



ACADEMIC SENATE MINUTES

November 10, 2021 | 2:30 – 4:30 pm | VIA ZOOM

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: Kyle Johnson
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Vice President (Fall): Craig Kutil
President-Elect: Tracey Coleman
Secretary: Collin Thormoto
Treasurer: Ashley Young
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner
STEM: Carlos Moreno, Jeffrey Weichert
PATH: Scott Miner
Student Services: Christina Lee, Jill Oliveira
Part Time Representatives: Jeff Judd

1. GENERAL BUSINESS (S. Thompson)

1.1 Call to order/establish quorum: Meeting called to order at 2:31 pm.

1.2 Approval of agenda: Motion to approve agenda: moved/seconded/approved

1.3 Approval of minutes (October 27, 2021): Motion to approve minutes: moved/seconded/approved

1.4 Public Comments (5 minutes) This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE

2. ACTION ITEMS (S. Thompson)

2.1 Institution Self-Evaluation Report: approval: Motion to approve the ISER Report: moved/seconded/approved

2.2 CLPCCD Cooperative work Experience Education Plan: approval: Motion to approve the Plan: moved/seconded/approved

2.3 Social Justice Studies: Women's Studies AA-T: approval: Motion to approve the AA-T: moved/seconded: discussion to change the name to Women and Gender Studies/motion to approve AA-T with amended title: moved/approved

3. **CONSENT ITEMS (S. Thompson)** Motion to approve 3.1 and 3.2: moved/seconded/approved

3.1 Equal Employment Opportunity Advisory Committee Member: Christina Lee

3.2 Equal Employment Opportunity Advisory Committee Equity Statement

4. REPORTS

4.1 LPC Student Government (Kyle Johnson): Activities:

- The LPCSG newsletter will be emailed to all students
- Mental health and equity workshops are schedule.
- Blood drive will be held in April
- A Covid-19 mandate informative document will be issued to all students
- Campus improvement committee: up to \$800 has been allocated to upgrade the prayer and meditation room
- Student Life room will be called "The Nest." They are requesting \$15,000 to furnish this room, hopefully over the winter break. There will be a reservation program for using this space. A ribbon cutting celebration will be held to open The Nest
- Words of affirmation are being put up in the bathrooms

- Club in person meetings can start next semester, according to the LPC guidelines. Clubs can meet in The Nest, which will have technology for hybrid activities
- Student government events will continue to be offered hybrid

4.2 UndocuAlly (Alain Olavarrieta): No report.

4.3 CTE Committee (Melissa Korber): CTE is working on:

- Getting a grant writer
- Changes to their charge
- Requesting CTE Committee have representation on College Council.

They had two Flex Day presentations that were well attended, and great ideas were generated.

4.4 Curriculum Committee (Elizabeth Owens): Craig:

- CPL is ready for course submission
- There is a GE Advisory Task Force looking at general GE criteria, bringing some more in line with CSU and IGETSE patterns
- They will address the new ethnic studies requirements
- Programs are being updated with course title changes
- Courses set to sunset this spring will be reviewed

4.5 CEMC/DEMC Committee (Kristina Whalen): Registration numbers continue steady at 10% down. The discussions are looking ahead to next year – what is our target for FTES and how much instructional budget will have available to distribute according to the CEMC process. At the DEMC meeting, they were unable to come to an agreement, and will be meeting again this month to get an allocation number for both colleges.

4.6 Faculty Association (Heike Gecox): Negotiations continue for spring transition. The MOU is not yet ready.

4.7 Professional Development Committee (David Powers): report sent for the minutes:

- David Powers and David Rodriguez shared surveys from the Fall Flex Day. Results were generally positive.
- The committee approved funding for two conference requests
- Variable flex part 1 is due to Rifka by November 15th
- PATH division and LPCSG have no member on PDC

Spring Flex Day:

- Spring Flex Day is Tuesday, March 8th. It will not overlap with Chabot's flex day
- PDC is working with classified professionals to coordinate a joint spring flex day
- PDC is exploring options for a keynote panel and/or speaker(s) in spring
- Dr. Foster's office sent out a survey for Spring Flex Day: in person or virtual? Please respond

4.8 Planning and Effectiveness Committee (Rajinder Samra): When they meet, there will be presentations on Equity Plans and the Economic and Strategic workforce strategic plan.

4.9 SEA Committee (Shawn Taylor): The committee has voted to approve the first Equity Innovation Grant Proposal, which goes next to the President's office. The primary focus of their next meeting is to plan a "Welcome Back Week."

4.10 Guided Pathways (Kristy Woods): The GP Town Hall video was highly attended, including community and students. 40% of students say they do not know how to complete their studies. Program Mapper will help with this, along with key

milestones provided. There are customization options. A preview of Elucian was given at Flex Day. There is a new landing page for students who are undecided on their career or major.

4.11 Faculty Diversification (Christina Lee): No report.

4.12 Addressing Anti-Racism (Tracey Coleman): A short survey is being sent to students to gather data on what challenges or roadblocks they are experiencing in a variety of college interfaces. See survey link: <https://forms.gle/vAKf4sVCYrgDw2qR9> The committee is seeking student participation and Kyle will let students know about this opportunity.

4.13 Enrollment Strategies (John Kelly): He will schedule an open meeting to gather ideas.

4.14 Compressed Calendar: Dave Wagner: They are researching other colleges and will compile this data.

4.15 LBGTQ+ Resolution Implementation (Sarah Thompson): They have a meeting with Dr. Foster next week and will make a formal request for professional development to implement this resolution. A question arose with the syllabus language template, which has now been revised to say “pronouns,” not “preferred pronouns.”

4.16 AAPJ Resolution Implementation (Collin Thormoto): They have met with AAPJ Interest Group, regarding how they want to interface with the Academic Senate. The AAPJ Interest Group will submit a Spring Flex Day proposal. There is discussion on proposing a resolution regarding translation services. If the Academic Senate task force is redundant, we can dissolve it.

4.17 Treasurer (Ashley Young): The wine rack is filled with quality wines. For every \$5.00 donated, you get an opportunity ticket for the rack and wine. \$535 has been raised so far. Please continue to contact your divisions to promote this scholarship fundraiser. Three more registrants from the Academic Senate are needed for the 2.2 Challenge Event.

4.18 President (Sarah Thompson):

Return to campus/student vaccine mandate: District and college level groups are working on the planning for an on-campus return. We will have to be patient with the rollout. They are reviewing IT systems to track student vaccine records (the employee tracking was done separately). This can frustrate students, and priority registration has already started with problems in this area. Student Services will be occupied handling questions and complaints.

Kyle is writing a letter for faculty to distribute to students to clarify the mandate requirements with necessary links. Sarah will send this out for faculty to post on Canvas. An emergency service announcement will be sent about the vaccine mandate so students will receive a text and email.

District planning and budget meeting: Sarah is a co-chair and will present with her co-chair at the next board of trustees meeting.

FACT board: Sarah chairs their legislation and advocacy committee, which will be emphasizing modifying the SCFF. Sixteen districts are mobilizing, and reaching out other educational and professional organizations for support.

5. GUEST: Dave Fouquet, Faculty Association President

Dave was invited to respond to concerns identified at our September meeting that LPC voices are equitable, and what structural changes the FA will make to address these concerns.

From 9.22.21 Academic Senate minutes:

5.2 Inequities in Representation in Our Professional Organization: Thanks to the Senators for bringing this to divisions and making space for FA representatives to present the issues. Sarah met with Dave Fouquet to outline concerns from these meetings. We will invite Dave to speak to the Academic Senate to report how he is addressing these concerns.

Comment that we should read the FA bylaws; the last update was made in 2013 so they should be reviewed. There are amendment, referendum and recall protocols with 25% membership forwarding these. Correction to the last meeting discussion: the chief negotiator is selected by the FA executive board, not the president. Heike will bring this issue of inequities up at the next FA executive board meeting.

Dave: In the most recent MOU there was not a lot of time before classes began. The timing of the mandate was such that the FA was not able to endorse the LPC Academic Senate summer resolution, as the FA needs to represent all faculty. Questions included fear of pressure that someone unvaccinated would be dismissed? Was weekly testing an option? Legal counsel advised not endorsing a mandate. Some people were afraid to come into classes, which is why Dave sent out the letter right before the first day of school. He wanted to see action. Upon reflections, he would not have done it.

Protocols the FA wanted to be clarified:

- Students with an exemption: wear N95 masks and a testing requirement
- Faculty should not be responsible for checking on vaccinations
- What about vaccinated students showing symptoms of infection, how would faculty report this

Regarding the summer 2020 online education professional development MOU: we needed more overall vetting/input with all faculty.

What is coming up now is Peer evaluations with original content standards, when faculty are using non-original content for online instruction.

Sarah: Our overall concern is that LPC voices are not carrying the weight they should, and that our campus representatives are not empowered within the FA. Can you comment on that issue?

Dave: They are working on this internally in FA (which has 6 members, 3 from each campuses). He feels everyone has equal input. Maybe Dave has sent things to the district and did not copy the team. Where there are significantly different interests between the campuses, email Dave.

Craig: The LPC Academic Senate is requesting a change to the bylaws, having the chief negotiator not be the same campus as the FA president. Comment?

Dave: The FA leadership is in flux, and our current contract expires in June. Dave has negotiated five contracts, and none came in on time (1-4 semesters past the expected date). How long will this sixth contract take? Dave will run for one more term, which will be his last (elections will be held in February). The last president served for 20 years; Dave has been president for five years. He feels changes will be problematic.

They are expanding the negotiating team to 8 people to provide training. Another desire is more diversity on the team.

Scott: The voice of faculty dealing with labs, safety, etc. is not present so a CTE person from each campus should be added to the negotiating team. LPC should discuss a candidate to run for president so there are options.

6. OLD BUSINESS (S. Thompson)

6.1 Brown Act: Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency: In order to continue to meet remotely past December 2021 the district legal advisor provided a resolution for the trustees

that can be amended to serve the Academic Senate. This will be an action item for the next meeting. This resolution would apply to all committees reporting to the Academic Senate.

6.2 Resolution to Recommend a Recalculation of FTES: The statewide senate is reluctant to engage in budget issues. Sarah wants to bring a resolution forward to the April plenary for the state to advocate for a change to the SCFF model. The key item which would make the most difference would be to lower the number of units for FTES (currently 15 units – this indicates a student with support, non-working, not a parent, etc., so it is an equity issue). The same service expenses accrue per student regardless of number of units.

Comments: it is logical and fair. This also applies to DSPS, which has students with a lower unit required.

Motion to amend the agenda to proceed 7.1 and 7.2: motion to amend agenda: moved/seconded/approved

6.3 Hi Flex Professional Development: This Proposal from Theresa Fleischer Rowland is to coordinate with each campus DE committee for a summer professional development program for faculty to train in Hi Flex (which integrates face to face classroom teaching with remote students). This will be an action item for the next agenda.

6.4 Audit Option Subcommittee: Dean Ward presented last meeting on this topic. A new subcommittee will be formed on the audit option: ask your divisions who is interested in working on this. Sarah will represent social sciences and humanities; Craig will represent PE/Kinesiology and John will ask Dan Marschak to represent theater and music. We also need representatives from Student Services, DSPS, languages and STEM.

7. NEW BUSINESS (S. Thompson)

7.1 Ways for LPC to increase sustainability and go net-zero on carbon emissions (Mike Ansell, Meghan Pletsch): Funding is secured for six interns to develop a campus plan to reduce emissions. Meghan will work on a single use plastic mandate and reducing emissions from students who drive to campus – how to make public transportation to campus more effective. She will host the interns: creating job positions, recruiting, and overseeing their projects. She hopes to engage as many students and faculty as possible. Reach out to her at: mpletsch@clpccd.org Request that Mike write up the funding proposal.

7.2 New CNT Certificate: Information (Cyber) Security analyst (Debbie Fields): Robert Half and the CA Department of Labor developed this apprenticeship program. The training aligns with our existing classes, and they are cross-listed. Question: What if there aren't enough students to provide a course? It rarely happens. The apprenticeships would not prevent our current students from enrolling.

8. GOOD OF THE ORDER

7.1 Announcements: We have been told students are being sent “cleared for” emails 5 – 7 days prior to their registration date. There will be a link in their Class Web account to resend the clearance link. There will be a FAQ page sent to students and faculty by end of day tomorrow.

Instructions to find the link:

- Go into Class-Web
- Under Student Services Tab, click on Student records (check holds, transcripts, etc.)
- Check Priority status
- At the bottom of the page, there will be a line “to Resend CLEARED4 link”

After they upload their proof of vaccination, they may need to wait up to 48 hours to be cleared before they can be allowed to enroll for on-campus courses.

7.2 Next meeting: WEDNESDAY, DECEMBER 8, 2021 – 2:30 – 4:30 pm via zoom

7.3 Adjournment: Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:45 pm.

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