



# Academic Senate Agenda

January 23, 2019 | 2:30 pm | Rm 1687

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## Academic Senate

### Members:

**Senate President:** Melissa Korber

**Senate VP:** Tina Inzerilla, Ph.D.

**Senate Secretary:** Joel Gagnon

**Senate Treasurer:** Kimberly Tomlinson

**Senate Admin Assist:** Rifka Several

**A&H:** Cindy Rosefield, Catherine Suarez, Toby Bielawski

**SLPC:** Robin Roy, John Rosen

**STEM:** Ashley Young, Michael Peterson  
Darcy Earnst

**BHAWK:** Andrew Cumbo

**Student Services:** Heike Gecox

**Part-time Faculty:** Vicki Pabley, Jeff Judd  
(Chelsea Kubischta, alternate)

**Faculty Association:** Heike Gecox

**Student Government:** Kirstie Burgess

## 1. GENERAL BUSINESS

Melissa Korber

Items 1-4

### 1.1 Call to Order/Quorum

### 1.2 Approval of Agenda

### 1.3 Review and Approval of Minutes: December 12, 2018

### 1.4 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.)

## 2. ACTION ITEMS

**2.1 Proposed Course Design Review for Online/DE Hybrid Courses for 1st time DE instructors at LPC** Regarding first time DE instructors at LPC to complete DE training and first time DE instructors at LPC go through a course review process (similar to what Chabot already has in place). Need a DE subcommittee (comprised of faculty members) to review courses.

**2.2 Proposed Course Review checklist:** The proposed course review checklist is similar to Chabot's course review process they have in place for 1st time DE instructors and this is not as detailed as the OEI course design rubric standards.

## 3. CONSENT ITEMS

### 3.1 Approval for FT Faculty Representation on Hiring Committees:

Computer Science Instructor: Bill Komanetsky, LaVaughn Hart, Michael Peterson, Michal Shuldman;

Computer Networking Instructor: Debbie Fields, LaVaughn Hart, Moh Daoud, Colin Schatz;

Chemistry Instructor: Michael Ansell, Richard Grow, Jill Carbone, Robin Rehagen

Biology/Chemistry Lab Tech: Adeliza and Barbara Zingg

Vice President of Academic Services: Rajeev Chopra, LaVaughn Hart, Craig Kutil, and Tom Orf (Tom Orf is the FA appointment)

### 3.2 Approval of Tenure Committees (attached)

### 3.3 Open Educational Resources Liaison: Lyndale Garner

## 4. REPORTS

### 4.1 CEMC

### 4.2 District Integrated Planning & Budget – Rajeev Chopra

### 4.3 CTE – Reassigned time for representatives approved?

- 4.4 Curriculum Committee – Craig Kutil
- 4.5 Accreditation Steering Committee – Tina Inzerilla
- 4.6 Faculty Hiring Prioritization Committee – Heike Gecox
- 4.7 Faculty Association – Heike Gecox
- 4.8 Student Learning Outcomes – Ann Hight
- 4.9 Student Success Committee – Nessa Julian
- 4.10 Basic Skills – Michelle Gonzales/Ashley McHale
- 4.11 Program Review – Karin Spirn
- 4.12 Institutional Planning and Effectiveness – Karin Spirn
- 4.13 Distance Education – Christina Lee: Any updates on Proctorio?
- 4.14 Student Senate – Kirstie Burgess
- 4.15 Treasurer – Kimberly Tomlinson: Academic Senate Scholarships
- 4.16 President – Melissa Korber

**5. OLD BUSINESS – DISCUSSION**

- 5.1 Academic Senate Letter (Tina Inzerilla and Ashley Young): update
- 5.2 Use of the term “instructors” instead of “assistant or associate professors” (Darcy Ernst)

**6. NEW BUSINESS**

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|-----------------------------------------------------------------------|-------------------------------|
| 6.1 Revised Bylaws and Constitution: Consideration by Faculty         | Melissa Korber                |
| 6.2 Division Challenge Scholarships                                   | Kimberly Tomlinson            |
| 6.3 Formation of Election Committee                                   | Melissa Korber                |
| 6.4 Formation of Classified Professionals Appreciation Task Force     | Melissa Korber                |
| 6.5 Campus Closure Policies                                           | Melissa Korber                |
| 6.6 Faculty Hiring Prioritization Update Based on Emergency Positions | Roanna Bennie and Heike Gecox |
| 6.7 Impact of the New Funding Formula                                 | Roanna Bennie                 |
| 6.8 AP 6303 Reserves                                                  | Roanna Bennie                 |
| 6.9 Update on Campus Initiatives                                      | Roanna Bennie                 |

**7. GOOD OF THE ORDER**

- 7.1 Announcements/Comments

**8. ADJOURNMENT**

**9. NEXT MEETING – FEBRUARY 13, 2019**