



ACADEMIC SENATE MINUTES

February 12, 2020 | 2:30 – 4:30 pm | Room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate

Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Parliamentarian: Craig Kutil
Faculty Association: Heike Gecox
Student Government: Michelle Diaz-Nava
Admin.: Rifka Several

Voting Members:

Vice President: Elena Cole
Secretary: Bill Komanetsky
Treasurer: Ashley Young
SLPC: Robin Roy, John Rosen
A & H: Catherine Suarez, Natalie Keller, Katie Eagan
STEM: Darcy Ernst, Michael Peterson, Segal Boaz, Alain Olavarrieta
BHAWK: Marsha Vernoga
Counseling: Jill Olivera
Part Time Representatives: Jeff Judd, Kate Bennett Faix

1.0 GENERAL BUSINESS (S. Thompson)

1.1 Call to Order/Establish Quorum: Meeting called to order and quorum set at 2:33 pm.

1.2 Approval of Agenda: Motion to approve: moved/seconded/approved.

1.3 Approval of Minutes (January 22, 2020): Motion to approve: moved/seconded/discussion:

Page 3: refer to most recent guidelines; close collaboration with A&R.

Discussion closed, approved as amended above with two abstentions.

1.4 Public Comments (5 minutes) *This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.*

Michelle Diaz-Nava, Director of Student Services for Student Government; also a representative to the district Budget Committee. The issue she addressed is regarding the counseling system: students have difficulty going back to different counselors to discuss the same issues. Every counselor gives different advice. It would be good to have a system where students work with the same counselor throughout the resolution of their issue(s).

Jake Massie, Student Trustee for LPC: Chabot student government passed a 100% smoke-free resolution and LPC Student Government is proposing one (attached). This is a local governance matter and cannot be enforced system-wide. The resolution is accompanied by a request for resources to address smoking/vaping usage.

California Student Senate General Assembly attendance needs sponsorships. *This will be on the next meeting agenda as new business.*

2.0 ACTION ITEMS (S. Thompson)

2.1 Approval of Local Course Substitution or Waiver Form (tabled from last meeting): Motion to approve/seconded/discussion: Craig Kutil led the discussion. Request for definition of acronyms "AA/AS/CA." Question about approval process with differences between certificates and transfer degrees. General education substitutions would go through a different process. Add: Course information in other languages needs to be professionally evaluated by an accredited agency as to equivalency and provided in English. (This also needs to be added to the AD-T form.) Change "Recommendation" in A. and B. to "Decision."

Call the question: approved with the above two amendments.

2.2 LPC Mission, Vision and Values Statements (Rajinder Samra): The change made from the last draft was to better define "sanctuary campus." Motion to approve: moved/seconded/approved

3.0 CONSENT ITEMS (S. Thompson)

3.1 Appointment of two full-time faculty representing Language Arts, Visual Arts, or Performing Arts to be on the selection committee for the Milanese Family Gift Fund Award 2020 (tabled from last meeting). These names will be forwarded to Rifka at the Foundation for Academic Senate approval at the next meeting.

3.2 BP 2717, 2720, 2725, 2730: these were already approved at Chancellor's Council. *These will be an action item next meeting.*

4.0 REPORTS

4.1 Curriculum Committee (Craig Kutil): Elizabeth Owens will be chairing this committee next year (she is current vice chair). Craig attended an evaluation committee training. Credit for prior learning (AP and BP level) will come to the Academic Senate at a later date. Approvals made in March are too late for the catalog. Elizabeth and Craig met with the chair of SLOs; now the deans approve before the course moves on through the process. There is pressure to bring SLOs into curriculum, but the colleges that have done this have found that it is difficult to make changes. This also has an effect on articulation at other campuses. He recommends two representatives for each division serve on this committee.

4.2 Educational Master Plan updates (Rajinder Samra): The approach is building on our existing master plan, not "starting from scratch." This approach was informed by the issues that arose during the last Master Plan process. There is a task force that meets on a weekly basis, and a consultant has been assigned to our college. The committee asks for feedback as needed from the consultant.

4.3 Program Review Committee (Karin Spirn): none

4.4 CEMC/DEMC Committee: Sarah reported that our enrollments are down, but not as much as at the beginning of the semester. From this time last year, we are at -5.5% in credit courses. We are in a "hold harmless year" with the SCFF so our average is not being counted until next year. Therefore, resources are not being utilized this year, but rather being saved for next year. This is the same strategy at Chabot. The three-year rolling FTES starts next year. Multiple ideas are being considered to address the issue (such as the compressed calendar and free tuition).

We usually meet our productivity goals. Productivity is a census of how full classes are – offering the minimum amount of classes to serve the maximum number of students. Question about online courses, is there still a high attrition rate for these courses, which affects our productivity? Lower targets have been set; the discussion is how to meet these targets next year at both campuses.

The Committee is also setting targets for non-credit courses. There is not enough data to inform revenue from these courses; it will take several more semesters. This also has to be an efficient part of our overall plans. Chabot is creating non-credit certifications in college readiness and ESL readiness. We should be discussing this as well; we have them for math and ESL, and the women's correctional facility program. There is a credit recovery program under discussion with the Dublin Unified School District. We need to bring in new populations, and also improve our student retention.

4.5 Faculty Association (Heike Gecox): Regarding elections, positions available: president, vice president, membership, part time and at large representatives. Appointed positions: grievance officer at each campus, treasurer, secretary and chief negotiator. Contact Dave Fouquet for these positions. The two grievance officers will oversee the elections.

4.6 Professional Development Committee (sent by David Powers):

New committee members: Dyrell Foster, administrator tri-chair; David Rodriguez and Linda Cross, classified professionals; and Rodrigo Saucedo from LPC Student Government.

Conference funding was approved for Russell Jensen, Kisha Turner, Christina Flora, Titian Lish, Ann Hight and Natalie Kellner. Approximately \$2700 is left in the PDC budget. The Committee discussed conference funding for faculty who are receiving an honorarium for speaking. No action was taken on this issue.

New faculty met with Scott Vigallon and Wanda Butterly to discuss web accessibility and Canvas. The next new faculty meeting is with William Garcia, discussing classroom behavior and incident management.

Spring Flex Day, March 10: Breakfast and lunch will be served, thanks to the President's Discretionary Fund and the LPC Foundation. The Committee discussed creating categories for future Flex Days and will collect data on this in the post-Flex survey.

Item for Academic Senate new business at the next meeting: Biology is holding a department meeting during Flex Day, which has generally been discouraged as these fall under professional responsibilities. However, many departments cannot meet with full- and part-time faculty except during Flex Days. *Do we need to have a policy on Flex Day department meetings?*

- 4.7 Planning and Effectiveness Committee (Rajinder Samra): They are piloting an instrument that will building on our Master Educational Plan. This will overlay on the Guided Pathways pillars.
- 4.8 SEA Committee/BaSK (Shawn Taylor) none
- 4.9 CTE Consortium (Melissa Korber): none
- 4.10 Treasurer (Ashley Young): We have enough funding for our scholarships and classified professional appreciation event.
- 4.11 President (Sarah Thompson): Roanna's farewell event last week went well. She is on special assignment at the District Office until June. Sarah met with Dr. Foster and felt very positive about this transition: he is a man of action but not a "bulldozer." He is already starting to make community presentations representing LPC.

At Planning and Budget, Sarah requested that with our many initiatives and with new high level personnel, that no large budget allocation models be addressed, but rather start with immediate needs – Chabot - paying for instruction, LPC - replacing programs, and for both campuses addressing reassigned time issues. There will be a budget reduction for professional development; a three-year plan needs to be worked out to get to the level that the state will fund. Note that this financial situation is not based on the economy, which is still strong; however, if and when there is a recession, the budget will be further affected.

Lobbyists have been hired (not all districts are buying into this) to represent SCFF – affected community colleges in Sacramento legislature. They have been impressed by the data collated and presented by Rajinder.

Next year is an accreditation year, and there is a faculty role that needs filling with personnel.

If we look at surrounding colleges in the Bay Area, most offer free tuition for the first two years. The student who are most at risk at LPC are those who do not qualify for Pell. How is this subsidized? Through their Foundations. Are there exit interviews to collect data about enrollment choices based on the free tuition? No, so we do not have the data to support a move to fee tuition. Susan Sperling offered the idea of offering free tuition for one semester by filling out FAFSA/Dream Act. Promise Grants could be applied to this program. *This will be on the next meeting agenda.*

5.0 OLD BUSINESS (S. Thompson)

- 5.1 Math (and other GE classes involving critical thinking) Waiver Process (Craig Kutil and Heike Gecox): To move forward, Craig has gotten information from different sources. His role will be information and providing contacts from four-year institutions so we model after what they already accept. The Counseling Department has put out a request for personnel (involving DSPS); Jill Olivera will be the primary Academic Senate liaison. The goal is to complete this process by the end of the semester.
- 5.2 LPC Olympics (Sarah Thompson): Date set for May 8; this is a day-long event involving faculty, district, administrators, classified professionals and students. Stuart McElderry is coordinating the administrators; Julie Thornberg is organizing the event. There will be a trophy and medals; and a torch for our new president to start the event. We all need to announce this event and get participants for the activities, which include tug of war, dodgeball, hungry hungry hippo large game, corn hole, volleyball, races with various styles, opening and closing ceremonies. Each team must have at least 15 people, and emerita are also included. Teams will have their own shirts and song. The Early Childhood Center will go on a field trip to the games and be a cheering section. We need referees from each group who will run the games and enforce the rules. They have uniforms and whistles.

April 22 is scheduled for a rally in the quad.

Funding will be sought from the Foundation and President's Discretionary Fund. A budget needs to be developed.

- 5.3 Subcommittee Review: Sarah gave her appreciation to the reassigned time, course substitution and academic honesty committees for their work. There is one board policy regarding grievance for academic honesty issues to work on. Ashley, Cindy, Kimberly and Robin will be working on the staff appreciation event.

AB 705 subcommittee: There is an existing task force, headed by Shawn Taylor. Michael Peterson is a member of this task force and can report back to Academic Senate. So this does not need to be an Academic Senate subcommittee.

6.0 NEW BUSINESS (S. Thompson)

- 6.1 Approval of joint LPC-Chabot barbeque at the end of the spring semester: *This will be an action item for next meeting.*
- 6.2 Chabot – LPC senator exchange: The plan is to sit in on each other's meetings as a non-voting member, with the goal of better collaboration. *This will be an action item for next meeting, as a beta-test before a full commitment (Chabot meets on Thursday afternoons).*
- 6.3 Pursuing a Compressed Calendar: This is being discussed at many district meetings. The first step is to set up an exploratory committee to collect information and data.
- 6.4 Diversity Goals: Sarah outlined steps to create a plan: *This will be an action item for next meeting.*
- Operationalizing our metrics: measurements for diversity; measurements for diversity of thoughts; measuring experience with diverse populations.
 - Generating hiring practices which capture a diverse pool
 - Generating hiring criteria and interview questions which do not unfairly advantage one group over another
 - Creating a welcoming and mentoring environment to retain new faculty, administrators and staff

- 6.5 Program Proposal Process (Craig Kutil – tabled from last meeting): This will be brought up in the Curriculum Committee. The process will involve Guided Pathways and labor market information. If there are concerns, there might need to be a formal consent. The process will involve an outline of what information needs to be included in the program proposals. Question: include “does this program increase revenue for the college?”

7.0 GOOD OF THE ORDER

- 7.1 Announcements: Spring Flex Day is March 10, 8 am – 4:30 pm. Breakfast and lunch will be provided.
- 7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:30 pm, room 1687; next meeting FEBRUARY 26, 2020
- 7.3 Adjournment: Motion to adjourn: moved/seconded/approved.

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