



ACADEMIC SENATE MINUTES

December 8, 2021 | 2:30 – 4:30 pm | VIA ZOOM

Note that Vice President Craig Kutil will be substituting for Sarah Thompson for this meeting

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: Kyle Johnson
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Vice President (Fall): Craig Kutil
President-Elect: Tracey Coleman
Secretary: Collin Thormoto
Treasurer: Ashley Young
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner
STEM: Carlos Moreno, Jeffrey Weichert
PATH: Scott Miner
Student Services: Christina Lee, Jill Oliveira
Part Time Representatives: Jeff Judd

1. GENERAL BUSINESS (S. Thompson)

1.1 Call to order/establish quorum: Meeting started at 2:34 pm.

1.2 Approval of agenda: Motion to approve the agenda: moved/seconded: discussion: note changes: 6.9 add "Resolution" which was received after distribution; remove 2.3, add back in 6.10 Resolution in Support of a Translation Policy which was on the original agenda but dropped off on the revision/ motion to approve agenda as amended: seconded/approved.

1.3 Approval of minutes (November 10, 2021) Motion to approve: moved/seconded: discussion: change in 8.1 to "Cleared4" emails; 7.2 remove "Cyber" and add "degree": motion to approve as amended: seconded/approved

1.4 Public Comments (5 minutes): *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.*

Julia McGurk: spoke in support of the resolution for translation services (later in the agenda). Suggestions for ESL students: Whereas #2: amend to include students as well as parents, and Whereas #3: add "or have parents who are immigrants."

2. ACTION ITEMS (S. Thompson)

2.1 Resolution to Implement Teleconferencing Requirements during a Proclaimed State of Emergency Motion to approve: moved/seconded: discussion: the Board of Trustees resolution written with legal counsel was changed by Craig to substitute in "LPC Academic Senate"/ approved

2.2 Hy Flex Professional Development: This proposes Chabot and LPC DE Committee coordination for a summer professional development program for faculty to train in Hy Flex: Motion to approve: moved/seconded/discussion: what is the Academic Senate action for this? We want to support the DE Committees to proceed with this professional development program in Hy Flex/approved

3. CONSENT ITEMS (S. Thompson)

3.1 English Instructional Assistant Search Committee: Richard Dry: Motion to approve: moved/seconded/approved

4. REPORTS

4.1 LPC Student Government (Kyle Johnson): none

4.2 UndocuAlly (Alain Olavarrieta): none

4.3 CTE Committee (Melissa Korber): In the spring, the CTE committee will work on a comprehensive local need assessment, which needs updating. We also look at student performance gaps, assess processes in place for Perkins, and any stakeholder-determined gaps.

4.4 Curriculum Committee (Elizabeth Owens): She is transitioning out of her position next semester. The replacement will be appointed for the next meeting. The 21st century policing certificate and apprenticeships are under discussion. They have made curriculum progress despite the Covid situation. Craig expressed the Academic Senate's appreciation for her service as Curriculum Committee chair.

4.5 CEMC/DEMC Committee (Kristina Whalen): We are still seeing low enrollment numbers for spring, even below expectations: 20% down six weeks from the start of the semester. The district office tracks the percentage of students choosing face to face, this is rising and is currently 38% of those who have enrolled. There is a waiting list for DE courses; some due to processing of vaccinations for attending in place courses.

CEMC: Templates for discipline plans have been developed and FTES determined. These will be rolled out next week. The delay is because DEMC had a delay in in FTES determination. Summer and fall schedules will be under development with a memo to program coordinators on how much DE vs face to face should be scheduled for these semesters. Currently there is not a lot of demand for face-to-face instruction.

4.6 Faculty Association (Heike Gecox): Negotiations are proceeding on course cancellations.

4.7 Professional Development Committee (David Powers): none

4.8 Planning and Effectiveness Committee (Rajinder Samra): none

4.9 SEA Committee (Shawn Taylor): none

4.10 Guided Pathways (Kristy Woods): none

4.11 Faculty Diversification (Christina Lee): She attended the Equity Minded Principles webinar that was informative. The webinar slides are available on the Academic Senate webpage.

4.12 Addressing Anti-Racism (Tracey Coleman): The committee will be presenting to the Academic Senate at the next meeting the student survey results from 121 students. Areas students identified as challenges to access: registration, ClassWeb, counseling, financial aid and A & R. Comment: there are multiple steps to registration – ten – with a knowledge of English being needed.

This will be New Business **for the next meeting**, with the Academic Senate supporting sending this information to the chancellor and ask that they request their equity consulting firm to review these survey results.

4.13 Enrollment Strategies (John Kelly): He is working with outreach personnel to develop a video for performing arts. If your department is interested in an outreach video, a videographer is available. Question: do you prefer a Slack or email group instead of a zoom meeting for this subcommittee? He will send out an email to get the preferences.

4.14 LGBTQ+ Resolution Implementation (Sarah Thompson): Robin Roy: they are looking at curriculum to support training, with a focus on planning training sessions and getting ready for Town Meeting presentations.

4.15 AAPI Resolution Implementation (Collin Thormoto): Will report later in the agenda.

4.16 Treasurer (Ashley Young): \$1600 for scholarships has been raised. The wine rack drawing attracted donors from district and administrators. We are planning four \$350 scholarships, with funds left for classified appreciation.

4.17 President (Sarah Thompson) Craig reported:

- Response to Letter to the Editor of November 11 regarding LPC Equity: Sarah will address this at the next meeting.
- Audit Option Subcommittee: are there other members who have been identified? A December meeting is scheduled next Tuesday.
- Craig attended Chancellor's Council: the percentage of in person class registration is going up slightly (for both colleges) – Chabot has 10% more courses scheduled in person than we do – 67% of their courses. Ours is 60% in person to date. There have been problems with students registering in person at the campus.

5. OLD BUSINESS (S. Thompson) Motion to move 5.1 and 5.2 after New Business: moved/seconded/approved

5.1 Inequities in Representation in Our Professional Organization: response to FA presentation at the November 11 meeting: Feedback from FA president meeting: he did not answer the questions adequately, and was being evasive. We asked him to address specific concerns, which were not addressed.

We want to recommend alternating FA presidents between the campuses, and updating the bylaws where a structural change can be made. Craig is on the FA representing LPC and will work with others to craft a structured response. Daniel Cearley will assist, and Craig will ask Tom Orf and Tina Inzerilla to advise. Email Craig if you want to assist; the meeting will be held in January.

5.2 Funding proposal for LPC sustainability and net-zero carbon emissions (Mike Ansell): Tabled for next meeting: a grant was given for student interns, and Craig is working on the credit for experience part of this program.

6. NEW BUSINESS (S. Thompson)

6.1 CTE Committee charge update (Melissa Korber): A change in language: CTE will “assist “with implementations and recommendations (instead of “create”).

6.2 CTE Liaison position (Melissa Korber): The liaison will be a separate, named position on the committee instead of taking the place of a division representative. This is a voting position, with a small hourly stipend. The liaison will represent the entire college. This will be an addition to the Committee charge. Question about length of term of this position.

Request for Melissa to bring back the entire change with changes to provide context. This will be an Action Item for the next meeting. Question about the CTE webpage, it is being worked on.

6.3 CTE Committee College Council representation (Melissa Korber): She is bringing this up to Academic Senate, as this representation needs support. Craig expressed support and asked senators for discussion. At Thursday College Council, Craig will bring this up for good of the order on behalf of the Academic Senate and see how the process would go. If there needs to be a Senate resolution, that can be for an Action item.

6.4 New Certificate Proposal: Apprenticeship Accounting Technician Certificate (Rajeev Chopra): Apprenticeships do not require Academic Senate approval, but this may change next year.

6.5 New Certificate Proposal: Certificate of Achievement in 21st Century Policing (Mike McQuiston): Craig will add “Ethnic Studies” and this will be an Action item next meeting.

6.6 New Certificate Proposal: Reddaway Truck Driving (Brian Hagopian): Action item next meeting.

6.7 New Certificate Proposal: Marine Technology (Brian Hagopian): Action item next meeting.

6.8 EEO Advisory Committee: additional Senator or appointee (Christina Lee): As Christina will be on Sabbatical Spring semester, Jill Oliveira has agreed to serve. This will be a Consent item for the next meeting.

6.9 Resolution for Equity-Minded Principles and Practices (Christina Lee): This is developed by this advisory committee. Take it to your divisions and this will be a New Business item at the next meeting. Note there is no current faculty hiring advertising.

6.10 Resolution in Support of a Translation Policy (Collin Thormoto): Comments for inclusion: Whereas #2: amend to include students as well as parents, and Whereas #3: add “or have parents who are immigrants.” This resolution is brought forward for the AAPI group. There will be a second reading next meeting prior to the voting. This resolution applies to student services, not classroom faculty. Question about source of funding?

7. GOOD OF THE ORDER

7.1 Announcements: None

7.2 Next meeting: **January 26, 2022**

7.3 Adjournment: Motion to adjourn: moved/seconded/approved. The meeting adjourned at 4:40 pm.

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