



# Fire Service Technology Advisory Meeting Minutes (draft)

March 4, 2022 | 10:00-11:30 | Bldg. 1000, Room 1003

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

## FST Advisory Board

### Attendance

Aaron Lacey, LPFD

Joe Testa, LPFD

Jeff Zolfarelli, LPC Adjunct Faculty

Jeff Luepke, Alameda County

Neal Ely, Dean Emeritus

Kimberly Colantuono, LPC Adjunct Faculty

Jason Solak, LPFD

Amy Robbins, TVROP

Sarah Silvinson, Tracy HS

Kristina Whalen, VP Academic Svcs. LPC

Ame Blackshear, LPC EMS

Scott Canfield, LPC Fire Academy

Dan Hernandez, ?

Demmond Simmons, Oakland FD

Bob Buell, Chabot College

Stuart McElderry, Interim Dean PATH, LPC

Andre Guzman, Lathrop Manteca FD

Linda Vaughn- South Bay Reg. PSTC

Matthew Jewett, LPC FST Faculty/Coord.

## Agenda Item

## Zoom Option

### 1. Call to Order

### 2. Welcome and Introductions

Aaron Lacey, Jeff Zolfarelli, Jeff Luepke, Neal Ely, Kimberly Colantuono, Jason Solak, Amy Robbins, Sarah Silvinson, Kristina Whalen, Joe Testa, Ame Blackshear, Scott Canfield, Dan Hernandez, Demmond Simmons, Bob Buell, Stuart McElderry, Andre Guzman, Linda Vaughn, Matthew Jewett, Anne Kennedy

### 3. Review and Approval of Agenda

Motion to approve agenda. Neal Ely 1st, Jeff Z. 2<sup>nd</sup>. Motion passed unanimously.

### 4. Review and Approval of Minutes

Motion to approve minutes from April 20, 2021. Jeff Z. 1<sup>st</sup>, Aaron L. Motion passed unanimously.

### 5. Program Updates

#### • FST Program

- Enrollments were down this semester; common across the state. Perhaps due to in person classes, vaccination requirement. Good news – retention of students is good not many drops and student attendance is perfect every day.
- Summer Class approved a Summer online FST 1 class. Allows students to complete this prerequisite in summer. Fall classes will all be in person with a few additional classes on line.

#### • Fire Academy Update

Scott Canfield, new Academy coordinator

- Learning state requirements, learning about college processes.
- 4<sup>th</sup> academy at LPC. Runs January-May.
- May 27<sup>th</sup> graduation ceremony. 19 cadets, haven't lost any.
- State requires 1:10 instructor/student ratio for skills instruction and 1:5 instruction/student ratio for cert. courses like FC3, FC4, Safety & Survival, Auto-X, etc.
- Staffing issues constantly due to fact that instructors are firefighters and get called to duty, so they cancel on a daily basis.
- Accreditation/ CA State Marshall Office identified need for a full-time instructor for Academy and clerical personnel for admin support.
- Discussion in Recommendation section below

- ISA Updates
  - In-service courses
  - Cohort courses – much easier to track
  - Highly audited. Want to make sure we are in line and accurate with our documentation and aligned with guidelines.
  - Stuart says there is a strong effort to get the ISAs in place.
  - Issues around how to batch enroll these non-traditional students. College is working on processes. Big step in making this happen.
  - Stuart notes that ISAs are very valuable for us as Institution and help with enrollment.
  - Linda Vaughn shared that they are auditing these ISAs every year. Stumbling block with ISA agency with the language. Requirement that instructors have control over the courses.
  - Can be used as elective units toward degrees. Desirable for students or professionals pursuing degrees.

## 6. Action Items/ Advisory Recommendations

- Curriculum Items for Exploration
  - Stand Alone Certification Exam Course

State Fire Training requires this. Frees up time in Academy and allows other people from other areas to come to us to take the Certification.

Scott adds from perspective of instructional hours – allows more opportunity for cadets to learn and practice.

Jeff adds that they are already doing this at Chabot. Should model this program.

Aaron Lacey already proposed the curriculum in the original Academy but it was changed.

**Nealy Ely motion to FST program develop and implement a separate Certification Exam course. A. Lacey 2<sup>nd</sup>. Motion passes unanimously**
  - Fire Prevention Program

Kim shared Power Point outlining the opportunity for Fire Prevention Inspector Internship Program

    - Entry level employment requires work experience
    - Prepare for entry level employment in fire prevention. Create a talent pool for these jobs.
    - Jeff L agrees that there is a need.
    - Aaron agrees there is a demand for Fire Prevention and support from AICo Fire. Says this program would have to have a champion to get this off the ground. Kim is committed to championing this program.
    - Neal thinks that while exploring this idea is good, the Fire Academy and the resources as discussed in staffing

needs above should be a priority and squared away before adding this.

- Linda points out that internships are funded from a separate pot of money. She can help figure out.

**Motion to explore this program and whether there is funding available and bandwidth to take on. Aaron L. 1<sup>st</sup>, Jeff Z. 2<sup>nd</sup>. Motion passed unanimously.**

- Identified Equipment Needs:
  - Fire Blast Vehicle Fire Prop
  - Roof Ventilation Prop
  - Vehicle Extrication Prop
  - Forcible Entry Props
  - Dragger Phase I & II Props

Helps local agencies as well- Scott added

Aaron L. stated this will assist with coordination of Academy, more efficient cost .

**Neal Ely moves that the FST program applies for the funds to procure the listed equipment. Jeff 2<sup>nd</sup>. Passed unanimously.**

- Program growth:
  - Fall FST 12/Fire Fighter I/II Academy  
Once we have OSFM mandated Staffing in place.  
Tabled till next advisory.
- Staffing needs:
  - FT faculty position for the FST 12/Fire Fighter I/II Academy (reference CA SFT/CSFM Accreditation Letter)
  - Accreditation/ CA State Marshall Office identified need for a full-time instructor for Academy and clerical personnel for admin support.
  - Matthew adds that if we had a dedicated staff we could add a Fall Academy and also a full time Monday through Friday Academy or accelerated program.
  - Aaron Lacey was former coordinator says it is challenge for working firefighters. Important to have a dedicated on-site coordinator given the investment in the program and new facilities.
  - Dr. Whalen feels that the application for this position will be a strong priority in the Faculty Prioritization process. She gives her full support.  
Permanent Dean will begin on April 1st. Starting recruitment for Public Safety Manager. Perkins funds for clerical support, raise a part-time Admin asst. to full-time.

- Jeff emphasized the need for full-time clerical support and also calling on more adjunct faculty to help
- Matthew pointed out direct link with consistent instruction to student success
- A. Lacey commented that having consistent staff legitimizes the program.
- Ame added that her program faces the same challenges. Full time administration support needed.

**Motion to seek approval for a full time Fire Academy Coordinator/ Faculty position and clerical/admin personnel. Aaron Lacey 1st, 2<sup>nd</sup> Neal Ely  
Amendment: Motion as mandated by State Fire Marshall Office to seek approval for full time fire academy faculty and clerical/admin support for Fire Academy oversight managing the essential workload to ensure the ability of the Academy to comply with the CSFM mandatory/essential accreditation requirements. Motion with amendment passed unanimously.**

#### **7. Facilities Report**

- Public Safety Complex Update  
Stuart shared the progress of the Public Safety Complex.

#### **8. Industry Update**

- Alameda County- a lot of hiring. Projected 1 new academy hire per year. 10-18 hires per academy range
- LPFD- 25 years as a consolidated FD. Fire Chief recruitment under way. Captains exam next month. 15 new entry level recruits. Recruiting needs -Firefighter Paramedic – demand is high, supply is low.
- Linda – South Bay Regional Public Safety Training Consortium states that we have a good partnership, happy to support
- Alameda County – Ambulance RFP is coming up in 2024. Foresees significant demand in LPC students/ training.
- Ame shares that there is opportunity to work in parallel with both programs. Demand for paramedics/ leverage relationships
- Sarah shares that her FST classes at Tracy HS are expanding / waitlist even while other electives are not. Hopes to bring students to campus to see the Academy/ FST
- Amy shares desire to create FST class in ROP

#### **9. Next Regular Meeting**

#### **10. Adjournment 11:56**