



# CLASSIFIED SENATE MINUTES

March 3, 2022 | 1:00 – 2:15 p.m. | Zoom

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

## Classified Senate

### 2021-2022 Executive Committee

Jean O'Neil-Opipari, Classified Senate President

Vacant, VP of Activities

Vacant, VP of Communications

Elizabeth McWhorter, VP of Fundraising

Vacant, Secretary

Daysi Valle, Treasurer

Carmen Ortiz, Ambassador

Aubrie Ross, Ambassador

Vacant, Ambassador

Vacant, Ambassador

Mike Alvarez, SEIU Representative

David Rodriguez, 4CS Representative

### Voting Members

All full and part-time regular classified professionals are voting members

1. **Call to Order:** Meeting started at 1:03 pm
2. **Welcome and Introductions:** Dr. Foster is unable to attend as he is at a conference.
3. **Approval of Agenda:** Motion to approve: moved/seconded/approved
4. **Approval of Prior Meeting Minutes, February 4, 2022:** Motion to approve: moved/seconded/approved

## 5. President's Report

Today was the Caring Campus "kick off" and a Classified Professional will be selected from each area of LPC to be part of this program. Caring Campus will create a more welcoming student environment to encourage persistence. Thanks to David R for his leadership in achieving this program.

- Welcome new Classified Professionals
  - Sherita Waters, Counseling Assistant I
  - Spencer Wood, Physical Education/Athletics Assistant
- Classified Employee of the Year nomination: Nine nominations have been received so far
- Bylaws: please review
- CLI – Classified Leadership Institute, June 8-10, \$700 registration, \$135.00/ night at Marriott <http://www.ccccs.org/> . Contact Jean if you want to participate; there are funds available to offset some costs.
- LPC Market, Tuesday, March 15: all Classified Encouraged to help out, especially packing the bags starting at 8:00 am
  - Let Josue know if you can help: Market volunteer form: <https://forms.gle/X2ezxi3U4JNJtdgL7>
- Need to establish the following committees: let Jean know if you can join (need 3 people per committee)
  - Nominating committee/ election for Senate positions
    - The Election Committee will prepare and distribute nomination forms in March stating deadline for filing.
    - The Election Committee shall present its slate of candidates at the April Classified Senate meeting.
  - Scholarship Committee (Established by March 1)
  - Classified Professional of the year nomination committee
  - Review AP/BP 1300: needs updating
    - BP 1300 <http://districtazure.clpccd.org/policies/files/docs/BP1300.pdf>
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6. **Student Government, Kyle Johnson:** none



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7. **Professional Development, Aubrie Ross:** The Classified Flex Day (March 8) schedule was sent out; sessions are on campus or via zoom/HyFlex. An additional CalPERS workshop will be scheduled during spring break.
8. **Fundraising Update, Liz McWhorter**
  - a. Page Mill Winery Fundraiser, Thursday, March 24 at 4:30-8:00 pm: proceeds to go to the Classified Senate. She is looking for a food vendor.
  - b. Support requested for the LPC Film Festival (April 29, on campus). Suggestion for applying for a Rotary grant, Altamont Cruisers grant, or from other community organizations.
  - c. LPC "Rocks" event: painting rocks event during spring break or finals week. She is reaching out for materials and sponsorships.
9. **Treasurer's Report:** none
10. **UPDATES/REPORTS (Committee Report Form:**  
<https://forms.gle/BVZTtEmV2Wp2T4mf7> )
  - Accreditation Steering Committee
  - Distance Education Committee
  - Facilities and Sustainability Committee
  - Guided Pathways Steering Committee
  - Institutional Planning and Effectiveness Committee
  - Health and Safety Committee
  - Professional Development Committee
  - Classified Professional Development Taskforce
  - Program Review Committee
  - Resource Allocation Committee
  - Student Equity and Achievement
  - Student Learning Outcomes Committee
  - Technology Committee
11. **District-wide Committees (D-EMC, D-ESS, D-FC, D-PBC, D-TCC)**
12. **SEIU Update, Mike Alvarez:** Nora Angel joined the board as secretary; David R will be a special advisor for bargaining meetings. Miguel will send out a bargaining survey for members to select what is important to them.
13. **4CS Update, David Rodriguez:** CLI is coming up; he encourages attendance. The gathering of the senates generated robust discussions on shared governance and "9+1"



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#### 14. Administrative Policy/Board Policy (AP/BP)

- Collegial Consultation Board Policy/Procedure Update

- First Reading

1. BP 2310 Regular Meetings of the Board
2. AP 5015 Residence Determination
3. AP 5020 Nonresident Tuition
4. BP 5040 Student Records, Directory Info, Privacy
5. AP 5040 Student Records, Directory Info, Privacy
6. AP 5041 Student Records – Preferred Name and Gender

- Second Reading

- 1. AP 5013 Students in the Military
- 2. BP 5035 Withholding of Student Records
- 3. AP 5035 Withholding of Student Records
- 4. BP 5700 Athletics
- 5. AP 5700 Athletics

#### 15. Old business

- Ihollarback harassment training, <https://www.ihollarback.org/>
- Develop Committees?
  - Land Acknowledgement (22-23)
  - Add Equity Statement to Classified Senate Goals (22-23)
  - Set Budget (22-23)

#### 15. **Good of the Order:** Evelyn Andrews: tenth annual Honoring Women Veterans event at LPC March 9, 4 – 6 pm

Guided Pathways Update – Danielle Bañuelos:

Please join our Flex Day session on 3/8 at 2:00 p.m., “Using Data to Guide Student Success Teams”, and if available please join the next two of our Communities of Practice on the 4th Fridays from 1:30 – 3:30 p.m. as we start to discuss implementing Student Success Teams and what that will look like on our campus. Save the dates – 3/25 and 4/22. Thank you!

#### 16. **Adjournment:** Meeting adjourned at 1:54 pm.

#### 17. **Next Classified Senate Meeting:** Thursday, March 31, 2022\*

*\*Spring Break is April 4 -9, we will move the April meeting up to Thursday, March 31, 2022 at 1:00p – Approved by the Senate.*