



CLASSIFIED SENATE MINUTES

March 31, 2022 | 1:00 – 2:15 p.m. | Zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Classified Senate

2021-2022 Executive Committee:

Jean O'Neil-Opipari, Classified Senate President
Vacant, VP of Activities
Vacant, VP of Communications
Elizabeth McWhorter, VP of Fundraising
Vacant, Secretary
Daisy Valle, Treasurer
Carmen Ortiz, Ambassador
Aubrie Ross, Ambassador
Vacant, Ambassador
Vacant, Ambassador
Mike Alvarez, SEIU Representative
David Rodriguez, 4CS Representative

Voting Members:

All full-time and part-time regular classified professionals are voting members

1. Call to Order: Meeting called to order at 1:04 pm.

2. Welcome and Introductions

3. Approval of Agenda: Motion to approve: moved/seconded/approved

4. Approval of Prior Meeting Minutes, March 3, 2022: Motion to approve: moved/seconded/approved

5. UndocuALLY Community Center – Rafael Valle

See attached presentation.

Motion to accept this report and consider a resolution at the next meeting: moved/seconded/approved

6. Guided Pathways – Kristy Woods

See attached presentation.

Student success teams are being established for all the pathways. These will provide individualized student support. We want to provide the teams the resources they need: websites, Canvas sites, pathway-specific data sets, etc. All LPC resources need to be publicized appropriately to students. Discussion about reorganizing webpages and bringing the campus together to focus on student success in various modalities. We aim to support our students on their life journey – not just their LPC portion. Please see this google doc and add your comments; the Classified Professional voice is valued:

<https://docs.google.com/document/d/1bQkmgEm3yjoY9T2SSEGLschOOlq6AhgyVMOwwjMg-gk/edit?usp=sharing>

7. President's Report

- Congratulations to Carolyn Scott for being nominated for Classified Employee of the Year to be voted on by the Board of Governors

- Welcome new Classified Professionals

- Maria D. Glidden, Counselor Assistant II

- Claire E. Graham, Instructional Assistant, English

- Bylaws, vote in May

- CLI – Classified Leadership Institute, June 8-10, \$700, \$135.00 night at Marriott <http://www.ccccs.org/>



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- LPC Market, Tuesday, April 19, all Classified encouraged to help out
- Let Josue know if you can help - Market volunteer form:
<https://forms.gle/X2ezxi3U4JNjtdgL7>
- Still need to volunteers for the following committees:
 - Nominating committee/ election for Senate positions
 - The Election Committee will prepare and distribute nomination forms in March stating deadline for filing.
 - The Election Committee shall present its slate of candidates at the May Classified Senate meeting.
 - Classified Professional of the year nomination committee
 - Review AP/BP 1300
 - BP 1300 <http://districtazure.clpccd.org/policies/files/docs/BP1300.pdf>
 - AP 1300 <http://districtazure.clpccd.org/policies/files/docs/AP1300.pdf>

● Caring Campus

8. Student Government, Kyle (no report)

9. Professional Development, Aubrie Ross

10. Fundraising Update, Liz McWhorter

- Page Mill Winery Fundraiser, Thursday, March 24, 4:30-8:00: \$134 was raised for Classified Scholarships. Another fundraiser will be planned there.
- LPC Rocks Event: Dave Wagner donated art supplies; Liz is donating the rocks (April 6, 12:30 at the 2400 patio)

11. Treasurer's Report (no updates)

12. UPDATES/REPORTS (Committee Report Form:

<https://forms.gle/BVZTtEmV2Wp2T4mf7>)

- Accreditation Steering Committee
- Distance Education Committee
- Facilities and Sustainability Committee
- Guided Pathways Steering Committee
- Institutional Planning and Effectiveness Committee
- Health and Safety Committee
- Professional Development Committee



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- Classified Professional Development Taskforce
- Program Review Committee
- Resource Allocation Committee
- Student Equity and Achievement
- Student Learning Outcomes Committee
- Technology Committee

13. District-wide Committees (D-EMC, D-ESS, D-FC, D-PBC, D-TCC)

PBC (David Rodriguez): PBC's budget assumptions included 5.33% COLA

(approximate 6.4 million), continued SCFF Hold harmless funding.

Expenditure assumptions were 1.5 million, benefits increases of 9.5

(~1.4 Million) and CalSTRS and CalPERS remaining steady. We reviewed

the budget development calendar for 2022-23 Budget. The Tentative

Budget is scheduled to be presented to the Board on June 21. It was

mentioned that the PBC Subcommittee is discussing the composition of

STEP 3A expenses moving forward. There was a conversation brought

up by classified serving on the committee about adding release time

support in the future, as the conversation progresses.

14. SEIU Update, Miguel Alvarez

Our extension to telecommute extends to June 5. Return starts June 6.

Discussion will be brought if it is safe to come back fully and if it is

acceptable to extend telecommuting through the summer for

appropriate activities. Miguel finds it is positive for SEIU and Classified

Senate to collaborate; it provides strength. Classified Senate does not

have space; it used to be in a portable. LPC does not have release time

for the CP Senate (although Chabot does). Miguel has to conduct union

business in a place available for students.

15. 4CS Update, David Rodriguez

16. Administrative Policy/Board Policy (AP/BP)

- [Collegial Consultation Board Policy/Procedure](#)
- [Second Reading](#)
- AP 5015 Residence Determination
- AP 5020 Nonresident Tuition



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- BP 5040 Student Records, Directory Info, Privacy
AP 5040 Student Records, Directory Info, Privacy
AP 5041 Student Records – Preferred Name and Gender

17. Old Business

- ihollaback harassment training, https://www.ihollaback.org/
Develop Committees?
Land Acknowledgement (22-23)
Add Equity Statement to Classified Senate Goals (22-23)
Set Budget (22-23)

18. Good of the Order:

April 28 starting at 6:30 there is a LasPo Film Festival, in 2420
Volunteers are needed May 28 for commencement (morning and afternoon ceremonies)

19. Adjournment: Motion to adjourn: moved/seconded/meeting adjourned at 2:31 pm

20. Next Classified Senate Meeting: Thursday, May 5, 2022, 1:00 PM