

## **Petition for Prerequisite Clearance**

Date:		
Date.		

Name (Last, First)				W#					
Telephone/Cell				Email					
Requested LPC Course	LPC's Pre-requisite	Course Completed	Completed at:	Units	Term/Date	Grade/AP Score/Test Results	Approved/ Denied (Counselor use only)		
How to clear a Pr	erequisite:	Students should submit t			•		have		
Approved Documentation to clear a prerequisite (please attach):		<ul> <li>□ An Official or unofficial accredited college/university transcript (showing a final grade of C or better)</li> <li>• In-progress courses will not meet the prerequisite requirement.</li> <li>• Private/out-of-state institutions - submit catalog course descriptions, course outline of record, or course syllabus for equivalent coursework</li> <li>□ AP Score report form the College Board (official or unofficial)</li> <li>□ Assessment results from another accredited college that clearly shows course placement</li> <li>□ A Level 4 on the CAASPP assessment in mathematics or English language arts/literacy (LPC does not accept a "conditional" score).</li> </ul>							
Submitting this form:  • In-person:  Departmer  • Email: Plea		Department, Building • Email: Please submit t	ease submit this form with documentation to the Counseling Building 1600, Room 1616 OR submit this form with documentation including the subject:						
Approval Process:  • Clearance v receipt of		Clearance will occur n receipt of all documents.	W#######" to Ipc-counseling@laspositascollege.edu ur no later than 72 hours (Mon-Thurs) after umentation If will notify student of the decision						
Office use only									
Notes:	SOATEST								
Student Notif		ssment	Counseling Fa	culty Sig	nature	Date			