LAS POSITAS COLLEGE

College Council

April 19, 2012
2:30 p.m., Room 4129

MINUTES

Present: Bob Kratochvil, Jane McCoy, Diana Rodriguez, Scott Miner, Mike Sato, Tom Orf, Amir Salezadeh, Jacob Park, Jim Ott, Rajinder Samra, Melissa Korber, Jennifer Adams, Renee Pegues, Sharon Gach

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1. **Old Business**
   a. **Institutional Planning & Effectiveness**
      i. **Accreditation – Update on the Midterm Report**
      Vice President Noble was away at a conference, so her "Accreditation this Week" update was displayed/reviewed by the group.

   b. **Academic Senate Resolution on Program Review**
   Melissa Korber reported that the resolution she previewed at the last College Council meeting has since been unanimously passed by the Academic Senate. The resolution will be discussed further at an upcoming Instructional Program Review Committee meeting, and then brought back to College Council.

   c. **Budget Update**
   Vice President Kratochvil reported that there is not much new budget information at the State level. He provided an overview of the tax initiative and its anticipated impact on CLPCCD ($5.1M if it passes, $9M if it fails). The College is developing two class schedules for Spring 2013, based on the passage/failure of the tax measure. The classes to potentially be cut have been identified, but not voted on (at CEMC). The Council members then had a discussion about next steps for further reductions and identification/action on the reduction of 2.5 FTES that has already been made.

   Tomorrow at DBSG, all three entities are supposed to present overviews of their respective proposals for addressing $1.5M. LPC's plan will be the same as what was presented at Town Meeting (4/4) and PBC (4/5). Vice President Kratochvil provided a recap of the recent discussions that have taken place at DBSG (e.g. the original target figures vs. now $1.5M for each site; Chabot's concerns, the structural deficit, and the history/context of the $18M fund balance depletion.

   Amir Salezadeh inquired about the "proposed revenue offset" referenced in the PPT. Vice President provided an overview/explanation of the credit card fee and parking fees.

2. **New Business**
   a. **2012-13 Flex Calendar**
   Mike Sato shared that he is soliciting input from the Academic Senate and other groups regarding whether or not there should be Flex Days on the 2012-13 calendar (and, if so, how many). He provided a quick overview about Flex Days and noted that this question is separate from the discussion of Flex Day program content. Several faculty members indicated that there was considerable dialogue about this within their respective Divisions (BCATSS and MSEPS) and that, overwhelmingly, faculty felt Flex Days have become work days – without a focus on professional

development. The preference seemed to be to utilize variable flex options rather than mandatory Flex Day(s) on calendar. The sentiment was that faculty members are not fond of the "one size fits all" design of Flex Day. On the other hand it was also noted that, from an adjunct perspective, there are some valuable intangibles that come along with having time to meet/collaborate with full-time colleagues.

The Council members talked about the concept of a "College Hour," which Chabot has in place. Some felt it could be more beneficial or provide an opportunity for students to connect with faculty in a different way, but there is also some feeling that it hasn't been that useful/effective at Chabot. Mike Sato stated that he will take all of this feedback to the Staff Development Committee. That group will discuss the issue further and make a decision at their meeting on May 14; they will then report back to College Council on the outcome.

3. Informational Items

a. Adjustment to Campus IT Schedule

Vice President Kratochvil provided an overview of the change being made to the schedule for LPC's IT Department. The staff in that area tracked workload/requests for IT support, and determined that the evening needs were very limited. In order to make the best use of staff time and resources, IT staff schedules were going to be adjusted to cover more high-demand periods. There is information posted in all classrooms so that instructors can review directions/troubleshooting for using the A/V equipment, and the IT staff will still be available via phone during the evening. Vice President Kratochvil noted that this is an example of the kinds of reductions/efficiencies being identified to achieve some savings and/or leveraging resources across the College. Another example is making a change to the hours that the Ricoh Copy Center is open. Jane McCoy felt that both changes should have input from the FA, as there could be an impact on faculty. Vice President Kratochvil offered to meet with her offline to further discuss her concerns.

4. Coordination of Information

a. Academic Services

No report. Vice President Noble was away at a conference.

b. Administrative Services

No report.

c. Student Services

Vice President Rodriguez provided several updates about Student Services: Graduation is right around the corner, and preparations are well underway; they are looking at outreach/recruiting efforts, and how to approach that going forward; and there is a focus on the Student Success Task Force recommendations, and the impact of implementation. In the midst of all of that, she is getting settled in, meeting people, becoming familiar with the budget, etc…

d. Academic Senate

Melissa Korber reminded the group that Staff Appreciation will be held on May 9 at 2:30 p.m. in the Student Center (1700). She also reported that the Senate passed two resolutions: one in support of the Chabot Academic Senate's request for dialogue with District leadership, and the other related to Program Review (discussed above in item 1b). At their next meeting they will look at the

faculty hiring process that went to Divisions and a resolution from the Student Senate. They will also talk about Flex Days and a potential policy change related to the Distance Education Committee. Lastly, Ms. Korber mentioned that an issue about administrator evaluations had been brought to her attention (related to the identification of people selected to participate in 360 evaluations).

e. Classified Senate
Renee Pegues shared that Flex Day went very well, and she thanked the Classified Senate members who worked to organize the event. She also reported that, at the last Board Meeting, Todd Steffan read a statement addressing the budget reductions in non-instructional areas.

f. Student Senate
Amir Salezadeh reported that members of the Senate just returned from 3-day conference in Washington, DC; they had an opportunity to meet with aides for Congressmen Garamendi and McNerney, as well as Senators Boxer and Feinstein. They also recently met with representatives from the statewide student senate in Sacramento and discussed the "middle-class scholarship." The Student Senate is also working on their website upgrade.

g. College Enrollment Management Committee (CEMC)
No report.

h. Facilities Committee
The Committee received updates on some of the current/upcoming construction projects, including the Science Building expansion, Campus Boulevard, and the new photo-voltaic array. The group also reviewed information related to the newspaper kiosks installed on campus. Melissa Korber expressed her concern that this keeps coming up in different venues, and that she had not been informed that it would be discussed that day at the Facilities Committee meeting. Going forward, she wants to be involved in that dialogue.

i. Institutional Effectiveness Committee (IEC)
No report (IEC didn't meet, due to Spring Break).

j. Planning & Budget Committee (PBC)
Vice President Kratochvil reported that PBC reviewed the Instructional Equipment Requests.

k. Staff Development Committee
No report.

l. Sustainability Committee
No representative present.

m. Faculty Association (FA)
Jane McCoy reported that the FA is completing the MOU about the waitlist; there is currently strong disagreement between the two campuses as to what the default number (of students) should be. As of now, there is agreement that the default number will be 20.

n. SEIU
No representative present.

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5. **Next Steps**
   (no items)

6. **Equity Perspective & Reflection: CCN Equity Point Person Questions**
   a. **How did the decisions we made impact various members of our community? Consider matters such as equitable distribution of resources, student access to services, barriers related to language, economic status, transportation, and literacy level, etc…**

   b. **In what ways has the meeting process been equitable? Were all constituencies heard from? Were there voices that were not considered?**

   c. **Do we need more information or support related to this dialogue? What additional information or support is needed to assist the decision-making process?**

7. **Adjournment**