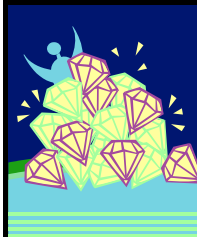


Mining the Hidden Gems of LPC

**Classified Professionals' Flex Day \* Friday, March 4, 2011**

This day is structured so that you may attend all or some of the sessions.  
 Feel free to attend as your schedule permits.

Time	Track 1	Track 2
8:00 – 8:15 a.m.	<b>REGISTRATION &amp; COFFEE - ROOM 2490</b>	
8:15 – 8:45 a.m.	<b>Room 2480</b> <b>Be Prompt for...</b> <b>A Surprise Opening Activity!</b> Coffee/Tea/Snacks	
8:45 – 9:00 a.m.	<b>Break</b>	
9:00 – 9:50 a.m.	<u>Track 1</u> <b>Banner Workshop:                      Student Module</b> <b>TLC, Room 2410</b>  Moderators: Rachel Ugale, District I.T. Services & Karen Kit, LPC Student Services  <i>Would you like to learn to look up                      student data quickly? - and -                      Do <u>you</u> have some knowledge to share?</i> <b>Presentation and open forum for                      knowledge sharing.</b>	<u>Track 2</u> <b>A Communication Game</b>  <b>Room 2470</b>  Moderator: Sean Day, Specialist, International Student Program (ISP)  <i>A fun and interesting hour!</i>  <b>You will come away with new                      perspectives.</b>
9:50 – 10:00 a.m.	<b>Break</b> Refreshments available in Room 2490	
10:00 – 10:55 a.m.	<u>Track 1</u> <b>Banner Workshop:                      Finance Module</b>  TLC, Room 2410  Moderators: Natasha Lang and Chyi Chang, Administrative Services Dept.  <i>“Would you like to learn to look up                      financial data quickly?” - and -                      “Do <u>You</u> have some knowledge to                      share?”</i> <b>Presentation and open forum for                      knowledge sharing.</b>	<u>Track 2</u> <b>Connection/Voice/Commitment -                      Strengthening Ourselves as Classified                      Professionals</b> 2420, Large Lecture Hall  Moderator: Jeff Baker, VP of Student Services (Interim) and Cindy Balero & Todd Steffan  <i>What is “leveraging”? How can we think about                      using it to work on the things we <u>can</u> control in                      our positions?</i>  <b>Examples and discussion from                      Student Services.</b>

<p><b>10:55 – 11:00 a.m.</b></p>	<p><b>Break</b> Refreshments available in Room 2490</p> 
<p><b>11:00 – 11:55 a.m.</b></p>	<p><u>Joint Session</u>  <b>“Mining the Hidden Gems of LPC”</b>  <b>Large Lecture Hall, 2420</b></p> <p>Moderator: Dr. John Ruys, Staff Development Chair &amp; Psychology Faculty</p> <p><b>Everyone has untapped abilities, skills and specialized knowledge. This is an open forum to mine where our hidden talents lie!</b></p> <p>Are you?...</p> <p><b>A pro with PowerPoint -- A Wizard with Word? A guru with GroupWise!</b></p> <p>We are all doing more with less at this time, And maximizing every resource ...</p> <p><b>Why not use each other as resources?</b></p> <p>We are all experts in something. Odds are someone else on campus could learn something from you – and you from them...</p> <p><b>Let's help each other out! * We will send out a reference list from this session.</b></p>
<p><b>12:00 - 12:55 p.m.</b></p>	<p><b>Lunch in the New Staff Lounge – 1300D</b> Lunch provided by Classified Senate funds</p> <p><b>Enjoy a walk to the Staff Lounge for a delicious hot lunch by our Elite Café.</b></p>
<p><b>1:10 – 2:00 p.m.</b></p>	<p><u>Joint Session</u> - Meet in front of Child Development Center (Bldg 2300)  <b>Walking Tours</b></p> <p><b>Walking Tour of Child Development Center (Host: Zina Rosen-Simon)</b>  <b>Then – weather permitting – to the new PE Phase 3: Track, Field, and Field House (Host: Bill Eddy)</b></p>
<p><b>2:30 p.m.</b></p>	<p><b>Adjournment</b>  <i>Thank you very much for attending Classified Flex Day today!</i></p> <p><b><i>Please remember to complete an evaluation of today's activities which will be emailed soon.</i></b></p>

Thank you for answering the survey last Fall.  
Today's sessions are directly based on the input received in that survey.

