APPROVED

Facilities and Sustainability Committee

May 18, 2015

Draft Minutes

1. **Call to order at 2:35 p.m.**
   Attendees: Mike Ansell, Eric Harpell, Tina Inzerilla, Mary Hargiss, Heidi Ulrech, Richard Duchscherer. Guests: Ann Kroll, Walter Blevins, Thomas Fuller, Scott Miner. (Did not have quorum.)

2. **Review and Approval of Agenda**
   Agenda could not be approved without quorum.

3. **Review and Approval of Minutes – April 20, 2015**
   Minutes could not be approved without quorum.

4. **Construction update**
   Ann Kroll provided a construction update. Refer to the "Construction Update" document on the Facilities Planning Committee web site.

5. **New Business**
   a. **Advanced Manufacturing Workspace in B.800**
      Scott Miner reviewed this as an information-only item. Scott indicated there are certain areas in Building 800 that are underutilized and he would like to research repurposing some of the areas to support a number of different initiatives, such as laser welding, additive manufacturing, and virtual reality training in the welding program. Scott was asking for a "green light" to speak with people over the summer about these areas. The committee supported the idea. Heidi indicated she would ask Steve Gunderson to also talk with Scott about extensive remodeling plans from about 5 years ago.

   b. **District Water Usage Survey**
      Doug Horner reviewed water usage data and noted that LPC's water usage is mostly reclaimed water. Doug pointed out the difference between 2013 and 2014 usage. The report was prepared by Cord Ozment.

   c. **Container Storage Area NE of LPC Track**
      The committee discussed possible locations for containers in the M&O area. Mary shared Dyan Miller's concerns about the location of the containers. The committee questioned whether this topic should go to College Council. It was decided to bring this item back on September's Facilities Committee agenda.

   d. **BART to Livermore**
      Refer to the Facilities Committee web site for the Bart to Livermore Frequently Asked Questions.

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6. **Deferred Maintenance/Work Orders/Small Projects Discussion**
   The committee indicated that there is a lack of clarity on the definition of maintenance, work orders, and small projects. Walter Blevins indicated that not **all** requests should be entered into the work order system. Strict criteria need to be established for deferred maintenance. Specific money has not been identified for such things as paint, linoleum, carpet, etc. It was suggested that Walter Blevins work with Jeff Kingston to define deferred maintenance and that the definition be posted on the web site to determine whether projects fit within those parameters. The committee discussed using a form for requests, having the form submitted to the Facilities Committee, and then having the Facilities Committee determine to whom it should be routed. Ann Kroll indicated that some requests for structural issues may need to be routed to DSA.

7. **Miscellaneous Updates**
   a. Changes to the Campus Map were presented to the committee (see web site). It was requested that the Native Plant Trail be added to the map.

8. **Good of the Order**

9. **Adjournment at 3:56 p.m.**