Change of Status in ELIS

(Electronic Immigration System) Preparation Instructions:

1. Complete the 5 steps to create a new USCIS ELIS Online account at: https://elis.uscis.dhs.gov/cislogin/login. Click on “Create New Account” on the Right. (takes about 15 minutes).

2. Make an appointment with Sean or Cindy in the International Student Program and bring the following information:
   - Bring your original passport, with current visa stamp
   - Form I-94 (Arrival/ Departure Record)
   - Form I-20 (provided by Las Positas College)
   - Original Financial statement (same as provided to Las Positas College)
   - Personal statement (required for B-2 visitors, recommended for all other status). This letter should explain why you first came to the U.S.A., what you did, and now why you want to change your status to an F-1 academic student. You should explain that you did not have a pre-conceived intention to study when you first came to the U.S.A. You should write how you first learned about Las Positas College and the educational opportunities here, and how your plans changed. Then explain how to achieving this degree will help you in your future career in your country when you leave the U.S.A. Type this and save on USB flash drive or in e-mail.
   - ALL original DS-2019 forms (for J-1 Au Pairs only)
   - Names of all previous schools attended with specific dates of attendance
   - Names of all previous employer within the past 5 years with specific dates of employment
   - Place of residence within the past 5 years with specific dates
   - Credit Card for payment of $290 I-539 Application Fee and $200 I-901 SEVIS fee.