

**Las Positas College Student Government  
NOTICE OF EXECUTIVE BOARD MEETING**

*5 August 2019*

**TO MEMBERS OF THE STUDENT SENATE AND  
MEMBERS OF THE PUBLIC**

A regular meeting of the Las Positas College Student Government Executive Board will be held at Las Positas College Campus | 3000 Campus Hill Drive | Livermore, CA 94551

***8 August 2019  
Room# 1643***

*The Student Senate will open the meeting at 2:00 PM.*

In accordance with the Americans with Disabilities Act, should special assistance or reasonable accommodation be required to participate in this meeting, please notify the Student Life Office Staff at (925) 424-1496 or, or (925) 424-1490. Notification of the need for special assistance is requested 48 hours prior to the LPCSG Senate meeting date and time in order to allow sufficient time to prepare.

Members of the public may be added to the Meeting Distribution List to receive email copies of agendas. Contact the Student Life Office if you wish to be added to the list.

Regards,

*Blessing Nkrumah*

Blessing Nkrumah  
President, Las Positas College Student Government  
Las Positas College

cc: Student Senate Members & Advisors  
Meeting Distribution List

## *Las Positas College Student Government Executive Board Meeting Agenda*

08 August 2019  
2:00 PM

Room 1643  
3000 Campus Hill Drive  
Livermore, CA 94551

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### **I. CALL TO ORDER (1 min)**

### **II. ROLL CALL**

#### Officers

<b>A.</b>	Blessing Nkrumah	-	President, Chair	- P
<b>B.</b>	Alina Verzi	-	Vice President	- P, PP at 2:28pm, returned at 2:30pm
<b>C.</b>	Sahna Das	-	Director of Legislation	- P
<b>D.</b>	Rodrigo Saucedo -	-	Director of Communication	- P
<b>E.</b>	Shahaf Dan	-	Director of Events	- P, PP at 5:23pm
<b>F.</b>	Shayari Saha	-	ICC Chair	- P

#### Advanced Senators

<b>G.</b>	xxxxxxx	-		
<b>H.</b>	xxxxxxx	-		
<b>I.</b>	xxxxxxx	-		
<b>J.</b>	xxxxxxx	-		

#### Senators

<b>K.</b>	xxxxxxx	-		
<b>L.</b>	xxxxxxx	-		
<b>M.</b>	xxxxxxx	-		
<b>N.</b>	xxxxxxx	-		

#### Advisors

<b>O.</b>	William Garcia	-	Vice President - Student Services	- P
<b>P.</b>	Vacant	-	Program Coordinator - Student Life & Leadership	-
<b>Q.</b>	Adria Anderson-Kelly	-	Administrative Assistant - Student Life & Leadership	- P

### **III. QUORUM (1 min)**

*President Nkrumah calls this meeting to order at 2:23pm*

### **IV. APPROVAL OF THE AGENDA (1 min)**

### **V. APPROVAL OF MINUTES [Month dd, 2019 hyperlink](#)**

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## VI. GUEST SPEAKERS

- VII. PUBLIC COMMENT (1 minute per person)** *Students and members of the public are encouraged to speak on any topic during public comment. Each individual is limited to one minute. If students or members of the public wish to address an item on the agenda during the meeting or ask questions during the meeting, they need to be recognized by the Chairperson by both raising their hand and speaking out their name. Their comment is limited to one minute. (CA Education Code 72121.5 and Government Code 54954.3)*

## VIII. SPECIAL ORDERS

<b>Welcome Week</b> 2019 - 2020 Executive Board	The 2019 - 2020 Executive Board will discuss the budget and plan for Welcome Week for the Fall 2019 semester.  <i>Welcome week to be established Mon-Wed 8:00-3:00pm on first week of classes</i>  <b><u>Motion:</u></b> <i>To approve up to \$200 for welcome week ( S. Das / S. Saha )</i>	15 minutes
<b>LPCSG Advertising</b> 2019 - 2020 Executive Board	The 2019 - 2020 Executive Board will discuss advertising strategies to promote student involvement in LPCSG.  <i>Mentioned possibility of utilizing screen displays, media, and chat applications for advertising</i>	15 minutes
<b>Meet Your Student Rep &amp; Meet Your Student Government</b> 2019 - 2020 Executive Board	The 2019 - 2020 Executive Board will discuss the budget and plan for Meet Your Student Rep and Meet Your Student Government events  <i>Present at town meeting for faculty September 4</i>  <i>Present for students in quad September 24</i>	20 minutes
<b>National Hispanic Heritage Month</b> Shahaf Dan	Shahaf Dan will present information on the National Hispanic Heritage Month events.  <i>Event will commence September 15</i>  <i>Wishes to have a couple meetings beforehand with student government support</i>	15 minutes
<b>Catering Menu</b> Blessing Nkrumah	B. Nkrumah will present the Pacific Dining's "Hawk Grill" catering menu for future events.  <i>B. Nkrumah mentioned the possibility of utilizing the menu for prospective LPCSG events and meetings</i>	15 minutes
<b>CCCSA</b> Blessing Nkrumah	B. Nkrumah will present information on the Fall 2019 CCCSA conference.  <i>B. Nkrumah encouraged student government participation for this conference replacing previous SSCCC attendance</i>	15 minutes

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**IX. UNFINISHED BUSINESS**

<b>Cabinet Inventory</b> 2019 - 2020 Executive Board	<p>The 2019 - 2020 Executive Board will discuss the cabinet inventory and organization of the Student Life Office.</p> <p><i>LPCSG executive board schedules date and time to arrange and organize the student life's office cabinets</i></p>	10 minutes
<b>Textbook Loaner Program</b> 2019-2020 Executive Board	<p>The 2019-2020 Executive Board will review the inventory of current books, funding for future purchase of textbooks, continuation of program in coordination with LPC Library, and potential donation of textbooks not required by faculty.</p> <p><i>Considered partnering up with the library to assist the distribution of textbooks within the loan program as well as prospective textbooks to be purchased within our budget</i></p>	20 minutes
<b>Scantron and Greenbook Usage Data</b> 2019 - 2020 Executive Board	<p>The 2019 - 2020 Executive Board will discuss using scantron and greenbook usage data. In addition, the 2019 - 2020 Executive Board will consider providing more supplies i.e pencils, pens, etc.</p> <p><i>Examined possible duties and responsibilities to support the program's efficiency</i></p> <p><i>Also suggested increasing scantron purchases and adding new supplies to distribute to students</i></p>	10 minutes
<b>The Market</b> 2019 - 2020 Executive Board	<p>The 2019 - 2020 Executive Board will discuss the August 2019 Market.</p> <p><i>Mentioned plan of action in prepping for this upcoming market event as well as future ones</i></p>	10 minutes
<b>2019-2020 Calendar</b> 2019 - 2020 Executive Board	<p>The 2019 - 2020 Executive Board will discuss the creation of a calendar for all events and important dates pertaining to LPCSG.</p> <p><i>Organized and layed out ideas for the academic year's events</i></p>	30 minutes

**X. NEW BUSINESS**

<b>Air Quality Update</b> Blessing Nkrumah	<p>B. Nkrumah will present a recap of the conversation with Interim Chancellor about Air Quality Resolution and the next steps to be taken.</p> <p><i>B. Nkrumah desires to find senators or officers in LPCSG to be involved with the Air Quality Resolutions</i></p>	15 minutes
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<b>Shared Governance Committee Participation</b> Blessing Nkrumah	B. Nkrumah will review the Shared Governance Committees requiring LPCSG participation  <i>B. Nkrumah presents a chart containing the governance committees for the upcoming academic year</i>  <i>Demands completion of the chart no later than the second LPCSG meeting</i>	15 minutes
<b>Plans for First LPCSG Meeting</b> 2019 - 2020 Executive Board	The 2019 - 2020 Executive Board will draft an agenda for the first LPCSG meeting on August 22, 2019  <i>A, Verzi collects ideas and suggestions from executive board to create the first LPCSG meeting's agenda</i>	15 minutes
<b>Member of Board of Governors Meeting</b> Blessing Nkrumah	B. Nkrumah will present the opportunity to speak with Board of Governor of California Community Colleges, Mr. Darius W. Anderson on August 13, 2019  <i>B. Nkrumah introduces the arrival date of the Board of Governor of California Community Colleges and encourages participation</i>	10 minutes

## XI. OFFICER REPORTS

### Officers

- |           |                  |   |                           |
|-----------|------------------|---|---------------------------|
| <b>A.</b> | Blessing Nkrumah | - | President, Chair          |
| <b>B.</b> | Alina Verzi      | - | Vice President            |
| <b>C.</b> | Sahna Das        | - | Director of Legislation   |
| <b>D.</b> | Rodrigo Saucedo  | - | Director of Communication |
| <b>E.</b> | Shahaf Dan       | - | Director of Events        |
| <b>F.</b> | Shayari Saha     | - | ICC Chair                 |

### Advanced Senators

- |           |         |   |  |
|-----------|---------|---|--|
| <b>G.</b> | xxxxxxx | - |  |
| <b>H.</b> | xxxxxxx | - |  |
| <b>I.</b> | xxxxxxx | - |  |
| <b>J.</b> | xxxxxxx | - |  |

### Senators

- |           |         |   |  |
|-----------|---------|---|--|
| <b>K.</b> | xxxxxxx | - |  |
| <b>L.</b> | xxxxxxx | - |  |
| <b>M.</b> | xxxxxxx | - |  |
| <b>N.</b> | xxxxxxx | - |  |

### Advisors

- |           |                |   |                                   |   |
|-----------|----------------|---|-----------------------------------|---|
| <b>O.</b> | William Garcia | - | Vice President - Student Services | - |
|-----------|----------------|---|-----------------------------------|---|

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- P. Vacant - *Program Coordinator - Student Life & Leadership* -
- Q. Adria Anderson-Kelly - *Administrative Assistant - Student Life & Leadership* -

**XII. ANNOUNCEMENTS (3 mins)**

**XIII. ADJOURNMENT (1 min)**

*B. Nkrumah adjourns this meeting at 5:37pm*

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