



Las Positas College Viticulture & Enology Foundation

Board of Directors

[X] Indicates present

X	David Everett, President	X	Nan Ho
X	Meredith Saboraria, Vice President		Roanna Bennie
X	Norman Petermeier, Treasurer	X	Anette Raichbart
X	Neal Ely, Secretary	X	Dyrell Foster

Annual Meeting

April 13, 2021, 2:00pm

Zoom Meeting:

<https://cccconfer.zoom.us/j/6945293964?pwd=NWFZZE6TXg2LzIrcW1CL2lTVXBSQT09>

MINUTES

1. Called to Order 2:03pm.
2. Welcome
3. Review and Approval of Agenda
 - a. M/Norm; S/ Neal; approved
4. Review and Approval of Minutes from November 18, 2020 meeting
 - a. Postponed; minutes of November 18, 2020 not available to review
5. Update on Wines and Wine Sales
 - a. The Campus Hill Winery cellar door is open on Thursdays 12-5pm for sales.
 - b. Cash, check, debit/credit accepted.
 - c. To date: 121 points of sale totaling about \$11,000 in total sales. 65% of sales are by credit/debit card; and 35% cash/check. We have paid about \$200 to Square in transaction fees, and as you will see later in our meeting about \$575 in sales/excise taxes.
 - d. 2019 Vintage
 - i. 2019 Albarino: To date we have sold 87 bottles. 60 cases remaining.
 - ii. 2019 Sidekick white blend: To date we have sold 93 bottles. We are almost sold out; less than 2 cases remaining.

- iii. 2019 Slopeside red blend: To date we have sold 37 bottles. 58 cases remaining.
- e. 2020 Vintage
 - i. 2020 100% Tempranillo Rose available starting this week; \$15/btl.
 - ii. 2020 Malbec is doing great; will probably be released within the next few months.
 - iii. 2020 Albarino grapes sold to Wood Family is being sold by Wood Family for \$30/btl. Wood Family will be donating 10% of the sales back to VWT Foundation.
- f. 30% Case discount suggested to move product. Short term 30% case discount approved by Board.

6. Vineyard Update

- a. Independent contractor crew came in – pruned, weed management. Contract being renewed for 2021-2022.

7. Teaching Winery Construction Update

- a. Another architecture meeting schedule for end of April. New building will be larger and safer than current facilities. Timeline for completion is fall 2023. Who is on the committee from the college: David; Nan. Landscaping for the building being discussed with M&O; mechanical and electrical will be discussed in the next phrase.

8. Winery Compliance

- a. Licenses: all current and posted.
 - CA ABC License 7/1/20 – 6/30/21.
 - CA Processor License 12/1/20-11/30/21.
 - Seller's Permit no expiration.
- b. Federal Winery Filings and Excise Taxes: all current
 - TTB 5000.24am filed January 2021.
 - Federal Excise Tax (alcohol tax) paid on all 2019 White Wines = \$16.58

- TTB 5120.17temp filed January 2021.
- c. CA State Winery Filings and Taxes: all current.
 - CDTFA 501 Wine Grower (State Excise Tax) 2020 Qtr 4 filed.
 - State Excise Tax (alcohol tax) paid on all 2019 White Wines = \$47.24
 - 2021 Qtr 1 due April 15, 2021
 - CDTFA Sales & Use Tax 2020 Qtr 4 filed.
 - State Sales Tax paid on \$5,352.00 of wine sold through 12/31/20 = \$497.48
 - 2021 Qtr 1 due April 30, 2021

7. Board of Director positions

- a. Discussion: It was suggested that the Treasurer and Secretary take on some responsibilities to help alleviate some work load from David. It would be nice to find a CPA to serve as treasurer; if anyone knows of a CPA who can do the work pro-bono, please let us know. Secretary to help schedule meetings. Officers need to perform duties.
- b. David Everett, President expires 4/18/21
 - i. David shared with the Board members his disappointment with the College's 2021-2022 Reassign Time Allocation. VWT did not receive any additional CAH, despite years of requesting more. The VWT program currently receives 4 CAH per semester; the same amount since the inception of the program in 2009, despite progressively increasing workload. David also shared with the Foundation some of the responsibilities that currently fall on the VWT Coordinator and were provided as rationale for an increase in VWT Reassign Time.
 - ii. David to continue as Board President: Nominated/Norman; seconded/Meredith; so moved
- c. Neal Ely, Secretary term expires 4/18/21
 - i. M/to remove Neal as secretary and to be a board member S/by Norman; motion passes

- ii. suggestion to nominate Meredith to serve as secretary to 2022
(Meredith is abstaining)... motion passes
- d. Nan Ho, Board member term expires 4/18/21
 - i. M/S/ passes to approve Nan to continue as a Board member.

8. Good of the Order

9. Next Meetings??

- a. July?

- b. Oct?

10. Meeting adjourned