



Academic Senate Minutes 5.22.19

May 22, 2019 | 3:00 pm | room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Academic Senate

Members:

Senate President: Melissa Korber

Senate VP: Tina Inzerilla, Ph.D.

Senate Secretary: Joel Gagnon

Senate Treasurer: Kimberly Tomlinson

Senate Admin Assist: Rifka Several

A&H: Cindy Rosefield, Catherine Suarez, Toby Bielawski

SLPC: Robin Roy, John Rosen

STEM: Ashley Young, Michael Peterson, Segal Boaz

BHAWK: Andrew Cumbo

Student Services: Heike Gecox

Part-time Faculty: Vicki Pabley, Jeff Judd (Chelsea Kubischta, alternate)

Faculty Association: Heike Gecox

Student Government: Kirstie Burgess

1. **GENERAL BUSINESS** Melissa Korber
 - 1.1 Call to Order/Quorum: Quorum established at 3:02 pm. Melissa thanked everyone for a successful year of dedication to Academic Senate.
 - 1.2 Approval of Agenda: Motion to approve (Tina) – moved/seconded/approved at the end of the meeting
 - 1.3 Review and Approval of Minutes: May 8, 2019 Motion to approve (John) - moved/seconded/approved
 - 1.5 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.)
NONE

2. ACTION ITEMS

- 2.1 Approval of Turnitin.com: Recommendation that Turnitin, along with its companion product Authorship Investigate, be purchased by the District. Melissa attended a district meeting, and the District is supportive; this won't likely happen until after summer. The cost is much more expensive (around \$20,000 for LPC) than VeriCite; Bruce Griffin felt the funding could be covered, and the cost should be in the budget in the future. Turnitin would be available for the entire campus. Authorship Investigate may come later. **This should be discussed next year.**

Motion to approve (Cindy) – moved/seconded/approved

3. **CONSENT ITEMS:** Motion to approve (Ashley) – moved/seconded/approved

3.1 Hiring committee for SLPC CTE Outreach Specialist: Mike McQuiston, Brian Hagopian, Scott Miner

3.2 Hiring committee for BHAWK CTE Outreach Specialist: Mary Lauffer

3.3 Selection committee for Guided Pathways Coordinators: Joel Gagnon

3.4 Curriculum Committee Approvals: May 6th

3.5 LPC Curriculum Changes – Approved Spring 2019 for Fall 2019, Spring 2020 and Fall 2020

4. OLD BUSINESS

- 4.1 Letter from Melissa and Joel to Human Resources regarding hiring advertisements use the term “professor” (Melissa): She requests feedback on the draft. We have been thorough on soliciting broad based input (division meetings, multiple senate meetings, and email to faculty). There was a lot of interest in this issue. What we are recommending is that “professor” be used for HR and adopted by the college; individual faculty can make the decision on their title

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4.2 Melissa's follow-up on changing the calendar: Melissa sent the email with the top two reasons to consider change being losing enrollment and student success and access due to classes being cancelled. She asked if A & R could get transcripts done with a shorter framework, Tamica said that would be possible but the effect on other areas of student services aren't addressed. Melissa feels a change in calendar is possible; and a finals week schedule can be successfully developed. FA President Dave Fouquet felt that the Chabot faculty couldn't be polled before Convocation. Is it too late for consideration? The Senate brought this to Chabot in April. Melissa brought the calendar up at the board meeting, as this has financial implications making it under the board purview.

At a division meeting, the supporting data was not available. This is a concern.

Melissa feels this is an Academic Senate and Faculty Association issue.

4.3 Division feedback on the proposed apprenticeship programs: Some faculty wanted to know more about the Cannabis apprenticeship; this is a third party training program. There is a concern about who is writing the curriculum – this was the issue the last time apprenticeship programs were considered. Is this idea going to continue to be open and transparent in the college? Melissa will bring these points up at her next meeting with Roanna.

5. NEW BUSINESS

5.1 Update from Student Services (William Garcia):

Department of Education Grant Opportunity for Hispanic-Serving Institutions (William Garcia): We could apply for a federal grant through HIS. However, with the government shut-down over the winter, the window for our identification changed. Our current HSI grant ends Sept. 2020. The current grant is focused on STEM. The new grant would be wider – including increasing financial literacy and guidance on educational plans.

Academic integrity: two meetings were held. Forward movement was impeded by the interim status of the Academic VP. They request feedback on their webpage and will add content.

There is now funding for an online student orientation, and this is live now. Academic integrity is included in this.

The board approved a student management system which will help with student tracking. This will benefit everyone needing access to records.

Proctorio is now live; there were problems with the implementation without enough student information or involvement with the student government. Faculty can choose different features.

The new vice chancellor was approved, and she will start June 3rd. We will start discussion with her on updating administrative policies, which are shared across the district.

5.3 District Policies Board Policies and Administrative Procedures: this will be on the agenda to be endorsed/approved next Fall

- [BP 2220 Committees of the Board](#)
- [BP 2305 Annual Organizational Meeting](#)
- [BP 2310 Regular Meetings of the Board](#)
- [BP 2315 Closed Sessions](#)

6. **REPORTS** Tina Inzerilla and Ashley Young: Announcement for Melissa - we appreciate your struggles and hard work in communicating with the district. Your approach was to have open discussions and make this “our Senate.” You are well-respected by the divisions. Thank you for four years of service. Presentation of gift of appreciation for Melissa. She stated that she was honored and lucky to represent faculty – and considers them experts. She values what everyone brings to the table.
- 6.1 Distance Education – Christina Lee/Scott Vigallon: applying for a grant to have more business online courses.
- 6.2 Student Senate – Kirstie Burgess: Nessa Julian will move to San Diego; her position will be filled. Students participated in Guided Pathways student voice forums.
- 6.3 President’s Report (Melissa): shared the new college planning priorities which have gone to college council. Melissa will share one edit to Rajinder. If you have other feedback, send it to Melissa.

Buffington Award Committee members for June review: let Melissa know if someone wants to serve.

Statewide Faculty Association: voted no confidence for the state Chancellor; but his contract was renewed for 4 years.

Chabot Academic Senate is holding a new election. This will be done electronically this term.

Clarifications about additions to agenda items.
7. **GOOD OF THE ORDER**: Announcements/Comments NONE
8. **ADJOURNMENT**: Motion to adjourn – moved/seconded/approved
9. **NEXT MEETING will be set for the Fall.**