Las Positas College
Proposed - Academic Integrity Recommendations
May 14, 2018

<u>**Faculty**</u>

1. *Adoption of an Honor Pledge*
   The Academic Senate may want to consider adopting an honor pledge. Below is an example:

   The Chabot-Las Positas Community College District (CLPCCD) prepares students to succeed in a global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.

   The institution supports a written code of ethics for all of its personnel. The District is committed to the highest ethical standards in furtherance of our mission of education and public service:

   • Excellence in teaching, learning, and service
   • Integrity as the foundation for all we do
   • Access to our programs and services
   • Equity and fair treatment of all in our daily interactions
   • Diversity in learning environments, philosophies, cultures, beliefs, and people
   • Inclusiveness of individual and collective viewpoints
   • Mutual respect and trust through transparency, civility, and open communications
   • Creativity and innovation in engaging students, faculty, staff, and administrators
   • Physical presence and participation in the community

   Source: CLPCCD Board Policy 1200 - Mission
   CLPCCD Administrative Procedure 3050 - Institutional Code of Ethics

2. *Inclusion of Uniform Statement on Course Syllabi*
   The Academic Senate may want to consider adopting a statement that may be included on course syllabi by faculty regardless of academic discipline and mode or location of instruction. See example below:

   "Adherence to the highest standard of academic integrity is of utmost importance to maintaining optimal teaching and learning at Las Positas College. Students agree not to cheat; plagiarize; commit fraud or deceit; copy, release, sell, or distribute instructional materials without permission; and solicit or assist another to do any act which would subject another to expulsion, suspension, probation, or other sanction. All members of the college community are committed to hold one another accountable for maintaining high quality of instruction and for the acquisition of knowledge for the purpose of certificate and degree attainment, transfer to a four-year college or university, workforce preparation, and lifelong learning."

3. *Restorative Justice Approach/Teachable Moments*
   The Academic Senate may want to consider adopting a resolution that would encourage faculty to apply a restorative justice approach and make teaching moments whenever possible for students who engage in academic dishonesty. Possible responses to such infractions by students may include having to redo coursework including homework, term papers, projects, quizzes, tests, and final examinations; issuance of a failing grade for the particular academic work; and having to complete additional coursework as assigned by the instructor. Faculty commit to report serious, repetitive, or continuous violations of the

student code of conduct to their assigned academic dean and the dean of student services or designee for investigation and disciplinary action, if warranted.

4. **Proactive Steps by Faculty**
   The Academic Senate may want to consider adopting a resolution that would encourage faculty to:

   Periodic changes or updates to course syllabi including homework assignments, term papers, projects, quizzes, tests, and final examinations to help avoid students from engaging in academic dishonesty.

   Discuss regarding academic integrity amongst colleagues at Academic Senate meetings, academic division meetings, and other college forums where appropriate.

   Use technology to help detect academic dishonesty including computer software to detect plagiarism.

Administration

College administrators may want to consider the following:

1. **Orientation**
   Revise and update the online and in-person student orientations to include academic integrity. It is important to define academic integrity and to make it clear to students prior to course enrollment that academic integrity is a college expectation and that all students are accountable for their actions.

2. **Smart Shop Series Workshops**
   Introduce academic integrity as a theme for a Smart Shop Series workshop beginning in fall 2018. Need to define and remind students of the importance to maintain academic integrity.

3. **Student Code of Conduct**
   Working in collaboration with faculty, college administrators will update the student code of conduct to include academic integrity.

4. **Informational Outreach Campaign**
   College administrators will work to create and launch an informational outreach campaign to educate and remind students of the importance to maintain academic integrity. See example provided by Allan Hancock College.

5. **Inaccessibility of Online Sources**
   College administrators will work with Information Technology Services to limit or restrict access to online sources that encourage or permit academic dishonesty including, but not limited to, Course Hero.