



CLASSIFIED SENATE MINUTES

May 5, 2022 | 1:00 – 2:15 p.m. | Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Classified Senate

2021-2022 Executive Committee:

Jean O'Neil-Opipari, Classified Senate President
Vacant, VP of Activities
Vacant, VP of Communications
Elizabeth McWhorter, VP of Fundraising
Vacant, Secretary
Daysi Valle, Treasurer
Carmen Ortiz, Ambassador
Aubrie Ross, Ambassador
Vacant, Ambassador
Vacant, Ambassador
Mike Alvarez, SEIU Representative
David Rodriguez, 4CS Representative

Voting Members:

All full-time and part-time regular classified professionals are voting members

1. **Call to Order:** The meeting started at 1:02 pm
2. **Welcome and Introductions**
3. **Approval of Agenda:** Motion to approve agenda: moved/seconded: May 18-22 are the fundraiser dates/approved as amended
4. **Approval of Prior Meeting Minutes, March 31, 2022 (April Classified Senate Meeting):** Motion to approve: moved/seconded/approved
5. **Guided Pathways (Kristy Woods):** Do you have questions on the Student Success teams for all the pathways? This will be a volunteer position. Please see the guided pathways website for more information. She sees GP and Caring Campus as compatible student resources.
6. **President's Report**
 - Congratulations to Christine Hornbaker our Outstanding Classified Professional for 2022!
 - Bylaws, vote Bylaws attached to this calendar invitation: review of minor changes from the first reading. Discussion about changes.
 - IPEC Survey
 - <https://www.surveymonkey.com/r/LPC-EMP-Sp22>
 - Extend leadership roles until a vote takes place in September
 - Need to vote: Discussion. Motion to extend current offices until the vote is held in September: moved/seconded/approved
 - Need to assemble a nominating committee/ election for Senate positions:
 - Review AP/BP 1300 (attached)
 - Current BP 1300: discussion about changes posted and SEIU input. Meetings continue with the Chancellor.
<http://districtazure.clpccd.org/policies/files/docs/BP1300.pdf>
 - Current AP 1300: There are faculty, classified and student sections. We added Classified Professional roles. Please send your feedback to Jean.
<http://districtazure.clpccd.org/policies/files/docs/AP1300.pdf>
 - Caring Campus



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- LPC Market, Tuesday, May 17, all Classified Encouraged to help out
 - Let Josue know if you can help
 - Market volunteer form: <https://forms.gle/X2ezxi3U4JNtdgL7>

7. Student Government, Kyle

- COVID Resolution (no update, he is presenting at Innovation Tri-Valley)

8. Professional Development, Aubrie Ross

9. Fundraising Update, Liz McWhorter

- Huckleberry's Fundraiser, May 18, Breakfast and Lunch ONLY: this was promoted in the LPC Connection newsletter.
- Discussions are ongoing for summer social events.
- Classified Senate Scholarships: awardees will be announced May 9.

10. **Treasurer's Report:** Foundation accounts: award \$1168.00, scholarship \$957.00. We will need a new treasurer (needs excel experience).

11. UPDATES/REPORTS (Committee Report Form:

<https://forms.gle/BVZTtEmV2Wp2T4mf7>)

- Accreditation Steering Committee
- Distance Education Committee
- Facilities and Sustainability Committee
- Guided Pathways Steering Committee
- Institutional Planning and Effectiveness Committee
- Health and Safety Committee
- Professional Development Committee
- Classified Professional Development Taskforce
- Program Review Committee
- Resource Allocation Committee
- Student Equity and Achievement
- Student Learning Outcomes Committee
- Technology Committee

12. District-wide Committees (D-EMC, D-ESS, D-FC, D-PBC, D-TCC)

13. SEIU Update, Mike Alvarez

14. **4CS Update, David Rodriguez:** Getting married this weekend! Congratulations!



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15. Administrative Policy/Board Policy (AP/BP)

- [Collegial Consultation Board Policy/Procedure](#)
- [First Reading](#)
 1. BP 3200 Accreditation
 2. BP 3720 Computer and Network Use
 3. AP 3720 Computer and Network Use
 4. BP 3725 Info and Communications Tech Accessibility and Acceptable Use
 5. AP 3725 Info and Communications Tech Accessibility and Acceptable Use
 6. BP 4105 Distance Education
 7. AP 4105 Distance Education
 8. BP 4230 Grading and Academic Record Symbols
 9. AP 4230 Grading and Academic Record Symbols
 10. AP 4236 Advanced Placement Credit
 11. BP 6340 Formal Bids and Contracts
 12. AP 6340 Formal Bids and Contracts
 13. BP 6620 Naming of Buildings
 14. AP 6620 Naming of Buildings

16. New Business

- **UndocuAlly Community Center – Discussion:** Send ideas on how to best support this Center. Concerns about not being able to fully deliver the services these students need.

17. Good of the Order

18. Adjournment: Meeting adjourned at 1:58 pm.

19. Next Classified Senate Meeting: Thursday, June 2, 2022, 1:00 PM