



ACADEMIC SENATE MINUTES

August 26, 2020 | 2:30 – 4:30 pm | VIA ZOOM

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate

Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: TBD
Admin.: Rifka Several

Voting Members:

Vice President: Craig Kutil
Secretary: Bill Komanetsky
Treasurer: Ashley Young
BSSL: Robin Roy, Tracey Coleman, Collin Thormoto
A & H: John Kelly, Catherine Suarez, Natalie Kellner, Catherine Eagan
STEM: Alain Olavarrieta, Carlos Moreno, Jeffrey Weichert, Segal Boaz
PATH: Sebastian Wong
Student Services: Christina Lee, Jill Oliveira
Faculty Association: Heike Gecox
Part Time Representatives: Jeff Judd, Erin DeBakcsy

1.0 GENERAL BUSINESS (S. Thompson)

- 1.1 Call to Order/Establish Quorum: Meeting opened and quorum established at 2:33 pm
- 1.2 Approval of Agenda: Motion to approve:
Moved/seconded/approved
- 1.3 Approval of Minutes (7.8.20): Motion to approve:
Moved/seconded/approved
- 1.4 Public Comments (5 minutes) *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE*

2.0 ACTION ITEMS (S. Thompson)

- 3.0 **CONSENT ITEMS (S. Thompson)** Motion to approve 3.1 and 3.2:
Moved/seconded/approved
- 3.1 Curriculum Committee Approvals 7.27.20
- 3.2 Curriculum Committee Approvals 6.29.20

4.0 REPORTS

- 4.1 SLO Committee – (Ann Hight) None
- 4.2 Education Master Plan Updates – (Rajinder Samra): This a conceptual framework, with the primary purpose to advance our mission. We currently have 5 goals and 27 strategies; people are still responding to a feedback survey due this Friday. One thing we need to determine is do we need to set 5-year metric goals? This needs discussion, would it be meaningful to set these or not, given the uncertainties with the pandemic, state funding and other variables. (attachment) *This will be set as a discussion for the next meeting.*
- 4.3 DE Committee – (Bobby August)
 1. Online evaluation
 - a. A district-wide task force was formed to research software tools that would streamline the student surveys that are part of the FA's online instructors' evaluation. Scott, Vicky Austin, Tom Orf and Erick Bell are representing LPC. The first demo was on Scantron's ClassClimate product Aug. 20. The second was on EvaluationKIT by Watermark on Aug. 25.

2. Course review

Bobby August emailed all faculty Aug. 19, asking for first-time DE instructors to voluntarily undergo a committee course review. He included the checklist, which the instructors are supposed to complete. As of today, there were 18 requests, but these include instructors who noted multiple courses. Only one course per instructor will be reviewed.

3. Here is the faculty data from the program, which ended Aug. 16:

- i. 129 completed the program
- ii. 114 completed Level 1 (the OCDP)
- iii. 15 completed Level 2 (selected content in the OCDP)
- iv. 228 were inputted into the OCDP
- v. 6 indicated they were dropping out
- vi. 21 did no work and didn't tell anyone
- vii. 72 did some work but didn't finish

4.4 Guided Pathways – (Kristy Woods) None; this will be covered later in the agenda.

4.5 Faculty Hiring Prioritization – (Heike Gecox)

4.6 Student Senate – No representative yet.

4.7 Accreditation Steering Committee – (Kristina Whalen) Rajinder: we had an extended committee meeting attended by 28. Reviewed the timeline and standards, which have phases. Where do we need to go in depth? They will meet monthly.

4.8 Technology Committee - (Kali Rippel) The committee has not yet convened this year.

4.9 Treasurer - (Ashley Young) She is working on the Classified Professional appreciation gift event, scheduled for September 2. Request that all faculty donate \$20 for the Academic Senate for this event, awards, and student scholarships. Mail the check to Rifka Several at LPC. We will look into setting up an online account such as PayPal.

4.10 President- (Sarah Thompson):

The district is proposing changes to credit by experience process; this will be on next meeting's agenda.

This week we start the hiring process for vice chancellor of financial services at the district.

Sarah proposes a joint committee (FA and both college Academic Senates) to identify and address part-time faculty issues.

Committee assignments: delayed until next meeting

Executive board policies: delayed until next meeting

Sarah is a governor on the Faculty Association of CA community Colleges, which is a liaison to faculty unions as a legal advocacy arm to support faculty and students. There is not a conflict of interest in this currently; Sarah is sensitive to this and will clearly identify if she is communicating as a FACCC representative.

4.10.1 Review of presentation from Convocation on District Budget Allocation Model:

Significant aspects are:

- No COLA funding
- No Growth funding

- SCFF “Hold Harmless” extended through 2023-23
- Revenue deferrals will be enacted

The 2020-21 budget for community colleges will remain the same as 2019-20. This primarily means that job losses will not be extreme. Because these budget funds are not available, two deferrals are in place to make budget payments at a later date. So we need to access our prior hold harmless funds and borrow money that comes with interest fees.

Budgets were shown that there would be a \$9.3 million allocation versus expenditure deficit district-wide. All areas are operating at a deficit.

Reductions were rejected for:

- Apportionment
- Strong Workforce Program
- Student Equity and Achievement Program
- Adult Education programs
- Part-time Faculty office hours and compensation

Dr. Foster shared that the budget will be discussed at the Town Meeting.

5.0 OLD BUSINESS (S. Thompson)

5.1 Program Proposal Process: This was started last year, but delayed due to the pandemic. Craig shared what had been developed so far. (attachment) This will go next to CEMC for review.

Questions from senators:

5.2 Academic Honesty/ Integrity Policies and Procedures: This was worked on last year by a subcommittee with input from William Garcia. Now that classes are online, this needs attention. Sarah will form a new subcommittee to provide faculty and deans with clear guidelines. Katie Eagan presented the document (attachment).

5.3 Faculty Diversification Subcommittee: This is an area that was addressed last year and further work is necessary. Alain Olavarrieta, Christina Lee, Colin Thormoto and Tracey Coleman will join the initial trainings for end users of Maxient.

5.4 Equity Audits – scaffolding documents: Motion to table to September 9th meeting:
Moved/seconded/approved. *Tabled for next meeting.*

6.0 NEW BUSINESS (S. Thompson)

6.1 CTE Committee draft (Melissa Korber): This was started last spring for approval for fall appointment. The timeline was affected by the pandemic. CTE reports to Academic Senate and College Council via the VP of Academic Services. The focus is on increasing and improving CTE outcomes. 16 voting members are proposed.

6.2 Covid-19 Grading Policies, Academic Standing and Course Cancellations: (attachment) Sarah and Miguel Colon had concerns about last spring’s Covid Withdrawal not being continued through the summer. This has been allowed now retroactively. A communication able to be shared with students will be distributed tomorrow.

Motion to table 6.3 through 6.9 tabled until Sept. 9 meeting: Moved/seconded/approved

- 6.3 Establishment of “President Elect” Position
- 6.4 Instituting the Audit Option
- 6.5 Guided Pathways “Onboarding” Goals
- 6.6 Policies for rolling blackouts/ power outages
- 6.7 Remote Learning Fires
- 6.8 AB705 Support
- 6.9 Enrollments – Recruitment and Retention

7.0 GOOD OF THE ORDER

7.1 Announcements:

- 7.1.1 UndocuAlly Task Force (Alain Olavarrieta) The task force is hosting workshops on “Fall 2020 Information Sessions for Dreamers” and he asks that faculty distribute this information. There is a Supreme Court decision regarding DACA redacting Pres. Trump’s actions. The LPC page on Dreamers is updated, and there is a “Dream Resource Liaison” position. Plans are proceeding for the LPC LatinX month; let Alain know if you want to help.
 - 7.1.2 Faculty classified professionals’ appreciation event: September 2, 4:40 – 6:00 pm. An email was sent to remind faculty about finishing the gifts, which are being collected in room 1726 (gift bags and ribbons are available there). This will be a “drive through” event in front of building 1600.
- 7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, via Zoom; next meeting September 9th, 2:30 – 4:30 pm.
- 7.3 Adjournment: Motion to adjourn: Moved/seconded/approved

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