CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Month XX, 2022

Agenda Item: 0.0 (Chancellor’s Office Populates)

Subject: Approval of Agreement between XX Company and Chabot-Las Positas Community College District, Chabot College/Las Positas College/Etc. (Example)

Background: Description/purpose of the agreement/etc.

Agreement terms.

Funding Source: If applicable.

Recommended Action: That the Board of Trustees accepts/approves/endorses the “subject line. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.