

LAS POSITAS COLLEGE
Curriculum Committee
May 11, 2015
Draft Minutes

Faculty/Voting Members Present:

Angela Amaya (Library)
LaVaughn Hart (Chair, Faculty, Non-voting)
Elizabeth Hopkins-Kurz (BSBA)
Candace Klaschus (ALSS)
Craig Kutil (STEMPS)
Marina Lira (Articulation Officer)
Jill Oliveira (Counseling)
Jim Ott (ALSS)

Faculty/Voting Members Absent:

Lisa Weaver (BSBA)

Non-Voting/Ex. Off. Members Present:

Lisa Everett
Andrea Migliaccio
Don Miller
Carolyn Scott
Jim Wright

Non-Voting/Ex. Off. Members Absent:

John Armstrong
Dyan Miller
Barbara Morrissey
Diana Rodriguez

Guests:

ASLPC 2014 – 15 Representative:
None

1. **CALL TO ORDER:** Ms. Hart called the meeting to order at 2:34 p.m.

2. **Approval of Agenda**

Ms. Hart requested to add “CSU transfer” to AUTO A7.
MSC: Ott/Hopkins-Kurz to approve the agenda with the addition.

3. **Review/Approval of Minutes of April 27, 2015**

MSC: Ott/Hopkins-Kurz to approve the minutes. (1 abstention)

4. **Public Comments** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)

None

5. **Review/Vote:**

- **AJ 50 (Intro to Admin of Justice, 3 units, 3 unit lecture)** – Course Modification: O, 1X, CSU, CSU GE Area D, UC, C-ID. (Start date: Spring 2016)

MSC: Amaya/Klaschus to approve the AJ 50 outline

- **AUTO A7 (Automotive Heating and Air Conditioning, 4 units, 2 unit lecture, 2 unit lab)** – Course Modification: O, 1X, CSU. Strongly Recommended: concurrent enrollment in Automotive Lab. Prerequisite: AUTO INTRO with a minimum grade of C, may be taken concurrently. (Start date: Fall 2016) *(formerly Auto 62; substantial change - increase in units)*
- **AUTO INTR (Automotive Service and Introduction, 4 units, 2 unit lecture, 2 unit lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2016) *(formerly Auto 55; substantial change - increase in units)*

- **AUTO L1L2 (Smog Level One and Level Two, 5.5 units, 5 unit lecture, 0.5 unit lab) – NEW Course Modification:** O, 1X, CSU. (Start date: Spring 2016) *(formerly Auto 70A and 70B; substantial change - increase in units)*
(Since this course is a combination of two older courses it will be considered a new course rather than a modification).
- **AUTO SDR (Specified Diagnostic and Repair, 5 units, 4 unit lecture, 1 unit lab) – New Course:** O, 1X. (Start date: Spring 2016)
(New but is related to AUTO 71A-C)
- **AUTO LABA (Automotive Lab, 2 units, 2 unit lab) – Course Modification:** O, 1X, CSU. Prerequisite: AUTO INTRO with a minimum grade of C, may be taken concurrently. (Start date: Fall 2016) *(formerly Auto 56)*

MSC: Kutil/Ott to approve all AUTO outlines

MSC: Kutil/Hopkins-Kurz to approve CSU transfer status for AUTO L1L2

MSC: Kutil/Ott to approve advisories for AUTO A7 and AUTO LABA

- **BIO 29Z (Independent Study – Zoology, 0.5 – 2 variable units) – New Course:** O, 1X, CSU. (Start date: Spring 2016)

MSC: Ott/ Hopkins-Kurz to approve outline for BIO 29Z

MSC: Kutil/Klaschus to approve the CSU transfer status

- **CHEM 1A (General College Chemistry I, 5 units, 3 unit lecture, 2 unit lab) – Course Modification:** G, 1X, CSU, IGETC Area 5, CSU GE Area B, LPC GE AA/AS, UC. Prerequisite: MATH 55 or MATH 55B with a minimum grade of C, and CHEM 31 with a minimum grade of C, appropriate skill level demonstrated through the Chemistry Placement Process. (Start date: Spring 2016)
- **CHEM 1B (General College Chemistry II, 5 units, 3 unit lecture, 2 unit lab) – Course Modification:** G, 1X, CSU, IGETC Area 5, CSU GE Area B, UC. Prerequisite: CHEM 1A with a minimum grade of C. (Start date: Spring 2016)
- **CHEM 12A (Organic Chemistry I, 5 units, 3 unit lecture, 2 unit lab) – Course Modification:** G, 1X, CSU, IGETC Area 5, CSU GE Area B, UC. Prerequisite: CHEM 1B with a minimum grade of C. (Start date: Spring 2016)
- **CHEM 12B (Organic Chemistry II, 5 units, 3 unit lecture, 2 unit lab) – Course Modification:** G, 1X, CSU, IGETC Area 5, CSU GE Area B, UC. Prerequisite: CHEM 12A with a minimum grade of C. (Start date: Spring 2016)
- **CHEM 30A (Intro and Applied Chemistry I, 4 units, 3 unit lecture, 1 unit lab) – Course Modification:** G, 1X, CSU, IGETC Area 5, CSU GE Area B, LPC GE AA/AS, UC. Prerequisite: MATH 65 or MATH 65B with a minimum grade of C. (Start date: Spring 2016)
- **CHEM 30B (Intro and Applied Chemistry II, 4 units, 3 unit lecture, 1 unit lab) – Course Modification:** G, 1X, CSU, IGETC Area 5, CSU GE Area B, UC. Prerequisite: CHEM 30A with a minimum grade of C. (Start date: Spring 2016)
- **CHEM 31 (Intro to College Chemistry, 4 units, 3 unit lecture, 1 unit lab) – Course Modification:** G, 1X, CSU, IGETC Area 5, CSU GE Area B, LPC GE AA/AS, UC. Prerequisite: MATH 55 or MATH 55B with a minimum grade of C. (Start date: Spring 2016)

MSC: Kutil/Amaya to approve all CHEM outlines

MSC: Kutil/Amaya to approve prerequisites/advisories for all CHEM courses

- **CIS 62 (Project Management, 3 units, 3 unit lecture) – Course Modification:** G, 1X, DE, CSU. Strongly recommended: CIS 60 with a minimum grade of C. (Start date: Spring 2016)
- **CIS 9001 (Database Design Methodology, 2 units, 2 unit lecture) – Course Modification:** O, 1X, DE, CSU. (Start date: Spring 2016)

- **CIS 9002 (ORACLE: Database Design and SQL Programming, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, DE, CSU. Strongly recommended: CIS 57. (Start date: Spring 2016)
- **CIS 9003 (ORACLE: Database Programming with PL/SQL, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, DE, CSU. Strongly recommended: CIS 9002. (Start date: Spring 2016)

MSC: Kutil/Klaschus to approve all CIS outlines

MSC: Amaya/Klaschus to approve the advisories for CIS 9002 and CIS 9003

- **CNT 55 (Installing & Configuring Windows Server MCSA I, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, DE, CSU. Strongly recommended: CNT 52. (Start date: Spring 2016)
- **CNT 56 (Administering Windows Server MCSA II, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 2X, DE, CSU. Strongly recommended: CNT 52. (Start date: Spring 2016)
- **CNT 57 (MS Server Advanced Services MCSA III, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 2X, DE, CSU. Strongly recommended: CNT 52 and CNT 56. (Start date: Spring 2016)

MSC: Kutil/Ott to approve all CNT outlines

MSC: Kutil/Klaschus to approve advisories

- **CS 2 (Computing Fundamentals II, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: O, 1X, DE, CSU, UC, C-ID. Strongly recommended: CS 1. (Start date: Spring 2016)
- **CS 20 (Adv Prog w/Data Structures/C++, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: O, 1X, DE, CSU, UC. Strongly recommended: CS 2. (Start date: Spring 2016)
- **CS 47 (Capstone Project, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: O, 1X, DE, CSU. Strongly recommended: CS 1 or CS 31, CNT 52, CIS 43, CIS 9001, CIS 60, CIS 62. (Start date: Spring 2016)

MSC: Amaya/Klaschus to approve all CS outlines

MSC: Kutil/Klaschus to approve advisories

- **ENGR 22 (Engineering Design Graphics, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: G, 1X, CSU, UC. Strongly recommended: MATH 38, ENG 1A with a minimum grade of C. (Start date: Spring 2016)

MSC: Kutil/Klaschus to approve the ENGR outline

MSC: Amaya/Kutil to approve advisories

- **KIN DRJ2 (Danzan Ryu Jujitsu 2, 1 to 2 variable units)** – New Course: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly recommended: KIN DRJ1. (Start date: Spring 2016)
- **KIN TDE1 (Tenio DeCuerdas Eskrima 1, 1 to 2 variable units)** – New Course: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Start date: Fall 2016)

MSC: Kutil/Klaschus to approve KIN outlines

MSC: Kutil/Ott to approve advisories

MSC: Kutil/Ott to approve transfer status

- **SOC 3 (Cultural and Racial Minorities, 3 unit, 3 unit lecture)** – Course Modification: O, 1X, DE, CSU, IGETC Area 4, CSU GE Area D, LPC GE AA/AS, UC, C-ID. (Start date: Spring 2016)
- **SOC 6 (Social Problems, 3 unit, 3 unit lecture)** – Course Modification: O, 1X, DE, CSU, IGETC Area 4, CSU GE Area D, LPC GE AA/AS, UC, C-ID. (Start date: Spring 2016)

MSC: Kutil/Klaschus to approve all SOC outlines

Programs

- Administration of Justice (Associates in Science for Transfer) – New Program
MSC: Kutil/Hopkins-Kurz to approve AJ program
- Computer Information Technologist (Associates in Science) – New Program
MSC: Kutil/Hopkins-Kurz to approve AJ program
BUT, still waiting for approval from..., to do the narrative...
- Business (Associates in Arts for Transfer) – Reconfirmation (course change)
MSC: Ott/Kutil to reconfirm this already approved program.

Program Deactivation

Psychology (Transfer Preparation) Associates in Arts

(Note: Proposal doesn't show up under reviewers in CurricUNET) Rationale: We want to deactivate the AA degree in psychology. The psychology department will begin offering an AA-T in psychology as of Fall 2014. There is substantial overlap between the degree requirements for the AA and AA-T. To avoid confusion for students, the AA-T will replace the existing AA degree.

MSC: Klaschus/Kutil to approve deactivation of this program.

6. **Vice President's Report:** Dr. Jim Wright - None

7. **Chair's Report:** Ms. Hart

Ms. Hart thanked Dr. Jim Wright for all his assistance during his interim term here. He has been a great source of knowledge and we were happy to have him. Ms. Hart stated that this is her last meeting as curriculum chair. She thanked the committee for all the work they put in and appreciates their patience with a system that's not perfect. She encouraged committee members to always fix problems, move forward, and support one other. She stated that she doesn't intend to sit on the committee next year but will allow the new chair to make it their own.

8. **Articulation Officer's Report:** Ms. Marina Lira

Ms. Lira stated that she is hoping that at the first meeting (or so) in the fall she, Carolyn Scott, and Andrea Migliaccio can present on what happens after the curriculum meetings with all these courses, etc. She stated that the three end up emailing each other with issues, trying to figure out things and tie up loose ends, etc. There's a massive process that takes place after the votes and their three positions are interconnected within this process. Maybe by sharing what happens could alleviate some of the issues we run into after the meeting.

9. **Good of the Order**

New chair elected: Ms. Hart stated that an announcement of the chair position went out or will go out today.

Local degree cleaned up process: Dr. Wright stated that a memo will be sent to Pam Walker regarding this issue.

10. **Adjournment:** 3:22 p.m.

11. **Next Meeting:** Fall 2015