

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

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Month XX, 2022

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Agenda Item: 0.0 (Chancellor's Office Populates)

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Subject: Approval of Agreement between XX Company and Chabot-Las Positas  
Community College District, Chabot College/Las Positas College/Etc. (Example)

2 spaces

Background: Description/purpose of the agreement/etc.

Agreement terms.

**Funding Source: If applicable.** Funding Sources is used only if applicable.

1 space

**Recommended Action:** That the Board of Trustees accepts/approves/endorses the "subject line. **It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.** This is an optional line only for executing agreements.

Keep the signature box in the footer to stay consistent.

\_\_\_\_\_  
Submitted: Vice Chancellor Name/Date

\_\_\_\_\_  
Approved: Ronald P. Gerhard/Date

\_\_\_\_\_  
APPROVED

\_\_\_\_\_  
DISAPPROVED

\_\_\_\_\_  
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