

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

1 space

Month XX, 2022

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Agenda Item: 0.0 (Chancellor's Office Populates)

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Subject: Approval of Agreement between XX Company and Chabot-Las Positas
Community College District, Chabot College/Las Positas College/Etc. (Example)

2 spaces

Background: Description/purpose of the agreement/etc.

Agreement terms.

Funding Source: If applicable. Funding Sources is used only if applicable.

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Recommended Action: That the Board of Trustees accepts/approves/endorses the "subject line. **It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.** This is an optional line only for executing agreements.

Agenda Item: 0.0 (Board Coordinator populates)

Month XX, 2022

Page 2 of 2

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Keep the signature box in the footer to stay consistent

Submitted: Vice Chancellor Name/Date

Approved: Ronald P. Gerhard/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED