

Lifelong Learning
Career & Personal Development

are you a

Lifelong Learner?

Look inside....

Community Education
Spring 2019 Schedule
Classes through May 2019

Register Online
www.laspositascollege.edu/communityed



LAS POSITAS
COLLEGE

Welcome to Spring!

Las Positas College Community Education

I have been working in Community Education for 18 years at Las Positas College. I've worked with countless instructors, registered thousands of students, and programmed hundreds of classes. Every semester, and especially in the new year, I get excited about the classes that we are able to bring to the Tri-Valley Community: Phlebotomy, Spanish, Belly Dance, Leadership, Notary, Data Analysis, Drawing.

I am a lifelong learner, and I want to take every class we offer! I am continually proud of the classes and content in this program, of the instructors who have the passion to do this work both locally and statewide, and of our students who continue to support our programs and who are passionate about learning.

This Spring, take a class with us, and renew your love of learning! Lifelong learner? We're here for you!



In Learning,
Frances DeNisco
Program Coordinator

*"What we learn with
pleasure, we never forget."*
— Alfred Mercier

No college credit is offered. Classes do not require admission to the college, and do not involve exams. There are no transcripts or grades and classes are not transferable. Minimum enrollment is required for classes to start. Community Education is a self-supporting entity of LPC and is not funded by taxpayer dollars. Community Education classes are offered in addition to the LPC instructional program. Community Education classes do not necessarily reflect the views or policies of Las Positas College. Las Positas College does not endorse any person or product.

Featured Instructor



Dave Wagner is a native of California who has been on backpacking trips since he was 5 months old. He was raised by avid backpackers and has continued this passion into adulthood. Dave is also an artist and Professor of Art at Las Positas College. MFA from The New York Academy of Art, undergraduate California College of Art, Oakland and Cal Poly, San Luis Obispo. www.davewagnerart.com

Take his backpacking class and open yourself up to the adventure of California's backcountry. (see page 14)

Chabot-Las Positas Community College District Board of Trustees

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Las Positas College Community Education Staff

Tamica Ward, Dean of Enrollment Services • Frances DeNisco, Program Coordinator

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**MORE CLASSES AT
OUR WEBSITE!**



Snap this code to go directly to
our registration website

Certified Phlebotomy Technician Course (CPT 1)

Phlebotomy Technicians are in demand as one of the fastest growing occupations in healthcare. Launch your career as a Certified Phlebotomy Technician 1. Collect blood samples from patients in a hospital, clinical laboratory, medical office, or clinical setting. Through lectures and hands-on training, learn what you need to know about the circulatory system, venipuncture technique, specimen collection, risk factors, complications, and quality assurance. This course provides a complete learning experience—with 48 hours of classroom instruction and a 40-hour hands-on externship. The course is also designed to prepare you to take the National Certification exam to become a California Certified Phlebotomy Technician 1 (CPT1). A certificate of completion is awarded upon successful completion of the course. You must be at least 18 years old and have a high school diploma or equivalent. Further information available registration website. *AUMT Institute*

CPT1 3/9-4/27 Sat 9:00am - 3:30pm \$2,500
Materials fee \$217

"The hands-on training that AUMT provided me with made me feel really comfortable when it came to drawing blood and when I was able to actually have my externship I felt really comfortable and sure of myself and I was able to get hired"
- Candy Macías

Payment plan available, call the office for details.

CLASSES WITH WINERY PARTNERS

Certificate in Winery Tasting Room Sales & Service

4 day workshop series will provide new and current hospitality workers with the knowledge, skills and abilities to be successful in wine sales and service in winery tasting rooms, restaurants, wine bars and catering events. Instruction focuses on wine service, sensory wine evaluation, tasting room set up and organization, sanitation protocols, and developing the social skills necessary to maximize guest experience. Also included are wine club sales, and legal compliance in the tasting room. Class is limited to 12 students. Class is instructed by David Everett, a certified Sommelier and current Coordinator of the Las Positas College Viticulture and Winery Technology Program, and faculty member. More information about the Viticulture program here: <http://laspositascollege.edu/vwt/> You will receive a certificate from Community Education upon completion of the the class. **Please note: *Upon successful completion of the series, the registration fee will be refunded to the student through the support and generosity of our community partner The Friends of Open Spaces and Vineyards. Visit their website: <http://www.fov.org/> for more information about them. Present your Certificate, and you will receive reimbursement.** David Everett

CWS101 3/2-3/23 Sat 8:30 - 11:00am \$80

Valentine's Ports + Pairings

Spend your Valentine's Day enjoying sweet treats with your sweetheart (or your sweet friends)! We'll be learning about port styles, production, and pairings. We'll taste a variety of ports, delightful chocolates, and more! Class hosted by Omega Road Winery at their tasting room on Valentine's Day. Must be 21 to enroll. Class is limited to 16 people. Materials fee is mandatory for consumables at the winery. *Alexandra Henkelman*

VPP411 2/14 Thu 5:30 - 7:30pm \$20
Materials fee \$30

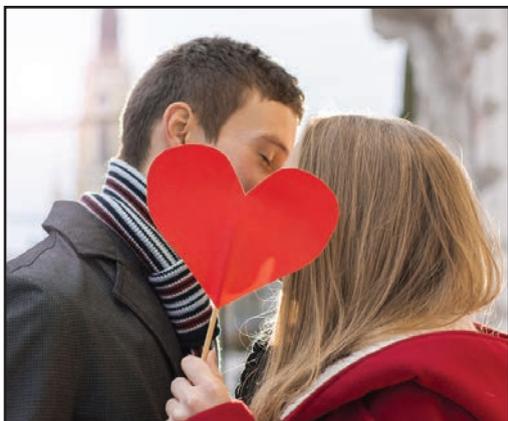


Figure Drawing & Painting Weekend

Join fellow art professionals and dedicated art students in this facilitated session on Saturday and Sunday. Sign up for 1 or both days. Professional models. Saturday morning short poses. Saturday afternoon 3 hour pose. Sunday, 6 hour pose. Spacious studio with 12 foot ceilings, unobstructed floor area 30' x 30'. Model starts at 10:00 am promptly. No photography. All non-odorous painting, drawing, or sculpting media welcome. Bring your favorite portable easels, equipment, art supplies. *David Wagner & Carolyn Lord*

AL478	1/26	Sat 9:30am - 5:00pm	\$35
and/or			
AL478	1/27	Sun 9:30am - 5:00pm	\$35

Enroll in the series: both days for \$65

Complete Drawing

Want to improve your drawing skills? this class is for you. Let me help you bring your drawing to another level. Drawing is a skill that anyone can learn. Excellent class for honing your skills. Covers contour and various techniques. Emphasis on design, sighting and measuring, perspective, shading, cast drawing and more. Lectures, demonstrations, individual attention to student work. Ages 17 to adult. Materials list will be on the website, and/or provided through email. *Ozell Hudson Jr*

AL101	2/2-3/16	Sat 10:00am - 1:00pm	\$139
continued			
AL101	4/6-5/11	Sat 10:00am - 1:00pm	\$139

Writing for Online Blogs, Magazines & Websites

You don't need a journalism-school degree, newspaper reporting experience, or previously published articles to write for online blogs, magazines, and websites. Some online opportunities offer exposure and networking, while many pay well — \$1 a word and more. In this fast-paced session, learn how to: find more than 1,000 opportunities that pay, find story ideas, conduct interviews and find sources, find and study your target market, and create pitches, queries and LOI's (letters of intent). *LeeAnne Krusemark*

AL652	3/26	Tue 6:00 - 7:00pm	\$29
		Materials fee	\$10

Beginner's Guide to Getting Published

Did you know Stephen King was rejected 75 times before he sold his first novel? If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel, this comprehensive workshop will guide you to, then past the editor's desk. Discover how to: become a "published" writer overnight, submit manuscripts the correct way, find the right publisher for your work, write irresistible query letters, 100 ways to make money as a freelance writer, and obtain FREE future Q&A opportunities. If you really want to succeed, this step-by-step workshop, taught by a successful published writer, is a must! *LeeAnne Krusemark*

AL261	3/26	Tue 7:00 - 9:00pm	\$39
		Materials fee	\$20

Should I Self Publish? & How Do I Market My Work?

Self-publishing is all the rage, but is it the best option for YOU? Explore 50 different self-publishing options. Effective book marketing utilizes a variety of methods to maximize exposure and profits, and many options, like books signings, are free. "Beginner's Guide to Get Published" must be taken prior to this class, in order to enroll. *LeeAnne Krusemark*

WR411	3/26	Tue 9:00 - 10:00pm	\$20
		Materials fee	\$10

Writing for Children

If you're a beginning writer, this course will help you transform your book idea into a finished product that could potentially land in the hands of an editor or agent. And if you're already a successful writer, this course will help you explore new opportunities and markets for your work. *Steve Alcorn*

online	www.ed2go.com/lpccommed	\$99
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Romance Writing

Romance is the #1 selling genre in mass-market fiction with readers clamoring for more! To pen a novel romance readers love, you'll need to understand how to meet and exceed their expectations—exactly what this class will focus on. Whether you're a new or experienced writer, this course will help you broaden your skills and understand exactly what makes a romance reader finish a book with that "Ahh" of satisfaction. *Priscilla Oliveras*

online	www.ed2go.com/lpccommed	\$99
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What Were You Born to Do?

You were born to make a unique contribution to humanity. Progressing toward this purpose brings joy and abundance. Straying from it causes stress and emptiness. To accomplish this, one of the 33 Natural Talents® is wired into your DNA. It's so subtle, you rarely notice it; yet so powerful, it's the source of your highest potential. Elvis, Oprah and Einstein were all just "doin' what comes naturally." Also discover why applying your Natural Talent relentlessly will magnetically attract all the desires of your heart. Ages 16 to adult *Curtis Adney*

B208	3/3	Sun 1:00 - 5:00pm	\$49
		Materials fee	\$30

Law for Non-Lawyers

You can improve your value to your organization and serve your organization better by recognizing some of the legal issues that work organizations face on a regular basis. For non-lawyers in a variety of work environments, you will find out what you should know, and when to consult a lawyer. *Meyer*

LW485	2/4-3/1	Online 24/7	\$195
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Become A Notary
Page 7

Legal Office Administration

Acquire the necessary knowledge and skills needed toward becoming an exceptional legal practitioner in an administrative capacity. Bridge course designed to provide students with the tools to develop a thorough understanding of legal office procedures including database management, the preparation of legal documentation including research, legal accounting methods, legal analysis, communications and ethics. *Hamilton*

LA485 4/1-4/26 Online 24/7 \$245
one month course

Collaborative Management

Whether you manage or lead people, collaborative skills are essential to help harness the energy of groups and teams for maximum performance and productivity. Course will help you explore the principles of collaborative management and gain insight on how to expand your collaborative skills for success of your team or organization. *Joyce Odidison*

COL485 3/4-3/29 Online 24/7 \$245

NEW

LEADERSHIP TODAY SERIES with Lisa Gentile Take all 3 courses \$139

Lead with Resonance

Everyone is a leader in some respect. Resonant leaders inspire others with mindfulness, compassion, and hope. These are the some of the very keys to renewing ourselves, beating burnout, and fostering resilience. Through lectures, discussions, and worksheets, learn the skills of resonant leadership and develop their own practices for renewing themselves and your teams. Strategies you can use today to build a resilient workplace. *Lisa Gentile*

LS632 2/5-2/7 Tu, Th 7:00 - 9:00pm \$49
Materials fee \$2

Lead With Resilience

Feeling depleted? Through lectures, discussions, and worksheets, learn techniques for restoring and deepening resilience in work and personal roles. Building on principles of resonance and resilience research from the Greater Good Science Center, Case Western Reserve University, Kristin Neff, Brené Brown, and others, this class presents practical tools for managing the stress of daily life and leadership responsibilities. ROI: Learn strategies to restore your energy and passion for your work. *Lisa Gentile*

LS632 2/26-2/28 Tu, Th 7:00 - 9:00pm \$49
Materials fee \$2

Advocate with Self-Compassion

Advocating for our selves, and others, in difficult situations strains our energy and perspective. Through discussions and activities drawn from best practices in resonance, resilience, and communication, participants will identify practices for fierce self-compassion. ROI: Learn to take care of yourself as a leader, and reach towards your own goals. *Lisa Gentile*

LS632 3/7 Thu 7:00 - 9:00pm \$29
Materials fee \$2

Leading and Managing Virtual Teams Certificate

Almost every business in North America uses virtual teams. As the move to virtually teaming accelerates, gain the knowledge and skills to develop high performance virtual teams and contribute to their success. Designed to benefit anyone who is a leader or member of a team that leverages virtual meeting and collaboration tools. At the end of this three-course certificate, you will come away with an in-depth knowledge of what you can do to make a difference on the teams that you are part of. Take away actionable skills, tips and processes that you can apply with your virtual team.

VT485 2/4-4/26 Online 24/7 \$495
Three one month courses



QUICKBOOKS ONLINE COURSES

Learn from the comfort of home!

24-Hour Access
Discussion Areas
6 Week Format

\$99

www.ed2go.com/lpccommed



Managing Social Change Certificate

Discover proven strategies for moving your efforts, and those of others, from advocacy to managing and achieving social change within the workplace and/or community. Leaders from elected officials to the CEO of Apple are encouraging people in the workplace to participate in community and social change. Learn different change strategies to improve your community and society for all.

SC485 2/4-4/26 Online 24/7 \$495
Three one month courses

Entrepreneurship Certificate

Boost your chances of success for your new or small business and reduce your risks. At the end of this certificate course, you will be able to identify the abilities required of successful entrepreneurs and how to acquire them, develop goals to help establish your business, develop an outline for your plan, and take home techniques to successfully manage and market your new business. *Conrad Brian Law*

EP485 2/4-4/26 Online 24/7 \$495
Three one month courses

Start A Business As a Used Car Dealer

Take your first steps to becoming a California licensed auto dealer. Do you like cars? Do you want to make money and be your own boss? Jumpstart your own business as a used car dealer. Learn unique strategies to succeed and make money. DMV approved provider. Receive an official DMV Certificate of Completion. *Hector Topete*

AD632 2/2 Sat 10:00am - 4:00pm \$69
Materials fees \$20

Certificate in Customer Service

With the increase of technology, human interaction with customers becomes all the more important. Whether it relates to retaining customers, serving your audience, or turning inquiries into sales, good customer service is now one of the central factors in organizational success. Improve your customer service skills to enhance your career skill set, improve productivity, and increase your organization's success. Take away some extraordinary customer service techniques you won't find anywhere else. *Fred Bayley*

CS485 2/4-3/29 Online 24/7 \$245
Two one-month courses

Certificate in Project Management

In today's business environment, there is a need for good project management. Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution. *Ronald DeCamp*

PM485 2/4-4/26 Online 24/7 \$495
Three one-month courses

Explore 250 Realistic Home-Based Businesses

Turn your talents and hobbies into profits. You will learn about mandatory legal documentation, ways to market your product/service, taking tax deductions (this workshop included), and 250 home business ideas. This is probably the most comprehensive business start up workshop around. *LeeAnne Krusemark*

B106 3/25 Mon 7:00 - 9:00pm \$39
Materials fee \$20

NEW \$ Monetize\$ Websites, Blogs & Social Media with a 1000+ Affiliate

Earn a passive monthly income from selling other people's products by placing a merchant-provided advertisement link on your site and get a commission for every sale, click or lead. Learn where to find 1000+ free and low cost opportunities and how to avoid scams or links that won't offer a beneficial ROI (return on investment). You'll also learn SEO secrets to increase your site's ranking and visibility on search engines like Google. *LeeAnne Krusemark*

BLG156 3/25 Mon 6:00 - 7:00pm \$29
Materials fee \$10

NEW Restaurant Management

Restaurant Management opens the door to worldwide employment opportunities and experiences in a variety of culinary environments. You will be provided with the knowledge to succeed in the areas of restaurant design and concept, menu creation and management, food and beverage elements, human resources and business management elements. *Thea Roberts*

Online at your pace
careertraining.ed2go.com/laspositascollege/ \$995



Certificate in Data Analysis

Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills. Whether your business is home-based or a large company, this certificate will take you to the next level where important decision-making is concerned. *Jeff Kritzer*

DA485 2/4-4/26 Online 24/7 \$495
Three one month courses

Social Media for Business Certificate

Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization. Whether you are new to social networks or already involved, you will come away with both an understanding of social networks and practical, how-to techniques to integrate social networks into your organization or business. *Jennifer Selke*

SMB485 2/4-4/26 Online 24/7 \$495
Three one-month courses

Digital Marketing Certificate

Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your website traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. Advanced level students, your instructors are experts and can provide the latest most advanced information and answer your toughest questions welcome. *Suzanne Kart*

DM485 2/4-4/26 Online 24/7 \$495
Three one month courses



Certificate in Online Teaching

This certificate is for those new to teaching online or those already teaching online. Get the best instruction from the foremost authorities in online learning. From building an online course to improving an online course, from fostering online discussion to encouraging student interaction, from traditional assessment to online tests, the program will give you both the fundamentals of teaching online, and advanced tips and techniques in the business. *William Draves*

OT485 2/4-4/26 Online 24/7 \$495
Three one-month courses

More online certificate programs available at the website!



Certificate in Teaching Adults

This is your invitation to teach others in-person and join in one of the more important functions in life - passing on knowledge and skills to others. It is both an opportunity and a responsibility. Whether you want to teach others or currently teach others, in any setting, either formally or informally, this course is for you. Your lead instructor is author of *How to Teach Adults*, the best-selling book on the subject. The ebook version is included in the course. *William Draves*

TA485 2/4-3/29 Online 24/7 \$295
Two one-month courses

Podcasting

People with a niche hobby are turning podcasts into a business. Podcasting is experiencing a rebirth as mobile devices are everywhere. The intimate nature of the audio medium allows potential clients to get to know who you are and determine if you are the kind of company with which they want to do business. Learn how to take your business or hobby and turn it into a podcast. Come to class with your idea and end with your show online for all to hear. *Suzanne Kart*

PC485 2/4-3/1 Online 24/7 \$245
one-month course

Notary Public Workshop and Exam

Start a new career or part-time business and earn additional income! Acquire the knowledge and skills to pass the State Notary Public Exam and become a California Notary Public. State Notary exam is administered at the end of class. Bring two #2 pencils, State approved ID (driver's license or passport, must be current, not expired) 2x2 color passport photo and a check for \$40 made payable to the "Secretary of State." Test proctors do not accept cash or credit cards. California Notary Academy is a California state approved vendor of notary education. Passport photos and live scans are also offered on the day of class for an additional fee. *Kimberly Sharon*

B102 2/9-2/9 Sat 8:00am - 6:00pm \$69
Materials fee \$25

**Notary Renewal and Test
only available the same day.
See website**

Medical Insurance Billing Certificate

Learn medical billing and become a valued professional in the fast-growing healthcare field. Topics include: CPT, ICD-10, and HCPCS coding as well as Worker's Compensation/personal injury billing and computerized billing software. Courses are taken consecutively in a synchronous, instructor-led, online format. Once registered, you'll be provided with long-in instructions and information on how to purchase the materials needed for the class. Students will receive a "Certificate of Study" issued from KGP, LLC. Basic computer proficiency is recommended. Online orientation is required. Dates and times of class are listed online. Please consult times and days to be sure you can attend class online at specific times required. *Kris Patterson*

MIBC101 2/16 Sat 10:00 - 11:00am \$150
Online materials fee \$325



Medical Front Office Certificate

Running the front desk in a medical practice is a very rewarding experience and an excellent way to begin a career in the medical field. Are you interested in becoming a Medical Front Office/Medical Receptionist/Intake Coordinator? Class prepares you to begin a rewarding career and to become an integral part of a medical office team, Students will receive a Certificate of Training from KGP LLC upon completion of the classes. Online orientation required on 02/16/2019 Saturday 10:00 am to 11:00 am Class must be attended at specific times and dates below. Your must attend class at specific times online. See website for dates of class before your enroll. *Kris Patterson*

MO215 2/16 Sat 10:00 - 11:00am \$25
Online materials fee \$89

Start Your Own Medical Billing Service

Medical billing services are in demand. Learn how to obtain clients, set fees, and market your services. Where can you obtain HIPAA-compliant software? What organizations for billing professionals can you join? Plus many more topics. Once registered, you'll be provided with login instructions and information on how to purchase materials. Basic computer proficiency recommended. Synchronous online class. ONLINE ORIENTATION 02/16/19 Saturday 10:00 am to 11:00 am REQUIRED CLASS Wednesday, 03/27/19, 6:30pm-8:30pm *Kris Patterson*

MBS634 2/16 Sat 10:00 - 11:00am \$25
Online materials fee \$29

Quick. Affordable. Effective.
Online Courses

Our instructor-led online courses are informative, fun, convenient, and highly interactive. We focus on creating warm, supportive communities for our learners.

Course Features:

- 24-Hour Access
- Online Discussion Areas
- 6 Week Format
- Monthly start sessions

www.ed2go.com/lpccommed

“Voiceovers was
informative and fun.”
—Fall 2018

Voice-Overs...Now is Your Time!

In what could be one of the most enlightening 2 hours you’ve ever spent, class will show you how YOU could actually begin using your speaking voice for commercials, films, videos, and more! Most people go about it the wrong way. In this class, you will learn about a unique, outside-the-box way to cash in on one of the most lucrative full or part-time careers out there! This is a business that you can handle on your own terms, on your own turf, and in your own time, and with practically no overhead! and NOW is the best time to make this happen as new companies are always looking for new voices like never before. This exciting and fun class could be the game changer you’ve been looking for. *(Lisa Foster for Such A Voice, LLC a company that offers further training for a fee)*

B241 4/6 Sat 1:00 - 3:00pm \$49



Cyber Security for Seniors

The course was prepared by AFA Cyber Patriots with the target audience of senior cyber citizens. Course is divided into an introduction and four sections: Password management; Common Internet Threat; Internet Scams and Fraud and Social Media Safety. The AFA is in their eleventh year of National Youth Cyber Education Program and they are offering this same cutting edge, current knowledge and training to senior computer users and enthusiasts. Age 60+ *Bryan Lawver*

CPS411 3/1 Fri 9:00am - 1:00pm \$29

NEW

CAPSTONE CODING PROJECT FOR ADULT BEGINNERS

Take all 4 classes for \$589 and get a certificate from Progressive.

Take all four classes and complete the capstone project. Certificate will be Issued from Progressive Computer. What are the requirements? No previous knowledge is required - enthusiasm is all you need! A PC or Mac laptop is required, but no software.

Web Design: UI

If you’re wondering about how you can make your own professional website, then you’ve come to the right place! No boring theories or unnecessary filler. You will learn the many simple web design rules and guidelines that get straight to the point! Learn how to: make text look professionally designed, correctly use the power of colors, get and use amazing images, chose fonts and icons to make your website shine — all for FREE. Create a layout using whitespace and visual hierarchy. Begin progress on the Capstone project; creating a layout deciding on a color palette and deciding on the content, font and images. You will build websites and web applications, gain skills similar to a junior web developer, bid for projects on freelance websites, and become comfortable at front-end development. *Progressive*

AWB921 2/2 Sat 10:00am - 1:00pm \$75

Web Design: HTML & inline CSS

In this module, we’ll begin to explore how to design and create websites by using the web language HTML. By the end of this lesson, you’ll be able to: identify and use common HTML tags; insert image, video, audio, YouTube links to a webpage; create HTML-formatted tables; use hyperlinks to connect a series of web pages; upload your finished HTML pages to a web host and, learn some tips and tricks for styling pages and practicing your coding. Continue working on Capstone project. *Progressive*

AWB921 2/9 Sat 10:00am - 1:00pm \$75

Web Development: JavaScript

Now that you’ve accomplished creating a website using HTML & CSS, it’s time to turn our attention to another common scripting language that is used to make websites dynamic; that is, allowing users to interact with your web pages - JavaScript. While learning about JavaScript, you’ll also gain some foundational knowledge common to all programming languages. By the end of this session, you’ll be able to: discuss what is meant by dynamic content; perform essential programming language tasks; create simple JavaScript programs; use JavaScript to set up alerts and respond to events, to read input, and to change HTML, create slideshows; and conduct basic JavaScript testing. *Progressive*

AWB527 3/16-3/30 Sat 10:00am - 1:00pm \$225

Web Development: CSS & Responsive Designs

While HTML and JavaScript are very useful for web development, they don’t exactly make attractive looking websites - that’s where cascading style sheets or CSS comes into play. CSS is used to graphically design and layout web pages. By the end of this session, you’ll be able to: discuss common mistakes in designing a website; identify and apply CSS basics like purpose and syntax; use CSS properties to control fonts, colors, layouts, and other common properties; differentiate between in-line, internal, and external CSS; and practice and test your cascading style sheets. Furthermore, you’ll complete the Capstone project through adding CSS, responsiveness and navigation. *Progressive*

AWB527 2/23-3/9 Sat 10:00am - 1:00pm \$225

Microsoft Excel Basics

This is a basic class for people who have little or no experience using Microsoft EXCEL. Learn the difference between a worksheet and a workbook. Learn to navigate the worksheet, select cells, enter text, values, how to write formulas and format a worksheet. Under 16 must enroll with a parent *Teri Donat*

C107	2/6	Wed 6:30 - 9:30pm	\$39
or			
C107	2/23	Sat 9:00am - 12:00pm	\$39

Microsoft Excel Tips and Tricks

Do you have some experience using Microsoft EXCEL and want to be more efficient? This class will expand your skills exploring shortcuts to enter data and modify the worksheet. Class will focus on how to use functions and conditional formatting to analyze data. Learn to create and format charts, add objects and modify worksheets for efficient printing. *Teri Donat*

SC101	3/6	Wed 6:30 - 9:30pm	\$39
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Microsoft Excel Intermediate

Class is for experienced users who want to expand their knowledge of Microsoft Excel features. Explore how to manage data using Data Filter, PivotTables and Import. Learn to Link worksheets with formulas. Learn to create PivotCharts and Combination Charts. *Teri Donat*

C108	4/10	Wed 6:30 - 9:30pm	\$39
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Excel Automating Workbooks with Macros & Visual Basic

Class is for experienced users who want to learn how to automate Microsoft Excel workbooks. Learn to record macros and edit with Visual Basic. Learn programming techniques establishing variables, dialog boxes, program loops, and conditional statements. Learn to control data entry with validation and defined cell names. *Teri Donat*

SC104	5/1	Wed 6:30 - 9:30pm	\$39
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Microsoft PowerPoint: More than a Slide Show

Learn to tell a story, present a marketing idea, share data analysis and create a video with a presentation. In this workshop you will learn to present information in a clean, clear manner. Learn to enhance the words with design backgrounds, graphic objects, animation, slide transitions, audio and customize templates. *Teri Donat*

SC107	3/21	Thu 6:30 - 9:30pm	\$49
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Microsoft Word Tips & Tricks to Improve Document Production

If you have been using Microsoft Word and want to be more productive, this class will show you features and shortcuts. Creating a variety of documents (Memo, Multi-page Report, Flyer, Mailing Labels, Newsletter) you will learn when to use columns vs tables, graphics, formatting a multi-page document with different orientations, charts, graphics, different styles of page numbering, title page, Table of Contents and Index. Under 16 must enroll along with an enrolling parent. *Teri Donat*

C103	2/21	Thu 6:30 - 9:30pm	\$39
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Certificate in Accounting and Finance for Non-Financial Managers

Every successful person in the workplace utilizes financial information to aid effective decision making. The Certificate in Accounting and Finance for Non-Financial Managers explains the financial concepts and accounting processes used in most businesses and will provide practical techniques that will increase your effectiveness and career. *Jodie Trana*

AC485	2/4-4/26	Online 24/7	\$495
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Three one-month courses

NEW

HOMEOWNERSHIP SERIES

Take all 3 for \$80

How do I: Build a Homeownership Blueprint

You'd like to buy a house one day. Even in California. Okay, believe it or not, this is doable. What you need is a financial roadmap. Class will help you build a personal financial roadmap that get you to not only your real estate goals, but your life goals as well. Join Randi DeHollander, dynamic real estate and financial trainer, to understand the steps needed to attain your homeownership and financial goals. *Randi DeHollander*

RE297	4/13	Sat 10:00am - 12:00pm	\$29
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How do I: Make My Credit Score Work FOR me?

What is a credit score? How can I use it to my advantage? How can I make it look good? Why do I need to make it look good? Come learn from Randi DeHollander as she helps you understand the basics about credit scores and how to increase your purchase power by taking control of and managing your credit score. *Randi DeHollander*

RE297	4/20	Sat 10:00am - 12:00pm	\$29
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How do I: Get the Most from My Homebuying Team?

Wait, what? You have a homebuying TEAM? You thought it was a sellers market out there, and you would be left alone in your pursuit of homeownership, but nothing is further from the truth. Who is on your homebuying team? What do they do to help you purchase a home? Join Randi DeHollander to understand who is on your side in the home buying process, what these professionals are actually supposed to do FOR YOU in the homebuying process, and how to make the most of the process to get to your end goal of homeownership, even in California. *Randi DeHollander*

RE297	4/27	Sat 10:00am - 12:00pm	\$29
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Photoshop Classes
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Certified Staging Professionals Home Staging Course with Design Star Finalist Cathy Hobbs



Most home buying decisions are made within seconds of stepping through the front door. Professional home stagers prepare property for resale by setting the scene throughout the house to create immediate buyer interest, thereby

increasing the chances for a more timely and profitable sale. 3-day course provides the foundation for those wanting to start a career or own a business in real estate property staging. The Certified Staging Professional program is a blend of property staging processes, interior redesign techniques, along with business, marketing and communication for effectively staging a house for sale. The CSP® program is intensive and covers comprehensive instruction in the steps and information necessary to become a successful real estate stager. The fee includes a 400-page manual and an on-site, hands-on work experience in a property for sale. For more information about CSP® certification, go to <http://www.csptaining.com> CSP® is a charter member of the Real Estate Staging Association, RESA, and independent third-party trade association of real estate stagers. *Cathy Hobbs*

Visit their website to register, as they have payment options available.

CT911 2/22-2/24 Fri-Sun 8:00am - 6:00pm \$2,199

Estate Planning (Living Trusts)

A Living Trust is the best way to protect your assets, your family, and provide for yourself in the event of incapacity. Learn about the documents to include in your complete estate planning package, including Living Trusts, Pourover Wills, General Durable Powers of Attorney and Advance Health Care Directives. Find out why probate is to be avoided. Discover how to narrow down important decisions such as choosing your guardians for minor children and health care options. See how living trusts are flexible enough to handle special issues like long term care. Have most, if not all, of your estate planning questions answered in plain English. (Expand your knowledge of being named as Executor on a will by taking Rosmary's follow up class called I am named as Executor or Successor Trustee—now what?) *Rosmary Bartsch*

B426 3/9 Sat 10:00am - 12:00pm \$39



Rosmary Bartsch, founded Bartsch Law, Tax & Estate Planning Services, in Livermore in 2004. Rosmary has been an estate planning attorney specializing in Trust Administration for over 20 years. Her tax and business background broaden her abilities to maximize tax advantages and asset preservation in the estate planning arena.

I am named as Executor or Successor Trustee—now what?

Now that you have been named as Executor of a Will, or Successor Trustee of a Trust, you may need this hands-on, A to Z class that explains the duties, obligations and responsibilities of an Executor and/or Trustee. This comprehensive overview of issues, including everything from commencing the probate process through the closing of the estate, is designed to address the concerns you may have when faced with this seemingly overwhelming task. Learn to proceed efficiently and effectively and gain the confidence that comes from being informed. (It can be helpful to take the Living Trusts class prior to enrolling in this class). *Rosmary Bartsch*

EXT269 3/23 Sat 10:00am - 12:00pm \$39

Beginning Conversational Spanish

Beginning Conversational Spanish starts with language fundamentals including the alphabet, pronunciation, basic vocabulary and grammar rules. Emphasis is placed on simple conversational situations. Students learn sentences and phrases they need to express themselves in Spanish at work and while traveling. Take each class in sequence. Required Text: Practical Spanish Grammar, by Marcial Prado (ISBN: 0-471-13446-5) available online. Please purchase the book prior to the first class meeting. Continuing class dates available for registration on the website. *Aida Moyer*

AL110 1/24- 2/28 Thu 7:30 - 9:00pm \$139

Intermediate Conversational Spanish A & B

Placement by instructor. Continuing class dates available for registration on the website. *Aida Moyer*

AL110x4 A: 1/23- 2/27 Wed 7:30 - 9:00pm \$139

AL110x4 B: 1/23- 2/27 Wed 6:00 - 7:30pm \$139

Advanced Spanish Conversation

Course is designed for people who have completed at least 2 years of Conversational Spanish. Placement by instructor. Continuing class dates available for registration on the website. *Aida Moyer*

SP743 1/24- 2/28 Thu 6:00 - 7:30pm \$139

Spanish for Medical Professionals

Are you frustrated by the communication gap that can occur between you and your Spanish-speaking patients? If you answered yes, this Spanish class - designed specifically for healthcare professionals - will help you bridge that gap. Requirements: Internet connection, IE8 or higher, Chrome, FireFox and access to Adobe Flash Player. *Cristina Sempé*

SMP485 2/4-3/29 Online 24/7 \$290

TRAVEL WITH COMMUNITY ED



Angelo Bummer, a third generation Italian-American, is passionate about Italian language and culture. He travels to Italy annually to see family and friends. When he's not abroad, Angelo spends his time in the US enjoying Italian conversation, cooking and literature. Angelo began teaching in the LPC English Department in 2015. He believes anyone who has an interest in Italian can learn it, with practice, and he enjoys teaching students of all ages and abilities.

Beginning Conversational Italian

Spend the Spring in Italy (or at least feel like you did!). This class gives participants the opportunity to enrich their travels in Italy, or just nurture their love of Italian. Gain a basic knowledge of the Italian used at markets, shops, restaurants and traveling in general. Each class meeting will also include a discussion on Italian culture. *Angelo Bummer*

AL415	2/22-3/22	Fri 6:30 - 8:30pm	\$139
	continued	Materials fee	\$5
AL415	4/5-5/3	Fri 6:30 - 8:30pm	\$139
		Materials fee	\$5

Conversational French For Travel

Taking a trip this Summer to an area where the beautiful French language is spoken? This class is an introduction for beginners to the basic language structures and cultural courtesies needed in everyday situations such as eating, shopping and traveling. With gentle coaching, you will practice speaking and become more confident in your use of French. *Sonia Kechich*

AL111	2/22-3/29	Fri 6:00 - 7:30pm	\$139
	continued		
AL111	4/12-5/17	Fri 6:00 - 7:30pm	\$139

Intermediate French Conversation

This intermediate conversation course is designed for students who have a good foundation with present tense sentence structures and some experience working with past tense. The course develops students' ability to speak and understand French in both conversational and formal contexts, enlarges vocabulary, and continues to enhance familiarity with contemporary French culture. For the first session, please purchase French Crash Course by Frederic Bibard ISBN: 13: 978-1518675911 *Savanna McGrew*

AL111	1/28-3/11	Mon 6:00 - 7:30pm	\$139
	continued	Materials fee	\$20
AL111	4/1-5/13	Mon 6:00 - 7:30pm	\$139
		Materials fee	\$20

Conversational Japanese

Whether you want to learn conversational Japanese for travel or just for fun, you'll find this course makes it easy and enjoyable for beginners to master the essentials of the Japanese language. Guided by a native Japanese instructor, you'll also gain cultural knowledge only an insider has. *Ririko Hayashi*

online	www.ed2go.com/lpccommed	\$99
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Retire Early & Travel Free!

This class is offered one time this year! If you are working a 9-5 job and want more time and money to travel or are one of the 75-million baby boomers retiring and pursuing their travel dream, this class will show you how to use your talent, skill and life experience to travel free. Instructor Gina Henry will show you how she has afforded to travel for free the past 25 years to 93 countries and all 50 states. She teaches in 90 cities nationwide and travels 12 months a year. If you are near retirement, retired, re-tooling or changing careers, a student, or anyone who likes the idea of making additional income to support their travel dream and keep their retirement money in the bank, this class is for you. Learn over 200 ways to free travel, volunteering, fun work-vacations and paid travel opportunities to have the time and money to travel as much as you want. Earn FREE airline tickets, hotel nights, cruises, tours, car rentals, vacation meals, & more in the USA & worldwide! *Gina Henry*

TR411	5/20	Mon 6:00 - 9:30pm	\$39
		Materials fee	\$15



See website for details

HARMONICA SERIES

Take both classes for \$69

Beginning Blues Harmonica

If you've always wondered how those amazing sounds come out of a harmonica, here's your chance to learn. Class focuses on both playing and having fun as you are introduced to many of the tricks and techniques. No previous musical experience required. Students will need a C major diatonic harmonica. Instructor will have them available at class for \$13 if you don't have one. *Dave Broida*

AL569	3/12	Tue 7:45 - 9:15pm	\$39
		Materials fee	\$15

Healthy Harmonica

Breathing is our foundation when playing harmonica and for healthy, vibrant living. Take the simplest of pop, folk, and blues rhythms and melodies and invigorate them with simple but powerful breathing. You can make any song deeply expressive! No previous musical ability is required - only a desire to have fun and feel more healthy and alive! Students will need a C major diatonic harmonica which will be available from the instructor for \$13 in class if you do not have one. Age 12 (with parent) to adult. *Dave Broida*

AL570	3/12	Tue 6:00 - 7:30pm	\$39
		Materials fee	\$15

Music Made Easy

If you enjoy music and would like to know more about what makes it work, this is the course for you. You'll gain a complete understanding of rhythm, melody, and harmony, and you'll be able to recognize pitches on the musical staff and on the keyboard. *Marianne Murawski* online www.ed2go.com/lpccommed \$99

Certificate in Music Therapy & Sound Healing

Music Therapy and Sound Healing is an established health profession in which music is used within a therapeutic relationship to address physical, emotional, cognitive, and social needs of individuals. At a time when people are increasingly turning to holistic methods of healing, music therapy has developed into a powerful and nonthreatening method that can be used successfully with individuals of all ages and disabilities. *Caroline Young* online www.ed2go.com/lpccommed \$99



NEW The Fearless Photographer

Learn to see. Train your eye to see art in all that surrounds you. Course is on areas of photography such as portraits, profile pictures, family and group pictures, landscape and scenic photographs, travel and adventure snapshots. Learn the rules of photography; then have the courage to break them with artful intent. Hands on class with informal lecture, photo assignments, field trips, and class constructive group critique. Open to students new to photography as well as the more experienced artist. Camera requirements: digital or film, dslr or sufficient cell phone camera. Should be comfortable getting your images off your camera or device either by printing photographs or projecting them via a flash drive onto a laptop or screen. \$15 materials fee payable to the instructor at class. Two field trips. You will meet your class at designated locations on March 9 and March 23, 2019. Class is held at Las Positas on March 1, 15 and 29. Celebration and critiques are during class on March 29. *Mary Burg*

AL657 3/1-3/29 Fri 6:30 - 9:30pm \$159
Sat 10:00am - 12:00pm
Materials fee \$15



Mastering Your SLR Digital Camera

Do you control your camera or does it control you? If you shoot mostly on AUTO mode, you are only using a very small portion of what your camera. This class will release the potential of what it can do and how you can greatly improve your images. Want to stop being just a snap-shot-taker, and reduce your hundreds of snapshots to just a few quality images, then this is definitely the class for you. Your SLR camera has numerous functions that are obvious but many are hidden. Find out what they are and where to find them. Hands on class for beginners and advanced amateur photographers. REQUIREMENT: SLR camera. Bring camera, memory card, charged battery and camera instruction manual to all classes. *Glenn Hermes* PH289 2/25-3/11 M, Th 6:30 - 9:30 pm \$139

Advanced DSLR Camera Techniques

Take your photo skills to the next level. This class is meant to be the next step after completion of a basic photography class. We will explore advanced photo techniques such as macro, HDR, panoramic, and night photography. Learn how to use the different focusing and exposure modes of your camera. We will discuss the different types of lenses and filters used in advanced photography. You will learn about the pros and cons of using the RAW format and how to use post processing and cataloging software. You will also learn about camera crop factors, use of back focus, focus stacking, live mode focusing, and GPS. Requirements: You will need to have a general understanding of the operation of your camera and how to control exposure. Bring your camera and operation manual to all classes. *Glenn Hermes*

AD 122 3/25-4/4 Mon, Thu 6:30 - 9:30 pm \$129

HOT! Basic Editing Skills using Photoshop

This is a basic class for people who have little or no experience using Adobe Photoshop. Learn to navigate the program and image editing terms and techniques. Finish the class with the skills to change and enhance images using Adobe Photoshop. *Teri Donat*

AL641 3/23 Sat 9:00am - 1:00pm \$39

Helping Older Children Become Responsible and Independent

Lack of responsibility is a common complaint of parents of older teens and young adults. We expect our children to get a good education, grow up, and move away from home. Many children struggle with this. Problems may begin with a high school student performing below his ability or may show up after graduation where the child seems unmotivated to work hard in college, learn a trade, or get a job. As parents, there is much we can do to help our children learn to be responsible and become independent. This class will teach you what to do in the teen years to help your child successfully navigate the path to becoming an independent and self-sufficient adult. It will also cover how to help a "failure to launch" child make the difficult transition from adolescence to adulthood (being independent and self-sufficient). As a parent you have a critical role in this process (Suitable for parents of children 13 to 29). *Tom Dozier*

RF907 3/8 Fri 7:00 - 9:30pm \$49

Is the Sound of Others Chewing a Problem for you?

That's Misophonia. Misophonia or Selective Sound Sensitivity Syndrome is common but mostly unknown. It affects 10-15% of adults, and usually begins in childhood. With misophonia, a person hears a common sound, such as another person eating, and is immediately filled with anger (and sometimes disgust). Misophonia includes similar extreme responses to visual stimuli, such as the sight of a person chewing or a person jiggling their leg. This class will help you understand misophonia and effective management techniques. Current treatment options will also be discussed. *Tom Dozier*

MIS411 4/5 Fri 7:00 - 9:30pm \$39

Self Defense for Women

Class is designed to empower girls to prevent crime and victimization, break the myths surrounding violence against women, and develop simple, easy-to-use self-defense techniques. This class is offered in conjunction with our community partner, Tri-Valley Haven. Most of the registration fee for this class is shared with them, in support of their mission: Tri-Valley Haven creates homes safe from abuse, contributes to a more peaceful society one person, one family, one community at a time. Together, we build a world without violence. Enrollment is limited to 25. Ages 14 to adult. *Carole Staehle*

H105 3/16 Sat 10:00am - 1:00pm \$25

Belly Dance Basics

Find out why belly dance is the perfect way to get fit, tone up, have fun and make new friends. Learn about this joyful and often misunderstood dance style through a mix of technique, combinations, history and an emotional connection to the music. No previous dance experience needed, open to all ages, sizes and genders. *Sara Shrapnell*

H565 4/10-5/22 Wed 7:00 - 8:00pm \$59

Belly Dance Drills and Thrills

Enjoy this fitness workout based on belly dance moves and combinations. Each week we will drill key belly dance moves tone our muscles and increase our range of motion. Then your creative input is needed to put together interesting combinations that we can use to travel the floor. Completion of Belly Dance Basics is strongly suggested. (Or taking it at the same time) *Sara Shrapnell*

H565 4/10-5/22 Wed 8:00 - 9:00pm \$59

Beginning Fencing for Kids 8 to 13

Engarde! Parry! Riposte! Course for beginners and is an introduction to the wonderful world of fencing. Class emphasizes conditioning and footwork, along with correct blade action. Equipment rental for the session is \$20, and equipment is rented the first day of class. Students must bring a pair of non-marking athletic shoes that are only worn inside the fencing room. No outdoor shoes are allowed. All fencers should bring a water bottle. No other liquids are allowed. Limit 12 students. *Sophie Rheinheimer*

H102C 1/23-3/13 Wed 4:00 - 6:00pm \$159
Materials fee \$20

Fencing—Foil and Epee for Teens and Adults

Open to beginning and intermediate fencers. Class will consist of warm-ups, drills and sparring, with an emphasis on learning and developing skills. Required equipment to purchase is a fencing jacket, mask, glove, and foil. An underarm protector is highly recommended. Wear non-marking athletic shoes that are not used for outdoor sports, and athletic pants. No jeans or short pants. Ages 14+ *Stephen Murray*

H102B 1/28-3/18 Mon 7:00 - 8:30pm \$149
(no class 2/18) Materials fee \$20

continued
H102B 4/1-5/13 Mon 7:00 - 8:30pm \$149

Sophie Rheinheimer has fenced competitively at both the national and international levels. She won a bronze medal at the 1998 Nike World Master Games and was a



member of the USA team competing at the 1999 and 2000 Veteran's World Fencing Championships in Hungary. Sophie is also a founding faculty member at LPC, where she began teaching PE in 1975. She began teaching fencing classes at LPC in the early 1980s, and started teaching with Community Education in 2002.



UFOS NIGHT WATCH ENCOUNTERS

Take both classes for \$89

UFO Sightings 101

How do you know if you've had a real UFO sighting? Sightings are real and they happen all around the world. They also have many things in common. Learn the basics of UFO sightings around the world, around the Bay Area and get familiar with objects flying in the night sky. Then, join us for UFO Nightwatch with military-grade night vision goggles. *Tana Newberry*

UFO101 3/15 Fri 6:30 - 8:30pm \$39

UFO Nightwatch

join us for UFO Nightwatch with military-grade night vision goggles. Goggles magnify the light in the sky by 50,000 times, illuminating stars, shooting stars, satellites, human craft and un-identified flying objects. We'll search the night sky at a location close to Las Positas College campus, and share stories of local and national encounters. Sixteen people share four pairs of goggles and lasers to point out to the group the objects we site. *Tana Newberry*

UFO101 3/16 Sat 5:15 - 9:00pm \$55

NEW **Backpacking Basics: Intro to Backcountry Gear, Techniques and Planning**

Dave Wagner is a native of California who has been on backpacking trips since he was 5 months old. He was raised by avid backpackers and has continued this passion into adulthood. With a lifetime of experience, he can give you an overview of the equipment you'll need and the skills required to get outside and have a true wilderness experience. He knows the tips and tricks to help you develop your skills and enhance your planning so you can truly explore the California (or any other state's) Wilderness. Workshop is for anyone who wants to see that getting into the backcountry is something virtually anyone CAN do with some basic gear, a little preparation, and a sense of adventure. *David Wagner*

BP852 4/13 Sat 10:00am - 3:00pm \$49

Setchu-ryu Jujutsu

Setchu-ryu Jujutsu is an eclectic system of martial arts comprised of several distinct systems of martial arts blended together into one seamless style. The primary styles incorporated in the system are Danzan Ryu Jujitsu, Tenio DeCuerdas Eskrima, Lua Halau O Kaihewalu, and Wa Ko Ryu Jujutsu, though students will also learn concepts from Kosho Ryu Kenpo, Aikido, and Rillamas Serrada Escrima. Course is physically demanding and will require regular attendance and conditioning for progression. The class is open to all members of the community age 18 and older. *Craig Kutil*

H216 1/22-5/30 Tu, Th 7:15 - 9:15pm \$100

Rillamas Serrada Escrima taught by Grandmaster Frank Rillamas

Master Craig Kutil is honored to offer an afternoon of training from the 9th Master and graduate of Cabaes Serrada Escrima: Grandmaster Frank Rillamas. GM Rillamas will be teaching weapon and unarmed techniques of his Rillamas Serrada Escrima system. 9:30-10:00 am Check-In/Registration 10:00-1:00 pm Instruction. This seminar is open to all ranks and styles. *Craig Kutil*

SE102 3/16 Sat 10:00am - 1:00pm \$20

Ancient Hawaiian Martial Art of Lua Halau O Kaihewalu

Kumu Lua Craig Kutil will be teaching weapons and open hand techniques of the ancient Hawaiian art of Lua Halau O Kaihewalu. 9:30-10:00 am Check-in/Registration 10:00-1:00 pm Instruction. This seminar is open to all ranks and styles. *Craig Kutil*

SE102 5/11 Sat 10:00am - 1:00pm \$20

¡Salsa cubana! (Cuban Salsa Dance)

Come learn the secrets of salsa cubana and dance like a star! This is a beginning course designed to teach students the important basics of salsa. ¡Echale salsa! You do not have to have a partner to join the class. Instructor also provides information on where you can go to practice your new dance passion! Your Friday nights will never be the same! *Luis Valverde*

H722 3/8-4/12 Fri 6:30 - 7:30pm \$59
(no class 4/6)

HOT! **Landscaping with Natives**

Get together with your family this Spring and landscape with natives! A native plant landscape requires 1/10th the water needs of a traditional thirsty landscape while bringing nature back into the city. Learn about how to convert your yard to natives and how to maintain it. Learn about California and Tri-Valley native plants and especially those that attract pollinators. Lists of native plant nurseries within two hours of Livermore and other resources will be provided. An hour will be spent at two local native gardens in the Livermore area to experience the plants and the native landscape first hand. *LouAnn Tung*

HG226 3/16 Sat 9:00am - 1:00pm \$39

Natural A's

Any student can significantly enhance grades, self-confidence, and chances for scholarships and college admissions by performing academic skills in alignment with the brain's natural patterns. This makes note taking, reading, studying, memorizing and test taking amazingly efficient. Students will also discover simple methods for understanding math and other subjects, optimizing focus and concentration, and preventing test anxiety. Students describe this class as "awesome, necessary, and easy to understand." Parents are encouraged to register and participate with their children. Ages 10 to 17. *Curtis Adney*

ACAD251 3/3 Sun 9:00am - 12:00pm \$49
Materials fee \$30

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online www.ed2go.com/lpccommed \$179

Luis Valverde, a native of Cuba, has been studying dance and music since the age of four. He has classical, modern and ethnic dance training. Luis studied at and earned his degree in dance from the world famous Escuela Nacional de Arte in Habana, Cuba where he focused on dance, music and choreography. He has taught dance and choreography in both Cuba and the United States since 1980.



HOW TO REGISTER



Scan this code to go to our registration website.

- A. There are three ways to register:
 1. Online with a credit card at: www.laspositascollege.edu/communityed
 2. By phone at 925.424.1467 with a credit card
 3. By mail with a credit card or check payment and the registration form in this brochure
- B. Register early to ensure your place in a class. Walk-ins are welcome unless otherwise noted; however, please note that if you plan to walk-in the day of class, please pay by check or cash only! Credit cards are not accepted at the classroom. Please call us before you come to the college to attend class to make sure the class is being taught and to receive the room number: 925-424-1467.
- C. Registration confirmations are sent via email only. Please provide an email address when registering if you want a confirmation of enrollment.
- D. Refund Policy: Refunds are not given for Community Education courses except when a class is cancelled. In the event of a class cancellation, full refunds will be given. Please see website for full refund policy.
- E. Parking on campus is by permit only. Daily parking permits are available for \$3 from machines in each parking lot.
- F. When you register for a Community Education class you are agreeing to a Student Code of Conduct. Please see website FAQ for more information.



CUT ALONG DOTTED LINE

Please mail to: Community Education, Las Positas College, 3000 Campus Hill Drive, Livermore, CA 94551

Make checks payable to: Las Positas College

Today's date e-mail (to receive a confirmation you must provide an email address)

Name (please print) age

Address

City State Zip

Phone (day) (evening)

Course #	Course Title	Date	Time	Fee

Check payment type Visa Mastercard Check please write check #

Card number Expiration date

Signature Cardholder billing address if different than above

I hereby release, discharge and absolve and agree to indemnify chabot/las positas community college district and its employees from any and all liability for injuries and illness that may occur while participating in the program. I hereby give my consent for college personnel to authorize any and all emergency medical and dental treatment. Unless otherwise indicated, i consent to the college's use of any photographs or video that are taken of me or my child while participating in this program for use in publicity materials. I agree to the student code of conduct as listed at the Community Education website.

Student signature

Parent/guardian signature if age 18 and under



Back by Popular Demand!

Conversational Italian (p.11) • Conversational Spanish (p.10)
EXCEL (p.9) • UFO Nightwatch (p.13)

New This Spring!

Phlebotomy Training and
State Certification (p.3)
The Fearless Photographer (p.12)
Coding for Adults (p.8)
Certificate in Winery Tasting Room
Sales & Service (p.3)



Snap this code to go
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registration website



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