



# LAS POSITAS

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## COLLEGE

## Student Services Monthly Newsletter

November 2020



### **CLASS SCHEDULE FOR SPRING 2021**

Las Positas College has produced a class schedule for spring semester 2021. The class schedule has been posted on the Admissions & Records Office webpage as a flipbook. The class schedule has also been printed in hardcopy and has been sent to all residences in Dublin, Livermore, and Pleasanton via U.S. mail. Additional hardcopies of the class schedule have been delivered to the college. The class schedule features a new President's Letter on page 4 that highlights how we plan to provide instruction and support services during spring 2021 and the class schedule includes detailed information on the modes of instruction for spring 2021 on pages 16 and 17. Please share this information with students.

### **COURSE REGISTRATION FOR SPRING 2021**

Priority registration for spring semester 2021 will begin on Tuesday, November 10, 2020 for the state mandated groups including California Work Opportunity and Responsibility to Kids (CalWORKs), Disabled Student Programs & Services (DSPS), Extended Opportunity Programs & Services (EOPS), foster youth, homeless, and Veterans. Registration for college priority groups including student athletes and student government officers will begin on Thursday, November 12, 2020. Course registration information has been posted on the Admissions & Records Office webpage.

### **UPDATING OF POLICIES AND PROCEDURES**

The Chabot-Las Positas Community College District (CLPCCD) has begun working on updating and revising board policies and administrative procedures that relate to Student Services primarily the 5000 series with some exceptions. Please let your immediate supervisor know if there are any additions, changes, or corrections that ought to be made to existing board policies or administrative procedures to ensure compliance and reflect college practices. The goal is to update and revise all 5000 series board policies and procedures during calendar year 2021.

### **IMPORTANT DATES & DEADLINES**

- **November 2nd**  
Program Reviews Due
- **November 16th - 18th**  
FastPass
- **November 17th**  
The Market
- **November 20th**  
High School Counselor  
Liaison Day



## **STUDENT HEALTH & WELLNESS CENTER WEBPAGE REFRESH**

The Student Health & Wellness Center recently refreshed its webpage. The new webpage features information on COVID-19, health services, mental health services, medical insurance, links to external resources, and much more. The Student Health & Wellness Center has been open serving students and colleagues since April 2020. Flu shots are now available – free for students and \$30 for college employees. Tuberculosis (TB) testing is available on an appointment basis. Thank you to Patricia "Tricia" Gonsman, Nurse Practitioner/Center Coordinator and Monica Clifford, Certified Medical Assistant for their service.

## **NEW SIX STEPS TO SUCCESS TAB IN CLASS-WEB**

The Outreach Services Office is proud to announce the launch of a new tab within CLASS-Web, the online student portal, to help new applicants learn of our matriculation process known as the Six Steps to Success that begins with the admission application through course registration. Students can now monitor the completion of the Six Steps to Success on their own. This tool is available for students at Chabot College and Las Positas College. Thank you to Miguel Alvarez of Outreach Services and Rachel Ugale of Information Technology Services for making this happen for our district.

## **COLLEGE ISSUED E-MAIL ACCOUNTS FOR NEW APPLICANTS**

The California Community Colleges Chancellor's Office Technology Center recently shared a white paper that recommended the discontinuation of automatically providing a college-issued e-mail account upon receipt of an admission application. This recommendation is being made due to the large number of fraudulent admission applications being submitted to colleges throughout the state including Las Positas College. For fall 2020, Las Positas College received approximately 8,000 admission applications, however approximately 3,000 admission applications were deemed fraudulent. Information Technology Services plans to convene a work group to review this recommendation and provide guidance on how best to proceed and ensure compliance with the Family Educational Rights and Privacy Act (FERPA). Additional information is forthcoming.

## **NEW LPC TRANSFER GUARANTEE FLYER**

The Outreach Services Office in collaboration with the Counseling Department and the District's Office of Public Relations, Marketing, and Government Relations is working to update the LPC Transfer Guarantee flyer to showcase our successful transfer program and services. The new flyer will feature the University of California (UC) Transfer Admission Guarantee, the California State University (CSU) Associate Degree for Transfer pathway, transfer admission agreements with private and out-of-state universities, and our system's partnership to facilitate transfer to partner Historically Black Colleges and Universities (HBCU). The flyer will be posted on the Transfer Center and Outreach Services webpages.

## **NEWS FROM THE TEAM**

Do you have an upcoming event, a new initiative, or news that you would like to share with our Student Services team? I am happy to consider your recommendations for future editions of our newsletter.

**William L. Garcia**

Vice President of Student Services



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