

# ACADEMIC REGULATIONS

## CREDIT FOR PRIOR LEARNING

Credit for Prior Learning (CPL) is college credit awarded for validated college-level skills and knowledge gained outside of a college classroom. This CPL definition does not include knowledge and skills already assessed and awarded credit through formal education at regionally accredited in-state and out-of-state institutions.

Students may petition for Credit for Prior Learning if they meet the following:

- The student must be in good standing in the District and have an educational plan on file
- The student must have previously earned credit or noncredit from the District or be currently registered in the District
- The course is listed in the current College Catalog
- The student is not currently enrolled in the course to be challenged
- Credit by Examination: The student is registered in the District and not currently enrolled in nor received credit for a more advanced course in the same subject (may be waived by department)

Award for credit may be made for general education, program, or elective coursework. Methods for awarding credit for prior learning are as follows:

- Achievement of a satisfactory score on an Advanced Placement examination;
- Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination;
- Achievement of a satisfactory score on the College Level Examination Program (CLEP);
- Credit by satisfactory completion of an examination administered by the college in lieu of completion of an active course listed in the current college catalog;
- Achievement of an examination administered by other agencies approved by the college, such as industry recognized documentation;
- Evaluation of Joint Service Transcripts (JST); and
- Assessment approved or conducted by proper authorities of the college, such as evaluation of student experience through documentation or portfolio

## Procedures for Credit by Assessment or Examination

### 1. Application and Administration

The petition must be approved by the appropriate discipline faculty, the Division Dean, the Vice President of Academic Services, and Processed by Admissions and Records. The assessment or examination will be scheduled and administered by the relevant faculty member. For more information, visit the CPL webpage: <https://laspositascollege.edu/cpl/index.php>

### 2. Awarding of Credit

When the student completes the specified assessment requirements, the administering instructor will determine if the evidence adequately demonstrates mastery of the course content as set forth in the Course Outline of Record. Students shall be offered a credit/ no-credit option if that option is normally available for the course. A student must achieve a "C" or better to be awarded credit.

### 3. Limitations

Credits acquired by assessment shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree. The amount of credit that may be earned and counted toward a certificate or degree is no more than three-quarters of the units needed for completion. Credit for Prior Learning is transferable to California State University campuses. Students must pay the \$46/ unit for credit-by-exams, but not for industry-recognized training, portfolios, or JST.

### 4. Notations

The student's academic record will clearly indicate that credit was earned by assessment of prior learning.

## Assessment of Documentation, Portfolio, or Credentials

Students who have achieved elsewhere an equivalent knowledge, understanding and experience that is required by regular college courses may receive units of credit based on successful completion of a comprehensive assessment of documentation, credentials, or portfolio designed and approved by LPC discipline faculty. A student may petition for

courses available for prior learning assessment publicly listed on the LPC website.

## Credit-by-Examination (Individual Student Application)

Students who have achieved elsewhere an equivalent knowledge, understanding and experience to that required by regular college courses may receive units of credit based on successful completion of a comprehensive course exam approved by the College discipline faculty. Credit-by-Exam may also be used to provide credit for completion of certain coursework at the high school level, where deemed appropriate by a majority of faculty in the discipline. (See High School/ ROP/Adult School Articulation section in this catalog).

## Advanced Placement (AP) Examinations

LPC grants academic credit for successful completion of examinations of the College Board's Advanced Placement (AP) Program. Credit awarded based on passing AP scores of 3+ may be applied differently for the AA/AS degree and for transfer; therefore, students are advised to consult with a counselor for information on how AP scores will be applied based on their educational goals. Courses deemed equivalent to AP exams as determined by LPC faculty (see chart) may be used to clear pre-requisites as appropriate – see a counselor for details. Students may not receive duplicate credit for AP exams and equivalent courses taken at LPC.

The Advanced Placement Exams (AP) chart displays how credit is awarded for the following:

- Las Positas College AA/AS degree – Las Positas College AA/AS General Education pattern area and units, elective units, and course equivalency.
- CSU General Education-Breadth pattern area and units toward CSU transfer admission.
- IGETC (Intersegmental General Education Transfer Curriculum) – GE pattern area for CSU and/or UC and units toward CSU and UC transfer admission.

In order to receive academic credit toward the AA/AS degree and/ or CSU GE Breadth/IGETC certification for AP exams, students must submit the official AP score report from the College Board to the Admissions and Records Office and request the score report to be scanned into their student records. Scanning requests may be adnitiated by meeting with an academic counselor. In cases where the AP exams are not listed on the AP Chart or do not earn credit, students may petition the academic discipline to consider credit.

## International Baccalaureate (IB) Examinations

LPC grants academic credit for successful completion of examinations of the International Baccalaureate (IB) Program. Credit awarded based on passing IB scores may be applied differently for the AA/AS degree and for transfer; therefore, students are advised to consult with a counselor for information on how their IB scores will be applied based on their educational goals. Students may not receive duplicate credit for IB exams and equivalent courses taken at LPC.

The International Baccalaureate (IB) Examinations chart displays how credit is awarded for the following:

- Las Positas College AA/AS degree – Las Positas College AA/AS General Education pattern area and units, and elective units.
- CSU General Education-Breadth pattern area and units toward CSU transfer admission.
- IGETC (Intersegmental General Education Transfer Curriculum) – GE pattern area for CSU and/or UC and units toward CSU and UC transfer admission.

In order to receive academic credit toward the AA/AS degree and/ or CSU GE Breadth/IGETC certification for IB exams, students must submit the official IB score report to the Admissions and Records Office and request the score report to be scanned into their student records. The scanning request may be initiated by meeting with an academic counselor. In cases where the IB exams are not listed on the IB Chart or do not earn credit, students may petition the academic discipline for consideration of credit.

## College-Level Examination Program (CLEP)

Las Positas College grants academic credit for successful completion of examinations of the College Board's College-Level Examination Program (CLEP). Credit awarded based on passing CLEP scores may be applied differently for the AA/AS degree and for transfer; therefore, students are advised to consult with a counselor for information on how their CLEP scores will be applied based on their educational goals. Students may not receive duplicate credit for CLEP exams and the equivalent courses taken at the college.

The College-Level Examination Program (CLEP) chart displays how credit is awarded for the following:

- Las Positas College AA/AS degree – Las Positas College AA/AS General Education pattern area and units, and elective units.
- CSU General Education-Breadth pattern area and units toward CSU transfer admission.

In order to receive academic credit toward the AA/AS degree and/or CSU GE Breadth certification for CLEP exams, students must submit the official CLEP score report from the College Board to Admissions and Records and request the score report to be scanned into their student records. Scanning requests may be initiated by meeting with an academic counselor. In cases where the CLEP exams are not listed on the CLEP Chart or do not earn credit, students may petition the academic discipline for consideration of credit.