

# How to Apply to Las Positas College

## for Dual Enrollment Students

BE SURE to apply for the correct term or you will have to resubmit your application.



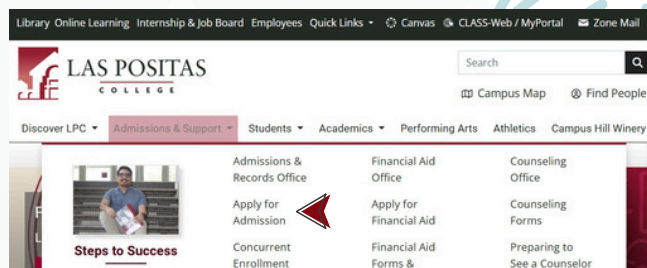
**Wait! BEFORE STARTING, you will need:**

- Personal Email Address (NOT school email)
- For U.S Citizens/Permanent Residents
  - SSN or Alien Registration #
- For Undocumented/Dreamer Students
  - No required Documents
- Knowledge of highest level Math and English course and grade completed

1



Go to  
[www.laspositascollege.edu](http://www.laspositascollege.edu)  
hover over "Admissions & Support" & select  
"Apply for Admission"



2



Select "Create an Account" if  
you've never attended a  
CA Community College OR  
Sign In if you already have a  
CCCApply account.

### Application for Admission to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

or

[Create an Account](#)

[Sign In](#)

**HINT:** To create an account, enter an email address or phone #. You will receive a 6-digit security code.

**HINT:** If you have an account & can't access it, click on "Forgot Password" and complete the necessary steps.

3



Create an OpenCCC  
Account or Sign In  
**HINT: Write down  
User Email/Password!**

### Create Profile

#### What

Create a secure California Community Colleges account.

#### Why

A California Community Colleges account will save your progress for future sessions.

#### How Long

3 steps (Estimated 2 minutes remaining)

[Step 1 Contact Information](#)

[Step 2 Personal Information](#)

[Step 3 Credentials](#)

4



When creating an account,  
fill out your personal  
information in Steps 1-3 to  
Create a Profile.

### My Applications

[Start a New Application](#)

5



Select  
"Start a New Application"

*HINT: Be sure to apply for the  
correct term or you will have to  
resubmit your application.*



LAS POSITAS  
COLLEGE

For further assistance, contact Educational Partnerships  
**Email: [ipc-dualenrollment@laspositascollege.edu](mailto:ipc-dualenrollment@laspositascollege.edu)**



# How to Apply to Las Positas College for Dual Enrollment Students

BE SURE to apply for the correct term or you will have to resubmit your application.



6 ➔

Under the Enrollment section, select intended major as "Dual High School/ College Enrollment."

NOTE: For "Educational Goal" most K-12 students will chose first the option

7

Under the Education Section, select "Enrolling in high school and college at the same time."

8

Click "Review My Application" to review responses.

## Submission

### Review Your Responses

[Save as PDF](#)

We recommend that you review your responses to ensure you've provided complete and accurate information.

[Review My Application](#)

• Financial aid program information and application assistance are available in the financial aid office at the college. The application is also available on-line.

Note: CCCApply will provide links to financial aid information and applications after you submit this application. You can also find financial aid information at [www.icanaffordcollege.com](http://www.icanaffordcollege.com), and on most college websites.

[Submit My Application](#)

## CONGRATS! YOU ARE NOW A HAWK!

Within 24-72 hours, your W ID# will be sent to you via email.  
If you do not receive your W number within 48 hours, please contact  
us at [lpc-dualenrollment@laspositascollege.edu](mailto:lpc-dualenrollment@laspositascollege.edu)  
and provide your Application Confirmation Number



California  
Community  
Colleges

CCCApply



LAS POSITAS COLLEGE  
STUDENTS FIRST



LAS POSITAS  
COLLEGE

For further assistance, contact Educational Partnerships  
Email: [lpc-dualenrollment@laspositascollege.edu](mailto:lpc-dualenrollment@laspositascollege.edu)