

**LAS POSITAS COLLEGE**  
**Curriculum Committee**  
**September 8, 2014**  
*Draft Minutes*

**Faculty/Voting Members Present:**

Angela Amaya (Library)  
LaVaughn Hart (Chair, Faculty, Non-voting)  
Elizabeth Hopkins-Kurz (BSBA)  
Candace Klaschus (ALSS)  
Craig Kutil (STEMPS)  
Jill Oliveira (Counseling)  
Jim Ott (ALSS)  
Shannon Stanley (Interim Articulation Officer)  
Lisa Weaver (BSBA)

**Faculty/Voting Members Absent:**

N/A

ASLPC 2014 – 15 Representative:

N/A

**Non-Voting/Ex. Off. Members Present:**

Andrea Migliaccio  
Don Miller  
Dyan Miller  
Carolyn Scott

**Non-Voting/Ex. Off. Members Absent:**

John Armstrong  
Lisa Everett  
Barbara Morrissey  
Janice Noble  
Diana Rodriguez

**Guests:**

N/A

1. **CALL TO ORDER:** Ms. Hart called the meeting to order at 2:32 p.m.
2. **Approval of Agenda**  
Ms. Hart requested that there be an amendment to the agenda. She requested to remove ANTR 3 from the agenda. MSC: Weaver/Hopkins
3. **Review/Approval of Minutes:** MSC: Kutil/Weaver
4. **Public Comments** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)  
  
None
5. **Curriculum Proposals/Presentations – All proposals are on CurricUNET**
  - **THEA XX (Stagecraft 3 units, 1 unit lecture, 2 unit lab)** – New Course: G, 1X, CSU Area C, UC, C-ID. (Start date: Fall 2015)
  - **THEA XXL (Introduction to Stage Lighting, 1 unit lecture, 2 unit lab)** – New Course: O, 1X, CSU, UC, C-ID. (Start date: Fall 2015)

Titian Lish presenting for THEA: Courses are back from last semester's curriculum meeting – needed work; courses created to line up with the State TMC; had to increase units and change course descriptions; change in hours and transfer pathways; changes became so massive that they had to be made new courses; they do not have to be taken in sequence. Comments from the committee: There was a discussion of the

need to be sure that at least one textbook is current (within the last 1-2 years) as C-ID approval can take time and textbooks might not be considered current by the time a course is reviewed.

- **ENG 19A (Las Positas Literary Anthology A, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, DE, CSU. (Start date: Spring 2015) (*change in units; x-listed with MSCM 19A; effective date needs to change to Fall 15*)
- **MSCM 19A (Las Positas Literary Anthology A, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, DE, CSU. (Start date: Spring 2015) (*change in units; x-listed with ENG 19A; effective date needs to change to Fall 15*)
- **ENG 32 (U.S. Women's Literature, 3 units, 3 unit lecture)** – Course Modification: G, 1X, DE, LPC-GE, IGETC Area 3, CSU Area C, UC. Prerequisite: ENG 1A with a minimum grade of C. (Start date: Spring 2015) (*effective date needs to change to Fall 15*)

Jim Ott presenting for ENG 19A, 32, and MSCM 19A: ENG 19A & MSCM 19A are identical courses, same course outlines; Title 5 updates; considered a major change because of unit change – it was a variable unit class. Comments from the committee: need clarification on how presentations are “content” and not an assignment.

- **KIN BSF 1 (Body Sculpting for Fitness, 1 – 2 variable units)** – New Course: O, 1X, LPC-GE, CSU Area E, UC. (Start date: Fall 2015)
- **KIN FS1 (Introduction to Futsal, 1 – 2 variable units)** – Course Modification: O, 1X, LPC-GE, CSU Area E, UC. (Start date: Spring 2015) (*change in units; effective date must change to Fall 15*)
- **KIN PPA1 (Power Platform Aerobics, 1 – 2 variable units)** – New Course: G, 1X, LPC-GE, CSU Area E, UC. (Start date: Fall 2015)
- **KIN SC 1 (Soccer Outdoor, 1 – 2 variable units)** – Course Modification: G, 1X, LPC-GE, CSU Area E, UC. (Start date: Spring 2015) (*change in units; effective date must change to Fall 15*)

Dyan Miller presenting for KIN: courses updated to deal with repeatability issues; KIN BSF1 is a new course utilizing new and existing equipment in fitness; KIN PPA1 is a new course using platforms for more power and strength training; KIN FS1 and SC1 were previously approved but now there is a change in units.

**6. Vice President's Report:** Dr. Janice Noble

None – Dr. Noble was not in attendance; had to go to the District Office; this would have been her last curriculum meeting before her retirement. Dean Miller stated the Jason Craighead would be working on the KIN AA-T degree and would like to have info on the State's revision request from past submissions. He doesn't want to repeat the mistakes made. Carolyn Scott stated that she would provide this information but it should be kept in mind that State policy has been revised since the revision requests.

7. **Chair's Report:** Ms. LaVaughn Hart  
Clean up in CNET: Technical issues – couldn't get WR report – let Ms. Hart know if this happens to you – she has submitted a trouble report; All certificate are now in CNET; still working to get degrees in but about half way completed; there's some screen issues also in CNET that will be worked out; working on a modification request; the substitute 501 form for ADTs worked on last spring will be posted on Blackboard; will be working on one of these forms for non-ADT degrees as well.
8. **Update on ADT's: Ms. Hart**  
Ms. Hart pulled TMCs on the 9 ADT degrees that we still need to complete. She plans to meet with faculty in each of the areas. Some courses for these degrees need to be sent by Shannon for CID approval; 7 of the 9 ADTs are moving at a good pace and might be ready for approval at a curriculum meeting this fall; the other 2 (computer science and physics) have high unit value courses and are more difficult to fit the ADT model. It was hinted at the Curriculum Institute that there is a possibility of losing our regular degree if we don't develop the ADT in that area.
9. **Articulation Officer's Report:** Ms. Shannon Stanley  
Ms. Shannon has been reviewing curriculum and trying to catch up; she's had questions regarding CID submission; contact course author regarding books; textbooks are part of our outline of record.
10. **Good of the Order:**  
none
11. **Adjournment:** 3:39 p.m.
12. **Next meeting:** September 22, 2014 at 2:30 p.m. in room 804

Minutes edited by LaVaughn Hart