



Meeting Minutes
Thursday, December 8, 2010
2:30 p.m. – Staff Lounge 1601

Approved 5/27/11

Members Present (Quorum = 5): Julie Thornburg, Ann Jones, Daysi Valle, Elizabeth Bettencourt Abril, Tom Dodge, Connie Reding,
Quorum Met with 6 present.

Officers Present (Quorum = 5):

Quorum?: Yes/ 7 present

Title/Name	Present	Title/Name	Present
Sharon Gach	X	Sharon Davidson	X
Jeff Sperry	X	Christie Verarde	X
Cindy Balero		Frankie Alexander	X
William Eddy	X	Todd Steffan	
Natasha Lang	X		

- I. Welcome/Call to Order** – Sharon Gach called the meeting to order at 2:30 p.m. and said that since everyone was so busy in this season the Governing Council thought it would be nice to try to have a more fun-oriented meeting, with the cookie sharing and exchange. Many types of cookies and homemade candies were brought to share, and take home for their holiday goodie trays.
- II. New Members** - There were no new members present for introduction and welcome.
- III. Approval of Minutes – October 28, 2010** – The minutes were reviewed and approved as written (M/S/P Verarde/Jones).
- IV. Budget** – The Treasurer’s Report was reviewed (page 4 of packet) and discussed. Natasha mentioned that we would want to shift some expenses to co-curricular to meet district policies, and this will be reflected in the next report.
- V. Sunshine Fund** - Sunshine fund: Julie Thornburg reported that Sunshine (card and/or plant) was sent to the following since September: Helen Machuga, Roni Jennings, Elizabeth Noyes, Michael Furuyama, Dianna Navarro. The Sunshine Fund was also reviewed. Julie Thornburg said that the fund balance is at \$88.03 currently.
- VI. Committee Reports** – Reports from committee members were presented in writing and are attached in the meeting packet.
- VII. Old Business** – None.
- VIII. New Business** – Scholarships for Spring 2011: Discussion was held to determine what amount and type of scholarships to offer for Spring 2011. Sharon Gach said that last year

was the first year the Senate tried the \$100-gift cards to the bookstore and they were well received.

After brief discussion it was motioned, seconded and approved (M/S/P: Alexander/Valle) to offer (3) \$100 bookstore gift cards to applicants who do not meet requirements for the Pell Grant, but still apply based on need. These applications will be received from the LPC Financial Aid office. We will need to form a committee in the Spring to review the applications.

IX. Good of the Order

- a. Flex Day Spring 2011 – Sharon mentioned that Flex Day plans have just begun for a Spring voluntary flex day on Friday, Feb. 11, 2011. Additional members of the planning committee are needed, please see Jeff or Sharon. Based on the survey of what people would like to see offered at flex day, the program will be built around those ideas. An idea was promoted to do a silent auction of gift baskets on this day as a fundraiser. Anyone who would like to work on this is certainly welcome to do so.
- b. Child Development Center – It was asked how the CDC is coming, and mentioned that the adult classroom will begin holding classes Spring term 2011, and for the children's classes a Director will be recruited and hired. The ratio of teacher to student in the children's classes will be 1:8, whereas the State maximum is 1:12.
- c. Fitness/Wellness Ideas - William and Tom mentioned that they have been trying to form a basketball or other fitness program and are still working on this. An open gym concept would be useful for fitness and could also bring our health insurance premiums down by keeping staff healthier. More news to come.
- d. Sustainability Committee – Jeff reported that the committee hopes to do a “Red Paper” to raise awareness of all sustainable actions individuals can take. They also recommended to the Facilities/copier committee, to program the new copiers to print and copy in duplex mode by default to save paper.

It was asked what the status is on the parking spots labeled “Energy Efficient Cars Only”. As explained by Jeff and Frankie, there are two aspects to these spots: 1) That labeling was required to meet the Silver level for LEED Certification of the Mertes Center for the Arts Bldg.; and 2) the State updates the “Energy Efficient Cars Only” list rarely, so there are no good ways to determine what cars meet this status. Campus Safety is reluctant to ticket cars because determining what cars *are* energy efficient is very difficult, time-consuming and may not hold up in a legal proceeding.

Jeff also said that the Sustainability committee is working with ‘digital signatures’ to see if there is a way that time sheets can be digitally submitted and signed by the supervisors; this would require an H.R. policy change. [*There will also be a “Forms Subcommittee” at LPC to address this. S.G.*] More good news: The STARRS/Banner system is being set up so that all Financial Aid documentation is in the system and paperless.

X. Adjournment – The meeting was adjourned at 3:20 pm.

Minutes recorded by:

Sharon Gach
President

Next Meeting Date:
Thursday, January 27, 2011 – 1:00 p.m.