

Community Education Incident Report



Community Education

Instructor and Class Information

Instructor's name:

Course taught at time of incident:

Student Information

Student's name:

Is the student under the age of 18? Yes or No:

Incident Information

Site: Las Positas College Room Number:

OR Off-Site Location:

Date (MM/DD/YYYY):

Time (indicate AM or PM):

Explanation of Incident

Please describe 1) how the incident occurred 2) any objects or materials that caused the incident, and 3) all specific body parts affected

Instructor Signature:

Date (MM/DD/YYYY):