



Las Positas College  
 International Student Program  
 3033 Collier Canyon Road  
 Livermore, CA 94551 U.S.A.  
[www.laspositascollege.edu/international](http://www.laspositascollege.edu/international)

## REQUEST FOR WAIVER OF PROGRAM REQUIREMENT

To the student:

**PSCN 28**, Orientation for International Students, is a **1 unit mandatory course for all new international students**, offered every semester (generally on Mondays at 2:00 – 2:55). Students have been given advanced notice of this requirement and must plan classes accordingly. This course should be taken the first semester at Las Positas College. Waiver of this requirement will be considered on a case by case basis by the international counselor/instructor. Please submit your reasons for your waiver request along with any documentation for review. Decision for waiver will be made within one week of submitting form. Students who do not register for **PSCN 28** and do not have documented approval for waiver will have a hold on their record.

### I want to request a waiver for PSCN 28 due to the following reason:

- I am studying at Las Positas College only to study English as a Second Language (ESL) courses. I am not a matriculating student. I do not want to earn an Associate degree or transfer.
- I am studying at Las Positas College for only one semester and am not a matriculating student. I do not want to earn an Associate degree or transfer.
- I hold an associate or bachelor degree from a United States college or university (must provide transcripts).
- Class conflicts with other classes I need and I will take PSCN 28 the following semester or am aware a hold will result.
- Other: Please explain: \_\_\_\_\_

<b>Name</b>		<b>Student ID Number</b>	<b>W</b>
<b>Phone</b>		<b>Email</b>	

**Student Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

#### FOR OFFICE USE ONLY

International Counselor/Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Approved
- Denied. Reason for Denial: \_\_\_\_\_

Date Submitted to ISP Staff for Scanning: \_\_\_\_\_ Initial: \_\_\_\_\_