

LAS POSITAS COLLEGE
Curriculum Committee
March 9, 2015
Draft Minutes

Faculty/Voting Members Present:

Angela Amaya (Library)
Craig Kutil (STEMPS)
LaVaughn Hart (Chair, Faculty, Non-voting)
Elizabeth Hopkins-Kurz (BSBA)
Marina Lira (Articulation Officer)
Jill Oliveira (Counseling)
Jim Ott (ALSS)
Lisa Weaver (BSBA)

Faculty/Voting Members Absent:

Candace Klaschus (ALSS)

ASLPC 2014 – 15 Representative:
None

Non-Voting/Ex. Off. Members Present:

Lisa Everett
Andrea Migliaccio
Don Miller
Dyan Miller
Carolyn Scott

Non-Voting/Ex. Off. Members Absent:

John Armstrong
Barbara Morrissey
Diana Rodriguez
(VPAS)

Guests:

Tina Inzerilla
Mark Tarte
Elena Cole
Kristy Woods
John Ruys
Marie Smith
Catherine Eagan
Moh Daoud

1. **CALL TO ORDER:** Ms. Hart called the meeting to order at 2:31 p.m.
2. **Approval of Agenda**
MSC: Weaver/Amaya to approve the agenda for this meeting.
3. **Review/Approval of Minutes of February 23, 2015:** MSC: Weaver/Amaya to approve.
4. **Public Comments** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)

None

5. **Curriculum Proposals/Presentations – All proposals are on CurricUNET**

- **Administration of Justice (Associates in Arts) – Program Modification**
- **AJ 56 (Fundamentals of Crime and Delinquency, 3 units, 3 unit lecture) – Course Modification: O, 1X, CSU. (Substantial change – unit change) (Start date: Spring 2016)**

AJ was presented by Mark Tarte.

AJ program - When others courses were lowered it left the program with 55 units. So courses were added to satisfy the 60 units requirements for the degree. Some 2 unit courses are being changed to 3 units.

AJ 56 - increase from 2 to 3 units; update in federal and state laws; bringing it into alignment with other equivalent courses around the state.

- **KIN 16 (The Successful Student Athlete, 1 unit, 1 unit lecture)** – Course Modification: DE, G, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. (Start date: Fall 2016)
- **KIN TK2 (Tae Kwon Do 2, 1 to 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC AA/AS, UC. Strongly recommended: KIN TK with a minimum grade of C. (Substantial change – unit change) (Start date: Spring 2016)
- **KIN TK3 (Tae Kwon Do 3, 1 to 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC AA/AS, UC. Strongly recommended: KIN TK2 with a minimum grade of C. (Substantial change – unit change) (Start date: Spring 2016)

KIN courses were presented by Dean Dyan Miller.

KIN 16 is changing units and adding distance education. It was taught face-to-face for the last 5 years. Dean Miller stated that Dean Barbara Morrissey spoke to her about having a counselor speak in some of the sections about transfer and student education plans. The start date is Fall 2016 because of the request for CSU GE Area E.

Concerns mentioned:

Marina Lira – The course is not robust enough to meet Area E requirements. In order to make it robust enough it would need to have more counseling content. Perhaps some of the content can be moved to methods of instructions and some of the career planning items could go under typical assignments. Not sure what will be done this fix this issue.

The committee will need to determine whether to pursue the request for CSU GE Area E or move the course forward without it. Ms. Hart will contact the proposer with this information.

KIN TK2 & TK3

Unit changes and updated text.

Concerns:

Ms. Hopkins-Kurz stated that “strongly recommended” needs to be TK1, not TK.

Measurable objectives.

6. Review/Vote

- **BIO 1A (formerly BOTN 1) (General Botany, 5 units, 3 unit lecture, 2 unit lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, LPC AA/AS, UC, C-ID. Prerequisite: MATH 55 or MATH 55B. Strongly recommended: BIO 30. (Start date: Spring 2016)
- **BIO 40 (formerly ECOL 10) (Humans and the Environment, 3 units, 3 unit lecture)** – Course Modification: DE, O, 1X, CSU, CSU GE Area B, IGETC Area 5, LPC AA/AS, UC, CID. (Start date: Spring 2016)

MSC: Kutil/Weaver to approve outlines for BIO 1A & BIO 40

MSC: Kutil/Ott to approve the advisory for BIO 1A

MSC: Kutil/Weaver to approve C-ID

- **MATH 34 (Calc for Bus and Soc Sciences, 5 units, 5 unit lecture)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 2, LPC AA/AS, UC, C-ID. Prerequisite: MATH 55 or MATH 55B with a minimum grade of C. (Start date: Spring 2016)

MSC: Kutil/Amaya to approve the outline
MSC: Amaya/Kutil to approve the prerequisite

- **KIN WTW 1 (Women's Weight Training One, 1 – 2 variable units)** – Course Modification: G, 1X, CSU, CSU GE Area E, LPC AA/AS, UC. (Start date: Spring 2016)

MSC: Kutil/Ott to approve the outline

- **BUSN 43 (Professional Communications, 3 units, 3 unit lecture)** – Course Modification: DE, O, 1X, CSU, C-ID. Prerequisite: ENG 1A with a minimum grade of C. (Start date: Spring 2016) (*cross-listed*)
- **CIS 43 (Professional Communications, 3 units, 3 unit lecture)** – Course Modification: DE, O, 1X, CSU, C-ID. Prerequisite: ENG 1A with a minimum grade of C. (Start date: Spring 2016) (*cross-listed*)
- **CNT 43 (Professional Communications, 3 units, 3 unit lecture)** – Course Modification: DE, O, 1X, CSU, C-ID. Prerequisite: ENG 1A with a minimum grade of C. (Start date: Spring 2016) (*cross-listed*)
- **CS 43 (Professional Communications, 3 units, 3 unit lecture)** – Course Modification: DE, O, 1X, CSU, C-ID. Prerequisite: ENG 1A with a minimum grade of C. (Start date: Spring 2016) (*cross-listed*)

MSC: Ott/Kutil to approve outlines of cross-listed courses.
MSC: Kutil/Weaver to approve the prerequisite of ENG 1A

7. **SLO – Consideration of Inclusion in the Curriculum Process:**

Ms. Hart stated that a request has been made that the Curriculum Committee consider inclusion of a Student Learning Outcomes (SLO) within the curriculum approval process.

Ms. Elena Cole stated that it is just a request for discussion, nothing has been set in stone. She explained that the college needs to comply with accreditation standards so this is the lens through which she is speaking. The self-evaluation study gives us a chance to see where we are and where we want to go. The report is due April 30 and the site is visit this fall. We need to say what we are doing to capture information and identify our plan to show we are moving ahead.

Dr. Marie Smith stated she has been here at LPC since last month and can tell where LPC is different from other colleges. LPC has separated SLOs from curriculum. Years have passed and the definition of SLOs has changed. In looking at the measurable objectives seen in this Curriculum Committee today, they look like SLO. Somehow this needs to be reconciled. Right now this is a real problem. LPC will have a problem assessing their evidence.

The committee became engaged in a long discussion about how faculty had received many different messages regarding SLOs and Measureable Objectives ; how SLOs should be evolving changes; not on a course outline of record (COR). Comments were also made about how we used to have Expected Outcomes on CORs and this was changed to Measurable Objectives to distinguish from SLOs, so why go back to that now. There was a concern that placing SLOs on CORs will limit flexibility and the ability to easily change . Dr. Smith explained that teaching objectives are not SLOs; but what she saw in curriculum meeting today as Measurable Objectives look like SLOs.

Ms. Cole explained that there is an SLO committee to handle things; so SLOs are not being added to the responsibilities of the Curriculum Committee. But the Curriculum Committee may be a logical place for a part of the SLO issue to be handled. Dr. Smith suggested bringing in faculty from other colleges who are handling the SLO process the right way so LPC can see how it's done.

A suggestion was to place a check box in the system (CurricUNET?) but not on the COR. Or we could assume SLOs are measurable objectives.

There was discussion that issue of how we as a campus will proceed with SLOs. There is a need to have input from a broader representation of faculty. There was discussion of when/how that might occur. Ms. Cole stated that is has been a healthy discussion but there needs to be a bigger discussion. She will prepare some talking points to present at division meetings (since we only have one Town Meeting left this academic year and it is in May which is too late. She stated that any progress made after the report is due can be submitted by letter by Dr. Russell.

8. **Vice President's Report:** *(Position currently vacant)*
None
9. **Chair's Report:** Ms. Hart
None
10. **Articulation Officer's Report:** Ms. Marina Lira
None
11. **Good of the Order**
None
12. **Adjournment:** 3:44 p.m.
13. **Next Meeting:** March 23, 2015 at 2:30 p.m. in room 804

Minutes edited by LaVaughn Hart