



CLASSIFIED SENATE MINUTES

September 1, 2022 | 1:00 – 2:15 p.m. | Zoom & 1008

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Classified Senate

2022-2023 Executive Committee:

Jean O'Neil-Opipari, President
Aubrie Ross, VP of Activities
Vacant, VP of Communications
Elizabeth McWhorter, VP of Fundraising
Danielle Bañuelos, Secretary
Paula Rose, Treasurer
Ellie Hirstein, Ambassador
Helena Cruz, Ambassador
Maria Eastwood, Ambassador
Vacant, Ambassador
Mike Alvarez, SEIU Representative
David Rodriguez, 4CS Representative

1. Call to Order

- Meeting called to order at 1:05 p.m.

2. Review and Approval of Agenda, 9/1/2022

- Motion to approve: moved/seconded/approved

3. Review and Approval of Minutes, 8/4/2022

- Motion to approve: moved/seconded/approved

4. Academic Senate President – Tracey Coleman

- Tracey shared the 2022 Academic Senate goals, each of which have an advisory committee assigned to them (the goals align with district and college goals):
 - a. Enrollment decline – working collaboratively with other Senates and college committees to increase and collect data on reasons behind the decline, and strategies to address these
 - b. Support for students with passing of AB1705 – working in collaboration with Guided Pathways and MLEA. This assembly bill eliminates introductory support courses in English and Math for community colleges. The advisory committee is exploring ways to provide students with the course learning that is being eliminated through this AB.
 - c. Why should students come to LPC? Making LPC a destination campus - what can we do differently to attract students? And explore the different needs of students so a multi-faceted program can be implemented.
 - d. Maximizing budget and resources as a college community: Tracey is spearheading this advisory committee, and is on the Budget and Planning Committee
 - e. Implementation of Academic Senate Resolution changing students forms and procedures - working with all LPC Senates to address barriers and inequities; also working with the district consulting firm. We need to make effective changes; there is funding in place for changes to CCCApply.



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5. Welcome New Hires - July/August 2022

- Joseph F. Almeida, Instructional Assistant, Mathematics
- Maria Eastwood, Administrative Assistant, Public Safety
- Ellie Hirstein, Senior Administrative Assistant, PATH
- MacKenzie G. Draper, Physical Education/Athletics Assistant
- David V. Paonessa, Instructional Assistant, English
- John R. Penaflor, Campus Safety and Security Communications Dispatcher

6. Caring Campus Update

- NEW Caring Campus Monthly Meetings on the 3rd Thursday of the month beginning Sept. 15, 1:00 pm in room 1008. Everyone is invited to join in.
- 90 Day Plan turned in and activities have started
- Welcome Back Week
- T-shirts with new Classified Senate and Caring Campus logos (which needs to be designed). Possibly a prize incentive?

7. Officer Elections

- *Congratulations to the following officers!*

Jean O’Neil-Opipari	President
Aubrie Ross	VP Activities
Elizabeth "Liz" McWhorter	VP Fundraising
Danielle Bañuelos	Secretary
Paula Rose	Treasurer
Helena Cruz	CS Ambassador
Ellie Hirstein	CS Ambassador
Maria Eastwood	CS Ambassador

8. Priority/Goal Setting

- Jean would like all three senates to work together and collaborate on shared goals.
- This will be discussed with executive committee; send your ideas to Jean. These will align with college and president’s goals set forth at College Day and be presented at Town Hall on September 7.

9. Payroll Deduction for Co-Curricular Account

- Currently LPC Foundation accounts are set up for the awards and scholarships. This account will cover conferences and other Senate expenses.



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10. Committee Reports

- Classified professionals should designate one person on the committees to provide short reports. These will be included in our minutes. You can still use the google doc form, available on our website.

11. Classified Space

- 1008 is available for this semester for our meetings. We are working on a storage space, and this is on Dr. Foster's agenda.

12. Classified Senate Retreat overview

- Ten members attended the Classified Senate retreat, held at Chabot. We were able to share ideas and methods. They have six tri-chair committees; we have only one. Do we want to increase our number?

13. Spirit Wear (see Caring Campus)

- This will be dual-purpose, for Classified Senate and Caring Campus.

14. Kristy Woods – Guided Pathways

- Kristy shared phase 1 of 4 of Student Success teams.
- Phase 1 has the focus of website infrastructure. The campus support resources page has undergone a major redesign. Resources will be expanded when the new community resource manager is hired. The academic and career pathways are in place. All members of the LPC community should become aware of these information portals. The Phase 1 success marker is for students to feel supported and informed. In December there will be a campus-wide survey to determine the efficacy of their Phase 1 efforts, and this will be repeated in the spring to determine any growth. They propose to have a joint Flex Day activity – faculty and classified – to write and post personal bios, and get a headshot photo to post.

15. SEIU Update – Miguel Alvarez

- He sent out an email about the SEIU site meeting Sept. 16 at noon; and will continue these on the second Friday of each month. Contract negotiation information was sent out. Starting September 12 Miguel will hold “brown bag” sessions upstairs in 1600, in the staff lounge, from 12:30 – 1:00 pm. He will send out an email reminder for SEIU events. The SEIU meetings will be via zoom, and the brown bag sessions only in person.



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16. Professional Development – Aubrie Ross

- She met with David Powers regarding Classified Flex Day proposals. We have proposed sessions on HR committee training; automotive dept. providing a winter car care session; caring campus guided tour session, fire dept. extinguisher training, EMS first aid training, a tour of the new horticulture facility, a drone session with Dan Cearley; Craig Kutil session on self-defense; library 101 tour, a relaxing art session, and a live demo of the new Steinway piano.

17. Fall Activities – Aubrie Ross (check the website for the complete list)

- Virtual connections: Sept 16
- Walk and talk: Wed 21st (up on the track)
- Market volunteering: Sept 27th
- Oct:
- 2.2 for 22 virtual – there is a Classified Professionals team
- Flex day Oct 20
- LPC “rocks” Oct. 21
- Market volunteering: Oct 25
- November 18 – “Friendsgiving:” chili cook-off and silent auction

18. Fundraising Update – Liz McWhorter

- First Street Alehouse lunch hour Sept 20
- Fall fundraiser TBD
- She is working on dine out events
- Spring wine tasting at Page Mill winery

19. DEMC and 4CS Update – David Rodriguez

- Jean included budget information and will ask David to present next meeting.

20. Adjournment: meeting adjourned at 2:03 pm

21. Next Regular Meeting:

- Thursday, October 6, 2022, at 1:00 in room 1008