



# ACADEMIC SENATE MINUTES

October 23, 2024 | 2:30 pm – 4:30 pm | Room 21147 + Zoom for visitors

## Agenda Item – Zoom information at end of agenda

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

### Academic Senate Quorum: 8

#### Non-Voting Members:

President: Ashley Young  
Student Government: Sophia Sucato  
Faculty Association: Heike Gecox

#### Voting Members:

President-Elect: Ashley McHale  
Secretary: Collin Thormoto  
Treasurer: Catherine Suarez  
BSSL: Robin Roy, Collin Thormoto  
A&H: John Kelly, Catherine Suarez  
STEM: Anita Bhatia, David Montelongo, Jennifer Siders  
PATH: *vacant*  
Student Services: Ryan Eckles, Julie Nguyen  
Part Time Representatives: Valerie Connors, Jeff Judd

- 1. Call to Order:** Meeting called to order and quorum established at 2:32 pm.
- 2. Review and Approval of Agenda:** Motion to approve (Ashley McHale)/seconded (Collin Thormoto)/discussion (none)/approved
- 3. Review and Approval of Minutes (October 9, 2024):** Motion to approve (Ashley McHale)/seconded (Collin Thormoto)/discussion (none)/approved
- 4. Public Comments (3 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.*

Craig Kutil: Common Course Numbering (CCN) plans as advised by the state Chancellor's Office will not move forward. UCs and CSUs will not accept articulation based on CCN templates since the courses are not necessarily identical between community colleges. What will likely happen is that legislation will be released that may jeopardize academic freedom. There could be a requirement to keep each course consistent with no option to deviate from the specific course outlines.

Michelle Gonzales: Spoke to being in agreeance with Craig's concerns, especially after the hard work that has been put in to equity-based linguistics at LPC but is skeptical if academic freedom will be eliminated. The elimination of academic freedom seems to be contradictory to the Chancellor's Office's vision.

- 5. Consent Items**
  - 5.1 New Certificate for ESL: Motion to approve (Ashley McHale)/seconded (Catherine Suarez)/discussion (none)/approved
- 6. Action Items:** None
- 7. Reports**
  - 7.1 CTE (Melissa Korber): The CTE committee met yesterday. Notable topics included:
    - Current status of CPL: An email was sent to faculty inviting them to attend the flex day CPL workshop, which will be facilitated by Melissa and Craig Kutil. Craig will use one of Melissa's classes as an example.
    - Budgetary constraints in regards to CTE: We do not have adequate funding to effectively build stronger CTE

programs. It would be ideal to add additional CTE classes but we do not want to take funds from current resources, especially since we never fully recovered from prior budget cuts from the 2008-2009 recession.

7.2 SLO (John Rosen): None

7.3 Program Review (Karin Spirn): Program reviews are due November 4<sup>th</sup>. Notifications went out later than years past; reach out if an extension is needed. This year is a full program review year so SLOs are included. Reach out to the SLO committee if you need assistance with this portion. A program review session will be offered at tomorrow's flex day and will focus on viewing data with an equity-based lens. Karin is also offering office hours dedicated to program review support. Program review readers are needed and professional responsibility hours will be offered to eligible reviewers.

7.4 CEMC/DEMC (Ashley Young): None

7.5 Faculty Hiring Prioritization (Heike Gecox): The committee met last Friday to rank the 16 submitted positions. Dr. Foster was presented with the ranking and he intends to follow their recommendations. Per the chancellor, three positions will open.

Questions:

- Why is English 3 listed twice? This was a typo and an updated file will be provided [updated ranking posted on AS webpage].
- Michelle Gonzales: Many of the positions are replacements – what happened to the money for these positions that were never filled? Ashley Young: We have a new BAM based on SCFF; we share allocation with Chabot but we receive less allocation to refill positions since we do not award as many Pell grants. Another reason is due to cost of living, health insurance, and salary wage increases; the same amount of money we may have received in the past cannot go as far. MG: There are concerns that faculty are already stretched thin and positions will continue to become vacated with no replacements due to budgetary restraints. Does the new SCFF model explain why vacated positions from retirements/resignations are no longer immediately filled as was done in the past, and if so, can we push back? Heike Gecox: Immediate rehiring has not been a standard practice since at least the 2008-2009 recession. AY: The Faculty Association has taken action to fight the budget formation with limited success. Fortunately, hold harmless was enacted so we avoided a repeat of the layoffs we experienced during the recession.

7.6 District Technology: Bruce Griffin presented "Looking Ahead: Technology Presentation," which will be presented again at a future town hall meeting. Notable items include:

- Cyber-security: Multi-factor authentication rollout, cyber-security training, reduction in fraudulent enrollments. Current top cyber-security threats include phishing, vishing (AI voice scams), quishing (QR codes), gift card scams, and fraudulent direct deposit change requests.
- State Chancellor's Office Zoom storage limits: Effective October 1, 2025, all recording prior to July 1, 2024 will be deleted and recoverable from the trash folder for 30 days before being permanently removed. It's suggested we proactively manage Zoom recordings by finding alternate long-term storage locations; Canvas Studio is not recommended since it also has storage limits. Reminder that voice is identifiable info under FERPA – do not share recordings from one class to another.
- Upcoming trainings for OneDrive; Zoom recording storage in OneDrive will be discussed. Relay suggestions for future topics to TCC.

- MyPortal Update: The plan is to remove CLASS-Web access by Spring 2025. Over 22,000 students, staff, and faculty have activated MyPortal.
- CRMs: CRM Advise is up and running and provides support to students *after* registering for a class. CRM Recruit will be rolled out in spring and provides support to students *before* registering for a class. Recruit can also be used to track contact with prospective students.
- Upcoming CLASS-Web upgrades

## Questions:

- Ashley McHale: How much data can be stored on OneDrive? OneDrive has 1 TB of storage, which should be sufficient for the vast majority of Zoom users.
- AM: Faculty and staff use Microsoft and students use Google. This can be difficult when sharing documents. Are there considerations to merge to one platform? There has not been a full analysis but it would likely be a very large project. This could be a good move but more brainstorming needs to occur before efforts can begin.
- John Kelly: Does the Zoom recording 30-day grace period mean that the recording can be recovered from the trash folder and remain in Zoom storage? Zoom has not specified what happens in these cases but the recording almost certainly needs to be stored elsewhere to avoid permanent deletion.

7.7 Guided Pathways (Nadiyah Taylor & Jill Carbone): None

7.8 Professional Development (David Powers): Tomorrow is Fall 2024 flex day; Fresh and Natural will be the catering vendor. The committee is planning for Spring 2025 flex day with possible speakers in the works (will have a mental health/wellness focus). Reminder that November 15<sup>th</sup> is the deadline for variable flex part 1.

7.9 A.I. Honesty (Catherine Suarez): Two AI flex sessions will be offered tomorrow – one is a workshop for syllabi statements and the other will consist of a panel discussion.

7.10 Treasurer (Catherine Suarez): Recently completed training for treasurer role. Ashley McHale will send out an email regarding the upcoming fundraiser.

7.11 President (Ashley Young): Attended an Area B meeting last Friday. Resolutions were submitted for Title 5 language changes. Academic senates throughout the state are concerned about CCN. AI was also discussed. San Jose City College provided a presentation regarding AI guidance. AB 1705 was brought up as another state-wide concern; some districts have ceased or may cease offering pre-calculus and trigonometry courses. LPC continues to offer these courses as some of our degrees require trigonometry.

## 7.12 Divisions

- BSSL (Robin Roy, Collin Thormoto): None
- A&H (John Kelly, Catherine Suarez): None
- STEM (Anita Bhatia, David Montelongo, Jennifer Siders): None
- PATH: None
- Student Services (Ryan Eckles, Julie Nguyen): Counseling is using CRM Recruit to send SEP reminders to students via email. Approximately 33% of these emails have been opened.
- Part Time Representatives (Valerie Connors, Jeff Judd): None

8. **Old Business:** None

**9. New Business**

9.1 AI Honesty Policy: Each division was tasked to review the statement and send comments; several comments/suggestions have been received.

9.2 DEIACT Updates (Erick Bell, Michelle Gonzales): Erick and Michelle have been working with Chabot counterparts to draft DEIA professional standards. A shared survey has been created to capture faculty feedback, with plans to eventually use these standards for peer evaluations. There are plans to visit each division meeting to reintroduce the standards and encourage additional survey feedback; the requested feedback/edits should focus on content rather than technical edits. Which other committees/groups would be beneficial to consult?

Ashley Young: Deans' meeting and SEA committee.

Catherine Suarez: Classified staff and student government as an informational item for transparency purposes.

Questions:

- Clarification for the meaning of the DEIA acronym? Diversity, Equity, Inclusion, Accessibility.
- Have you been working with the FA? Yes, Erick and Michelle report to the FA.

**10. Good of the Order/Announcements**

Robin Roy: There is student interest in establishing an interdisciplinary research club. They have interests in acquiring guest speakers and learning more about post-college research-related positions. Question regarding which majors/subjects would be included? The idea began from a psychology student and will likely have a strong focus on social sciences but the hope is for the club to be multidisciplinary.

**11. Adjournment:** Meeting adjourned at 3:37 pm

**12. Next Regular Meeting:** November 13, 2024

**ZOOM LOGIN: This will be the same for every Academic Senate meeting**

<https://us06web.zoom.us/j/82457062184>

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