Arts Faculty
3. Math Faculty I
4. English Faculty
5. Music Faculty I
6. Biology/Botany Faculty
7. Business (replacement)
8. Kinesiology
9. Math Faculty II
10. Music Faculty II
11. Business (new)

4.9 Faculty Association: Debbie Fields reported that IT had implemented changes outlined in the current contract. Faculty can now reinstate students, issue incompletes, and retroactively do NGRs online. Load sheets have always shown a carryover figure, although it was never clear if it was carryover or workload banking. Soon the carryover amount will be added to Class-Web so that faculty can track it, and instead of a written figure showing the amount of workload banking faculty have, it will actually be printed on the load sheet.

4.10 Student Senate: Rafi Ansari reported that since after the student government's involvement with registering students their focus turned to Advocacy Day and the ASLPC made a strong effort to inform students of the propositions by speaking to them directly and handing out informational flyers to help make them aware of what they will be voting on.

The associated students held Club Day in early October, and to capture the evening students a Night Club Day was recently held. Students were treated to a movie, pizza and refreshments. Workshops on Time Management and Leadership were held that were lead by various ASLPC officers.

The ASLPC currently has three Task Force Committees: 1) Community Outreach to solicit information from students and find out about their experience and what could make it better; 2) Campus Outreach to find out way of giving back to the students; 3) High School Outreach involves visiting

the various high schools and promoting LPC through on-campus presentations and speaking directly with students.

At the moment, everyone is concentrating on finals.

4.11 Treasurer: None

4.12 President: Sarah Thompson shared that at plenary the new State Chancellor, Brice Harris, shared his plans of how the $210 million will be spent. Currently, the State is saving money by not given the CC their allocation until the end of the year. He's proposing that $150 million be used to buy back deferrals and that some of the college be paid what they are owed now, and that $50 million of the $210 million for be apportioned to access (i.e. new courses). It was hoped that more money would have been directed towards growth.

Directives from the State Chancellor and Statewide Senate: 1) Most directives are for laws that have already been passed or currently in the process of being implemented or Title V changes; 2) Pressure with some urgency is coming from the State Chancellors Office and the Statewide Senate due to the fact that there are many new legislators coming into office who do not have a history of bringing bills forward and may be looking for "the perfect" education bill to attached their name to. There is fear that if speed is not shown for implementing the changes that have already been made, there may be more prescriptive legislation passed to make this happen. Sarah mentioned her concern with not having the administrative, classified or faculty number to be able to comply with what needs to be done this year. The sanctions of not completing what needs to be done are not yet clear, although implementation of these directives will need to be done over the next six months. The State Chancellor has set goals for BS1440 implementation, and by June 80% of all program that offer transfer model curriculum need to be completed of which LPC has 20 degrees. Beginning January 1st, all submitted with transfer model curriculum must have State C-ID numbers that will replace local articulation. Any degrees moving forward with courses not having C-IDs will be bounced back included AA-T and AS-T. Everything put through already will have to be audited, and any non-conforming degrees will be pulled next year. All new curriculum replacing courses that are no longer applicable for repeatability must be completed by Spring. Both the State Chancellor and Statewide Senate announced that expectations are that implementation of pre-requisites to enhance student success have already begun. We currently are working on our local prerequisite policy now that the District policy is in place. Sarah expressed at last night's Board meeting the fact that the Curriculum chair and Articulation Officer will not have enough release time to complete the necessary work by Spring.

The timeline for implementation of SB 1456 the Matriculation bill (SB 1456) has been released, which means having to start planning for how matriculation is going to be funded differently.

This Spring the Chancellor's Office will be working on three new elements from the Student Success Task Force. 1) Reform for the BOG Waivers; 2) implementation of the new ARCC Report; and 3) An expansion of the definition of what matriculation is and what the expectations are that all students will do to enroll and be placed at the college. Funding will be based on how well the college accomplishes this. During the Spring expect to work on 1) Enrollment Management; 2) Basic Skills Remediation; and 3) Professional Development, which are three other items also passed down from the task force.

Repeatability has still not made it through the Department of Finance although it is expected to go into effect sometime in 2013-14, and Enrollment Prioritization is expected to go into effect in Spring 2014. Another law that requires compliance by January 1, 2013 is AB 620. This mandate requires that an on-campus contact person be identified as the LGBT support contact. Specific policies need to be in place that covers bullying and harassment, and begin collecting hate crime data.

At the Board meeting the resignation of President Dr. Kevin Walthers was accepted effective 2013.

Lorenzo Legaspi, Vice Chancellor of Business Services, presented information regarding the budget impact of Prop 30 for this year. An advantage we have is that the Budget Committee had already planned cutting $5 million if Prop 30 had not passed, and some were one-time monies. The ending balance from last year of $1.3 million and the PG&E rebate of $1.4 million, of which that money is still available. It was recommended that this money be placed into our reserve, which we didn't quick make the 5% and to reinstate the Rumble Account (the self-insurance account).

AB 2462 has been signed but is not yet implemented, and is a bill formulizing credit for Military experience matching the Military transcripts with approved C-ID courses.

SB 1052 and SB 105 are bills that refer to Open Source Textbooks that are free for students to use online that would be available for use for all community colleges. The law enumerates the number of textbooks (50 courses) that need to be identified January 1, 2013 and completed by 2014, and does not mandate that faculty use what is available online.

At the last DBSG meeting all the centers agreed upon on the allocation model that will soon be constructed. Everyone unanimously agreed on going

with the Revenue Based Model. The committee will be reviewing samples of this model to see what is already in existence that can be modified.

4.13 DBSG: None

5.0 DISCUSSION – OLD BUSINESS

5.1 Reviewing Our Committee Structure
MOTION to **TABLE 5.1**
MSC: A.McHale / H.Gecox / APPROVED

5.2 Next Year's President
MOTION to **TABLE 5.2**
MSC: A.McHale / M.Korber / APPROVED

5.3 Mission, Visions and Values Statement
MOTION to **TABLE 5.3**
MSC: A.McHale / H.Gecox / APPROVED

5.4 Resolutions on Math Education Fall Plenary: Sarah Thompson reported that the dialogue among the Mathematicians at the plenary was very vocal and that resolutions were being bounced back and forth until finally the Senate President from Los Medanos stated that the president of Solano College didn't want the Senate voting on something that a professional organization had not agreed upon or made a recommendation for. At the Parliamentary microphone a resolution to refer every single curriculum to the Executive Committee until a recommendation from the professional organization has been received to avoid becoming the center of a curriculum dispute within a discipline was made, which passed almost unanimously. The Executive Committee will house the resolutions and will not be brought back until there is a recommendation from the professional organization. That is the current status of the Math curriculum.

A brief discussion ensued with a recap of what has already been discussed at previous Senate meetings.

5.5 Automatic Awarding of Degrees: At the Statewide meeting there was discussion regarding the automatic awarding of degrees and how it would affect financial aid students. Andi Schreibman stated that an awarded degree has no bearing on whether a student is eligible for financial aid. What is focused on is when a student reaches 90 attempted units.

Discussion: Since financial aid would not be affected if this procedure is implemented, so the question of whether to proceed with supporting this issue was posed. The advantage of having automatic awarding of degrees eliminates students having to remember to apply for an award, and the number awarded would be accurate for reporting purposes on the new ARCC Report.

If a student is awarded a degree not necessarily in the area of their goal, they would be removed from the program. EOPS students can opt to change receiving degree instead of a certificate, but the same does not apply to CalWorks students. Forcing students to be awarded degrees might infringe on their rights, the manpower to manually monitor students earning degrees if not implementing this automatic procedure, to making students aware of automatic awards and initiating an opt out option were some of what the remainder of the discussion consisted of.

Recommended was that representatives from other areas on campus (CalWorks, Student Government, EOPS, etc.) attend the next Senate meeting and speak on what type of impact automatic awarding of degrees would have on their students. Before the Senate moves forward on this issue, it is very important that everyone affected by this decision be heard.

5.6 Deadlines for AA-T and AS-T Degrees: Jeremiah Bodnar began by saying that the transfer degrees that have gone through thus far have not had full C-ID articulation, which automatically disallows them. With having to complete this mandate in 6-7 months, obtaining a C-ID will take time and another process taking time will be putting the degrees through for approval. The timeline set is very ambitious and the Curriculum Committee will do the best they can.

A beginning place for this process would be to start with those disciplines that have course work ready or are close to having a C-ID approval. There are a number of courses that will have to be amended before they can even be sent forward for C-ID articulation.

Maria Lira explained that the Board of Governor's goal is to have 80% of degrees housed by each campus that have a TMC model available approved by Fall 2013, and 100% by Fall 2014. Out of 22 TMC models LPC has 13 degrees. To meet the 80% mark we will need to complete 10 or 11.

Discussion continued at length with Maria clarifying the directives from the State Chancellor's Office pertaining to the AS-T and AA-T degrees, the correct number of TMC models, the amount of time that will be spent on rewriting curriculum, the various disciplines requiring rewrites, the various levels of processing that the curriculum will be required to pass before being considered "complete", the amount of time that faculty will spend writing and at the State level reviewing documents from all community college, and the timeline of this enormous task placed on a limited number of individuals.

6.0 DISCUSSION – NEW BUSINESS

6.1 New IEC Charge

MOTION to **TABLE 6.1**

MSC: A.McHale / C.Keune / APPROVED

6.2 Student Success Task Force Focus for 2013
MOTION to **TABLE 6.2**
MSC: A.McHale / E.Cole / APPROVED

6.3 Implementation SB 1456
MOTION to **TABLE 6.3**
MSC: A.McHale / C.Keune / APPROVED

6.4 Instruction Materials Laws
MOTION to **TABLE 5.1**
MSC: A.McHale / G.Kutil / APPROVED

6.5 New C-ID Rules: No discussion

6.6 CREDIT by Exam – Legislation Likely: Sarah Thompson reported that there was a lot of legislative interest in looking at Credit by Examination. The language under Title 5 related to Credit by Examination is vague and just mentions that students who are registered in good standing can take Credit by Examination, if the discipline allows for it. This has resulted in polices significantly varying from college to college. The concern of "completion" has been heard across the state and for this reason discussion has been taking place around the connection between prerequisites and Credit by Examination. One of the pieces of legislation that is being crafted is making it a requirement to have Credit by Examination that with any course that is a prerequisite for something else. That would give a student the option to opt out. There is a process in place now where students can apply and waive a prerequisite. The legislation being crafted would take the place of that procedure.

Some challenges to having this legislation pass would be the limit of credit by exams that can be taken before not accepting is accepted based on what's set by CSUs and UCs. Also, the large enrolled courses coming out of universities such as Harvard and Stanford where thousands of students listen to would famous lecturers, and exams taken in class are graded by the students in the class. There is pressure from those who teach these very large classes for California to offer credit by exam credit for those students having taken one of these large lecture classes, which is supported by the Governor. His belief is that "we" would be helping move students through more quickly by offering more credit by exam options, and that the inconsistency across the state is not helpful to students when they move from one college to another because of the different policies. Since many factors are bring attention to credit by exam, the Statewide Senate is recommending in preparation of this happening that local Senates would like to bring this to the attention of local senates to have them come up to with a more clarified and specific policy credit by examination including universal preapproval process, a petition process, etc. Even though these processes and others are in place, they should be revisited to make certain they are meeting the requirements that are needed and look at

the courses that currently have prerequisites and continue to do so as other prerequisites are implemented. There absolutely cannot be any transcripted content at all for credit by exam to be valid. Students can be charged up to the cost of the course, which could be seen as generating revenue. The policy established would be across the district so both Chabot and ours would have to be the same.

Discussion continued with the various aspects of what had already been shared.

6.7 New ARCC Reports – An Opportunity for Improved PR?
MOTION to **TABLE 6.7**
MSC: A.McHale / C.Kutil / APPROVED

7.0 GOOD OF THE ORDER

7.1 Announcements: Craig Kutil announced that he will be running for Senate President.

7.2 2012 Meetings – 2nd and 4th Weds – Next Meeting: November 28, 2012

7.3 Adjournment
MOTION to **ADJOURN**
MSC: A.McHale / C.Keune / APPROVED

* * * * *

ACADEMIC/FACULTY SENATE ROSTER

EXECUTIVE OFICERS

Senate President:	Sarah Thompson
Senate VP:	Elena Cole
Senate Secretary:	Justin Garoupa
Senate Treasurer:	Melissa Korber
Senate Admin Assist:	Carmen McCauley

ACADEMIC/FACULTY SENATE ROSTER

ALSS:	Vacant
STEMPS:	Debbie Fields, Cindy Keune, Craig Kutil, Ashley McHale, Eric Harpell
BSBA:	John Ruys, Geoff Smyth
Counseling:	Heike Gecox
ASLPC Rep:	Rafi Ansaria

* * * * *

Public Notice—Nondiscrimination: Las Positas College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color or disability in any of its programs or activities. Las Positas College is committed to providing reasonable accommodations for persons with disabilities. Upon request this publication will be made available in alternate formats.