Las Positas College...
is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

In 2014-2015, we awarded our highest number of associate degrees and had our highest number of students transferring to CSU/UC in the College’s history. We awarded a notable number of certificates as well. Las Positas College also welcomed 15 new faculty for Fall 2015 in disciplines ranging from Math to Music.

Students First
Las Positas College
Spring 2016 Class Schedule
Apply and register at www.laspositascollege.edu | Classes start January 19, 2016

#moreclassroomopportunities
Dear Students,

Welcome to Las Positas College. Spring 2014 is shaping up to be one of the busiest semesters on record. We have more classes, more faculty, and more options in the Spring 2014 schedule. With that said, please do not delay reviewing the offerings in this schedule as many classes will fill up quickly and there may be limited access during high-demand times. LPC will be part of one of the fastest growing colleges in the Bay Area.

Whether your goal is to achieve a degree, develop basic skills, earn career-technical, and returning students, Las Positas College offers opportunities and support for completion of students' transfer.

Yes, our students find Las Positas College an exciting learning environment providing academic and career opportunities and support for completion of their transfer.

Sincerely,

Barry A. Russell, Ph.D.
President
Las Positas College
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Courses, dates, and times are subject to change without notice. Refer to CLASS-Web for the most current course information.

*visit www.laspositascollege.edu for detailed information*
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Courses, dates, and times are subject to change without notice. Refer to CLASS-Web for the most current course information.

*visit www.laspositascollege.edu for detailed information*
ACADEMIC CALENDAR

Spring 2016 Registration Dates:

Your registration date will be determined by the completion of the 3 Core Services (Assessment, Orientation, Student Educational Plan):

- **STATE MANDATED** - Veterans, Foster Youth, EOPS, DSPS, Cal Works ............................................... Nov 10 ............... Dec 2
- **COLLEGE PRIORITY** - Athletes, TRIO/Excel & Aspire (Chabot) ................................................................. Nov 12 ............... Dec 3
- **CONTINUING (by priority)** ............................................. Nov 13–24 ...... Dec 4–10
- **NEW** ........................................................................... Nov 30 ............... Dec 15
- **RETURNING (former)** .................................................. Dec 1 ............... Dec 15
- **PROBATION** .................................................................. Dec 11
- **100+ DEGREE UNITS** .................................................. Dec 14
- **OPEN ENROLLMENT** ..................................................... Dec 15
- **CONCURRENT ENROLLMENT** (High School 10th, 11th 12th grades) .............................................................. Dec 21

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**Spring 2016 Semester Dates:** *(see page 23 for Spring course listings)*

- **Jan 18** ........................................................................... HOLIDAY - Martin Luther King, Jr. *(no instruction)*
- **Jan 19** ........................................................................... Instruction begins *(Full-term courses)*
- **Jan 23** ........................................................................... Instruction begins for Saturday classes
- **Feb 5** ........................................................................... Last day to “ADD” or “DROP NGR” deadline *(in-person) *(Full-term courses)*
- **Feb 7** ........................................................................... Last day to “ADD” or “DROP NGR” deadline *(online via CLASS-Web) *(Full-term courses)*
- **Feb 8** ........................................................................... Census *(Full-term courses)*
- **Feb 12–15** ..................................................................... HOLIDAY - Presidents’ Weekend *(no instruction)*
- **Feb 18** ........................................................................... Pass/No Pass deadline *(Full-term courses)*
- **Mar 26** ........................................................................... Saturday classes meet
- **Mar 28–Apr 2** ................................................................ SPRING BREAK *(no instruction)*
- **Apr 8** ........................................................................... Deadline to apply for Degree/Certificate
- **Apr 8** ........................................................................... 60% Point for Financial Aid
- **Apr 15** ........................................................................... Last day to Withdraw with a “W” deadline *(in-person) *(Full-term courses)*
- **Apr 17** ........................................................................... Last day to Withdraw with a “W” deadline *(online via CLASS-Web) *(Full-term courses)*
- **May 14** ........................................................................... Last day of Saturday classes
- **May 20** ........................................................................... Last day of Instruction *(all classes)*
- **May 21–27** ..................................................................... Final Examination Period *(see pg 104)*
- **May 21** ........................................................................... Final Exams for Saturday classes
- **May 27** ........................................................................... Commencement
- **May 30** ........................................................................... HOLIDAY - Memorial Day
- **Jun 1** ........................................................................... Grades Due *(Instructors only)*

*These dates apply to Full-term courses only. See page 9 for instructions on how to find ADD, DROP NGR, Drop with W, Census, and P/NP deadline dates for all other courses.*

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**Drop for Non-Payment Deadline:**

Students who register for classes between:

- **Nov 10 - Dec 11** ............................................................ Payment is due by Jan 6

*Important: Students will be dropped from their classes if payment is not received by this deadline date.*
NEW! Assessment calendar and information may call the Assessment Center at 925-424-1400 if you do not have access to the internet you can scheduleinfo.php. www.laspositascollege.edu/assessmentcenter on our website at www.laspositascollege.edu. Some students may be exempt from the orientation, assessment, or counseling aspects of matriculation based on educational background or prior assessment. For specific information regarding exemption criteria, contact the Counseling Department at 925.424.1400. Students who are new to Las Positas College, and do not have previous college experience, are required to complete the online orientation prior to taking the assessment test and/or registering for classes. Go to http://www.atschoolorientation.net/lpc to get started. Important: You must login with your W number (student ID number) to receive credit for this orientation. Some students may be exempt from the orientation, assessment, or counseling aspects of matriculation based on educational background or prior assessment. For specific information regarding exemption criteria, contact the Counseling Department at 925.424.1400.
ADMISSION ELIGIBILITY
To be eligible for Las Positas College admission, the student must be at least 18 years old or have one of the following:

- U.S. High School Diploma
- General Education Degree (GED)
- California High School Proficiency Certificate

Apply online at www.laspositascollege.edu.

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<td>RETURNING (FORMER)</td>
<td>Reapply online if you last attended more than two terms ago (excluding Summer).</td>
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<td>CONTINUING</td>
<td>Do not reapply if you were enrolled in Spring 2015.</td>
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<td>INTERNATIONAL</td>
<td>Visit the International Student Program's website for additional application procedures.</td>
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UNDER 18 YEARS OF AGE
If you are under eighteen years of age, you must submit proof of high-school graduation or the U.S. equivalent when applying for admission.

CLASSIFICATION OF STUDENTS BASED ON UNIT LOAD
The following classifications have been established:

- Full-time student ............ Registered for 12 or more units
- Three-quarter student ....... Registered for 9.0 to 11.5 units
- Half-time student ............ Registered for 6.0 to 8.5 units

RESIDENCY
State law requires that students give evidence of physical presence in California for one year and their intent to make California their home state for other than a temporary period. Students must furnish all information required on the Application for Admission and residency documentation may be requested. Nonresidents of California are required to pay a tuition fee.

A California Non-Resident Tuition Exemption may be granted to certain non-resident students who meet the exemption requirements set forth in Assembly Bill 540. Contact the Office of Admissions and Records at (925) 424-1500 for further information. All questions concerning residence status should be referred to the Office of Admissions and Records.

RESIDENCE DETERMINATION DATE
The day immediately preceding the opening day of instruction of the semester, as set by the district governing board, during which the student proposes to attend a college (Title 5, Sec. S4002).

NON-CITIZENS OF THE UNITED STATES
Non-citizens of the United States must present their alien registration card in person at the Admissions Office when applying. Students who were born in a foreign country and are now U.S. citizens must provide proof of naturalization. Non-immigrant students currently living in the United States on a visa must present their passport when they apply.

VETERANS
VETERANS FIRST PROGRAM
The Veterans First Program provides support services to those who have served, currently serving in the armed forces, and also dependents and/or spouses of Veterans. We are primarily responsible for administration of Veterans Educational benefits programs. In addition, we provide other resources and contacts, such as career planning, financial aid, transition counseling services, and other needed services for our returning Veterans.

New Veterans Resource Center (VRC) is now OPEN (Bldg. 1310)
Advocacy, Commitment, and Service
The Veterans Resource Center is a place for Veterans, Active Duty, Reservists, and their Spouse/Dependents to study, relax, and connect with other student veterans and the college community. The Veterans First Program is located at the VRC and is designed to assist the veteran with a successful transition from Military to College.

The VRC includes –

- Veterans Program – The Program provides assistance with educational benefits certification, scholarships, book loans, community referrals, Readjustment Counseling (Concord & Oakland Vet Center), VA Health Care, and many other services in individual rooms with confidentiality.
- Lounge – large screen TV, Surround Sound, PS3/ XBOX 360, Food, Refreshments
- Study Room – Projector, computer, extra-large white board, a quiet place to study
- Computer Room

Contact the Veterans Program at http://www.laspositascollege.edu/veterans
Tel: 925.424.1571/1572

VETERANS EDUCATIONAL BENEFIT
Veterans and dependents wishing to use educational benefits provided through the Department of Veterans Affairs must first apply for admissions to Las Positas College. Basic chapters of educational benefits include: Chapter 33 - Post 9/11 GI Bill, Chapter 30/1606 – Montgomery Bill (Active Duty/Selective Reserves), Chapter 31 – Vocational Rehabilitation, Chapter 33 - Transfer of Entitlement (Post 9/11 benefits transferred to spouse/dependent, and Chapter 35 – Dependent/Spouse Education Assistance. After applying for admission, follow the steps below:

1. Apply for VA Educational Benefits online at www.gibill.va.gov.
2. Complete Las Positas College online orientation.
3. Submit a copy of your DD-214 or military orders to the LPC Veterans First Office.
5. Submit all official, sealed college and military transcripts to Admissions & Records.
6. Choose a major and meet the LPC Veterans Coordinator to discuss benefits and services.
7. Take advantage of your priority registration. If a Veteran, Active Duty, and/or Reservist be sure to complete the SSSP Core Service requirements. Register online or at the Online Service Center.
8. Complete the Enrollment Certification form at LPC Veterans First Office.

NOTE: Dependents and/or spouses of Veterans do not qualify for priority registration. Priority registration is not an automatic process. Veterans must complete each SSSP Core Service (assessment, orientation, student education plan).
PRIORITY REGISTRATION FOR VETERANS, ACTIVE DUTY, and/or RESERVIST
Priority registration is provided to any member or former of the Armed Forces of the United States who has received an honorable discharge, a general discharge, or an other than honorable discharge. Reservists and/or active duty without a DD-214, must provide military orders showing proof in the Armed Forces of the United States. In addition, per SB 1456, students must have completed assessment, college orientation, developed a student education plan, under 100 units (exceptions for some high unit majors), and GPA of 2.0 or higher for continuing students. (Refer to Admission guidelines for priority registration on pg 6).

INTERNATIONAL STUDENTS
Las Positas College is authorized under federal law to enroll nonimmigrant alien students (F-1 and M-1 visa). Students seeking admission to Las Positas College must complete an international student supplemental application packet and submit academic transcripts or certificates, TOEFL or IELTS exam results, evidence of language proficiency requirements and amount of adequate financial support and health examinations. Information on specific language proficiency requirements and amount of adequate financial support may be found at www.laspositascollege.edu/international/index.php Las Positas College will make every effort to advise prospective international students of their admission status as soon as possible after receiving the required documents. International students are encouraged to apply as far in advance of the desired entry date as possible to allow sufficient time for application processing and other arrangements.

To be considered for admission, a student must submit all required materials by deadline dates posted on the International Student Program’s website. Due to the visa application process at the U.S. Embassies and Consulates, overseas applicants are strongly encouraged to apply as early as possible.

Upon receipt of all required documents, you will be notified by email of your acceptance to Las Positas College. Las Positas College welcomes your application as an international student, and our staff will make every effort to assist you.

For details or to download the application, please visit the International Student Program’s website:
www.laspositascollege.edu/international
Contact the International Student Program at 925.424.1540 for more information.

CONCURRENT ENROLLMENT PROGRAM
Las Positas College provides opportunities for minor students to enroll in college-level, degree-applicable courses for advanced scholastic or advanced vocational purposes.

<table>
<thead>
<tr>
<th>SPRING 2016</th>
<th>APPLICATION DEADLINE: Dec 10</th>
<th>REGISTRATION DATE: Dec 21</th>
</tr>
</thead>
</table>

ELIGIBILITY
To be eligible to participate in the program, students must:
1. Have written parental approval.
2. Limit enrollment to advanced scholastic courses.
3. Be pre-approved by the Principal/Counselor to pursue specific courses. (CA Ed Code, sections 48800, 48800.5, & 488802)

SPECIAL ADMISSION PROCEDURES
Students should begin the process for concurrent enrollment early. To enroll concurrently at Las Positas College, follow these procedures:

1. Complete the Las Positas College admission application online at www.laspositascollege.edu.
2. Complete the (1) Recommendation for Concurrent Enrollment and (2) Parent/Guardian Form
3. Submit your current High School transcript. Students attending home school should also submit a copy of their R4 Affidavits. (CA Ed Code, section 33190)
4. Submit all required forms in one packet. Packets may be submitted in-person at the Admissions and Records Office or by mail (Las Positas College, ATTN: Concurrent Enrollment, Admissions and Records Office, 3000 Campus Hill Drive, Livermore, CA 94551).
5. You will be sent an email notification of your approved recommendation and will be cleared to register online via CLASS-Web or The ZONE.

FEES
Enrollment fees are waived for students in the concurrent enrollment program. However, the $1.00 Student Representation Fee and the Health Services Fee of $17 for Fall and $14 for Summer semester is mandatory. International, non-resident, and out-of-state students will be assessed tuition of $243 per unit.

REGULATIONS
- Concurrently enrolled students will be permitted to enroll in a maximum of 11 units per semester for Fall and Spring, and a maximum of 6 units for Summer.
- Students will be treated as regular college students and are expected to comply with all college rules and regulations.
- At the completion of the course, the student receives college credit.
- Students must arrange for their own transportation to and from the college and provide their own books and equipment.

For more information, please visit our Concurrent Enrollment website at:
http://www.laspositascollege.edu/admissions/high_school.php
Your registration priority group and registration date will be determined by the completion of the 3 Core Services (Assessment, Orientation, and Student Education Plan), the number of units completed and in-progress at Chabot-Las Positas Community College District, and maintaining Good Academic Standing.

The California Community College Board of Governors approved a policy change to establish system-wide registration priorities in an effort to improve student success. The new regulations are designed to ensure that classes are available for students seeking job training, an associate degree or transfer, and to reward students who are making academic progress towards their academic goals.

Under the new regulations, new students who have completed college assessment, orientation, and developed education plans, as well as continuing students in good academic standing who have not exceeded 100 units (not including units in basic English, math or English as a Second Language), now have enrollment priority over students who do not meet these criteria. Students now register for courses according to an enrollment priority system as defined by Title 5 regulations and the Chabot-Las Positas Community College District.

<table>
<thead>
<tr>
<th>REGISTRATION DATE</th>
<th>PRIORITY GROUP (highest to lowest)</th>
<th>PRIORITY GROUP DESCRIPTIONS</th>
<th>Student Success &amp; Support Program (SSSP) Core Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/10 09</td>
<td>State-mandated enrollment priority groups:</td>
<td>VETERANS, EOPS, DSPS, and CALWORKS, FOSTER YOUTH students in good standing with less than 100 degree-applicable units and who have <strong>completed 3 Core Services</strong>.</td>
<td>✔ ✔ ✔</td>
</tr>
<tr>
<td>11/12 08</td>
<td>College priority groups:</td>
<td>ATHLETES, TRIO/Excel &amp; Aspire (Chabot) students in good standing with less than 100 degree-applicable units and who have <strong>completed 3 Core Services</strong>.</td>
<td>✔ ✔ ✔</td>
</tr>
<tr>
<td>11/13 07</td>
<td>CONTINUING students in good standing with less than 100 degree-applicable units who have <strong>completed 3 Core Services</strong>.</td>
<td>✔ ✔ ✔</td>
<td></td>
</tr>
<tr>
<td>11/30 06(b)</td>
<td>NEW students who have <strong>completed 3 Core Services</strong>.</td>
<td>✔ ✔ ✔</td>
<td></td>
</tr>
<tr>
<td>12/1 06(c)</td>
<td>RETURNING students in good standing with less than 100 degree-applicable units and who have <strong>completed 3 Core Services</strong>.</td>
<td>✔ ✔ ✔</td>
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<tr>
<td>12/2 05</td>
<td>State-mandated enrollment priority groups:</td>
<td>VETERANS, EOPS, DSPS, and CALWORKS, FOSTER YOUTH students in good standing with less than 100 degree-applicable units and who have <strong>NOT completed 3 Core Services</strong>.</td>
<td>Core Services Incomplete</td>
</tr>
<tr>
<td>12/3 04</td>
<td>College priority groups:</td>
<td>ATHLETES, TRIO/Excel &amp; Aspire (Chabot) students in good standing with less than 100 degree-applicable units and who have <strong>NOT completed 3 Core Services</strong>.</td>
<td>Core Services Incomplete</td>
</tr>
<tr>
<td>12/4 03</td>
<td>CONTINUING students in good standing with less than 100 degree-applicable units who have <strong>NOT completed 3 Core Services</strong>.</td>
<td>Core Services Incomplete</td>
<td></td>
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<tr>
<td>12/11 02</td>
<td>CONTINUING students who have been on <strong>ACADEMIC</strong> and/or <strong>PROGRESS PROBATION</strong> for two consecutive semesters and/or who have been placed on Academic/Progress Dismissal.</td>
<td>Core Services Incomplete</td>
<td></td>
</tr>
<tr>
<td>12/14 01</td>
<td>CONTINUING students with <strong>OVER 100 DEGREE-APPLICABLE UNITS</strong>.</td>
<td>Core Services Incomplete</td>
<td></td>
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<tr>
<td>12/15 00</td>
<td>Open Enrollment: NEW, RETURNING, and <strong>EARLY ADMISSION</strong> students who have <strong>NOT completed 3 Core Services</strong>, and students admitted to the College after all other groups have registered.</td>
<td>Core Services Incomplete</td>
<td></td>
</tr>
<tr>
<td>12/21</td>
<td>HIGH SCHOOL CONCURRENT ENROLLMENT students.</td>
<td>Core Services Incomplete</td>
<td></td>
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</tbody>
</table>

**HOW TO READ PRIORITY NUMBERS**

**Example:** If Priority Number is 070459:
- First two digits (07) are the Priority Group number explained in the table above.
- Next three digits (045) are the units completed as of the prior term, plus current term enrollment
- Last digit (9) is a random digit.
Student Success and Support Program (SSSP), created by the California Legislature, is a new program designed to help you succeed at Las Positas College. The program defines responsibilities of both the college and you, the student. SSSP requires that you complete orientation, assessment, and a student educational plan (SEP) in order to receive priority registration at LPC. By completing these core services when you first start attending Las Positas College, you not only get that priority registration, but also get to form a partnership with LPC to help you develop and realize your educational goals. SSSP helps you from the moment you apply until you complete your studies at Las Positas College.

**SSSP 3 CORE SERVICES:**

**ASSESSMENT**
SSSP offers an assessment of your English or ESL and Math skills to determine which level of English or ESL and Math are appropriate for you to take so that you will be successful. (See page 8 for assessment dates and times.)

**ONLINE ORIENTATION**
SSSP offers an online orientation to help with the transition to Las Positas College for new, first-time college students. The online orientation introduces students to the school’s programs, services, academic regulations, expectations, campus facilities, and student life.

**STUDENT EDUCATIONAL PLAN (SEP)**
Every student without an associate degree or higher needs to attend a group planning session, in which a counselor will work with you to create your abbreviated, one-semester student educational plan. The SEP helps define what classes to take your first semester at LPC to start you on the right path toward your educational goal.

**What is a Student Educational Plan (SEP)?**
The purpose of an educational plan is to map out all courses that are required to meet the educational objective the student has selected. The educational plan should help students to understand all the necessary courses that must be scheduled over various semesters, the overall time frame required for completion of all required courses, and the support services available to help students successfully reach their goal. Students are strongly encouraged to schedule an appointment with a counselor to discuss their individual educational goal and to develop a “Student Educational Plan”.

**RESOURCE TOOLS TO HELP KEEP YOU ON TRACK**
By accessing the “Check Your Registration Status” link on Class-Web or The ZONE, students may obtain the latest information on their priority registration number and priority registration date. In addition, students may also be able to track their 3 Core Services completion progress. Information such as holds preventing registration, educational goal, academic standing, units completed, overall GPA, and current major and degree objectives are also noted.

**HOW TO CHECK YOUR PRIORITY REGISTRATION STATUS**
1. Login to your CLASS-Web account
2. Select “Check Your Priority Registration Status” menu item

**HOW TO FORWARD ZONEMAIL TO YOUR PERSONAL EMAIL**
1. Login to your ZONEmail account at [http://stumail.clpccd.edu](http://stumail.clpccd.edu)
2. Click the email option
3. In the upper right hand corner, click the Setting icon and select “Mail Settings”
4. Click the “Forwarding and POP/IMAP” tab
5. Click “Add a Forwarding Address” and type your personal email
6. Access your personal email account to retrieve the verification code, then enter it into the box and click “Verify”
7. Select the option to “Forward a copy of incoming mail” to your personal email
8. Save changes

**REMINDER:** All registration notices, Financial Aid and general College information, will be emailed to your Zonemail Account. Check it regularly!!
ASSESSMENT SCHEDULE

Spring 2016 Assessment Schedule
Las Positas College Assessment Center
(Building 1600, Room 1642)

*NEW SCHEDULED OPEN ASSESSMENT SESSIONS*

The assessment test is used to determine your placement into the appropriate level of math, English, and Chemistry courses. Assessment sessions run for 4 hours and students will be seated on a first-come-first-served basis.

Starting October 26, 2015

Open Lab Testing:
1. No appointments needed for testing.
2. Students will be placed in the testing sessions on a first-come-first-served basis. Students arriving late will be seated as space becomes available.
3. The English and ESL Assessments and will take approximately 1.5 hours.
4. The Math Assessment will take approximately 1.0 hours.
5. Please plan accordingly and arrive no later than 2 hours before closing to be able to complete both assessment tests.

Testing Requirements:
1. Please arrive 15 minutes before the scheduled session starting time to complete the required check-in process.
2. Bring a valid photo ID and Student ID ("W") number. Students will NOT be admitted to testing without a photo ID. NO EXCEPTIONS.
3. Following completion of assessment tests you will be scheduled for a Program Planning session.
4. Students must purchase a daily campus parking permit if parking on campus (exact change required).

Study Guides:
Study guides may be found on the Assessment webpage:
http://www.laspositascollege.edu/
assessmentcenter/studyguides.php

For ADA accommodations, please call the Disability Resource Center (DRC) at (925) 424-1510

Please take the assessment test very seriously. You may only take the English, Math, and Chemistry assessment tests once every six months. ESL tests may only be taken once a year. You may file a petition to retest through the Office of the Dean of Student Services. Petitions may be obtained in the Las Positas College Counseling Office (Bldg 1600) or online through the "Counseling Forms" link.

CONTACT INFORMATION:
Phone: (925) 424-1475
Email: lpc-assessment@laspositascollege.edu
Website: www.laspositascollege.edu/assessmentcenter

OCTOBER 2015

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2-11:00 AM-3:00 PM
REGISTRATION PROCEDURES

REGISTRATION

Your registration date will be determined by the completion of the 3 Core Services (Assessment, Orientation, SEP):  

<table>
<thead>
<tr>
<th>Component</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>STATE MANDATED - Veterans, Foster Youth, EOPS, DSPS, Cal Works</td>
<td>Nov 10</td>
<td>Dec 2</td>
</tr>
<tr>
<td>COLLEGE PRIORITY - Athletes, TRIO/Excel &amp; Aspire (Chabot)</td>
<td>Nov 12</td>
<td>Dec 3</td>
</tr>
<tr>
<td>CONTINUING (by priority)</td>
<td>Nov 13</td>
<td>Dec 4</td>
</tr>
<tr>
<td>NEW</td>
<td>Nov 30</td>
<td>Dec 15</td>
</tr>
<tr>
<td>RETURNING (former)</td>
<td>Dec 1</td>
<td>Dec 15</td>
</tr>
<tr>
<td>PROBATION</td>
<td>Dec 11</td>
<td>Dec 14</td>
</tr>
<tr>
<td>100+ DEGREE UNITS</td>
<td>Dec 14</td>
<td>Dec 15</td>
</tr>
<tr>
<td>OPEN CONCURRENT ENROLLMENT</td>
<td>Dec 15</td>
<td>Dec 21</td>
</tr>
</tbody>
</table>

Refer to Priority chart on page 6 for details - registration dates will be emailed to your ZONEmail account.

COURSE POLICY

The policy of this district is that, unless specifically exempted by statute or regulation, every course, course section, or class, reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) and who meets such prerequisites as may be established pursuant to regulations contained in Article 2.5 (commencing with Section 55200) of Subchapter 1 of Chapter 6 of this Division of Matriculation Regulations.

ADDING CLASSES

Students may attempt to add into open full-term classes during the registration period prior to the start of instruction. Follow the steps below to add a class:

2. Login to CLASS-Web.
3. Select the Student Services tab.
4. Click the Registration link.
5. Click the Add/Drop Classes link.
6. Select the term and click the Submit button.
7. Enter the course registration number (CRN).
8. Click the Submit Changes button.

Students who are on the Waitlist and wish to add should attend the first class. Instructors will issue add authorization numbers to students in order that they appear on the Waitlist. After Waitlist students have been accommodated and instruction has begun, the instructor may add any remaining students by priority number.

Students who have received an add authorization number from the instructor may then enter the 4 digit add code via CLASS-Web or The Zone. The student must add the class by the add deadline (see Academic Calendar on page 2 for this date).

DROPPING CLASSES

Students are responsible for dropping or withdrawing from classes. Failure to follow the withdrawal procedures may result in a grade of "F" or "NP".

Students who drop before the drop with NGR deadline will not have a grade appear on their transcript.

Use CLASS-Web or The ZONE to drop any classes. If a class is canceled or a drop occurs before the drop with NGR deadline, the student may apply for a refund through the Admissions and Records Office.

CLASS WITHDRAWAL

Students are responsible for dropping or withdrawing from classes. Use CLASS-Web or The Zone to withdraw from classes prior to the "W" deadline date. "W" grades are subject to all fees and/or tuition. "W" grades do not affect student's GPA. Excess "W" notations, however, may result in poor progress or dismissal status and may affect financial aid, athletic eligibility, or priority registration.

Note: Instructors have the option of dropping students who (a) do not attend either of the first two class meetings or (b) have excessive absences (four consecutive or six cumulative hours).

COMMON REGISTRATION ERROR MESSAGES

<table>
<thead>
<tr>
<th>Error</th>
<th>Message</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXCESS UNITS</td>
<td>Students are eligible to take up to 18 units. If a student wishes to take more than 18 units he/she must consult with a Counselor.</td>
</tr>
<tr>
<td>CLASS OVERLAP</td>
<td>If a class overlaps with another class, the student must request a Class Overlap card at the Admissions and Records Office. The card must be completely filled out by the instructor and signed off by the Dean. The student must then return the completed card to the Admissions and Records Office.</td>
</tr>
<tr>
<td>REPEAT LIMIT EXCEEDED</td>
<td>The student must consult with the Counseling Division. (Refer to page 11 for more information.)</td>
</tr>
<tr>
<td>PREREQUISITE NOT MET</td>
<td>The student must consult with the Counseling Division. (Refer to page 11 for more information.)</td>
</tr>
</tbody>
</table>

CHECK CLASS DROP, PASS/NO PASS, & WITHDRAWAL DEADLINES

1. Log into CLASS-Web
2. Select the “Student Services” tab
3. Click the “Registration” link
4. Click the “Check Class Deadlines” link
5. Enter the CRN

ONLINE SERVICE CENTER

Courtesy computers for access to CLASS-Web and The Zone will be available in the Online Service Center (OSC), Room 1672 during the following regular office hours:

- 9am - 5pm Monday, Wednesday, & Thursday
- 9am - 7pm Tuesday
- 9am - 12pm Friday

(Hours are subject to change according to staff availability)
**WAITLIST & CLASS ADD PROCEDURES**

**ADD AUTHORIZATION NUMBERS**
The Add Authorization Number reserves your seat in the class. To avoid waiting in line, we recommend that students register via the internet in the comfort of your own home. Courtesy computers are also available in the Online Service Center (OSC), Rm 1672. The Add Authorization Number is only valid for a short period of time, so DON'T DELAY!! If you wait until after the course add deadline, you will be required to obtain a "LATE ADD FORM" at the Admissions Office, Rm 1670.

**HOW COURSE “ADD” PRIORITY IS DETERMINED**
Only the last four digits of the priority number are considered by an instructor at the beginning of each course when determining “add” priority for additional students. The “add” priority number for new students will be zero for their initial semester of enrollment. Students may attempt to add into open classes during the add period at the beginning of a term or session. Students are generally added from highest to lowest priority number.

**WHAT IS A WAITLIST?**
Waitlist is an automatic registration feature in CLASS-Web that goes into effect when a class is closed and has reached its enrollment limit.

**WHAT DO STUDENTS NEED TO KNOW TO GET ON THE WAITLIST FOR A CLASS?**

1. **ALL NOTIFICATIONS FOR WAITLIST WILL BE EMAILED TO THE STUDENT’S ZONEMAIL ACCOUNT.** (see pg 9 for Zonemail forwarding instructions)
2. If a CRN has a waitlist, when students register online on CLASS-Web, they are prompted automatically online to sign up for the waitlist if the class is closed.
3. Students’ registration priority determines when they can register and also when they can add themselves to a waitlist.
4. Students are placed on the waitlist on a first-come, first-served basis.
5. Students can also remove themselves from the waitlist online at any time.
6. Students can monitor their position on the waitlist online.
7. Students cannot add themselves to the waitlist if one of the following conditions exist:
   a. They do not meet prerequisites/corequisites, or have registration holds.
   b. The waitlist class overlaps in time with classes in which they are already registered.
   c. They are already on a waitlist for the same class. (However, students may add themselves to waitlists for different classes.)
   d. Adding to the waitlist puts them over the maximum unit load.
8. If a seat becomes available for a CRN, the student at the top of the waitlist receives a notification at their Zonemail account to register for that class within 72 hours. If the student does not take action before the stated expiration date & time, the student loses their spot to the next student on the waitlist.
9. Reminder emails are sent to students via Zonemail to register before the first day of class and again when the waitlist closes for that specific CRN.
10. Students who were notified to register but fail to take action before class starts are instructed to show up for class on the first day to get an add authorization number. For online classes, they are instructed to email their instructor that they are still interested by midnight prior to the first day of class. Students must include course and CRN in the subject line in the email to the instructor.

For additional information, please refer to the College website.

**LATE REGISTRATION**

Classes have already started! What can I do to register?”

1. **Submit an application online:**
   by clicking on “Apply Online” from our home page at [www.laspositascollege.edu](http://www.laspositascollege.edu), then go ahead and attend your next class meeting (do not wait for your application to be processed).

2. **Attend class:**
   • You must obtain an ADD AUTHORIZATION NUMBER from the instructor. Be sure to have your priority number handy. **Reminder:** If there is space available, instructors will add according to waitlist priority before issuing adds to non-waitlisted students.
   • Enter this 4 digit number on CLASS-Web when prompted to do so in the registration menu.

   **Important:** an add authorization number does not override established prerequisites for a class.

You may also enroll in “Late Start” courses following the same guidelines. Don’t forget that ADD/DROP dates for these courses may vary from regular term courses (see page 9 for instructions on finding course deadlines).
PREREQUISITES
A prerequisite is a requirement that must be completed prior to the registration of a course. For instance, Math 65 must be taken before Math 55; Math 65, in this case, is the prerequisite for Math 55.

Students are responsible for meeting prerequisite(s) wherever listed. Please note that Las Positas College’s registration system, CLASS-Web or The ZONE, recognizes only prerequisites completed at Las Positas College.

COURSE PREREQUISITE POLICY
Prerequisite means the preparation or previous course work considered necessary for success in the course. The college requires students to complete prerequisites as pre-enrollment preparation. Prerequisites, which are listed in the College Catalog, include:

1. Courses for which specific prerequisites have been validated.
2. Sequential course work in a degree-applicable program.
3. Courses in which a prerequisite is necessary for transfer to a four-year college.

PREREQUISITE OVERRIDE POLICY
Official transcripts are not evaluated upon receipt by the Admissions and Records Office. If a student completed an equivalent course at another institution, s/he must submit a Prerequisite Override Request to the Counseling Department.

1. Bring your unofficial transcript(s) showing successful completion of equivalent prerequisite coursework to the Counseling Department.
2. Request from the Counselor on duty that you need to override the prerequisite for the course you wish to take.
3. Complete the top portion of the override form and return it to the Counselor with your transcript(s). You will be contacted when the evaluation process is completed.

REPEATING A COURSE
The college recognizes that the most recent completion of a course should most accurately reflect a student’s academic progress; thus, students may repeat for credit those courses taken for which grades of “D,” “F,” “NP,” or “NC” were received.

Students will be limited to enrolling in the same non-repeatable credit classes a maximum of three times. This includes students who have earned a substandard grade (“D,” “F,” “NP,” or “NC”) or who have dropped with a “W” (Title 5, Section 55042).

Students may not repeat courses in which they received passing grades of “A,” “B,” “C,” or “P.” Upon receipt of appropriate documentation, the Dean of Student Services or designee may permit the repetition of courses for which a grade of “C” or better had been received under the following specific conditions:

1. When the student’s previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accident, illness or other circumstances beyond the control of students.
2. When there has been a significant lapse of time since the student previously took the course and there is a college program or other institution of higher education that has a course recency requirement that the student needs to meet. (Title 5, Section 55043)
3. When it is legally mandated that a student repeat a course in order to meet a training requirement as a condition of continued paid or volunteer employment. (Title 5, Section 55000)
4. When a student on active or reserve duty in the U.S. Military received orders compelling withdrawal. Upon verification of orders, enrollment does not count in maximum number of enrollments nor withdrawals. (Title 5, Section 55024)

When a student has repeated a course, the most recent grade points are applied to the student’s grade point average and academic progress standing. Students are advised that both the original and subsequent grade will remain on their transcript and that in transferring to other institutions, they may be held responsible for all units attempted. (Title 5, Section 55045)

WITHDRAWING WITH EXTENUATING CIRCUMSTANCES
Students may withdraw from a class with extenuating circumstances after the Withdrawal deadline date. Students need to obtain an (1) Extenuating Circumstances Petition Card from the Admissions and Records Office, (2) Contact the instructor to request the instructor’s signature and the grade earned at the time the extenuating circumstances began, (3) Return the completed, signed request card with appropriate documentation to the Admission and Records Office. Circumstances that will be considered are acute medical problem, acute personal or family problem, employment related problem, or other similar circumstances preventing a student from completing the class.

ACADEMIC AND PROGRESS PROBATION
There are two types of probation: Academic and Progress. Students placed on probation may be required to meet with a Counselor to identify the deficiencies that created the probation status, determine what actions are needed to resolve the problem, and to develop a course schedule for the upcoming semester.

RE-ADMISSION FROM DISMISSED STATUS
Students who have been dismissed from Las Positas College for scholastic reasons may be readmitted if eligible under College policy outlined in the College Catalog. After completing the online application, students must submit a “Petition for Admission from Dismissed Status” to the Counseling Office, Bldg 1600.

STUDENT COMMUNICATION VIA ZONEMAIL ACCOUNT
All admitted students are given a student email account through The ZONE web portal. All messages from the College are sent to this account. Effective Spring 2015, registration dates will be emailed to your ZONEmail account. As you complete your SSSP (Student Success and Support Program) 3 core services, you may be eligible for an earlier registration date than previously assigned. Please check your ZONEmail regularly for important notices from the College.

• Go to www.laspositascollege.edu
• Click on “The ZONE”
• User ID: use your W number
• PIN: Same six-digit pin used for CLASS-Web
• Log in and click “What is my college/district email address?” link under “Quick Check”
• Click the Email icon and log in with the email as your username, and password (same six-digit pin used for The ZONE and CLASS-Web)

Instructions on how to forward your ZONEmail to your personal email are located on page 7. In addition to registration date notifications, students will also receive waitlist information, instructor emails, Financial Aid notifications, and general College information.
FEES & PAYMENT POLICY

<table>
<thead>
<tr>
<th>FEE</th>
<th>AMT</th>
<th>DESCRIPTION (NOTE: Fees are subject to change without notice)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENROLLMENT FEE</td>
<td>$46</td>
<td>The enrollment fee for California residents, except those exempt by law, is $46.00 per unit.</td>
</tr>
<tr>
<td>NONRESIDENT TUITION</td>
<td>$243</td>
<td>Non-Residents of California are required to pay a tuition fee of $243.00 per unit in addition to the enrollment fee ($46 per unit) and basic fees ($31). (See refund policy below.) A California Non-Resident Tuition Exemption may be granted to certain non-resident students who meet the exemption requirements set forth in Assembly Bill 540. Contact the Office of Admissions and Records at (925) 424-1500 for further information.</td>
</tr>
<tr>
<td>INTERNATIONAL STUDENT TUITION</td>
<td>$243</td>
<td>The tuition fee for international students, non-immigrant aliens or students on other types of visas is $243.00 per unit, in addition to the enrollment fee ($46 per unit) and basic fees ($31). (See refund policy below.) Failure to meet payment deadlines may jeopardize your F-1 status.</td>
</tr>
<tr>
<td>HEALTH SERVICES FEE</td>
<td>$17</td>
<td>Las Positas College has a mandatory health service fee of $17.00 for Fall &amp; Spring semester, and $14 for Summer semester. This fee is used to support health services for all enrolled students. Information on exemptions may be obtained by contacting the Admissions &amp; Records Office located in Building 1600.</td>
</tr>
<tr>
<td>HEALTH SERVICES FEE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STUDENT REPRESENTATION FEE</td>
<td>$1</td>
<td>A mandatory fee of $1.00 will be assessed of all students each semester. This fee is used for any purpose related to representing the views of students with governmental bodies.</td>
</tr>
<tr>
<td>ASSOCIATED STUDENTS ACTIVITIES FEE</td>
<td>$10</td>
<td>An optional fee of $10.00 will be charged each semester. Students paying this fee receive an activity sticker, which provides discounts on student activities. These fees are used to support LPC clubs, scholarships, the Student Center, and other student-related services.</td>
</tr>
<tr>
<td>PARKING FEE</td>
<td>$2</td>
<td>Parking at Las Positas College is by permit only. Mandatory daily permits can be purchased for $2.00 from dispensers located in the parking lots. Term permits for automobiles can be purchased online via CLASS-Web or THE ZONE for $30.00. (Motorcycles - $15.00). See page 91 for further parking regulations. Parking regulations will be enforced the first day of classes. Note: A reduced term parking fee of $20.00 is available for BOGG students.</td>
</tr>
</tbody>
</table>

DROP FOR NON-PAYMENT DEADLINE

Students who register for classes between: Nov 10 - Dec 11 ................................................................. Payment is due by Jan 6

Important: Students will be dropped from their classes if payment is not received by the deadline date.

COURSE MATERIALS FEES  (NOTE: Materials fees are subject to change without notice)

The following chart represents an inventory of Las Positas College courses that have materials, facilities, or certification fees assessed in addition to the regular course fees.

<table>
<thead>
<tr>
<th>DISCIPLINE</th>
<th>COURSE</th>
<th>TYPE</th>
<th>FEE AMT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration of Justice</td>
<td>AJ 9997</td>
<td>Lab/Materials</td>
<td>(see pg. 26)</td>
</tr>
<tr>
<td>Emergency Medical Services</td>
<td>EMS 61</td>
<td>Certification</td>
<td>$7.00</td>
</tr>
<tr>
<td>Fire Service Technology</td>
<td>FST 65</td>
<td>Certification</td>
<td>$30.00</td>
</tr>
<tr>
<td>Kinesiology</td>
<td>KIN 15</td>
<td>Materials</td>
<td>$27.00</td>
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<tr>
<td>Kinesiology</td>
<td>KIN 17</td>
<td>Materials</td>
<td>$30.00</td>
</tr>
<tr>
<td>Kinesiology</td>
<td>KIN LG</td>
<td>Materials</td>
<td>$35.00</td>
</tr>
<tr>
<td>Kinesiology</td>
<td>KIN GF1</td>
<td>Materials</td>
<td>$50-$200</td>
</tr>
<tr>
<td>Photography</td>
<td>PHTO 50, 56, 57, 58, 64A, 72</td>
<td>Materials</td>
<td>$20.00</td>
</tr>
</tbody>
</table>

STUDENT FEE PAYMENT POLICY

Fees must be paid in full by the scheduled payment due date or you will be dropped from your classes. Enrollment is conditional. The College reserves the right to cancel your registration. Fees can be paid by the following payment methods:

1. Online - use your credit card by logging into The Zone or CLASS-Web.
2. Mail - send a check or money order for full payment. DO NOT SEND CASH!
3. In-person - pay by cash, check or credit card at the Office of Admissions and Records.
4. NELNET - sign up for our online payment plan - see page 13 for details.

AFTER REGISTERING FOR CLASSES

The College does not issue billing statements after registration. It is up to the student to view their balance on CLASS-Web and pay any fees due by any one of the methods described above. Note: Your enrollment is conditional until fees have been paid in full.
ENROLLMENT FEE REFUND POLICY
Effective Spring 2013, the Chabot-Las Positas Community College District has implemented a new administrative procedure regarding student refunds. The new procedure is:

Students may request a refund of enrollment fees as long as the student withdraws from the class during the first two weeks of class for a regular term class, or by the 10% point of the length of a short-term class. Refunds are not automatic. Requests for refunds must be filed by June 30 for the academic year just ended. Credit balances do not carry over from one academic year to the next. A student who must withdraw for military purpose shall be refunded 100% fees paid, regardless of the date of withdrawal. In this case, requests for refunds made after the end of the academic year will be honored.

To apply for an enrollment fee refund, file a REQUEST FOR REFUND form at the Office of Admissions and Records. No refunds will be given to students who withdraw from classes after the no-grade-of-record (NGR) deadline. (For refund deadlines, see the Academic Calendar on page 2).

- A $10.00 processing fee will be subtracted from each enrollment fee refund (with the exception of classes cancelled by the College).
- The mailing fee, student rep. fee, health services, and student activity fee are not refundable.
- Refund checks will be sent by mail approximately 6 weeks after the NGR deadline.
- In addition to the above, Non-resident and International tuition refunds will be given as follows:
  - Prior to the first day of instruction - 90%
  - During the first week of instruction - 75%
  - After the first week of instruction - No refund

RETURNED CHECK POLICY
According to California Civil Code Section 1719, the Chabot-Las Positas Community College District will assess a service charge of $25 for the first check passed on insufficient funds and a $35 charge for each subsequent check passed on insufficient funds.

COLLECTION POLICY
Chabot-Las Positas Community College District may refer a student’s outstanding debt to a collection agency and/or the State of California Franchise Tax Board (FTB) for collection. Once referred, additional fees may apply and credit rating may be affected. If debt is referred to the FTB, amounts owed may be deducted from a student’s state tax refund, California lottery prize, or unclaimed property.
Las Positas College offers the following Financial Aid programs to qualified students:
+ State 'BOG-W' Enrollment Fee Waivers
+ Federal Pell Grants (maximum $5,775/year)
+ Cal Grants B & C (maximum $1,656/year)
+ SEOG Grants (maximum $600/year)
+ Federal Direct Stafford Loans (maximum $10,500/year)
+ Federal Work Study Opportunities

HOW TO APPLY FOR FINANCIAL AID
(Department of Education code 030357) Complete a 2015-16 “FAFSA” (Free Application for Federal Student Aid). Apply online at www.fafsa.ed.gov.

WHEN TO APPLY FOR FINANCIAL AID
It’s best to apply before March 2nd of the previous school year for maximum aid, but you may apply throughout the entire school year. SEOG and Federal Work Study is granted on a first-come first served basis, with students who have applied for aid and completed their files by June 1st receiving priority.

YOU MAY QUALIFY FOR A BOG-W FEE WAIVER BY FILING THE FAFSA
If you are a California resident or a qualified AB540 student (per the California Dream Act), you may qualify for a BOG-W FEE WAIVER or a FEE WAIVER REFUND. Students only need to demonstrate $1104 of financial need to qualify by filing a FAFSA. AB540 students may fill out a paper Fee Waiver Application available at the Financial Aid Office, or fill out a California Dream Act Application at http://www.c sac.ca.gov/dream_act.asp to qualify. Once your results are received electronically, a fee waiver will automatically be posted on your account if you qualify. For a refund of fees already paid, complete an Enrollment Fee Refund Form at the Admissions Office.

NOTE: Beginning Fall 2016, students who have not met the college’s standards of progress (50% overall completion rate and 2.0 cumulative GPA) for 2 prior consecutive terms will lose their eligibility for a BOG-W fee waiver per new state regulations.

MISSING DOCUMENTATION LETTER
A missing document letter will be emailed to you at your Zonemail address if you appear to be eligible for a Pell grant, once your results are received. Review your financial aid missing requirements and your award info on The ZONE or CLASS-Web. Forms may be downloaded from the Financial Aid Office website.

AWARD NOTIFICATION
An award notice will be emailed to you once you have completed your file; you are instructed to review your award on your ZONE or CLASS-Web account.

MAJOR STATE AND FEDERAL REGULATORY CHANGES
As a result of recent legislative changes, you should be aware of a number of new requirements for the federal student aid programs. Some of the changes include:

Students will be subject to loss of BOGW Fee Waivers beginning Fall 2016. Due to a recent change in state regulations, students who have not met the college’s standards of progress for 2 consecutive terms will lose their eligibility for a BOG-W fee waiver.

Students must have a High School diploma or GED to receive financial aid. Passing ATB scores or 6 earned college semester units are NO LONGER accepted to meet this requirement for students beginning a program of study after 7/1/12.

Effective 7/1/13, new borrowers will be ineligible for subsidized loans once they have reached 150% of their program length.

COMPLETE WITHDRAWAL & FINANCIAL AID
Federal law requires students repay a portion of the federal funds received if they withdraw before the 60% point of the term. Students who earn 0 units for the term are considered as having withdrawn. If you cannot provide documentation the you attended a class past the 60% point, you may have to repay all or part of your federal aid received during that semester, and you will be disqualified from further aid. A hold will be placed on all academic and financial services until repayment is made.

CALIFORNIA DREAM ACT
Out-of-state and undocumented students may pay CA resident tuition rates if they qualify under AB540. Effective January 1, 2013, AB131 made this limited pool of students eligible to apply for the CA Board of Governor’s (BOG-W) Fee Waiver, entitlement Cal Grants, Chafee Grants and other state aid.

For more info, and links to Dream App, visit: http://www.laspositascollege.edu/financialaid/CADREAMACT.php

<table>
<thead>
<tr>
<th>Citizenship Status</th>
<th>Complete THIS Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Citizen - Born in U.S. or Naturalized Citizen (Birth Certificate, U.S. Passport, Naturalization Certificate)</td>
<td>FAFSA</td>
</tr>
<tr>
<td>Permanent Resident (Resident Alien card)</td>
<td>FAFSA (Do NOT do Dream App)</td>
</tr>
<tr>
<td>Undocumented AB540 (no permanent Social Security Number, or has SS card with “valid for work only”, “not valid for employment”)</td>
<td>Dream App</td>
</tr>
</tbody>
</table>

Foreign (visa) students and undocumented students who do not qualify for AB540 are ineligible for any form of federal or state financial aid. They may apply for scholarships.

PELL GRANT LIMITS
Pell Lifetime Eligibility Used (LEU) Federal regulations limit students to a lifetime maximum Pell Grant of 12 semesters / six years or full time equivalent (600%) at any community college, vocational school or four year/bachelor program. Once you reach the 600% Pell LEU, you will be ineligible for any additional Pell Grants. You may view your Pell Grant lifetime eligibility used by logging into NSLDS using your FAFSA PIN and view your LEU at www.NSLDS.ed.gov.

Las Positas College Financial Aid Staff are available to discuss the Lifetime Pell Grant eligibility with you. Please stop by the office or email us at lpcfinaid@laspositascollege.edu from your ZONEmail account and include your student ID.

Keep in mind, especially if you intend to transfer, you may run out of Pell grant eligibility if you used up too much before your transfer. You may want to consider placing a hold on your Pell grant while attending community college if you have received over 300% so that you are sure to reserve 2 - 3 years of Pell for your transfer institution. Most students still require more than two years to complete a program once they transfer. Plan accordingly! To place your Pell grant on hold you must complete this form at http://www.laspositascollege.edu/financialaid/documents/LPCgrantholdrequestform.pdf

FRAUD & ABUSE
The Las Positas College Financial Aid Office has ultimate responsibility in awarding and disbursement of financial aid funds. In the event there are concerns about the accuracy or truthfulness about information or documents provided, the FAO will not disburse aid. If it is determined that a student has attempted or received financial aid by providing false or misleading information, failure to formally withdraw when no longer attending classes, or otherwise manipulating eligibility criteria, in an attempt to receive financial aid, all funds received must be repaid.
and student will be referred to the U.S. Department of Education, Office of Inspector General Investigation Services for possible prosecution for fraud.

FINANCIAL AID REFUNDS THROUGH LAS POSITAS DEBIT CARD

NEW STUDENTS
This is not a credit card! It’s a Debit Card that all students receive the first time they apply for financial aid at Las Positas via FAFSA. The card is good for the life of a student at Las Positas. All students must select their “refund preference” with the card to choose how to receive any financial aid refunds. (Do not discard, even if you do not think you will receive aid, as replacement cards are $20 each.)

RETURNING STUDENTS
If you have already activated your preference and are a continuing student, please ensure that you will receive your refunds on time by applying early, monitoring your ZoneMail and The Zone, and following up early with FAO to complete your file.

SETTING UP YOUR REFUND PREFERENCE
When you receive your card, go to www.laspositasdebitcard.com and activate your preference (Easy, ACH or Paper Check). During the activation process you will be required to provide an email address, your card number and other personal information. The options are:

EASY REFUND
One Account allows you to receive your financial aid refund within 24 hours of your refund date. You are essentially opening a free online checking account with Higher One and will be subject to their banking rules/regulations and fees upon the activation of your account with them. Once you open your checking account, it becomes a banker/client relationship that you are responsible for maintaining. See their site for schedule of fees. Alternate bank account options may be offered to you.

ACH TRANSFER
Instead of opening an online account with Higher One, this option lets students transfer their refund to an existing bank account they may have. Recommended for students with existing banking relationships. Funds are available within 1–3 days of the refund date.

PAPER CHECK
To receive your refund by a paper check, select this option. You would receive a check 5–7 business days after refund date.

VERIFYING CUSTOMER ID PROGRAM (CIP) & PASSWORD/PIN RETRIEVAL
There is a dedicated phone line located in the hallway next to the ATM machine outside of the Financial Aid office, for Higher One customer assistance.

VERIFYING YOUR CIP FOR ONE ACCOUNT
If Higher One sends you a notification about certifying your CIP, visit our site and under “forms” you will find instructions and the CIP form. Please download, complete and submit to FAO. New! - Or you can quickly, simply and securely transmit ID with a webcam or smartphone. CIP complies with US Patriot Act, ensuring that required identity information is not only verified but retained properly.

PASSWORD/PIN RETRIEVAL
Higher One has made the retrieval of your forgotten website account password and pin much simpler. Go to www.chabotdebitcard.com and first make sure that you “reset password” if you are unable to log in. Check the email you used to activate your Higher One Refund preference and click on the hyperlink the system generates. The link they generate will allow you to automatically create a new password. For your card Pin Retrieval, upon signing into your Higher One Account go to “profile” and select “password/pin” to reset your pin. You will be asked to provide card information and other verifying information.

IMPORTANT THINGS TO KNOW
Notifications - Students receive all email notifications via their ZoneMail email address, directing students to check CLASS-Web or The Zone for missing information, required verification documents, awards and adjustments to awards, and Satisfactory Academic Progress status for financial aid eligibility.

Satisfactory Academic Progress - Students must maintain a term and cumulative minimum GPA of 2.0, and a term and overall completion rate of 67% (units earned divided by units attempted) in order to maintain eligibility for financial aid. Federal Financial Aid is now limited to a lifetime limit of the equivalent of 6 full-time years (12 full-time semesters). You may review your lifetime eligibility used at www.nslde.gov.

Students are no longer eligible for financial aid when they reach 150% of their program length, measured in attempted units. This is the maximum timeframe to automatically receive financial aid. Program length for AA/AS and transfer programs is always 60 units; 150% of 60 units is 90 attempted units. 150% of eligible certificate programs depends on the specific program length of the individual program. Up to 30 units of 100-level basic skills or 100-level ESL courses are excluded from the count of attempted units. Units transferred to LPC from prior colleges are added to the count of attempted units. Once 150% of the program length is reached, students may only receive additional terms of financial aid if an Excessive Unit Petition is submitted and approved.

Loans - Loans are available by request and may be limited or denied based on multiple academic criteria and accumulated loan debt. The lender for the Stafford Loan Program is the Department of Education. Required loan counseling and master promissory notes are completed by the student online.

Part-Time Enrollment/Disbursements - Student aid awards are offered/displayed assuming full-time enrollment. A student may be eligible for aid if enrolled part-time; disbursements are prorated for actual enrollment. A student must be enrolled at least half-time to be considered for student loans, FWS and Cal Grants. Students must be full-time to receive an SEOG grant.

2nd Disbursement - Enrollment will be frozen at the time of the 2nd major refund authorization each semester, and 2nd scheduled refund amounts will be adjusted for changes in enrollment. Per federal regulation, no additional funds will be provided for units added after this date.

Late Start Classes - Disbursement for late start classes will occur the week when the late-start class begins. A student must be registered for those units prior to the scheduled 2nd refund authorization.

CONTACT US:
Las Positas College Financial Aid Office
Building 1600
Phone: (925) 424-1580
email: lpcfinaid@laspositascollege.edu
Please refer to LPC’s Financial Aid website for further details and guidance at www.laspositascollege.edu/financialaid.

Monitor your own financial aid award requirements and status on CLASS-Web or The ZONE!

ALL FINANCIAL AID COMMUNICATION WILL BE SENT TO YOUR ZONE EMAIL ADDRESS IN AN EFFORT TO PROMOTE A GREEN CAMPUS.
Almost 50% of all LPC students qualify for a Fee Waiver. Refunds are given for fees already paid. Fee waiver recipients only pay $20 for a parking Permit.

Two ways to apply:
1. Complete the Free Application for Federal Student Aid (www.fafsa.ed.gov) or
2. Very low income students may complete a BOGW Fee Waiver Application and submit it to the Financial Aid Office.
   You qualify if:
   a) you receive TANF (AFDC) or SSI
   b) your income is below the amount in the table to the right ---->

For more information and applications please contact the Financial Aid Office, Bldg 1600 at 925.424.1580 or LPCfinaid@laspositascollege.edu or go to http://www.laspositascollege.edu/financialaid/waiver.php

<table>
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<tr>
<th>FAMILY SIZE</th>
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<td>$23,595</td>
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<td>3</td>
<td>$29,685</td>
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<td>Each additional family member</td>
<td>add $6,090</td>
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IMPORTANT NOTICE:

Beginning Fall 2016, students who have not met the College’s minimum academic and progress standards (demonstration of a minimum 50% overall completion rate and 2.0 cumulative GPA) for 2 prior consecutive terms will lose their eligibility for a BOGW fee waiver per new state regulations.
DEGREE, CERTIFICATE, & TRANSFER PROGRAMS

ASSOCIATE OF ARTS (AA) DEGREES
Administration of Justice
Administrative Assistant (Business)
Art: Emphasis on Painting
Biology
Biology: Emphasis in Allied Health
Business Administration
Business Entrepreneurship
Chemistry Education
Computer Information Systems
Early Childhood Development
Early Childhood Intervention
English
Environmental Studies
Humanities
International Studies
Liberal Arts & Sciences: Business
Liberal Arts & Sciences: Computer Studies
Liberal Arts & Sciences: Humanities
Liberal Arts & Sciences: Language Arts
Liberal Arts & Sciences: Math and Science
Liberal Arts & Sciences: Social Science
Marketing
Mass Communications
Music
Physical Education (Kinesiology)
Social Science
Speech
Theater Arts
Visual Communications

ASSOCIATE OF SCIENCE (AS) DEGREES
Automotive Electronics Technology
Business
Chemistry
Computer Information Technologist§
Computer Programming (Computer Science)
Computer Programming for the Web (Computer Science)
Computer Science
Engineering Technology§
Enology (Viticulture and Winery Technology)
Environmental Science
Fire Service Technology
Horticulture
Interior Design
Network Security and Administration (CNT)
Occupational Safety and Health
Physics
Viticulture (Viticulture and Winery Technology)
Welding Technology

ASSOCIATE in ARTS in TRANSFER (AA-T)
Anthropology
English
Geography
History
Psychology
Philosophy
Sociology
Theater Arts

ASSOCIATE in SCIENCE in TRANSFER (AS-T)
Early Childhood Education
Business
Geology
Mathematics

AA-T/AS-T Pending Chancellor approval**
Administration of Justice
Kinesiology
Studio Arts
MSMC: Journalism

CERTIFICATE OF ACHIEVEMENTS
Accounting Technician (Business)
Administrative Assistant (Business)
Administrative Medical Assistant
Automotive Service Technician
Automotive Technician
Business Entrepreneurship
Cisco Network Associate (Computer Network Technology)
Cisco Network Professional (CNT)
Computer Applications Software: Microcomputers (CIS)
Computer Programming (Computer Science)
Computer Programming for the Web (Computer Science)
Early Childhood Intervention Assistant
Early Childhood Dev. – Associate Teacher
Early Childhood Dev. – Basic Teacher
Early Childhood Dev. – Family Child Care
Enology (Viticulture and Winery Technology)
Fire Service Technology
Health & Human Services (Psychology-Counseling)
Horticulture
Interior Design
Mass Communications: Journalism
Occupational Safety and Health
Retail Management (Business)
Retailing (Marketing)
Supervisory Management (Business)
Teaching Beginning Piano (Music)
Teaching Intermediate Piano (Music)
Technical Theater
University Transfer: CSU General Education
University Transfer: IGETC (UC/CSU General Education)
Visual Communications: Emphasis In Print
Visual Communications: Emphasis In Web
Viticulture (Viticulture and Winery Technology)
Welding Technology

CAREER CERTIFICATES*
Bookkeeping (Business)
Business Workforce Proficiency
Computer Desktop OS Security (Computer Network Tech)
Computer Forensics Examiner (CNT)
Computer Network Administration: Microsoft (CNT)
Computer Network Technician (CNT)
Emerging Technologies (CNT)
Mass Communications: Radio Communication
Network and Wireless Security (CNT)
Photography
Physical Education: Coaching (Kinesiology)
Physical Education: Sports Medicine (Kinesiology)
Project Management (Computer Information Systems)
TCP-IP Network Analysis (CNT)
Web Development (Computer Information Systems)

*Career Certificates provide industry-based professional development and do not appear on transcripts
**Program currently pending Chancellor approval
### LAS POSITAS COLLEGE GENERAL EDUCATION PATTERN FOR ASSOCIATE IN ARTS DEGREE  
**2015 – 2016 (Effective Fall 2015)**

<table>
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<tr>
<th>USE THE BOXES ON THE RIGHT TO RECORD YOUR PROGRESS:</th>
<th>N</th>
<th>IP</th>
<th>C</th>
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#### LANGUAGE AND RATIONALITY

**ENGLISH COMPOSITION** Complete with a grade of ‘C’ or higher or ‘P’  
3 UNITS

- English 1A

**WRITING AND CRITICAL THINKING** Complete 1 course from below  
3 UNITS

- English 4 or 7

#### COMMUNICATION AND ANALYTICAL THINKING

Complete 1 course from below  
3 UNITS

- American Sign Language 1A, 1B  
- Business 52, 55  
- Computer Information Technology 50  
- Computer Science 1, 17  
- French 1A, 1B  
- Industrial Technology 74  
- Italian 1A, 1B  
- Mass Communications 1, 32A  
- Mathematics 1, 2, 3, 7, 10, 20, 33, 34, 38, 40, 45, 47, 50, 55, 55A, 55B, 65, 65B, 71  
- Philosophy 6  
- Spanish 1A, 1B  
- Speech 1, 2, 8, 10, 46  
- Theater Arts 3, 25

#### MATHEMATICS

Proficiency in Mathematics may be met in one of the ways specified below:

1. Demonstrate eligibility for **one level above intermediate algebra or higher** using multiple measures such as the LPC Placement Examination and previous course work; or
2. Submit documentation that a course equivalent to one of the mathematics courses listed below has been completed (with a grade of “C” or higher or “P”) at another college/university; or
3. Complete one of the following courses (with a grade of “C” or higher or “P”):
   - Mathematics 1, 2, 3, 5, 7, 10, 20, 33, 34, 38, 40, 45, 47, 50, 55, 55B, or CS 17

#### NATURAL SCIENCES

Complete 1 course from below  
3 UNITS

* Meets either the Natural Sciences or Social and Behavioral Sciences requirement
** Meets either Natural Sciences or Social & Behavioral Sciences requirement

- Anthropology 1, 13*  
- Astronomy 1, 10, 20, 30  
- Biological Sciences 1A, 1B, 1C, 7A, 7B, 7C, 10, 20, 30, 40, 50, 60  
- Chemistry 1A, 30A, 31  
- Environmental Studies 5  
- Geography 1*, 1L, 8, 15*  
- Geology 1, 1L, 3, 3L, 5, 7, 12, 12L  
- Physics 2A, 8A, 10, 10L  
- Psychology 4**

#### HUMANITIES

Complete 1 course from below  
* Meets Humanities and/or American Cultures requirement  
3 UNITS

- American Sign Language 2A  
- Art History 1, 4, 5  
- Arts 2A, 10, 23  
- English 11, 12A, 12B, 13, 20, 32, 35, 41, 44*, 45  
- French 2A  
- History 1, 2  
- Humanities 3, 6, 7, 10, 28, 44  
- Music 1, 4*, 5*, 12, 14, 43, 44, 45, 46A, 46B  
- Philosophy 1, 1H, 2H, 3, 4, 5  
- Photography 67  
- Religious Studies 1, 2, 3, 11  
- Spanish 2A  
- Speech 2A, 5, 11*  
- Theater Arts 1A, 1B, 4*, 10, 12, 47, 48  
- Welding Technology 71

#### SOCIAL AND BEHAVIORAL SCIENCES

Complete 1 course from below  
* Meets Social & Behavioral Sciences and/or American Cultures requirement  
** Meets either Natural Sciences or Social & Behavioral Sciences requirement  
3 UNITS

- Administration of Justice 50, 60  
- Anthropology 1, 2, 3, 4, 5*, 12, 13**  
- Business 18, 20, 30  
- Early Childhood Development 15, 52, 56, 62, 79*  
- Economics 1, 2, 5, 10  
- Geography 1**, 2, 5, 12, 15**  
- History 25, 28*, 32*  
- Mass Communications 5, 31  
- Political Science 7, 12*, 20, 25, 30  
- Psychology 1, 3, 4**, 6, 12, 13, 15, 25  
- Psychology-Counseling 3*, 8*, 13*  
- Sociology 1, 3*, 4, 5, 6, 11, 12, 13  
- Women’s Studies 1*, 2

#### WELLNESS

Complete 3 units from AREAS OF HEALTH and 1 unit from Kinesiology*  
4 UNITS

*Exemption from the KIN requirement is allowed for illness or physical disability by filing a physician’s statement at the Admissions & Records Office or for students who hold an AA/AS Degree or higher. The entire Wellness area is waived for Veterans with a DD214 – honorable discharge.

- Areas of Health: Health 1, 3, 55 (2 units); Nutrition 1; KIN 30; PSYC 10  
- Kinesiology*: 31-65; Dance 1, 2A/2B, 3, 5A/5B; any KIN activity course listed in the 2014-2016 Catalog or 2015-2016 Addendum

#### AMERICAN INSTITUTIONS (AI)

Complete 1 course from below; partially satisfies CSU USH & AI requirement  
3 UNITS

- History 7, 8, 25, 32  
- Political Science 7

#### AMERICAN CULTURES

Complete 1 course from below with a grade of ‘C’ or higher or ‘P’  
Where appropriate, the course can simultaneously satisfy other graduation or subject area requirement

- Anthropology 5  
- English 44  
- Early Childhood Development 79  
- History 14, 28, 32  
- Music 4, 5  
- Political Science 12  
- Psychology-Counseling 3, 8, 13  
- Sociology 3  
- Speech 11  
- Theater Arts 4  
- Women’s Studies 1

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**LAS POSITAS COLLEGE ASSOCIATE IN ARTS DEGREE GRADUATION REQUIREMENTS**

1. Minimum of 60 units with a cumulative grade point average of 2.0 or better (12 units must be completed at Las Positas College).
2. All requirements for the Major (minimum of 18 units) plus electives to total 60 units.
3. All courses required for the Major must be completed with at least a ‘C’ or ‘P’.
4. General Education Requirements for the Associate in Arts Degree listed above.
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<th>USE THE BOXES ON THE RIGHT TO RECORD YOUR PROGRESS:</th>
<th>N= NEED</th>
<th>IP=IN PROGRESS</th>
<th>C=COMPLETED</th>
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<td>SOCIAL AND BEHAVIORAL SCIENCES</td>
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<tr>
<td>Kinesiology</td>
<td>Complete 1 unit from below</td>
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<td>Kinesiology 31-65; Dance 1, 2A/2B, 3, 5A/5B; any KIN activity course listed in 2014-2016 Catalog or 2015-2016 Addendum</td>
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<td>PROGRAM-BASED GENERAL EDUCATION REQUIREMENT</td>
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<td>Course is specific to each A.S. Degree Major. See 2014-2016 Catalog, 2015-2016 Addendum or A.S. program coordinator.</td>
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<td>AMERICAN CULTURES</td>
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<td>English 44</td>
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<tr>
<td>Early Childhood Development 79</td>
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<tr>
<td>History 14, 28, 32</td>
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<td>Music 4, 5</td>
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<td>Political Science 12</td>
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<td>Psychology-Counseling 3, 8, 13</td>
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<td>Sociology 3</td>
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<td>Speech 11</td>
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<td>Theater Arts 4</td>
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<tr>
<td>Women's Studies 1</td>
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<tr>
<td>LAS POSITAS COLLEGE ASSOCIATE IN SCIENCE DEGREE GRADUATION REQUIREMENTS</td>
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<tr>
<td>1. Minimum of 60 units with a grade point average of 2.0 or better (12 units must be completed at Las Positas College).</td>
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<tr>
<td>2. All requirements for the Major (minimum of 18 units) plus electives to total 60 units.</td>
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<tr>
<td>3. All courses required for the Major must be completed with at least a ‘C’ or ‘P.’</td>
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<tr>
<td>4. General Education Requirements for the Associate in Science Degree listed above.</td>
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</tbody>
</table>
### AREA A: ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING
Select at least 1 course from each Group below, total 9 units required; must be completed with a grade of C or better.

<table>
<thead>
<tr>
<th>A1: Oral Communication</th>
<th>Speech 1 or 46</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2: Written Communication</td>
<td>English 1A</td>
</tr>
<tr>
<td>A3: Critical Thinking</td>
<td>English 4 or 7 or Speech 46 or Philosophy 6</td>
</tr>
</tbody>
</table>

### AREA B: SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING
Select at least 1 course from each Group listed below, minimum 9 units required.

<table>
<thead>
<tr>
<th>B1: Physical Science</th>
<th>Astronomy 1, 10, 20, 30; Chemistry 1A, 1B, 12A, 12B, 30A, 30B, 31; Environmental Studies 5; Geography 1, 1L, 8; Geology 1, 1L, 3, 3L, 5, 7, 12, 12L; Physics 2A, 2B, 8A, 8B, 8C, 8D, 10, 10L</th>
</tr>
</thead>
<tbody>
<tr>
<td>B2: Life Science</td>
<td>Anthropology 1*, 1L, 13; Biological Sciences: 1A, 1B, 1C, 7A, 7B, 7C, 10, 20, 30, 40, 50, 60; Biology 40; Psychology 4*</td>
</tr>
<tr>
<td>B3: Laboratory Activity</td>
<td>At least one of the courses selected from group B1 or B2 must include a lab. Lab courses are indicated by an underline. The chosen lab must be associated with the lecture course.</td>
</tr>
<tr>
<td>B4: Mathematics/Quantitative Reasoning</td>
<td>Select 1 course; must be completed with a grade of C or better. Mathematics 1, 2, 3, 4, 7, 10, 20, 33, 34, 38, 40, 45, 47</td>
</tr>
</tbody>
</table>

### AREA C: ARTS AND HUMANITIES
Select 3 courses from below, 1 course from Arts, 1 course from Humanities & 1 from either area; min 9 units

<table>
<thead>
<tr>
<th>C1: Arts</th>
<th>Select at least 1 course from below</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History 1, 4, 5</td>
<td></td>
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<tr>
<td>Arts 2A, 3A, 10, 11</td>
<td></td>
</tr>
<tr>
<td>Music 1, 4, 5, 6, 8A, 8B</td>
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<tr>
<td>Photography 67</td>
<td></td>
</tr>
<tr>
<td>Theater Arts 1A, 4, 10, 11, 12, 25, 40, 51</td>
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<tr>
<td>Welding Technology 71</td>
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<tr>
<td>C2: Humanities</td>
<td>Select at least 1 course from below</td>
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<tr>
<td>American Sign Language 2A, 2B</td>
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<tr>
<td>English 11, 12A, 12B, 13, 20, 32, 35, 41, 44*, 45</td>
<td></td>
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<tr>
<td>French 2A, 2B</td>
<td></td>
</tr>
<tr>
<td>History 1*, 2*; Humanities 3, 6, 10, 28, 44</td>
<td></td>
</tr>
<tr>
<td>Philosophy 1, 1H, 2, 2H, 3, 4, 5</td>
<td></td>
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<tr>
<td>Religious Studies 1, 2, 3, 11</td>
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<tr>
<td>Spanish 2A, 2B</td>
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<tr>
<td>Speech 2A, 5</td>
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</tbody>
</table>

### AREA D: SOCIAL SCIENCES
Select 3 courses from below, from at least 2 disciplinary perspectives; minimum of 9 units

<table>
<thead>
<tr>
<th>Administration of Justice 50, 60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology and Archeology 1*, 2, 3, 4, 5, 12</td>
</tr>
<tr>
<td>Business 30</td>
</tr>
<tr>
<td>Early Childhood Development 15***, 52, 56**, 62, 79</td>
</tr>
<tr>
<td>Economics 1, 2, 5, 10</td>
</tr>
<tr>
<td>English 44*</td>
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<tr>
<td>Geography 2, 5, 12, 15</td>
</tr>
<tr>
<td>History 1*, 2*, 7, 8, 14, 25, 28, 32</td>
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<tr>
<td>Marketing 50</td>
</tr>
<tr>
<td>Mass Communications 5, 31</td>
</tr>
<tr>
<td>Political Science 7, 12, 20, 25, 30</td>
</tr>
<tr>
<td>Psychology 1, 3, 4*, 6, 12**, 13, 15***, 25</td>
</tr>
<tr>
<td>Psychology-Counseling 3, 13</td>
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<tr>
<td>Sociology 1, 3, 4, 5, 6, 11, 12, 13</td>
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<tr>
<td>Speech 11</td>
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<tr>
<td>Women's Studies 1, 2</td>
</tr>
</tbody>
</table>
### AREA E: LIFELONG LEARNING AND SELF DEVELOPMENT

Select 3 units from below

Veterans with DD214 honorable discharge receive waiver for this area and 3 units toward CSU transfer.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dance 2A/B, 3, 5A/B</td>
<td>Nutrition 1</td>
</tr>
<tr>
<td>Early Childhood Development 54, 56**</td>
<td>Psychology 10, 12**, 24</td>
</tr>
<tr>
<td>Health 1, 3</td>
<td>Psychology-Counseling 7***, 10, 11, 18, 30</td>
</tr>
<tr>
<td>Health Science 55</td>
<td>Sociology 4, 7</td>
</tr>
<tr>
<td>Kinesiology 24, 30</td>
<td>Speech 10</td>
</tr>
</tbody>
</table>

Kinesiology Activity*: AAE, AAQE, AB, AIE, AFG, APA, AQA, AQJD, ASA, AWT, BC1, BC2, BC3, BD1, BD2, BD3, BK, BKL, BKP, BL, BRD, BSF1, BX, CL, CP, CSVB, CW, DBS, DE, DRJ1, DRJ2, DS, DT, DV1, FC, FD, FFL, FL1, FL2, FL3, FN1, FN2, FN3, FSC, FS1, FS2, FW1, FW2, FW3, GBW, GF1, HHA, ID, JW, LAX1, LDF1, LG, OF, PF, PL1, PL2, PM, PPA1, SC1, SC2, SD, SI, SS, SWA, SW1, SW2, SW3, SW4, SWF1, SWF2, SWF3, SWF4, TDE1, TK1, TK2, TK3, TN1, TT, TTT, UF1, UF2, UF3, UF4, VB1, VB2, VB3, WP1, WP2, WP3, WT1, WT2, WTW1, WTW2, XT1, YOATH, YOF, YO1, YO2 |

Numbered Activity Courses: 31-65

*Limit 2 units.

** Also listed in Area D but can only be used in one area.

*** For Area E credit, course must be taken once for 3 units.

### US History, Constitution, and American Ideals:

Complete 1 of the groups below.

Completion of the United States History, Constitution, and American Ideals Requirement is required for graduation from any CSU Campus. All CSUs will allow up to 6 of the units taken to meet this requirement to be credited toward satisfying the General Education Breadth Requirements in Area D.

**GROUP 1** – History 7 + History 8

**GROUP 2** – Political Science 7 + History 7, 8, 25, or 32

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**PLEASE NOTE THE FOLLOWING:**

1. For a course to meet a CSU GE requirement, the course must be on the CSU GE pattern during the academic year it is taken.
2. Completion of the CSU GE Breadth pattern is not an admission requirement. If appropriate for the major, students may complete the minimum eligibility requirements for admission to a CSU – see a counselor for details and advisement.
3. Advanced Placement (AP) exams with passing scores may be applied to the CSU GE pattern. For details, see a counselor or the AP chart in the Catalog.
4. Request a CSU GE certification in the Admissions & Records Office at the end of the last semester before transferring. The certification is the process by which the community college verifies that a student has completed all of the required coursework for the CSU GE pattern (partial completion is possible), which is sent directly to the transfer institution. If CSU GE is not certified, students may be subject to the lower-division GE requirements of the campus to which they transfer.
# INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

**LAS POSITAS COLLEGE 2015-2016 (EFFECTIVE FALL 2015)**

**MAY BE USED FOR GENERAL EDUCATION CERTIFICATION FOR THE UNIVERSITY OF CALIFORNIA AND/OR THE CALIFORNIA STATE UNIVERSITY**

Use the boxes on the right to record your progress: N = NEED IP = IN PROGRESS C = COMPLETED

## AREA 1: ENGLISH COMMUNICATION

**CSU:** Select 3 courses, 1 from Group 1A and 1 from Group 1B, and 1 from Group 1C, total of 9 units required

**UC:** Select 2 courses, 1 from Group 1A and 1 from Group 1B, total of 6 units required

**GROUP 1A: English Composition (3 units)**

**GROUP 1B: Critical Thinking/English Composition (3 units)**

**GROUP 1C: Oral Communication - CSU only (3 units)**

**AREA 2: MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING**

Select 1 course from below; minimum 3 units required

- Mathematics 1, 2, 3, 5, 7, 10, 20, 33, 34, 40, 45, 47 or CS 17

**AREA 3: ARTS AND HUMANITIES**

Select 3 courses from below, at least 1 course from Arts, 1 course from Humanities & 1 from either area; minimum of 9 units

**3A: ARTS** Select at least 1 course from below:

- Art History 1, 4, 5
- Music 1, 4, 5, 8A, 8B
- Photography 67
- Theater Arts 4, 10, 11, 12, 14*

*Course must be taken for 3 units for IGETC credit.

**3B: HUMANITIES** Select at least 1 course from below:

- American Sign Language 2A, 2B
- English 20, 32, 35, 41, 44, 45
- French 2A, 2B
- Humanities 3, 6, 10, 28, 44
- Philosophy 1, 1H, 2, 2H, 3, 4, 5
- Religious Studies 1, 2, 3, 11
- Spanish 2A, 2B

## AREA 4: SOCIAL AND BEHAVIORAL SCIENCES

Select 3 courses from below, from at least 2 different disciplinary perspectives, minimum of 9 units

**4A: Anthropology & Archaeology**

- Anthropology 1*, 2, 3, 4, 5, 12

**4B: Economics**

- Economics 1, 2, 3, 4, 10

**4C: Ethnic Studies**

- Psychology-Counseling 13

**4D: Gender Studies**

- History 32
- Psychology 13
- Women's Studies 1, 2

**4E: Geography**

- Geography 2, 5, 12

**4F: History**

- History 1, 2, 7, 8, 14, 25, 28, 32

## AREA 5: PHYSICAL SCIENCE AND BIOLOGICAL SCIENCE

Select 1 Physical Science Course and 1 Biological Science Course from below; minimum 7 units;

1 course must include a laboratory

*Courses may be listed in more than one area but will NOT be certified more than once

**5A: PHYSICAL SCIENCE**

- Astronomy 1, 10, 20, 30
- Chemistry 1A, 1B, 12A, 12B, 30A, 30B, 31
- Environmental Studies 5
- Geology 1, 1L, 8
- Physics 2A, 2B, 8A, 8B, 8C, 8D, 10, 10L

**5B: BIOLOGICAL SCIENCE**

- Anthropology 1*, 1L, 13
- Biological Sciences: 1A, 1B, 1C, 7A, 7B, 7C, 10, 20, 30, 40, 50, 60
- Psychology 4*

*Courses may be listed in more than one area but will NOT be certified more than once

**5C: Laboratory Science Requirement**

At least one course selected from group 5A or 5B must include a lab. Lab courses are indicated by an underline. The chosen lab must be associated with the lecture course.

## AREA 6: LANGUAGE OTHER THAN ENGLISH - UC REQUIREMENT ONLY

Proficiency in a language other than English may be met in one of the ways listed below

1. Complete 1 of the following courses or a higher level: ASL 1A, French 1A, Italian 1A, Spanish 1A.
2. Complete 2 years of high school study in the same language, completed with a grade of 'C-' or higher.
3. Demonstrating equivalent proficiency prior to transfer may also satisfy this requirement.

**AMERICAN INSTITUTIONS REQUIREMENT - CSU GRADUATION REQUIREMENT ONLY**

Complete 1 of the combinations below. *These courses may also be applied to Area 4.*

**GROUP 1:** History 7 and History 8

**GROUP 2:** Political Science 7 and one of the following: History 7, 8, 25, 32

## PLEASE NOTE THIS IMPORTANT INFORMATION

1. For a course to meet an IGETC requirement, the course must be on the IGETC pattern during the academic year it is taken.
2. All courses taken to meet IGETC requirements must be completed with a grade of 'C' or better.
3. Students are encouraged to meet with a counselor to discuss the various requirements for transfer and to make a Student Education Plan (SEP).
Spring 2016
Course Listings
Reading the Schedule - What does it mean?

ANTH 1 PHYSICAL ANTHROPOLOGY 3.0 UNITS
Humans as a biological species through an examination of fossil evidence for human evolution, behavior of nonhuman primates, and human evolutionary biology and genetics. Current anthropological issues such as the biological meaning of race, genetic diseases, and the influence of evolution on human behavior. CAN ANTH 2

Day 20757 MW 12:30-1:45 T206 TARTE 08/17-12/20 OP V01
Eve 20978 Wed 7:00-9:50 T206 TARTE 08/17-12/20 OP 093
Sat 12752 Sat 7:30-10:20 T206 ADAMS 08/17-12/20 OP WE1

CRN: Course Reference Number needed to register for a specific class by WEB.

DAYS: Indicates the days the course is offered.

TIME: Indicates times that class is held.

ROOM: Indicates the ROOM NUMBER in which class is held.

INSTR: Indicates the INSTRUCTOR for the class.

DATES: Indicates the START & END DATES in which class is offered.

SEC: Indicates the SECTION NUMBER

GRADE OPTIONS: Indicates whether the course may be taken as a: GR: letter grade only P/N: pass/no pass OP: choice of either pass/no pass, or letter grade.

Please note that Las Positas College offers many courses that are held off campus. These classes will be notated with a star ( * ).

“STAFF” notation: As courses are assigned to instructors, the changes will be posted on CLASS-Web and The ZONE.

*Courses are open to all students who meet the academic requirements.
*All course information is subject to change.
*Courses not meeting enrollment requirements may be cancelled.

PREREQUISITE:
means a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program.

COREQUISITE:
means a condition of enrollment consisting of a course which a student is required to take simultaneously with another course.

STRONGLY RECOMMENDED:
means a condition of enrollment which a student is advised, but not required, to meet before, or in conjunction with enrollment in a course or educational program.

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
EXPLANATION OF GRADE OPTIONS:
GR  Course must be taken letter grade (no pass/no pass).
OP  Course may be taken for letter grade OR pass/no pass.
P/N  Course must be taken for pass/no pass (no letter grade).

EXPLANATION OF SECTION NUMBERS:
091  Aj Program
092  Aj Program
093  Regular Evening class (starts 4pm or later)
100  Aj Academy section

ADMINISTRATION OF JUSTICE

AJ 50  INTRO TO ADMIN OF JUSTICE  3.0 Units
History and philosophy of administration of justice in America; recapitulation of the system; identifying the various subsystems, role expectations, and their interrelationships; theories of crime, punishment, and rehabilitation; ethics, education and training for professionalism in the system.

Day 30539 MW 12:30-1:45 2206 TARTE 01/19-05/27 OP V01
Eve 32804 Wed 7:00-9:50 2206 TARTE 01/19-05/27 OP 093

AJ 54  INVESTIGATIVE REPORTING  3.0 Units
Investigative reports with emphasis upon accuracy and details necessary. Includes arrest reports, incident reports, and miscellaneous field reports. Techniques and methods used to cover information; how to analyze and present information in a clear and concise report.

Day 30855 TTh 2:00-3:15 2206 TARTE 01/19-05/27 GR V01

AJ 61  EVIDENCE  3.0 Units
Origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

Eve 30421 Th 7:00-9:50 1871 STEWARD 01/19-05/27 GR 093

AJ 66  JUVENILE PROCEDURES  3.0 Units
This course is an examination of the origin, development, and organization of the juvenile justice system as it evolved in the U.S. justice system. The course explores the theories that focus on juvenile law, courts and processes, and the constitutional protections extended to juveniles in the U.S justice system.

Day 32805 MW 11:00-12:15 2206 TARTE 01/19-05/27 OP V01

AJ 68  POLICE ETHICS AND LEADERSHIP  3.0 Units
This course will explore the ethical, legal and moral complexities of law enforcement in a democracy. From the initial application process and background investigation of a potential law enforcement recruit, to the working law enforcement officer, the course will examine society's need for ethical behavior and leadership by law enforcement agencies and the personal commitment to ethical behavior and ethical leadership by individual law enforcement officers, both on the job and in their private lives.

Day 32896 WThF 8:00-5:00 2006 JACOBSON 02/07-05/27 OP 091
Day 32901 WThF 8:00-5:00 2006 JACOBSON 05/25-05/27 OP 092

This course is offered in partnership with the Alameda County Sheriff's Office. Students may initiate the application process for this course, or get further information by contacting the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568 phone: 925-551-6970, website: www.sheriffacademy.com.
AJ 9969  FIREARMS INSTRUCTION  2.0 Units
Designed to train individuals to be firearms instructors. Covers basic firearms knowledge, teaching techniques and lesson planning, range preparation, combat shooting techniques and safety. A California Peace Officer Standards and Training (POST) certified course designed for full-time peace officers.

This course is offered in partnership with the Alameda County Sheriff's Office. Students may initiate the application process for this course, or get further information by contacting the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568 phone: 925-551-6970, website: www.sheriffacademy.com.

Day 32899 Daily 8:00-9:50 * JACOBSON 05/02-05/13 OP 091
Lab Daily 10:00-11:50 * 05/02-05/13 OP
Lab Daily 12:30-2:40 * 05/02-05/13 OP
*AJ 9965 will meet offsite at the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568.

AJ 9980  BASIC SNIPER/OBSERVER  1.0 Units
A course designed to provide the necessary rifle and tactical skills for the Sniper/Observers to function in support of high-risk law enforcement operations. Course content includes team missions, organization, marksmanship skills, field craft, ballistics, information collection, reporting procedures and tactical command post. This is a California Peace Officer Standards and Training (POST) certified course designed for regular or reserve peace officers in federal, state, or local law enforcement.

This course is offered in partnership with the Alameda County Sheriff's Office. Students may initiate the application process for this course, or get further information by contacting the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568 phone: 925-551-6970, website: www.sheriffacademy.com.

Day 32981 Daily 8:00-4:20 * JACOBSON TBD OP 091
(48 hours total)
*AJ 9980 will meet offsite at the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568.

AJ 9987  BASIC S.W.A.T.  2.0 Units
Introduces officers to basic weapons and tactical skills associated with the responsibilities of a SWAT team member. Training includes member selection and team make-up, keys to survival, introduction to tactical weapons and movement of fire, weapon retention and take away, tactical building searches, rappelling, incident management under SMEAC and liability issues. This is a California Peace Officer Standards and Training (POST) certified course designed for full-time peace officers approved for SWAT training for their agency.

This course is offered in partnership with the Alameda County Sheriff's Office. Students may initiate the application process for this course, or get further information by contacting the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568 phone: 925-551-6970, website: www.sheriffacademy.com.

Day 32900 Daily 8:00-9:50 * JACOBSON 05/16-05/27 OP 091
Lab Daily 10:00-11:50 * 05/16-05/27 OP
Lab Daily 12:30-4:20 * 05/16-05/27 OP
*AJ 9987 will meet offsite at the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568.

AJ 9997  LAW ENFORCEMENT ACADEMY  29.0 Units
Basic concepts of law enforcement, covering investigation, procedures, records, laws, tactics, firearms, and public and human relations. The Law Enforcement Academy is certified by the Commission of Peace Officer Standards and Training (POST). Strongly Recommended: AJ 50, 60, 61, and 70 or employment as a peace officer. The 135th Academy is scheduled for December 7, 2015 through June 16, 2016. In addition to the college enrollment fee of $46 per unit, there are laboratory/materials fees associated with this course. This course is offered in partnership with the Alameda County Sheriff's Office. Students may initiate the application process for this course, or get further information by contacting the Alameda County Sheriff's Office Regional Training Center at 6289 Madigan Road, Dublin, CA 94568, phone: 925-551-6970, website: www.sheriffacademy.com.

Day 31348 TTh 9:30-10:45 2203 HASTEN 01/19-05/27 OP 01
Day 31349 TTh 11:00-12:15 2203 HASTEN 01/19-05/27 OP 02
Day 31350 TTh 12:30-1:45 2203 HASTEN 01/19-05/27 OP 03
Day 31874 MW 2:00-3:15 2203 MURRAY 01/19-05/27 OP 04
Eve 32269 Tue 7:00-9:50 2203 MURRAY 01/19-05/27 OP 093

AMERICAN SIGN LANGUAGE

45 C.E. UNITS FOR RN/LVN AVAILABLE FOR COMPLETION OF ASL 1A, 1B, OR 2B

ASL 1A  AMERICAN SIGN LANGUAGE I  3.0 Units
Introduction to American Sign Language (ASL) including expressive and receptive sign, the manual alphabet, facial expression, and body gestures. Emphasis on conversational skills in functional situations, knowledge of Deaf culture and the Deaf community.

Day 30519 MW 11:00-12:15 204 STAFF 01/19-05/27 GR Y01
Day 31482 TTh 5:30-6:45 2480 STAFF 01/19-05/27 GR Y02
Eve 31646 MW 5:30-6:45 2480 STAFF 01/19-05/27 GR 093

ASL 1B  AMERICAN SIGN LANGUAGE II  3.0 Units
Continued development of American Sign Language (ASL) receptive/expressive skills and knowledge learned in ASL 1A. Emphasis on conversational skills in functional situations, continued vocabulary and sentence structure expansion, and knowledge of Deaf culture and the Deaf community. Prerequisite: American Sign Language 1A (completed with a grade of “C” or higher).

Day 30594 MW 12:30-1:45 204 STAFF 01/19-05/27 GR Y01

ASL 2B  AMERICAN SIGN LANGUAGE IV  3.0 Units
Further development of American Sign Language (ASL) receptive/expressive skills and knowledge learned in ASL 2A. Emphasis on conversational skills in functional situations, continued expansion of vocabulary and knowledge of Deaf culture and the Deaf community. Prerequisite: American Sign Language 2A (with a grade “C” or higher).

Day 30520 Tue 7:00-9:50 2480 STAFF 01/19-05/27 GR 093

ANTHROPOLOGY

BIOLOGICAL/PHYSICAL ANTHRO  3.0 Units
This course introduces the concepts, methods of inquiry, and scientific explanations for biological evolution and their application to the human species. Issues and topics will include, but are not limited to, genetics, evolutionary theory, human variation and biocultural adaptations, comparative primate anatomy and behavior, and the fossil evidence for human evolution. The scientific method serves as foundation of the course. The course may include a lab component.

Day 31348 TTh 9:30-10:45 2203 HASTEN 01/19-05/27 OP Y01
Day 31349 TTh 11:00-12:15 2203 HASTEN 01/19-05/27 OP Y02
Day 31350 TTh 12:30-1:45 2203 HASTEN 01/19-05/27 OP Y03
Day 31874 MW 2:00-3:15 2203 MURRAY 01/19-05/27 OP Y04
Eve 32269 Tue 7:00-9:50 2203 MURRAY 01/19-05/27 OP 093
ANTR 1L BIOLOGICAL/PHYSICAL ANTHRO LAB 1.0 Units
This laboratory course is offered as a supplement to Introduction to Biological Anthropology either taken concurrently or in a subsequent term. Laboratory exercises are designed to introduce students to the scientific method and explore genetics, human variation, human and non-human primate anatomy and behavior, the primate/hominin fossil record and other resources to serve as a foundation for understanding race, class, gender and ethnicity within the American setting. Historical as well as contemporary situation of the following groups: African Americans; Native Americans; Hispanic Americans; European Americans; and Asian Americans, among other groups. Emphasis on analyzing the way that public understandings of culture and biology are translated into social policy. Contemporary social issues such as race relations, multiculturalism, affirmative action, bilingual education, and the use and abuse of I.Q. testing.

ANTR 2 INTRODUCTION TO ARCHAEOLOGY 3.0 Units
This course is an introduction to the study of concepts, theories, data and models of anthropological archaeology that contribute to our knowledge of the human past. The course includes a discussion of the nature of scientific inquiry; the history and interdisciplinary nature of archaeological research; dating techniques; methods of survey, excavation, analysis, and interpretation; cultural resource management; professional ethics; and selected cultural sequences.

ANTR 3 SOCIAL/CULTURAL ANTHROPOLOGY 3.0 Units
This course explores how anthropologists study and compare human culture. Cultural anthropologists seek to understand the broad arc of human experience focusing on a set of central issues: how people around the world make their living (subsistence patterns); how they make distinctions among themselves such as through applying gender, racial and ethnic identity labels; how they have shaped and been shaped by social inequalities such as colonialism; and how they navigate culture change and processes of globalization that affect us all. Ethnographic case studies highlight these similarities and differences, and introduce students to how anthropologists do their work, employ professional anthropological research ethics and apply their perspectives and skills to understand humans around the globe.

ANTR 4 LANGUAGE AND CULTURE 3.0 Units
This introductory course serves as a foundation for understanding language from an anthropological perspective, addressing such core questions as how, what, where, why and with whom we communicate. This course surveys three core areas in linguistic anthropology--structural linguistics: phonetics, phonology, morphology and syntax, as well as the biocultural basis of language; historical linguistics: origins and evolution/change, dialects, and language families; and sociocultural linguistics: language acquisition in cultural context, emphasizing the relationship between language and culture, and issues of language conservation and loss.

ART-HISTORY

ART-HISTORY -RENAISSANCE MDRN

ARHS 1 INTRODUCTION TO ART 3.0 Units
Architecture, sculpture, painting, photography and design in relation to human inventiveness in providing for material and aesthetic needs. This course provides a general introduction to art that offers a look at works of art through the study of theory, terminology, themes, design principles, media, techniques, with an introduction to art that offers a look at works of art through the study of theory, terminology, themes, design principles, media, techniques, with an introduction to the visual arts across time and diverse cultures. 3 hours lecture.

ARHS 4 ART HISTORY-ANCIENT 3.0 Units
History of Western art from prehistoric times through Egyptian, Mesopotamian, Aegean, Greek, Etruscan, Roman, Early Christian, Byzantine, Medieval, Romanesque, and Gothic civilizations. 3 hours lecture.

ARHS 5 ART HISTORY-RENAISSANCE MDRN 3.0 Units
History of Western art from Early Renaissance, High Renaissance, Mannerism, Baroque, Neoclassicism, Romanticism, Realism, Impressionism, Post-Impressionism, 20th Century developments of American art. 3 hour lecture.

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
ART

ARTS 2A INTRODUCTION TO DRAWING 3.0 Units
Introduction to principles, elements, and practices of drawing, employing a wide range of subject matter and drawing media. Focus on perceptually based drawing, observational skills, technical abilities, and creative responses to materials and subject matter. 2 hours lecture, 4 hours studio.

Day Eve 31137 TTh 7:00-7:50 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP 093
Lab TTh 8:00-9:50 501 01/19-05/27 OP

ARTS 2B DRAWING AND COMPOSITION 3.0 Units
Exploration of artistic concepts, styles, and creative expression related to intermediate-level drawing, focusing on complex subject matter and concepts using a variety of drawing mediums, techniques, and methodologies. Students in this course will build on fundamental drawing skills to develop personalized approaches to content and materials in exercises covering multiple historical contemporary approaches to drawing. Prerequisite: Art 3C (completed with a grade of “C” or higher).

Day Eve 31139 TTh 7:00-7:50 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP 093
Lab TTh 8:00-9:50 501 01/19-05/27 OP

ARTS 3A FIGURE AND COMPOSITION I 3.0 Units
Introduction to drawing the human figure from observation. Topics include an introduction to human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. Strongly recommended: Art 2A.

Day 31142 TTh 9:30-10:20 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP V01
Lab TTh 10:30-12:20 501 01/19-05/27 OP

ARTS 3B FIGURE AND COMPOSITION II 3.0 Units
Development of knowledge and skills introduced in Arts 3A, with an emphasis on composition, color, and drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches. Prerequisite: Arts 3A (completed with a grade of “C” or higher).

Day 31143 TTh 9:30-10:20 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP V01
Lab TTh 10:30-12:20 501 01/19-05/27 OP

ARTS 3C FIGURE AND COMPOSITION III 3.0 Units
Advanced application of knowledge and skills introduced in Arts 3B, with emphasis on composition, color, and drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will start to utilize personal approaches and media to drawing the figure. Prerequisite: Arts 3B (completed with a grade of “C” or higher).

Day 31144 TTh 9:30-10:20 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP V01
Lab TTh 10:30-12:20 501 01/19-05/27 OP

ARTS 3D FIGURE AND COMPOSITION IV 3.0 Units
Advanced application of knowledge and skills introduced in Arts 3C at a more personal level. Drawing the figure with charcoal, contégraphite, ink, watercolor, pastels, and tempera with emphasis on composition and color and drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. Prerequisite: Arts 3C (completed with a grade of “C” or higher).

Day 31145 TTh 9:30-10:20 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP V01
Lab TTh 10:30-12:20 501 01/19-05/27 OP

ARTS 7A INTRO TO WATERCOLOR PAINTING 3.0 Units
Development of knowledge and skills introduced in Arts 1A with emphasis on experimenting with the watercolor medium, perceptual skills and color theory, paint mixing and technique, as well as creative responses to materials and subject matter. Prerequisite: Arts 7A (completed with a grade of “C” or higher).

Day 31146 TTh 2:00-2:50 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP V01
Lab TTh 3:00-4:50 501 01/19-05/27 OP

ARTS 7B WATERCOLOR PAINTING 3.0 Units
Development of knowledge and skills introduced in Arts 7A directed towards individual needs with an emphasis on individual expression. Prerequisite: Arts 7B (completed with a grade of “C” or higher).

Day 31147 TTh 2:00-2:50 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP V01
Lab TTh 3:00-4:50 501 01/19-05/27 OP

ARTS 7C ADV WATERCOLOR PAINTING I 3.0 Units
Advanced projects in watercolor painting with emphasis on demonstrating functional competence and an intellectual understanding of personal ideas. Further development of knowledge and skills introduced in Arts 7C directed towards individualized needs. Prerequisite: Arts 7C (completed with a grade of “C” or higher).

Day 31149 TTh 2:00-2:50 501 SATTERTHWAITE ROBERTS 01/19-05/27 OP V01
Lab TTh 3:00-4:50 501 01/19-05/27 OP

ARTS 7D ADV WATERCOLOR PAINTING II 3.0 Units
Advanced projects in oil or acrylic painting with emphasis on individual creative work and development of personal ideas and style. Prerequisite: Arts 7D or equivalent (completed with a grade of “C” or higher).

Day 31150 Fri 9:00-10:50 501 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 501 01/19-05/27 OP

ARTS 12A OIL/ACRYLIC PAINTING: BEGIN I 3.0 Units
Introduction to principles, elements, and practices of perceptual skills and color theory, paint mixing and technique, as well as creative responses to materials and subject matter.

Day 31151 Fri 9:00-10:50 501 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 501 01/19-05/27 OP

ARTS 12B OIL/ACRYLIC PAINTING: BEGIN II 3.0 Units
Development of knowledge and skills introduced in Arts 12A with emphasis on the principles, elements, and practices of painting. Focus on exploration of painting materials, perceptual skills and color theory, paint mixing and technique, as well as creative responses to materials and subject matter. Prerequisite Arts 12A (completed with a grade of “C” or higher).

Day 31152 Fri 9:00-10:50 501 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 501 01/19-05/27 OP
ARTS 12D CRYLIC PAINTING: ADV II 3.0 Units
Advanced projects in oil or acrylic painting with emphasis on demonstrating functional competence and an intellectual understanding of advanced personal ideas. Prerequisite: ARTS 12C (completed with a grade of "C" or higher).
Day 31153 Fri 9:00-10:50 S01 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 S01 01/19-05/27 OP

ARTS 13A CRYLIC PAINTING: BEGIN I 3.0 Units
Introduction to principles, elements, and practices of acrylic painting. Focus on exploration of painting mixing and technique, as well as creative responses to materials and subject matter. Prerequisite: Arts 2A (completed with a grade of "C" or higher).
Day 31154 Fri 9:00-10:50 S01 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 S01 01/19-05/27 OP

ARTS 13B CRYLIC PAINTING: BEGIN II 3.0 Units
Development of knowledge and skills introduced in Arts 13A with emphasis on the principles, elements, and practices of acrylic painting. Focus on exploration of acrylic painting materials, perceptual skills and color theory, paint mixing and technique, as well as creative responses to materials and subject matter. Prerequisite: Arts 13A or equivalent (completed with a grade of "C" or higher).
Day 31155 Fri 9:00-10:50 S01 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 S01 01/19-05/27 OP

ARTS 13C CRYLIC PAINTING: ADVANCED I 3.0 Units
Advanced projects in acrylic painting with emphasis on individual creative work and development of personal ideas and style. Prerequisite: Art 13B or equivalent (completed with a grade of "C" or higher).
Day 31156 Fri 9:00-10:50 S01 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 S01 01/19-05/27 OP

ARTS 13D CRYLIC PAINTING: ADVANCED II 3.0 Units
Advanced projects in acrylic painting with emphasis on demonstrating functional competence and intellectual understanding of advanced personal ideas. Prerequisite: Arts 13C or equivalent (completed with a grade of a "C" or higher). 2 hours lecture, 4 hours studio.
Day 31157 Fri 9:00-10:50 S01 OBLAK 01/19-05/27 OP V01
Lab Fri 11:00-2:50 S01 01/19-05/27 OP

ARTS 23 2-D DESIGN 3.0 Units
Introduction to the concepts, applications, and historical references related to 2-dimensional art and composition, including the study of the basic principles and elements of line, shape, texture, value, color and spatial illusion. Development of a visual vocabulary for creative expression through lecture presentations, studio projects, problem solving, and written assignments.
Day 31872 MW 2:00-2:50 S01 ALBAIR 01/19-05/27 OP V01
MW 3:00-4:50 S01 01/19-05/27 OP

ARTS 24 3-D DESIGN 3.0 Units
Introduction to the concepts, applications, and historical references related to 3-dimensional design and spatial composition, including the study of the elements and organizing principles of design as they apply to 3-dimensional space and form. Development of a visual vocabulary for creative expression through lecture presentations and use of appropriate materials for 3-dimensional studio projects.
Eve 31763 MW 7:00-7:50 S01 OBLAK 01/19-05/27 OP V01
MW 8:00-9:50 S01 01/19-05/27 OP

ASTRONOMY
ASTR 10 THE SOLAR SYSTEM 3.0 Units
Introduction to history and physical principles of astronomy, focusing on our Solar System. Includes: constellations; distance scales; historical development of astronomy; gravitation; motion of the earth, moon and planets; astronomical tools; formation and evolution of the solar system; physical properties, atmosphere, and evolution of the earth, moon, and planets within the solar system; asteroids, comets, and other small bodies; discovery of extra-solar planets; possibilities for life beyond Earth. Designed for non-majors in mathematics or physical science.
Eve 30204 TTh 5:00-6:15 1871 STAFF 01/19-05/27 OP 093
Web 30278 ONLINE HARPPELL 01/19-05/27 OP DEI
ASTR 10-DEI is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

ASTR 20 STARS AND THE UNIVERSE 3.0 Units
Introduction to study of stars, galaxies, cosmology. Includes the nature of light and matter, telescopes, spectroscopy, stellar formation and evolution, galaxies, quasars, and cosmology. Designed for non-majors in mathematics or a physical science.
Day 31178 Tue 2:00-3:15 1871 HARPPELL 01/19-05/27 OP HY1
ONLINE / HYBRID 01/19-05/27 OP
ASTR 20-HY1 is a hybrid course. Students will meet on campus Tuesdays from 2:00-3:15pm in Room 1871. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

ASTR 30 INTRO TO ASTRONOMY LAB 1.0 Units
Introduction to laboratory principles and techniques in astronomy. Includes telescope operation and measuring stellar magnitudes, spectral lines, motions of the sun, moon and planets. Prerequisite/Corequisite: ASTR 10 or ASTR 20
Eve 30124 Lab Th 7:00-9:50 1831 COMBS 01/19-05/27 OP 093

AUTOMOTIVE TECHNOLOGY
AUTO 55 AUTOMOTIVE SERVICE 3.5 Units
Bumper to Bumper Automotive Knowledge. Starting with hazardous waste handling, tool identification, maintenance and lubrication, moving into engine mechanical, emissions controls, suspension systems, air conditioning, airbags and safety, transmissions, axles, and finishing off with the future of the automotive industry. This is an introductory class for people who want to know more about their vehicle or who are planning an automotive career.
Eve 31682 Mon 6:00-7:15 817 HAGOPIAN 01/19-05/27 OP 093
Lab Mon 7:20-9:20 809 01/19-05/27 OP
Lab Wed 6:00-9:50 809 01/19-05/27 OP
Sat 30604 Sat 9:00-10:15 817 HAGOPIAN 01/19-05/27 OP WE1
Lab Sat 10:30-4:20 809 01/19-05/27 OP

AUTO 56 AUTOMOTIVE LAB 2.0 Units
Automotive Lab is an open laboratory class for basic and advanced automotive students. This class is for students desiring to expand their hands-on experience using their own vehicle. Instructor will provide technical and supervisory support to guide students in completion of their self-initiated projects. Service information via computer service manuals will be available for students to use for vehicle information and research. Automotive Technology 55 (may be taken concurrently).
Day 30977 Lab MW 11:30-2:20 809 JOHNSON 01/19-05/27 P/N Y01
AUTO 62  AUTO AIR CONDITION/COOL/HEAT  3.0 Units
Diagnosing, evaluation, testing, adjustment, and repair of heating, ventilation and air conditioning (HVAC). Includes heat and energy, psychrometrics, air flow, refrigerant recycling, equipment and controls. Student will be prepared to pass a nationally recognized HVAC certificate program, required by all California HVAC repair shops. Students are strongly recommended to enroll in Automotive Lab concurrently. Prerequisite: Automotive Technology 55 (may be taken concurrently) or equivalent.
Day 32810  TTh  12:30-1:20  817  JOHNSON  01/19-05/27  OP  V01
Lab  TTh  1:30-2:45  809  01/19-05/27  OP

AUTO 67B  SPECIAL ADV DIAG/TRBLSHTNG  4.0 Units
Continuation of Automotive Technology 67A and 61B with an emphasis on diagnosis of complex electronic problems in computer controlled systems. Students are strongly recommended to enroll in Automotive Lab concurrently. Prerequisites: Automotive 67A or equivalent.
Day 32807  MW  8:00-9:15  817  JOHNSON  01/19-05/27  OP  V01
Lab  MW  9:30-10:45  809  01/19-05/27  OP

AUTO 72B  POWERTRAINS TRANS CASES/AXLES  4.0 Units
Part two of an in depth study of engine, transmission, rear axle, front axle, and transfer cases: mechanical, measurement, and assembly. An in-depth study of the above mentioned components including theory, teardown, qualifying, and rebuilding. Class emphasis is on rear axles, front axles and transfer cases. Students are encouraged to enroll in Automotive Lab concurrently. Prerequisites: Automotive Technology 55.
Day 32808  TTh  8:00-9:15  817  JOHNSON  01/19-05/27  OP  V01
Lab  TTh  9:30-10:45  809  01/19-05/27  OP

AUTO L1L2  SMOG LEVEL ONE AND LEVEL TWO  5.5 Units
This course includes classes/modules the State of California's requires for a student/automotive technician to be prepared to take their Smog License Test. This class will include Level One and Level Two smog training only. At the end of the class students may or may not qualify for either EI or EO smog license. See www.smgcheck.ca.gov for more information.
Ève 32809  TTh  6:00-8:20  817  STAFF  01/19-05/27  OP  V01
Lab  TTh  8:30-9:20  809  01/19-05/27  OP

BIOLOGICAL SCIENCES

BIO 1A  GENERAL BOTANY  5.0 Units
Plant structure and function, with emphasis on anatomy, morphology, and physiology of higher (flowering) plants. Includes evolutionary sequence of plant forms and basic principles of ecology. (Note: Formerly BOTN 1) Prerequisite: Math 55 or 55B or an appropriate skill level demonstrated through the mathematics assessment process. Strongly recommended: Bio 30 (formerly Biol 31)
Day 32814  MW  11:30-12:45  1873  SHULDMAN  01/19-05/27  OP  V01
Lab  TTh  10:30-1:20  1855  01/19-05/27  OP
Day 32815  MW  1:00-2:15  1873  SHULDMAN  01/19-05/27  OP  V02
Lab  TTh  2:00-4:50  1855  01/19-05/27  OP

BIO 1B  GENERAL ZOOLOGY  5.0 Units
Major groups of animal phyla and heterotrophic unicellular eukaryotes. Topics include comparative structure and function, development, ecology, taxonomy, phylogeny, evolution, and behavior. Designed for majors in biological sciences and related fields. (Note: Formerly ZOOL 1). Prerequisite: Math 55 OR 55B or an appropriate skill level demonstrated through the mathematics assessment process. Strongly recommended: Biology 30 (formerly Biology 31).
Day 32706  MW  11:30-12:45  1872  HO  01/19-05/27  OP  V01
Lab  TTh  10:30-1:20  1851  01/19-05/27  OP
Ève 32816  MW  4:30-5:45  1872  JUDD  01/19-05/27  OP  V03
Lab  MW  6:00-8:50  1851  01/19-05/27  OP

BIO 1C  CELL AND MOLECULAR BIOLOGY  5.0 Units
Principles of cell and molecular biology. Includes biochemistry, cell structure and function, cell homeostasis, cell metabolism, cell reproduction, cell communication, genetics, molecular biology, biotechnology, and evolution. Emphasis on scientific inquiry and experimental design. (Note: Formerly BIOL 1). Prerequisite: Math 55; Biology 1A (formerly Botany 1) or Biology 1B (formerly Zoology 1) completed with a grade of “C” or higher; Chemistry 1A (or concurrent enrollment); and eligibility for English 1A.
Day 32680  TTh  9:00-10:15  1814  HO  01/19-05/27  OP  V01
Lab  WF  8:00-10:50  1854  01/19-05/27  OP

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
BIO 7A HUMAN ANATOMY 5.0 Units
Structure and function of the human body with emphasis on microscopic, gross, and developmental anatomy. Microscopic examination of normal and pathological tissues, and dissection, supplemented by use of charts, models, and computer assisted instruction. (Note: Formerly ANAT 1). Prerequisite: Biology 30 (formerly Biology 31) or equivalent course (completed with a grade of “C” or higher). Strongly recommended: Eligibility for English 1A

Day
Lab
MW 9:30-10:45 1858 HIGHT 01/19-05/27 OP Y01
Lab MW 11:00-1:50 1858 01/19-05/27 OP Y01

Day
Lab TTh 9:30-10:45 1858 HIGHT 01/19-05/27 OP Y02
Lab TTh 11:00-1:50 1858 01/19-05/27 OP Y02

Eve
Lab MW 5:30-6:45 1858 DOLAN 01/19-05/27 OP 093
Lab MW 7:00-9:50 1858 01/19-05/27 OP Y01

BIO 7B HUMAN PHYSIOLOGY 5.0 Units
Function and regulation of the human body. This course examines general, cellular, and molecular interactions that integrate the organ systems to maintain homeostasis. Human responses and computer simulations are used to collect and analyze data. Designed for nursing, physical and occupational therapy, and other health sciences majors. (Note: Formerly PHSI 1). Prerequisite: Anatomy 1 or BIO 7A, Chemistry 30A, or Chemistry 31, or Chemistry 1A; all completed with a grade of “C” or higher. Strongly recommended: Chemistry 30B and English 1A (all completed with grade of a “C” or higher).

Day
Lab MW 9:30-10:45 1814 CARBONE 01/19-05/27 OP Y01
Lab MW 11:15-2:05 1810 01/19-05/27 OP Y01

Day
Lab TTh 12:30-1:45 1872 CARBONE 01/19-05/27 OP Y02
Lab TTh 2:00-4:50 1810 01/19-05/27 OP Y02

Eve
Lab TTh 5:00-6:15 1872 MELTZER 01/19-05/27 OP 093
Lab TTh 6:30-9:10 1810 01/19-05/27 OP Y01

BIO 7C MICROBIOLOGY 5.0 Units
Bacteria, fungi, protozoans, parasites, and viruses with an emphasis on their relationship to humans. Cultivation, control, metabolism, body’s defense against disease, microbial genetics, laboratory tests, and contemporary diseases are discussed. Methods used in the laboratory include staining, investigation, cultivation, identification of unknowns, and sensitivity testing. (Note: Formerly MICR 1). Prerequisite: BIOL 30 (formerly Biology 31) completed with a grade of “C” or higher; Chemistry 30A or Chemistry 1A (all completed with grade of “C” or higher). Strongly recommended: BIO 7A (previously Anatomy 1).

Day
Lab MW 8:00-9:15 1814 ZINGG 01/19-05/27 OP Y01
Lab TTh 8:00-10:50 1854 01/19-05/27 OP Y01

Day
Lab TTh 2:15-3:30 1873 ZINGG 01/19-05/27 OP Y02
Lab TTh 11:00-1:50 1854 01/19-05/27 OP Y02

BIO 10 INTRO TO THE SCIENCE OF BIOI 4.0 Units
Basic principles of biology, dealing with the nature of living things, and the nature of scientific investigation and its biochemical impact in our modern world. Designed for non-majors in biology and biomedical sciences. (Note: Formerly BIOL 10).

Day
Lab Mon 8:00-9:15 1872 RATSRASON 01/19-05/27 OP Y01
Lab Mon 10:00-12:50 1855 01/19-05/27 OP Y01

Day
Lab MW 8:00-9:15 1872 RATSRASON 01/19-05/27 OP Y02
Lab Wed 10:00-12:50 1855 01/19-05/27 OP Y02

Eve
Lab Mon 5:00-6:15 1873 RIENSCH 01/19-05/27 OP 093
Lab Mon 6:30-9:20 1855 01/19-05/27 OP 093

Eve
Lab MW 5:00-6:15 1873 RIENSCH 01/19-05/27 OP 094
Lab Wed 6:30-9:20 1855 01/19-05/27 OP 094

BIO 20 CONTEMPORARY HUMAN BIOLOGY 3.0 Units
A study of the Human organism, beginning at the cellular level, emphasizing organ systems, and also including topics of genetics and biotechnology. (Note: Formerly BIOL 20).

Day
Web 32686 TTh 11:00-12:15 1872 STAFF 01/19-05/27 OP Y01
Web 32687 ONLINE CHOWNICK 01/19-05/27 OP DE1

BIO 20-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

BIO 30 INTRO TO COLLEGE BIOLOGY 4.0 Units
Basic principles of biology. Cell structure and function, cell division, cell metabolism, reproduction, genetics, taxonomy, origin of life, and evolution. Laboratory emphasis on developing various laboratory skills, using the metric system, collecting data, graphing, interpreting data, and preparing for and taking laboratory exams. Designed to prepare the necessary concepts and laboratory skills and experience that are needed to succeed in more advanced courses in biology. (Note: Formerly BIOL 31). Strongly recommended: Math 65 or 65B and eligibility for English 1A.

Day
Lab Fri 8:00-10:50 1851 01/19-05/27 OP Y01
Lab Fri 11:30-2:20 1851 01/19-05/27 OP Y02

Day
Lab Mon 9:30-10:45 1873 KRUGER 01/19-05/27 OP Y03
Lab Mon 11:30-2:20 1851 01/19-05/27 OP Y03

Day
Lab Wed 9:30-10:45 1873 KRUGER 01/19-05/27 OP Y04
Lab Wed 11:30-2:20 1851 01/19-05/27 OP Y04

Day
Lab Mon 2:45-5:35 1851 01/19-05/27 OP Y05
Lab Mon 1:00-2:15 1872 PETERSEN 01/19-05/27 OP Y05

Day
Lab Wed 2:45-5:35 1851 01/19-05/27 OP Y06
Lab Wed 2:45-5:35 1851 01/19-05/27 OP Y06

Day
Lab Mon 8:00-9:15 1872 PETERSEN 01/19-05/27 OP Y07
Lab Mon 8:00-9:15 1872 PETERSEN 01/19-05/27 OP Y08

Day
Lab Mon 8:00-10:50 1851 01/19-05/27 OP Y09
Lab Tue 2:30-5:20 1851 01/19-05/27 OP Y10

Day
Lab Thu 2:30-5:20 1851 01/19-05/27 OP Y10
Lab Thu 12:30-1:45 1873 FITZGERALD 01/19-05/27 OP Y10

Day
Lab Tue 7:00-9:50 1851 01/19-05/27 OP Y09
Lab Wed 7:00-9:50 1851 01/19-05/27 OP Y09

BIO 40 HUMANS AND THE ENVIRONMENT 3.0 Units
Identification of problems created by humans’ modification of their environment by focusing on ecological interactions involving the human species; investigating the life processes of organisms as they relate to specific environments. 3 hours. (Note: Formerly ECOL 10)

Day
Web 32688 TTh 9:30-10:45 1873 BASLER 01/19-05/27 OP Y01
Web 32689 ONLINE CHOWNICK 01/19-05/27 OP DE1

BIO 40-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
### BIO 50  ANATOMY AND PHYSIOLOGY  4.0 Units
Structure and function of the human body is studied. Emphasis on human anatomy and physiological principles at the cellular and systemic level. Designed primarily for majors in paramedic and medical assisting programs and pre-medical students who wish to explore the realm of anatomy and physiology. (Formerly BIOL 50).

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### BUSINESS

#### BUSN 1A  FINANCIAL ACCOUNTING  4.0 Units
A study of accounting as an information system; examining why it’s important, and how it’s used by investors and creditors to make decisions. Includes the recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, the classified financial statements for merchandising and service companies, and statement analysis. Also includes issues related to asset, liability and equity valuation; revenue and expense recognition, cash flow, internal controls and ethics. (Formerly: Principles of Accounting 1A).

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**BUSN 1A-HY1** is a hybrid course. Students will meet on campus Mondays and Wednesdays, from 9:00-10:50am, in Room 2206. Each week students will complete the remaining one hour of the course online. For more information, see the section titled “Online Learning” in this schedule or go to http://www.laspositascollege.edu/onlinelearning.

#### BUSN 1B  MANAGERIAL ACCOUNTING  4.0 Units
A study of the use and reporting of accounting data for managerial planning, cost control, and decision making purposes. Includes broad coverage of concepts, structures, classifications, and behaviors of costs. Topics include: cost systems; job costing, process costing, activity based costing, relationship between cost, volume and profitability, relevant range, standard costing, profit planning and budgeting, static and flexible budgeting, responsibility accounting and segment reporting, absorption and variable costing and capital expenditure decisions. (Note: Formerly Principles of Accounting 1B).

**Prerequisite:** Business 1A (completed with a grade of a “C” or higher).

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</table>

**INTERNET ACCESS IS REQUIRED FOR BUSN 1B-V01**

#### BUSN 1B-DE1
**Web 32759 ONLINE CHOPRA 01/19-05/27 OP DE1**
**BUSN 1B-DE1** is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

#### BUSN 18  BUSINESS LAW  4.0 Units
A study of the legal environment of business. Covering laws and regulations impacting business decisions and transactions. Introduction to the legal process. Topics include sources of legal concepts and ethics, criminal law, torts, contracts, consumer financial transactions, environment, competition, agency, criminal law, business organizations, and judicial and administrative processes. Strongly recommended: BUSN 40 and English 1A.

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**BUSN 18-HY1** is a hybrid course. Students will meet on campus Tuesdays and Thursdays, from 11am-1:15pm, in Room 2470. Each week students will complete the remaining one hour of the course online. For more information, see the section titled “Online Learning” in this schedule or go to http://www.laspositascollege.edu/onlinelearning.

**Web 30611 ONLINE WEAYER 01/19-05/27 OP DE1**
**BUSN 18-DE1** is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

#### BUSN 20  INTERNATIONAL BUSINESS  3.0 Units
Exploration of major factors involved in developing international entrepreneurship. Includes an overview of economic, historical, technological, legal, environmental, and educational implications on entrepreneurship. Analyzes cultural differences, issues and trends, which influence entrepreneurship and business decision-making. Options for emerging markets; international marketing; manufacturing, physical distribution, and foreign investment options are explored along with State and federal resources available to facilitate importing and exporting. Strongly recommended: Business 40 and English 1A.

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**INTERNET ACCESS REQUIRED FOR BUSN 20-V01**

#### BUSN 30  BUSINESS ETHICS AND SOCIETY  3.0 Units
A survey of the past and current behavior of business in American society. Examines the ethical, political and social issues confronting organizations and the organizations’ responsibilities and obligations in responding to them. Discusses the responsibility of business toward customers, employees, stockholders, competitors, suppliers, government and the community at large.

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**INTERNET ACCESS REQUIRED FOR BUSN 30-V01**

**Web 32762 ONLINE STOKKE 01/19-05/27 OP DE1**
**BUSN 30-DE1** is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

**925.424.1000 | lpc-admissions@laspositascollege.edu**

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**REMEMBER TO ACCESS YOUR STUDENT ZONEMAIL**

**PLEASE NOTE:** All messages from the College are sent to this email address. Your registration date will be emailed to your ZONEmail account. Check your ZONEmail regularly to avoid missing any important information or notices. See page 4 for details.

**S P R I N G 2 0 1 6  • C O U R S E L I S T I N G S**
### BUSN 40 INTRODUCTION TO BUSINESS
3.0 Units
A multidisciplinary examination and introduction to business operations within the U.S. and global society. Provides an overview of global economic systems, business formations, business ethics and laws, general accounting practices and financing, facility location and layout, production, organizational structures and management functions. Fundamentals of risk management, marketing, human resources, and employee motivation are covered. Demonstrates how culture, society, and external business environments impact a business’ ability to achieve its organizational goals. **Strongly recommended: English 1A.**

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Day 31686 Th 11:00-12:15 2205 GROOMS 01/19-05/27 OP V02   
INTERNET ACCESS IS REQUIRED FOR BUSN 40-V02.

Day 32763 MW 2:30-3:45 1641 ARTERBURN 01/19-05/27  OP V03

### BUSN 51A GENERAL ACCOUNTING I
3.0 Units
Bookkeeping practice; debit and credit practice; books of original entry; ledgers, working papers, adjusting and closing entries; income statement, balance sheet, and statement of owners’ equity, cash, payroll, special journals, merchandising firms.

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| Day 31761 MW 12:30-1:45 802 BELL 01/19-05/27 OP V01 Lab Mon 2:00-2:50 802 01/19-05/27 OP V01   
INTERNET ACCESS IS REQUIRED FOR BUSN 51A-V01. |

### BUSN 53 BUSINESS CORRESPONDENCE
3.0 Units
Development of skills in organizing and writing business letters, memoranda, reports, resumes, and letters of application with emphasis on rules for punctuation, spelling, and grammar which meet the needs of modern business. **Strongly recommended: Eligibility for English 1A.**

### BUSN 55 BUSINESS MATHEMATICS
3.0 Units
Mathematics to solve typical business problems including simple interest, compound interest, installment sales, trade and cash discounts, markon percents, pricing, discounting notes and drafts, depreciation, taxes, insurance, statistics, stocks and bonds, and distribution of ownership and profits. **Strongly recommended: Business 105A and 105B or 107.**

### BUSN 56 INTRODUCTION TO MANAGEMENT
3.0 Units
Principles, concepts and theories of the functions and responsibilities of management; focus on the planning, organizing, coordinating aspects within an organization; Focus on the current trends and developments in management; including social responsibility and ethics in business, decision making, communications and budgetary control. 3 hours.

### BUSN 58 SMALL BUSINESS MANAGEMENT
3.0 Units
Fundamentals of starting and operating a business. Emphasis on achieving optimum benefits from limited resources. Focus on management functions, financing options, e-commerce, marketing, and regulatory issues encountered by start-up businesses. **Strongly recommended: Business 51 or Business 1A.** 3 hours lecture.

### BUSN 61 INTRO.TO QUICKBOOKS ACCCTG
1.5 Units
Introduction to the use of QuickBooks accounting software to process transactions related to a service company. Specific topics include using company files, sales and receivables, payables and purchases, end of period transactions and payroll. Transactions include journalizing, adjusting entries, closing entries, bank reconciliation and preparing financial statements. **Strongly recommended: BUSN 1A or BUSN 51A or equivalent.**

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
### BUSN 65  FEDERAL INCOME TAX ACCOUNTING  3.0 Units
A study and analysis of the principles of federal income tax applied to employees, self-employed individuals and rental income. Includes an overview of taxes related to partnerships, informational returns and corporate tax returns. Analysis of the Internal Revenue Code with examination of court rulings and regulations. Review of new legislation that alters existing tax law. Introduction to tax preparation software is included.

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### BUSN 74  OFFICE PROCEDURES  3.0 Units
Introduction to office principles and procedures including telephone skills, office equipment, working effectively in a team environment, records management, customer service, meeting/event planning, postal/shipping services, utilizing the internet for on-line services and resources, written and oral business communications, conflict resolution and office etiquette. Prepares administrative professionals to work in a diversified workforce with emerging technologies. Strongly recommended: CIS 8 and CIS 71C.

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### BUSN 88  HUMAN RESOURCES MANAGEMENT  3.0 Units
Introduction to the management of human resources with an emphasis on understanding the impact and accountability to the organization in terms of human resource decisions and activities. Focus on best strategies and practices in recruitment and selection, performance management, compensation and benefits, employee relations, and workplace health, safety and security. Strongly recommended: Business 56.

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### BUSN 95  BUSINESS WORK EXPERIENCE  1.0 Units
College supervised part-time or full-time employment. Through the cooperation of the work supervisor, students contract to accomplish new learning objectives and broaden their experiences at work. Corequisite: BUSN 96. 5-15 hours of employment per week.

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### BUSN 96  BUSINESS W.K. EXPERIENCE SEMINAR  1.0 Units
Earn college credit while working. Focal point for the coordination of college supervised part-time or full-time employment. With an emphasis on building strong working relationships with supervisors, subordinates and co-workers, seminar topics include: effective communication skills, career exploration, resume writing, job interviewing and case studies. Corequisite: Business 95.

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### BUSN 96-LD1  LATE START HYBRID  1.0 Units
BUSN 96-LD1 is a Late Start hybrid course that meets from Feb 2-May 27. All class meetings will be online EXCEPT on the following dates when students will meet on campus from 6:00-6:50pm in Room 502: January 26, February 2, March 1, April 5, May 3 and the final. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning. BUSN 95 and BUSN 96 must be taken together. The courses have an online component which begins the first week of the semester; there are five required on campus meetings. Students who have completed or are in WRKX 96 may not receive credit.

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### CHEM 1A  GENERAL COLLEGE CHEMISTRY I  5.0 Units
Introduction to atomic structure, bonding, stoichiometry, thermochemistry, gases, matter and energy, oxidation-reduction, chemical equations, liquids and solids, solutions, chemical energetics and equilibrium. Laboratory includes both quantitative and qualitative experiments. Prerequisites: Mathematics 55 or 55B and Chemistry 31 (all courses completed with a grade of “C” or higher). The Chemistry 31 prerequisite can be fulfilled by demonstrating the appropriate skill level in the Chemistry Placement Process.

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### CHEM 1B  GENERAL COLLEGE CHEMISTRY II  5.0 Units
Continuation of Chemistry 1A. Includes chemical energetics and equilibria, solutions and ionic equilibria, acid-base chemistry, electrochemistry, coordination chemistry, kinetics, nuclear chemistry, organic chemistry, and the chemistry of family groups of the periodic table. Laboratory emphasizes quantitative techniques, including instrumentation, and qualitative analysis. Prerequisite: Chemistry 1A (completed with a grade of “C” or higher).

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### CHEM 12A  ORGANIC CHEMISTRY I  5.0 Units
Continuation of Chemistry 12A with an introduction to the chemistry of aromatics, amines, carbamions, carboxylic acids, carboxylic acid derivatives, aldehydes, ketones and biochemical topics focusing on structure, synthesis, and mechanisms of reaction. Laboratory work in basic techniques, synthetic methods, and qualitative spectroscopic and chromatographic analysis techniques. Designed for students whose interests require a full year in-depth study of organic chemistry. Prerequisite: Chemistry 12A (completed with a grade of “C” or higher).

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### CHEM 12B  ORGANIC CHEMISTRY II  5.0 Units
Continuation of Chemistry 12B with an introduction to the chemistry of aromatics, amines, carbamions, carboxylic acids, carboxylic acid derivatives, aldehydes, ketones and biochemical topics focusing on structure, synthesis, and mechanisms of reaction. Laboratory work in basic techniques, synthetic methods, and qualitative spectroscopic and chromatographic analysis techniques. Designed for students whose interests require a full year in-depth study of organic chemistry. Prerequisite: Chemistry 12A (completed with a grade of “C” or higher).

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### CHEM 30A  INTRO AND APPLIED CHEMISTRY I  4.0 Units
Chemistry of inorganic compounds, atomic theory, bonding, equations, gas laws, solutions, acid-base theory and oxidation-reduction. Designed to meet the requirements of certain programs in allied health and technological fields and for general education. Prerequisite: Mathematics 65 or 65B (completed with a grade of “C” or higher).

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### CODES
- OP = Course taken for letter grade or pass/no pass
- P/N = Course taken is Pass/No Pass only
- GR = Course taken for letter grade only
- ND = Not degree applicable
### CHEM 30B: INTRO AND APPLIED CHEMISTRY II
- **Units:** 4.0
- Description: Continuation of Chemistry 30A with emphasis on organic and biochemical concepts related to human physiological systems. Prerequisite: Chemistry 30A (completed with a grade of "C" or higher).
- **Sections:**
  - Eve 31699 MW 6:30-7:45 1805 STAFF 01/19-05/27 GR 093
  - Lab MW 8:00-9:15 1805 01/19-05/27 GR

### CHEM 31: INTRO TO COLLEGE CHEMISTRY
- **Units:** 4.0
- Description: Elementary concepts of chemistry with emphasis on mathematical calculations; includes nomenclature, stoichiometry, atomic structure, gas laws, and acids and bases. Designed for majors in science and engineering. Prerequisite: Mathematics SS or SSB (completed with a grade of "C" or higher).
- **Sections:**
  - Day 30292 MW 11:30-12:45 1816 GROW 01/19-05/27 OP V01
  - Lab Tue 2:00-4:50 1807 01/19-05/27 OP
  - Day 30439 MW 11:30-12:45 1816 GROW 01/19-05/27 OP V02
  - Lab Mon 2:00-4:50 1807 01/19-05/27 OP
  - Eve 31858 MW 5:30-6:45 1871 STAFF 01/19-05/27 OP 093
  - Lab Mon 7:00-9:50 1807 01/19-05/27 OP
  - Eve 32448 MW 5:30-6:45 1871 STAFF 01/19-05/27 OP 094
  - Lab Wed 7:00-9:50 1807 01/19-05/27 OP

### COMPUTER INFORMATION SYSTEMS

#### CIS 8: ESSENTIAL COMPUTING SKILLS
- **Units:** 2.0
- Description: What everyone needs to know. Fundamental computer competency course designed to develop the basic computer skills and knowledge required in today's technological world. Basic computer competency is no longer a nicety, but rather a necessity. Topics include: essentials of computing, hardware and software concepts, the Internet, ethical issues, and information protection. Practical hands-on applications will introduce students to the fundamentals of word processing, spreadsheets, presentation software, and email communication. Use of the technology to identify, gather, and analyze information and for communication, and understanding the legal, ethical and societal implications of technology. No previous experience with computers is required.
- **Sections:**
  - Day 30769 By Arr 1.8 Hrs/Wk 803 HART 02/03-05/27 OP LS1
  - Lab By Arr 1.8 Hrs/Wk 803 02/03-05/27 OP

#### CIS 43: PROFESSIONAL COMMUNICATIONS
- **Units:** 3.0
- Description: This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes critical thinking, planning, organizing, composing, and revising business documents. Students working in word processing software for written documents and presentation-graphics software to create and deliver professional-level oral presentations. Additional focus will be placed on developing interpersonal skills, team participation skills, and technical report writing skills. Students who have completed or are enrolled in Business 43, Computer Networking Technology 43, or Computer Science 43 may not receive credit. Prerequisite: English 1A
- **Sections:**
  - Web 30588 ONLINE / HYBRID AUSTIN 01/19-05/27 OP HD1

### CIS 50: INTRO TO COMPUTING INFO TECH
- **Units:** 3.0
- Description: A comprehensive introductory to the concepts of management and information systems used in business and similar organizations. Covers the role of and information, how computers are used in business and other organizations to provide information. Focus on information systems, database management system, networking, e-commerce, ethics and security, computer system hardware and software components. Students will interactively solve problems utilizing software productivity tools such as: word processors, spreadsheets, databases, presentation, WWW, and programming languages. Introduce the analytical, written and oral communication skills necessary to communicate effectively in a business computing environment.
- **Sections:**
  - Day 30021 MW 9:30-10:45 1816 DONAT 01/19-05/27 OP HY1
  - ONLINE / HYBRID 01/19-05/27 OP

#### CIS 50-4HY1 is a hybrid course. Students will meet on campus on the days/times listed above. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

- Day 30022 Th 9:30-10:45 1816 FIELDS 01/19-05/27 OP HY2
  - ONLINE / HYBRID 01/19-05/27 OP

#### CIS 50-4HY2 is a hybrid course. Students will meet on campus on the days/times listed above. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
- Eve 30023 Wed 7:00-9:50 1871 AUSTIN 01/19-05/27 OP HY3
  - ONLINE / HYBRID 01/19-05/27 OP

#### CIS 54-4HY1 is a hybrid course. Students will meet on campus Wednesdays from 6:30pm-9:20pm in Room 804. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
- STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE 2013 SOFTWARE.

- Web 30277 ONLINE FIELDS 01/19-05/27 OP DE1
  - CIS 50-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
  - STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE 2013 SOFTWARE.

- Web 30205 ONLINE FIELDS 01/19-05/27 OP DE2
  - CIS 50-DE2 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
  - STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE 2013 SOFTWARE.

#### CIS 54-4HY1 is a hybrid course. Students will meet on campus Wednesdays from 6:30pm-9:20pm in Room 804. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
- STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE EXCEL 2013.

- Web 31064 ONLINE DONAT 01/19-05/27 OP DE1
  - CIS 54-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
  - STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE EXCEL 2013.

- Web 31380 ONLINE HART 01/19-05/27 OP DE2
  - CIS 54-DE2 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
  - STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE EXCEL 2013.
CIS 55  INTEGRATING OFFICE APPLICATION  4.0 Units
Develop a beginning/intermediate level of skills using Microsoft Office features of Word, Excel, Access, PowerPoint to design, produce and integrate: documents, worksheets, databases and professional presentations. The use of Object Linking and Embedding (OLE) to create integrated office documents that promote information sharing and collaboration are covered along with how to create simple integrated office documents on the Web. This course emphasizes workplace communications and information processing skills and standards. Students will complete integrated projects that apply technology to business tasks and represent what is required in an actual business environment using the components of Microsoft Office (Word, Excel, PowerPoint, Access). Strongly recommended: Computer Information Systems 50.
Web 30395 ONLINE FIELDS 01/19-05/27 OP DE1
CIS 55-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE 2013 SOFTWARE.

CIS 57  ACCESS: INTRO TO DATABASES  4.0 Units
Introduction to Database Management Systems, a computer program that is used to organize, store, and retrieve information. Understanding of data, file and database concepts using Microsoft Access for Windows with emphasis on business application. Identify and evaluate client needs/requirements and translate those needs into a working database application model. Integrate Access data with other Microsoft applications such as Word and Excel. Strongly recommended: Computer Information Systems 50 and 55.
Web 30777 ONLINE DONAT 01/19-05/27 OP DE1
CIS 57-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
STUDENTS MUST HAVE ACCESS TO MICROSOFT ACCESS 2013.

CIS 65  INTRO TO DESKTOP OPERATING SYS  2.0 Units
By performing numerous hands-on labs, students in this class will gain an understanding of desktop operating systems using command line and GUI interfaces. Students will use virtualization software to install and configure operating systems and user applications on a class room computer. Students will also experiment with remote computing and storage. Current operating systems for portable devices will be demonstrated. The role of hardware, application software and the operating system and how they interact with each other will be explored. Students who have completed or are enrolled in Computer Networking Technology 50 may not receive credit. Strongly Recommended: CIS 50
Day 30459 Tue 12:30-2:20 804 DAOUD 01/19-05/27 OP V01
Lab Tue 2:30-3:30 804 01/19-05/27 OP

CIS 66  NETWORKING FUNDAMENTALS  3.0 Units
This course provides an introduction to computer networking fundamentals skills needed to meet the industry demand for entry-level Network Technicians. Topics include: Ethernet network fundamentals, Local Area Networks (LANs), and Wide Area Networks (WAN) technologies, the Open Systems Interconnection (OSI) model, wiring implementations, network adapters and connectivity devices, IPv4/IPv6 addressing, Voice over IP (VoIP), and wireless standards. Tools to help prevent cyber attacks with IDS (Intrusion Detection Systems), authentication, and encryption are demonstrated. Students will complete numerous hands-on labs including configuration of a SOHO (Small Office/Home Office), a firewall, a virtual private network (VPN), a switch, and a router and documenting a networking using professional drawing software. The responsibilities of an ICT (Information and Communications Technology) professional will be introduced. This course prepares students for the CompTIA Network+ Certification Exam. This professional certification verifies the student has the knowledge equivalent to that of an ICT technician with about 12 months of hands-on experience. Strongly recommended: Computer Information Systems 50.
Eve 30190 Wed 6:30-9:20 1816 DAOUD 01/19-05/27 OP 093
Lab Wed 9:30-10:20 804 01/19-05/27 OP

CIS 71  COMPUTER TYPING  1.0 Units
Individualized instruction in computer typing. Instruction in basic to advance skills development.
Day 32430 Lab MW 1:00-2:30 803B HART 02/02-05/27 OP LS1
CIS 71-LS1 is a Late Start course that meets from Feb 2-May 27.

CIS 71A  KEYBOARDING/WORD PROCESSING  1.0 Units
Introduction to the alphabet letter keys on the computer keyboard for touch-typing. Learn basic keyboarding techniques for accuracy and speed. This course is the first in a series of sequential courses in Keyboarding Instruction. Students are advised to take these courses in sequence for best training results.
Web 30216 ONLINE AUSTIN 02/02-05/27 OP LO1
CIS 71A-LO1 is an online Late Start course that meets from Feb 2-May 27. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

CIS 71B  KEYBOARD (NUMBERS AND SYMBOLS)  1.0 Units
Introduction to the numbers and symbol keys on the computer keyboard for touch typing. Review of alphabetic keys and common punctuation marks. Speed building and accuracy improvement. Strongly Recommended: CIS 71A.
Web 30217 ONLINE AUSTIN 02/02-05/27 OP LO1
CIS 71B-LO1 is an online Late Start course that meets from Feb 2-May 27. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

CIS 71C  SKILLS IMPROVEMENT  1.0 Units
Development of keyboarding skill for those students who have learned the location of the keys on the keyboard by touch and are ready to increase speed and accuracy. Practice keyboarding control of speed and accuracy on straight copy, rough draft copy, and copy with numbers, and symbols. Skill progress is measured by keying text within specified time limits. Students should know the location of the keys on the keyboard before attempting this course. This course is the third module in a sequential series of beginning keyboarding instruction. Strongly Recommended: Computer Information Systems 71B.
Web 30218 ONLINE AUSTIN 02/02-05/27 OP LO1
CIS 71C-LO1 is an online Late Start course that meets from Feb 2-May 27. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
### The following DAY CIS classes are offered on an INDIVIDUALIZED, HANDS-ON BASIS:

**CIS 71, 72A, 72B, 73A, 75**

Lab hours are arranged with the instructor by reporting to the 803 computer lab at 9:00am or 10:00am on the first day of class. If you are unable to come to the 803 Lab on the first day of class, you must contact the instructor within the first week of class. For more information, contact Gail Vardanega via email at gvardanega@laspositascollege.edu.

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<td>30187</td>
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<td>01/20-03/18</td>
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<td>CIS 71-FT2 is a Fast Track class that meets from Mar 21-May 19.</td>
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### The following EVENING CIS classes are offered on an INDIVIDUALIZED, HANDS-ON BASIS:

**CIS 71, 72A, 72B, 73A, 75**

Lab hours are arranged with the instructor by reporting to the 803 computer lab at 6:00pm or 7:00pm on the first day of class. If you are unable to come to the 803 computer lab on the first day of class, you must contact the instructor within the first week of class. For more information, contact Gail Vardanega via email at gvardanega@laspositascollege.edu.

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<td>803B</td>
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<td>CIS 71-LS2 is a Late Start class that meets from Feb 3-May 27.</td>
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<td>CIS 72A-LS1 is a Late Start class that meets from Feb 3-May 27.</td>
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<td>30192</td>
<td>Lab By Arr 3.4 Hrs/Wk</td>
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<td>CIS 72B-LS1 is a Late Start class that meets from Feb 3-May 27.</td>
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<td>CIS 73A-LS1 is a Late Start class that meets from Feb 3-May 27.</td>
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<td>OP LS1</td>
<td>CIS 75-LS1 is a Late Start class that meets from Feb 3-May 27.</td>
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### Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.

- **CIS 71** **COMPETE TYPING** 1.0 Units
  Individualized instruction in computer typing. Instruction in basic to advance skills development.

- **CIS 72A** **DATA MANAGEMENT** 1.0 Units
  Individualized instruction on the theory and practice of alphabetic, numeric, geographic, and subject filing. Basic principles of filing and effective records management for both paper and electronic filing systems. Introduction to database functions, such as enter, editing, finding, and deleting records, creating queries, and printing report.

- **CIS 72B** **SPRDSHT INTEGRATION W/WD PROC** 1.0 Units
  Basic usage of spreadsheet software in document reporting and presentation. Integration of spreadsheets with Word, PowerPoint, and Access. Strongly Recommended: Computer Information Systems 88A.

- **CIS 73A** **TEN-KEY SKILL DEVELOPMENT** 1.0 Units
  Skill development on the computer numeric keypad and electronic calculator including use of memory functions, and data entry using spreadsheets.

- **CIS 75** **OFFICE TECHNOLOGY/COMMUNICAT** 1.0 Units
  Overview of various technologies (such as bulletin boards, teleconferencing, shared resources, voice-messaging systems, and On-line Services) used for communicating internally and externally with microcomputers. Hands-on practice with electronic mail, the Internet, MS Outlook, and integrating the MS Office Suite to perform administrative tasks and functions for managing the office. Strongly recommended: Eligibility for English 1A and Computer Typing at 30 gvw.

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<td>CIS 75-LS2 is a Late Start class that meets from Feb 3-May 27.</td>
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<td>OP FT2</td>
<td>CIS 75-FT2 is a Fast Track class that meets from Mar 21-May 19.</td>
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CIS 79  MEDICAL OFFICE PROCEDURE  3.0 Units  
Medical office principles and procedures to include telecommunications, scheduling appointments, office equipment, medical documents and word processing, managing medical records, banking, payroll, expense reports, petty cash, billing, recordkeeping, postal services, health insurance, coding, and utilizing the Internet for online financial services and resources. The importance of medical ethics in application of professional office behavior. Overview of medical law and careers in medical office environment. Strongly recommended: CIS 8 and CIS 88A. 

Web 31069  ONLINE  
STAFF 01/19-05/27  GR DE1  
CIS 79-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.  
STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE 2013 SOFTWARE.

CIS 84  WINDOWS  1.0 Units  
Individualized, hands-on class introducing Microsoft Windows operation. Participants will become familiar with the windows environment. Learn techniques to manage files and folders, use Microsoft Windows’ accessories programs, such as WordPad, Calculator, and Paint, and share data between programs. 

Day 30961  Tue 12:30-1:20  803B  DORR 03/21-05/19  OP FT2  
Lab Tue 1:25-2:15  803B 03/21-05/19  OP  
Lab Th 12:30-2:05  803B 03/21-05/19  OP  
CIS 84-FT2 is a Fast Track course that meets from Mar 21-May 19.

CIS 88A  INTRODUCTION TO MICROSOFT WORD  1.5 Units  
Develop the skills needed in the workplace to produce common business documents. Topics include document creation and editing; use of Microsoft Word features to apply character and paragraph formatting; creating and formatting tables, enhancing visual appeal by incorporating graphics elements, and printing documents. Strongly recommended: Computer Information Systems 71A. 

Day 30305  TTh 12:30-1:20  803B  DORR 01/19-03/18  OP FTI  
Lab TTh 1:30-2:45  803B 01/19-03/18  OP  
CIS 88A-FTI is a Fast Track course that meets from Jan 19-Mar 18.  

CIS 88B  INTRODUCING MS EXCEL  1.5 Units  
Advanced word processing techniques used to produce complex business documents. Includes topics such as integrating graphics and shapes into documents, formatting multiple page reports, creating tables of contents and indexes, inserting footnotes/endnotes and bibliographies, creating and using macros, and form templates, and integration with other programs such as Excel. Strongly recommended: Computer Information Systems 88A. 

Day 30255  TTh 12:30-1:25  803B  DORR 03/21-05/19  OP FT2  
Lab TTh 1:35-2:55  803B 03/21-05/19  OP  
CIS 88B-FT2 is a Fast Track course that meets from Mar 21-May 19.  

CIS 89A  DESKTOP PRESENTATION  1.0 Units  
Desktop presentation design techniques and enhancements. Application using current desktop presentation software. Hands-on experience creating, saving printing slide shows.  

Day 30341  Tue 12:30-1:20  803B  DORR 01/19-03/18  OP FTI  
Lab Tue 1:25-2:15  803B 01/19-03/18  OP  
Lab Th 12:30-2:00  803B 01/19-03/18  OP  
CIS 89A-FT1 is a Fast Track course that meets from Jan 19-Mar 18.  

Day 30342  Tue 12:30-1:20  803B  DORR 03/21-05/19  OP FT2  
Lab Tue 1:25-2:15  803B 03/21-05/19  OP  
Lab Th 12:30-2:00  803B 03/21-05/19  OP  
CIS 89A-FT2 is a Fast Track course that meets from Mar 21-May 19.

CIS 89B  DESKTOP PUBLISHING  1.5 Units  
Design professional and customized business cards, letterheads, envelopes, mailing labels, and brochures quickly and easily using Microsoft Publisher. 

Day 30337  TTh 12:30-1:25  803B  DORR 03/21-05/19  OP FT2  
Lab TTh 1:35-2:55  803B 03/21-05/19  OP  
CIS 89B-FT2 is a Fast Track course that meets from Mar 21-May 19.

CIS 89A-FT3 is a Fast Track course that meets from Jan 19-Mar 18. 

WEB DEVELOPMENT COURSES

CIS 59A  WEB DEVELOPMENT:HTML/XHTML  2.0 Units  
Introduction to publishing on the World Wide Web (WWW). Topics include: creating Web pages with markup languages, including HTML/XHTML, file management for the Web, and uploading files via File Transfer Protocol (FTP) to a web server. This course includes coding with mark up languages, cascading style sheets, and introduction to scripting (JavaScript), the use of images and other media (audio, video) on the Web, and interactive tools like forms and image maps. This course prepares apprentice Web designers and developers to identify the information needs of a client, design appropriate WWW solutions, and implement them. NOTE: Coursework covers HTML 5 Strongly recommended: Computer Information Systems 50  

Day 30647  Mon 7:00-9:50  805  KANG 01/19-03/18  OP FTI  
ONLINE / HYBRID 01/19-03/18  OP  
CIS 59A-FTI is a hybrid Fast Track course that meets from Jan 19-Mar 18. Students will meet on campus on Mondays from 7pm-9:30pm in Room 805. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning. 

CIS 59A-FTI is a hybrid Fast Track course that meets from Jan 19-Mar 18. Students will meet on campus on Mondays from 7pm-9:30pm in Room 805. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

CIS 59B  WEB DEV: DHTML/XHTML, CSS, JAVA  2.0 Units  
An expansion of HTML web authoring capabilities that includes Dynamic HTML/XHTML, cascading style sheets, and JavaScript. This course is designed to offer students a case-oriented, problem-solving approach to learning beyond the basics of HTML/XHTML. Students will quickly review all the most important topics of HTML/XHTML, from the basics of creating Web pages with graphics and links, using tables, and controlling page layout with frames, to study more advanced topics, including cascading style sheets, programming...
with JavaScript and JavaScript objects and events, creating a multimedia Web page, creating a Web page with forms, working with dynamic content and layout, controlling mouse and keyboard events, and creating new frames and windows. **NOTE:** Coursework covers HTML 5. **Strongly recommended:** Computer Information Systems 59A.

**CIS 59B-FT2** is a hybrid Fast Track course that meets from Mar 21-May 19. Students will meet on campus on Mondays from 7pm-9:50pm in Room 805. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning).

**CIS 59C WEB PROG-JAVASCRIPT /AJAX** 4.0 Units

Develop client-side, interactive webpages using JavaScript and asynchronous JavaScript and XML (AJAX) scripting languages. Write JavaScript scripts that manipulate with the JavaScript Document Object Model (DOM), control program flow, validate forms, animate images, target frames, and create cookies. Implement AJAX techniques that uses JavaScript-based objects to retrieve responses from a web server in a dynamic way, allowing for instant, on page updating, a key element in Web 2.0. **Strongly Recommended:** Computer Information Systems 50.

**Web 31382** Tue 6:30-9:20 714 KANG 01/19-05/27 OP HY1 ONLINE / HYBRID 01/19-05/27 OP

**CIS 59C-HY1** is a hybrid course. Students will meet on campus on Tuesdays from 6:30pm-9:20pm in Room 804. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning).

**ORACLE ACADEMY COURSES**

**CIS 9002 DATABASE DESIGN/SQL PROG** 3.0 Units

In Database Design, students learn to analyze business scenarios and create data models, a conceptual representation of an organization's information. In Database Programming with SQL, students implement their database design by creating a physical database using Oracle Structured Query Language (SQL) to create, query, manipulate, and control access to the data in a relational database. The SQL commands, functions, and operators supported by Oracle as extensions to standard SQL are emphasized. Students learn to create and maintain database objects such as tables, indexes, views, constraints, and sequences. Prepare students for the Oracle Certified Professional (OCP) exam. **Strongly recommended:** Computer Information Systems 57.

**Web 32227** ONLINE FIELDS 01/19-05/27 OP DE1

**CIS 9002-DE1** is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning).

**CIS 9003 ORACLE: DATABASE PROG PL/SQ** 3.0 Units

This course introduces students to Procedural Language/Structured Query Language (PL/SQL) through a project-based approach. Learn procedural logic constructs such as variables, constants, conditional statements and iterative controls; then execute, and manage PL/SQL stored program units such as procedures, functions, packages, and database triggers. Learn the basic functionality of how to debug functions and procedures using the SQL Developer Debugger. Manage PL/SQL subprograms, triggers, declaring identifiers and trapping exceptions. **Strongly recommended:** Computer Information Systems 9002.

**Web 31903** ONLINE FIELDS 01/19-05/27 OP DE1

**CIS 9003-DE1** is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning). **STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE 2013 SOFTWARE.**

**CERTIFIED INTERNET WEBMASTER**

**CIS 9101** INTERNET BUSINESS FUNDAMENTALS 1.5 Units

Internet Business Fundamentals prepares students to work effectively in today's business environment using the Internets wide array of useful resources. Learn about the tasks involved in various Web Technology job roles and the skills and technologies to perform them. Review Internet connection methods, protocols, the domain name system, and cloud computing. Study functions of Web browsers, the components of Web addresses, the use and control of cookies. Configure browser preferences, plug-ins. Study databases as they relate to Web search engines, and use search engines to conduct basic and advanced Web searches. Configure e-mail clients and use e-mail for communicating effectively over the Internet using modern Web technologies and social networking and collaboration tools. Learn about the risks associated with being connected to the Internet, and about the security measures that can keep your computer system and your personal information secure. This course is one of a series in the Certified Internet Web Professional (CIW: [www.ciwcertified.com](http://www.ciwcertified.com)) program.

**Web 31287** ONLINE VANI 01/19-03/18 OP DE1

**CIS 9101-DE1** is an online Fast Track course that meets from Jan 19-Mar 18. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning).

**Web 31288** ONLINE VANI 03/21-05/19 OP LO1

**CIS 9101-LO1** is an online Late Start course that meets from Mar 21-May 19. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning).

**CIS 9102 NETWORK TECHNOLOGY FOUNDATIONS** 1.5 Units

Network Technology Foundations is an accelerated networking course designed to teach essential networking concepts, skills, and practices. Identify various network components and protocols that enable users to share data. Explore different types of transmission media, and how network architecture and topologies provide for efficient and secure communication. Review the OSI reference model and its relationship to packet creation, and compare and contrast the OSI model with the Internet architecture model. Study the functions and features of internetworking server types, and the benefits of implementing a Content Management System (CMS). Learn about the importance of routing, and explore IP addressing, IP address classes and subnet masks. Review essential network security concepts, Internet-based challenges facing today's users, and methods you can use to secure networks and network transmissions, including authentication, encryption and firewalls. This course is one of a series in the Certified Internet Web Professional (CIW: [www.ciwcertified.com](http://www.ciwcertified.com)) program.

**Web 31289** ONLINE VANI 01/19-03/18 OP DE1

**CIS 9102-DE1** is an online Fast Track course that meets from Jan 19-Mar 18. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning).

**Web 31290** ONLINE VANI 03/21-05/19 OP LO1

**CIS 9102-LO1** is an online Fast Track course that meets from Mar 21-May 19. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning).

**CIS 9103 WEB SITE DEVELOPMENT FOUNDAT** 2.0 Units

Web Site Development Foundations teaches essential Web page development skills and how to work as a productive part of a Web site development team. Develop Web sites using HTML/ XHTML; write source code manually and using graphical user interface (GUI) authoring tools. Insert images, hyperlinks, tables, forms, frames, using style sheets to format Web page content, and implement fundamental design concepts. Validate your XHTML code, recognizing the importance of Internet marketing and search engine optimization. Connect Web pages to databases, identify e-commerce e-commerce opportunities, and develop a site map. **Strongly recommended:** Computer Information Systems 50.

**Web 31903** ONLINE FIELDS 01/19-05/27 OP DE1

**CIS 9103-DE1** is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to [http://www.laspositascollege.edu/onlinelearning](http://www.laspositascollege.edu/onlinelearning). **STUDENTS MUST HAVE ACCESS TO MICROSOFT OFFICE 2013 SOFTWARE.**
solutions, and how link Web site development to business goals. Throughout the course, students will learn how sites are developed as managed projects. This course is one of a series in the Certified Internet Web Professional (CIW: www.ciwcertified.com) program.

Web 31291 ONLINE VANI 01/19-05/27 OP DEI
CIS 9103-DEI is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

### COMPUTER NETWORKING TECHNOLOGY

**CNT 43 PROFESSIONAL COMMUNICATIONS**  3.0 Units
This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes critical thinking, planning, organizing, composing, and revising business documents using word processing software for written documents and presentation-graphics software to create and deliver professional-level oral presentations. Additional focus will be placed on developing interpersonal skills, team participation skills, and technical report writing skills. Students who have completed or are enrolled in Business 43, Computer Information Systems 43, or Computer Science 43 may not receive credit. 

**Prerequisite:** English 1A

Web 30587 ONLINE / HYBRID AUSTIN 01/19-05/27 OP HD1
CNT 43-HD1 is a hybrid course. All class meetings will be online, EXCEPT on the following dates when students are required to meet on campus from 10:00am-12:50pm, in Room 2460: January 23, March 12 and either May 7 or May 14. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

**CNT 50 INTRO TO DESKTOP OPERATING SYS**  2.0 Units
By performing numerous hands-on labs, students in this class will gain an understanding of desktop operating systems using command line and GUI interfaces. Students will use virtualization software to install and configure operating systems and user applications on a class room computer. Students will also experiment with remote computing and storage. Current operating systems for portable devices will be demonstrated. The role of hardware, application software and the operating system and how they interact with each other will be explored. Students who have completed or are enrolled in Computer Information Systems 65 may not receive credit. 

**Strongly Recommended:** CIS 50

Day 30460 Tue 12:30-2:20 804 DAOU D 01/19-05/27 OP V01
Lab Tue 2:30-3:20 804 01/19-05/27 OP V01

**CNT 51 COMPTIA’S A+ CERT. COMPTECH**  4.0 Units
This course provides an introduction to the computer hardware and software skills needed to help meet the industry demand for entry-level PC Technicians. This course covers PC hardware, software, security, networking, laptops, printers, operational procedures, operating systems, security, troubleshooting, and mobile devices. The students will study the topics needed to become certified PC technicians. Preparation for the CompTIA A+ certification, which verifies knowledge equivalent to that of an entry-level ICT (Information and Communications Technology) technician with about 12 months of hands-on experience. The responsibilities of an ICT professional will be introduced. 

**Strongly recommended:** Computer Networking Technology 50.

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**CNT 52 NETWORKING FUNDAMENTALS**  3.0 Units
This course provides an introduction to the computer networking fundamentals skills needed to meet the industry demand for entry-level Network Technicians. Topics include: Ethernet network fundamentals, Local Area Networks (LANs), and Wide Area Networks (WAN) technologies, the Open Systems Interconnection (OSI) model, wiring implementations, network adapters and connectivity devices, IPv4/IPv6 addressing, Voice over IP (VoIP), and wireless standards. Tools to help prevent cyber attacks with IDS (Intrusion Detection Systems), authentication, and encryption are demonstrated. Student labs include: configuration of a SOHO (Small Office/Home Office), a firewall, a virtual private network (VPN), a switch, and a router and documenting a networking using professional drawing software.

The responsibilities of an ICT (Information and Communications Technology) professional will CompTIA Network+ Certification Exam. This professional certification verifies the student has the knowledge equivalent to that of an ICT technician with about 12 months of hands-on experience. 

**Strongly recommended:** Computer Information Systems 50.

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**CNT 55 WINDOWS SERVER MCSA I**  3.0 Units
This course prepares the students for the Microsoft Certified Solutions Associate (MCSA) certification, and is the first of a series of three exams which validate the skills and knowledge necessary to implement existing enterprise environment. This course focuses on skills for real jobs and prepares students to master core services such as Active Directory and networking services. This course also covers such skills as: Managing Active Directory Domain Services Objects, Automating Active Directory Domain Services Administration, Implementing Local Storage, Implementing File and Print Services, Implementing Group Policy, and Implementing Server Virtualization with Hyper-V. 

**Strongly Recommended:** Networking Technology 52.

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**CNT 70 COMPUTER FORENSICS II**  3.0 Units
A practical course in Digital Forensics; the detection, and investigation of incidents involving computers, networks, the internet, and digital information. Case oriented, following the objectives for the CFE Computer Forensics Examiner certification exam, the class includes understanding and practice in basic computer forensics, methods of investigation, analysis of hard drives, storage mediums, network logs, and investigation reporting utilizing court-approved forensic software and tools. 

**Strongly recommended:** CIS 50 or CNT 68 (completed with a grade of “C” or higher).

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**CNT 70-HY1** is a hybrid course. Students will meet on campus Wednesdays from 6:00pm-8:15pm in Room 805. They will be required to complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

### CHECK CLASS DROP, PASS/NO PASS, & WITHDRAWAL DEADLINES

1. Log into CLASS-Web
2. Select the Student Services tab
3. Click the Registration link
4. Click the Check Class Deadlines link
5. Enter the CRN
### COMPUTER SCIENCE

**CS 1**  **COMPUTING FUNDAMENTALS I**  4.0 Units  
Introduction to programming and problem-solving using C++. Problem solving techniques and algorithms; program design, development, style, testing and debugging. C++ syntax covered includes: variables; data types; operators and expressions; control structures; library and user-defined functions; basic input/output; arrays; user-defined data structures.  
**Strongly Recommended:** Mathematics 107 (completed with a grade of “C” or higher).

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**CS 2**  **COMPUTING FUNDAMENTALS II**  4.0 Units  
Application of software engineering techniques to the design and development of large programs. Object-oriented programming methods and problem-solving strategies applied to intermediate-level problems using C++. Includes pointers and dynamic allocation; classes; encapsulation; inheritance and polymorphism; object and function overloading; recursive algorithms; data abstraction and structures.  
**Strongly Recommended:** Computer Science 1 (completed with a grade of “C” or higher).

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**CS 7**  **INTRO TO COMPUTER PROGRAMMING**  3.0 Units  
An introductory course in computer programming concepts and fundamental coding skills using object-oriented languages like Python. Material includes: problem-solving techniques, design of algorithms, and common programming constructs such as variables, expressions, input/output, decision-making, loops and arrays.

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**CS 7-LH1** is a hybrid course that meets from Feb 2-May 27. Students are required to meet on-campus Thursdays from 3:30pm-6:15pm in Room 714. They will complete the remainder of the course online. For more information, see the section titled “Online Learning” in this schedule or go to http://www.laspositascollege.edu/onlinelearning.

**CS 16**  **MOBILE APPLICATION DEVELOPMENT**  3.0 Units  
Object-oriented programming in Objective C for the iPhone and related platforms (e.g., iPad, iPod Touch) at a beginning to intermediate level. Introduction to the iOS mobile platform. Introduction to Objective C syntax and concepts and the Cocoa Touch application programming interface (API), including: classes, objects, inheritance, protocols, selectors, strings, arrays, dictionaries, sets and memory management; creating user interfaces; using graphics, audio and video.  
**Strongly recommended:** CS 1 and/or substantial prior programming experience in C, C++ or Java.

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**ATI-84 or TI-83 Calculator may be required. Consult with the instructor before buying a calculator for this course.**

**CS 17**  **DISCRETE MATH STRUCTURES**  4.0 Units  
Designed for majors in mathematics and computer science, this course provides an introduction to discrete Science and their applications. Course content includes: Propositional and predicate logic; rules of inference; quantifiers; elements of integer number theory; set theory; methods of proofs; Inductive combinatorics and discrete probability; functions and relations; recursive definitions and recurrence relations; elements of graph theory and trees. Applications include: analysis of algorithms, Boolean algebras and digital logic circuits. Students who have completed, or are enrolled in, MATH 10 may not receive credit.  
**Prerequisite:** MATH 1 or CS 1 (completed with a grade of “C” or higher) may be taken concurrently.

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**CS 21**  **ASSEMBLY LANGUAGE PROGRAMMING**  4.0 Units  
Basics of machine architecture, machine language, assembly language, operating system and higher level language interface. Data representation, instruction representation and execution, addressing techniques and use of macros. Space and time efficiency issues. Input/output including video modes. Procedures including parameter passing and linkage to higher level languages.  
**Prerequisite:** Computer Science 1 (completed with a grade of “C” or higher).

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**CS 43**  **PROFESSIONAL COMMUNICATIONS**  3.0 Units  
This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes critical thinking, planning, organizing, composing, and revising business documents using word processing software for written documents and presentation-graphics software to create and deliver professional-level oral presentations. Additional focus will be placed on developing interpersonal skills, team participation skills, and technical report writing skills. Students who have completed
or are enrolled in Business 43, Computer Networking Technology 43, or Computer Information Systems 43 may not receive credit. **Prerequisite:** English 1A

**Web 30586 ONLINE / HYBRID AUSTIN 01/19-05/27 OP HD1**

ECD 43-HDI is a hybrid course. All class meetings will be online, EXCEPT on the following dates, when students are required to meet on campus from 10am - 12:50pm in Room 2463: January 23, March 12, and either May 7 or May 14. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

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**CS 47 CAPSTONE PROJECT 3.0 Units**

This is intended as a culminating experience within a degree or certificate sequence. Working individually or in a small team, you will develop a large-scale planning, implementation, documentation and presentation of the solution. Based on client requirements, each student or student team will design and implement a solution in a systematic and organized manner, and/or steps. Each student or student team will also prepare relevant written materials and give an oral report. **Strongly recommended:** CS 1, or CS 31, CNT 52, CIS 43, CIS 9001, CIS 60, CIS 62.

Day 30941 By Arr 1.0 Hrs/Wk tba KOMANETSKY 01/19-05/27 OP V01
Lab By Arr 6.0 Hrs/Wk tba 01/19-05/27 OP

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**DANCE**

**DANC 3 BALLET-BEGINNING 1.0 Units**

Introduction to basic ballet technique at the barre and in the center.

Day 32960 TTh 9:30-10:45 4127 PROCTOR 01/19-05/27 OP V01

**DANC 5A DANCE COMPOSITION BEGINNING 2.0 Units**

An introduction to the art of making dances for choreographers working in any style of dance, this course is open to students who have little or no dance training.

Day 32447 Tue 11:00-11:50 4127 PROCTOR 01/19-05/27 OP V01
Lab TTh 12:00-1:15 4127 01/19-05/27 OP

**DANC 5B DANCE COMPOSITION INTERMEDIATE 2.0 Units**

A continuation to the art of making dances for choreographers working in any style of dance.

Day 32448 Lab Tue 11:00-11:50 4127 PROCTOR 01/19-05/27 OP V01
TTh 12:00-1:15 4127 01/19-05/27 OP

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**EARLY CHILDHOOD DEVELOPMENT**

**ECD 50 ECD PRINCIPLES AND PRACTICES 3.0 Units**

An examination of the underlying theoretical principles of developmentally appropriate practices applied to programs, environments, emphasizing the key role of relationships, constructive adult-child interactions, and teaching strategies in supporting physical, social, creative and intellectual development of all young children. This course includes a review of the historical roots of early childhood programs and the evolution of the professional practices promoting advocacy, ethics, and professional identity.

Day 30062 TTh 9:30-10:45 2306 TAYLOR 01/19-05/27 GR V01
Eve 31690 Wed 7:00-9:50 2470 NATRASS 01/19-05/27 GR 093

**ECD 54 CHILD HEALTH/SAFETY/NUTRITION 3.0 Units**

Aspects of nutrition, health and safety that promote and maintain the health and wellbeing of all children and adults who work with young children. Topics include health and nutritional guidelines, maintaining safe and healthy learning environments, state regulations, policies and procedures, common childhood illnesses, infectious diseases, school-family collaboration and emergency preparedness, first aid and injury prevention.

Web 32811 ONLINE TAYLOR 01/19-05/27 OP DE1
ECD 54-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

**ECD 56 CHILD GROWTH AND DEVELOPMENT 3.0 Units**

A study of the major physical, psychosocial, and cognitive/language development milestones for children both typical and atypical from conception through adolescence. There will be an emphasis on interactions between maturation processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences and analyze characteristics of development at various stages.

**ECD 56 replaces ECD 51 for degree and certificate requirements.**

Day 31283 MW 9:00-10:15 2306 KWONG 01/19-05/27 GR V01
Eve 31284 MW 5:30-6:45 2205 KWONG 01/19-05/27 GR 093
Eve 31691 Tue 7:00-9:50 1873 GUTHRIE 01/19-05/27 GR 094

**ECD 62 CHILD, FAMILY AND COMMUNITY 3.0 Units**

Patterns of family living in contemporary society, including the varying roles and interactions of family members; demographic, socio-cultural, racial, economic and historical and developmental factors affecting children, families and relationship of the family to early care and education and to community resources. The processes of socialization and identity development will be highlighted.

Day 30380 TTh 11:00-12:15 2306 TAYLOR 01/19-05/27 GR V01
Eve 30790 Tue 7:00-9:50 2306 PETERSON 01/19-05/27 GR 093
Web 31692 ONLINE TAYLOR 01/19-05/27 OP DE1
ECD 62-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

Sat 32905 Sat 3.0 hrs TBA 2306 DEL AGUILA 01/19-05/27 OP WLC
ECD 62-WLC will meet on the following Saturdays from 8:45-12:30pm in Room 2306: Jan. 30, Feb. 6, Feb. 20, Feb. 27, Mar. 12, Mar. 19, Mar. 26, Apr. 9, Apr. 6, Apr. 16, Apr. 23 and May 7.

**ECD 63 EARLY CHILDHOOD CURRICULUM 4.0 Units**

Professional application of the principles of human growth and development in: the study of play based inclusive curriculum, the physical environment and learning experiences including program content, the use of materials, the facilitation and guidance of all children’s experiences based on developmentally appropriate principles, the methods used to meet all children’s physical, social, emotional, cognitive, and creative needs including infant and toddler within cultural context. **Prerequisite:** ECD 50 (completed with a grade of “C” or higher) and ECD 56 (completed with a grade of “C” or higher)

Day 31060 MW 10:30-12:20 2306 ROSEN-SIMON 01/19-05/27 GR V01
Eve 30350 Wed 6:00-9:50 2306 ROSEN-SIMON 01/19-05/27 GR 093

**ECD 67 INFANT/TODDLER DEVELOPMENT 3.0 Units**

A study of infants and toddlers from preconception to 36 months of age. Examination of best practices, responsive caregiving strategies, the facilitation and guidance of all children’s experiences based on developmentally appropriate principles, the methods used to meet all children’s physical, social, emotional, cognitive, and creative needs including infant and toddler within cultural context. **Prerequisite:** Early Childhood Development 56 (completed with a grade of “C” or higher)

Day 31693 Th 7:00-9:50 2460 COSTELLO-C0 01/19-05/27 GR 093

**ECD 68 ADMIN II: PERSONAL & LEADERSHIP 3.0 Units**

Effective strategies for personnel management and leadership in early care and education settings. Includes legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive early care and education program. **Prerequisite:** Early Childhood Development 62 and 63 (completed with a grade of “C” or higher).
### ECON 1 PRINCIPLES OF MICROECONOMICS 3.0 Units
Economic analysis of market systems, price theory, including supply and demand analysis, marginal utility, elasticity, cost and revenue concepts, perfect and imperfect competition, international trade theory, pricing of the factors of production, poverty and income inequalities. **Strongly recommended:** English 1A eligibility. **Prerequisite:** Mathematics 54 or 55 or 55B or 55L or 55Y (completed with a grade of "C" or higher) or an appropriate skill level demonstrated through the mathematics assessment process.

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### ECON 2 PRINCIPLES OF MACROECONOMICS 3.0 Units
Economic analysis of the theory of income determination, including national income analysis, business cycles, the consumption function, the multiplier, fiscal policy, monetary policy, money and banking, the public debt, economic growth and development, comparative economic systems and international trade. **Strongly recommended:** English 1A. **Prerequisite:** Mathematics 54 or 55 or 55B or 55L or 55Y (completed with a grade of "C" or higher) or an appropriate skill level demonstrated through the mathematics assessment process.

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### ECON 3 ECONOMIC HISTORY OF THE US 3.0 Units
Origins and historical development of major economic forces, institutions and philosophies that have shaped the U.S. market economy.

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### REMEMBER TO ACCESS YOUR STUDENT ZONEMAIL

**PLEASE NOTE:** All messages from the College are sent to this email address. Your registration date will be emailed to your ZONEmail account. Check your ZONEmail regularly to avoid missing any important information or notices. See page 11 for details.

**Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.**
EMERGENCY MEDICAL SERVICES

EMS 61 EMERGENCY MEDICAL RESPONDER 3.0 Units
Development of knowledge and skills necessary for recognizing and caring for emergency situations, including cardiopulmonary resuscitation, prevention of disease transmission, and automated external defibrillation. Designed for first responders in an emergency. Students will be assessed a $7 fee at registration for the American Heart Association BLS HCP Course completion card, and the "Emergency Medical Responder" (90 hr) Certification completion card from the Emergency Care and Safety Institute (ECSI).

Day 31165 Mon 2:00-3:50 2201 MOORHEAD 01/19-05/27 GR Y01
Lab Mon 4:00-6:50 2201 01/19-05/27 GR
Day 31164 Mon 8:00-9:50 2201 MOORHEAD 01/19-05/27 GR Y02
Lab Mon 10:00-12:50 2201 01/19-05/27 GR
Eve 31166 Th 5:30-7:20 2201 STAFF 01/19-05/27 GR Y03
Lab Th 7:30-10:20 2201 01/19-05/27 GR

EMS 62 BASIC MEDICAL TERMINOLOGY 3.0 Units
A basic course in medical terminology designed for students in studying for Allied Health careers such as Surgical Technologist, Paramedic, Pre-nursing, and Radiology Technician. Medical vocabulary with concentration on prefixes, suffixes, and root words. Emphasis on word dissection, definitions as applied to the body systems including the terminology used in surgical procedures. Concepts focus on comprehensive terminology, pronunciation and spelling core. Students who are currently enrolled in or have completed Health S2 or Health Science S2 may not receive credit.

Eve 31223 Th 7:00-9:50 2420 WITTMAN 01/19-05/27 GR Y03

EMS 81 EMERGENCY MEDICAL TECHNICIAN 6.5 Units
Provides training in the foundation skills and knowledge required of the EMT scope of practice. The EMT certification is the minimum requirement for ambulance attendants and most entry level firefighter positions. EMT certification is also required for entry into paramedic training. This training program is accredited by the Alameda County Emergency Medical Services District. Prerequisite: EMS 61 (completed with a grade “B” or higher) or current Emergency Medical Responder certification and Basic Life Support CPR Recognition with AED.

Eve 31167 Tue 5:00-9:50 2201 MCCLENDON 01/19-05/27 GR Y03
Sat Lab 9:00-1:20 2206 01/19-05/27 GR

Students enrolled in EMS 81-093 must be present for the first class meeting at 8:00 AM. All enrolled students must be at least 18 years of age on the first day of class to take this course. For this class, you will need records of immunizations or positive titers for Rubella, Rubella (measles), Mumps, Varicella (chicken pox-vaccine must be given in two doses four weeks apart if student has no record of immunity), Hepatitis B (the student must have completed the complete Hepatitis B series of vaccinations injections) or have a titer showing immunity to Hepatitis B, a Tetanus Booster within the past ten years, a Tetanus diphtheria and pertussis (Tdap) vaccine. This should be recorded on the Positas College or Chabot College, must submit a petition to the Dean of Academic Services to waive the pre-requisite. Prospective students must provide this information in one complete package no later than the first day of class, which begins on January 21, 2016. Students enrolled in EMS 81 must also submit to a Background Investigation through Certified Backgrounds. The website is http://www.certifiedbackground.com. The cost is $20.00 and must be completed as a requirement from the hospitals that the college uses for the clinical observation portion of the class. Use Program Code: LC70, when submitting information and payment to Certified Backgrounds. Students who fail the background check will not be able to complete the hospital educational component and shall not receive certification as an EMT from the Local EMS Agency. During the course, students may be required to purchase personal protective equipment such as a respiratory protection mask for use during clinical observations. Details will be provided during the first week of class. Please send all information to Las Positas College, ATTENTION: Wendy McClendon.You may contact Ms. McClendon by phone at 925-424-1000 Extension 2046, or by email at wmcclendon@laspositascollege.edu.

EMS 91 EMT-REFRESHER 0.5 Units
Provides a refresher in the foundation and knowledge required of the EMT-1 scope of practice. The EMT-1 certification is the minimum requirement for ambulance attendants and most entry level firefighter positions. EMT-1 certification is also required for entry into paramedic training. This refresher program is accredited by the Alameda County Emergency Medical Services Agency. The course provides 24 hours of continuing education units and skills verification testing that EMT’s must complete every two years. Prerequisite: EMS 81 (completed with a grade “B” or higher).

Sat 32906 Sat 2:00-6:20 2201 MOORHEAD 04/16-05/21 OP WEI

ENGINEERING

ENGR 10 INTRODUCTION TO ENGINEERING 2.0 Units
Introduction to careers, activities, and topics related to the field of engineering, including computer applications design and problem solving. Strongly Recommended: Eligibility for English 1A.

Day 30947 Th 11:30-12:20 1873 LEVEL 01/19-05/27 GR Y01
Eve 32908 Wed 6:00-7:50 1872 STAFF 01/19-05/27 OP Y03

ENGR 22 ENGINEERING DESIGN GRAPHICS 3.0 Units

Day 30760 MW 8:30-9:20 1859 SLUTZ BARAN 01/19-05/27 GR Y01
Lab Fri 8:00-10:50 1859 01/19-05/27 GR
Day 32261 Tue 12:30-2:20 1859 LEVEL 01/19-05/27 OP VT1
Lab Th 12:30-3:20 1859 01/19-05/27 OP
ENGR 22-VT1 is only open to student Veterans who are part of the Engineering Technology Cohort. For more information or to register for the program, please contact the Veteran's Office at (925) 424-1571 or Todd Steffan at tsteffan@laspositascollege.edu

ENGR 44 INTRO TO CIRCUIT ANALYSIS 4.0 Units
Analysis of introductory engineering AC and DC circuits. Natural, forced, and complete circuit response. Prerequisite: Physics 4A or Physics 8A with a grade of “C” or higher. CAN 6.

Day 30301 MW 1:00-2:15 1859 LEVEL 01/19-05/27 GR Y01
Lab Mon 2:30-5:20 1822 01/19-05/27 GR
Day 32861 MW 1:00-2:15 1859 LEVEL 01/19-05/27 OP Y02
Lab Tue 8:30-11:20 1822 01/19-05/27 OP

ENGR 46 MATERIALS OF ENGINEERING 3.0 Units
Application of principles of chemistry and physics to the properties of engineering materials; the relation of microstructure to mechanical, electrical, thermal and corrosion properties of metals; ceramics and polymers. Prerequisite: Physics 8A and Chemistry 1A (both completed with a grade of “C” or higher).

Day 30532 Tue 2:30-4:20 1822 DECKER 01/19-05/27 GR Y01
Lab Th 1:30-4:20 1822 01/19-05/27 GR
ENGLISH FLOW CHART

To decide which English course to take first, the English department recommends taking the English or ESL assessment test and then attending a group program planning session. Please refer to the Assessment Schedule for details.

*Students who do not assess must start with Eng 100A OR -Eng 104W with Eng 104.

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### ENG 4  CRITICAL THINKING/WRITING LIT  3.0 Units
Develops critical thinking, reading, and writing skills as they apply to the analysis of fiction, poetry and drama; literary criticism; and related non-fiction from diverse cultural sources and perspectives. Emphasis on the techniques and principles of effective written argument as they apply to literature. Some research required. **Prerequisite:** English 1A (completed with a grade of "C" or higher).

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### ENG 7  CRITICAL THINKING/WRITING  3.0 Units
Develops critical thinking, reading, and writing skills as they apply to the textual analysis of primary and secondary book-length works from a range of academic and cultural contexts. Emphasis on the techniques and principles of effective written argument in research-based writing across disciplines. **Prerequisite:** English 1A (completed with a grade of "C" or higher).

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### ENG 12A  CRAFT OF WRITING FICTION  3.0 Units
Practice in writing fiction. Developing internal and external sources for stories and novels; biographical sources, characterization, plot, points-of-view, narrative techniques; analysis and criticism of published writing and individual's own work. **Strongly recommended:** ENG 11 (completed with a grade of "C" or higher) and eligibility for ENG 1A.

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### ENG 12B  CRAFT OF WRITING FICTION: INTERMEDIATE  3.0 Units
Practice in writing fiction at an intermediate level. Builds on the skills developed in English 12A by requiring the use of vivid description, specific detail, dynamic and rounded character development, consistent point of view, and logical plotting that avoids cliche. Focus on developing themes that create intellectual or emotional resonance. Expectation of sentence structure, grammar, and format accuracy. Develop internal and external sources for stories and novels; analysis and criticism of published short fiction and a book-length work; analysis and criticism of peer work and individual's own work. Requires submission for publication at the end of the semester. 3 hours. **Strongly Recommended:** ENG 12A and ENG 1A (both completed with a grade of "C" or higher).

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### ENG 13  THE CRAFT OF WRITING: POETRY  3.0 Units
Practice in writing poetry, using materials drawn from published poetry and individual's own work for analysis and criticism, with a focus on techniques of revision. **Strongly recommended:** English 11 (completed with a grade of "C" or higher) and eligibility for English 1A.

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### ENG 19A  LITERARY MAGAZINE  3.0 Units
Creation of a literary-style student magazine. Practical training in the managing, editing, formatting, and printing of a literary supplement and/or magazine. Enrollment constitutes the staff of the magazine. The number of laboratory units will be agreed upon and scheduled by instructor and student based on the students job description and availability to participate. 1 hour lecture, 1.5 or 3 hours laboratory. **Cross List with MSCM 19A; A student who has completed MSCM 19A cannot enroll in ENG 19A.**

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### ENG 19B  LITERARY MAGAZINE B  1.5 Units
Creation of a literary-style student magazine. Practical training in the managing, editing, formatting, and printing of a literary supplement and/or magazine. Enrollment constitutes the staff of the magazine. The number of laboratory units will be agreed upon and scheduled by instructor and student based on the students job description and availability to participate. 1 hour lecture, 1.5 or 3 hours laboratory. **Cross List with MSCM 19B; A student who has completed MSCM 19B cannot enroll in ENG 19B.**

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### ENG 32  U.S. WOMENS LITERATURE 3.0 Units
Chronicles the expression of U.S. women authors through readings in a variety of genres such as fiction, poetry, drama, and the essay. Study of the works of at least three of the following groups: African Americans, Asian Americans, European Americans, Hispanic Americans, and Native Americans, with a particular focus on the 20th century. Prerequisite: English 1A (completed with a "C" or higher). Day 32770 MW 11:00-12:15 103 COLE 01/19-05/27 OP Y01

### ENG 35  MODERN AMERICAN LITERATURE 3.0 Units
U.S. literature from the second half of the 19th century to the present, including poetry, drama, prose fiction, and essays. Emphasizes literary analysis and the exploration each work in relation to its social, cultural and historical contexts. Day 32771 TTh 11:00-12:15 2480 SWANSON-GAR 01/19-05/27 OP Y01

### ENG 100A  INTEGRATED READING & WRITING I 4.0 Units
Preparation in English for success in college. Integrates reading, critical thinking, and writing assignments, using materials that present a variety of perspectives from across the curriculum. Strongly recommended: Appropriate skill level demonstrated through the English assessment process.

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### ENG 104  INTEGRATED READING & WRITING II 4.0 Units
An accelerated one-semester preparation in English for success in college. Integrates reading, critical thinking and writing assignments, using materials that present a variety of perspectives from across the curriculum. Prerequisite: English 100A with a grade of "pass", or appropriate skill level demonstrated through the English assessment process. 3 hours lecture, 3 hours laboratory.

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**EN104V03 will close at 22 students. The remaining 10 students will be students who did not place into 104 but wish to accelerate through the sequence of basic skills English courses.**

### ENG 104W INTEGRATED READ & WRITING WK 0.75 Units
This course provides .75 additional LAB hours of instruction to support students who have not placed into EN104/105 but hope to accelerate through the sequence of basic skills English courses. Instructors will work intensively with a group of ten students to support their development in critical thinking, reading, writing, and research.

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**If you were placed into 100A but are interested in accelerating to English 104, you must enroll in an English 104W support course. This 104W support course, limited to 10 students, must be taken with English 104-V11 (CRN 31280) TTh 12:00-1:15 (LAB) and Day 31280 TTh 12:00-1:15 401B NASH 01/19-05/27 P/N V11 TTh 1:25-2:40 401B 01/19-05/27 P/N This section of English 104 will close at 22 students. The remaining 10 students will be students who did not place into 104 but wish to accelerate through the sequence of basic skills English courses. The curriculum for this 104 will be identical to that of other 104 courses. If you know of students who did not place into English 104 and would be interested in this course, please refer them to Catherine Eagan at ceagan@laspositascollege.edu or at 925-424-1272.**

**Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.**

925.424.1000 | lpc-admissions@laspositascollege.edu
ENGLISH AS A SECOND LANGUAGE

ESL 23 COLLEGE GRAMMAR 3.0 Units
This is a one-semester advanced grammar course for academic purposes designed to enable students to use linguistic forms accurately, meaningfully and appropriately in both oral and written expression. The course focuses on sentences, clauses, and phrases, verb tenses and forms, auxiliary verbs and modal expressions, verbs with grammar restrictions, and grammar analysis to enhance reading comprehension and written expression. Prerequisite: Successful completion of English as a Second Language 120B and 121B or appropriate skill level demonstrated through the ESL assessment process. 3 hours lecture.

Students are advised to enroll concurrently in 23 and 24 or 25.

Eve 31126 Th 6:30-9:20 900 BRICKMAN 01/19-05/27 OP V01

ESL 24 ADVANCED READING, COMPOSITION 6.0 Units
This is the first semester of a one-year advanced reading and writing course for academic purposes. Emphasis is on critical reading techniques and writing expository essays as well as on grammar and vocabulary development. Prerequisite: ESL 120B and 121B or an appropriate skill level demonstrated through the ESL assessment process.

Students are advised to enroll concurrently in 24 and 26 or 27.

Day 30924 MW 9:00-11:50 403 STAFF 01/19-05/27 OP V01
Lab Wed 12:00-12:50 600 01/19-05/27 OP

Eve 30925 MW 6:30-9:20 403 MC GURK 01/19-05/27 OP 093
Lab Wed 5:30-6:20 600 01/19-05/27 OP

ESL 25 ADVANCED ESL READING AND COMP 6.0 Units
This is the second semester of a one-year advanced reading and writing course for academic purposes. Emphasis is on critical reading and techniques of exposition, analysis, and argumentation. Prerequisite: ESL 24 or an appropriate skill level demonstrated through the ESL assessment process.

Students are advised to enroll concurrently in 25 and 23 or 26.

Day 30926 MW 9:00-11:50 PE212 BRICKMAN 01/19-05/27 OP V01
Mon 12:00-12:50 600 01/19-05/27 OP

NEW MOBILE APP AVAILABLE
ESL 121B INTERM WRITING AND READING II 6.0 Units
This is the second semester of a one-year course in intermediate academic writing and reading. The course is designed to enable students to use and interpret linguistic forms accurately, meaningfully, and appropriately in written expression. Classes will focus on writing sentences, paragraphs and compositions, developing strategies for reading comprehension and flexibility, on interactive reading, and academic vocabulary development. Students will develop cultural understanding and fluency through a variety of academic writing and reading tasks. Prerequisite: ESL 121A or appropriate skill level demonstrated through the ESL assessment process.

Students are advised to enroll concurrently in ESL 120B, 121B and 123 or 126.

Day 30928 TTh 9:00-11:50 900 XIEZIPOLOSKI 01/19-05/27 P/N V01
Lab Tue 12:00-12:50 900 01/19-05/27 P/N
Day 32773 TTh 9:00-11:50 403 MARQUIS 01/19-05/27 P/N V02
Lab Tue 12:00-12:50 600 01/19-05/27 P/N
Eve 30929 TTh 6:30-9:20 403 RUDNICKA 01/19-05/27 P/N 093
Lab Tue 5:30-6:20 600 01/19-05/27 P/N

ESL 126 PRONUNCIATION OF ENGLISH 2.0 Units
Intensive practice in recognizing and pronouncing the sounds of American English with emphasis on words and phrases: stress, intonation, phrasing, reduction. Attention to individual as well as group priorities. Prerequisite: Eligibility for ESL 120A as demonstrated through the ESL assessment process.

Day 31651 Sat 9:30-11:20 2490 STAFF 01/19-05/27 P/N WE1
Lab Sat 11:30-12:20 2412 01/19-05/27 P/N

ESL 130A BEG GRAMMAR/WRITE, READ I 3.0 Units
This is the first semester of a one-year course in beginning grammar for academic purposes designed to enable students to identify and use linguistic forms accurately, meaningfully and appropriately in written expression. The course focuses on simple and compound sentences, questions, modifiers, phrases, and verb tenses, especially simple present, past, and present progressive. Strongly recommended: appropriate skill level demonstrated through the ESL assessment process.

Students are advised to enroll concurrently in ESL 130A, 131A, and 133.

Day 32123 Tue 9:00-11:50 402 MC GURK 01/19-05/27 OP V01
Eve 32124 Fri 6:30-9:20 2470 STAFF 01/19-05/27 OP 093

ESL 130B BEG GRAMMAR/READ/WRITE II 3.0 Units
This is the second semester of a one-year course in beginning grammar for academic purposes designed to enable students to identify and use linguistic forms accurately, meaningfully and appropriately in written expression. The course focuses on simple and compound sentences, questions, modals, modifiers, phrases, and verb tenses, especially simple present, past, and future as well as present and past progressive. Prerequisite: ESL 130A or appropriate skill level demonstrated through the ESL assessment process.

Students are advised to enroll concurrently in ESL 130B, 131B, and 133.

Day 32125 Th 9:00-11:50 402 MC GURK 01/19-05/27 OP V01
Eve 32126 Fri 6:30-9:20 2480 STAFF 01/19-05/27 OP 093

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
ESL 131B  BEGINNING WRITING, READING II  6.0 Units
This is the second semester of a one-year course in beginning academic writing and reading. The course is designed to enable students to use and interpret linguistic forms accurately, meaningfully, and appropriately in written expression. Classes will focus on writing simple, compound, and complex sentences in structured paragraphs, on developing strategies for increasing reading comprehension and flexibility, on interactive reading, and fluency through a variety of writing and reading tasks. Prerequisite: ESL 131A or appropriate skill level demonstrated through the ESL assessment process.
Students are advised to enroll concurrently in ESL 130B, 131B, and 133.
Day 30268 MW 9:00-11:50 900  STAFF 01/19-05/27 P/N V01
Lab Wed 12:00-12:50 900 01/19-05/27 P/N
Eve 30933 MW 6:30-9:20 900  STAFF 01/19-05/27 P/N 093
Lab Wed 5:30-6:20 600 01/19-05/27 P/N

ESL 136  PRONUNCIATION AND FLUENCY  2.0 Units
Focused practice on recognizing and producing individual speech sound, stress patterns, rhythm and intonation patterns, and grammatical signals through activities such as oral presentations, role play, authentic dialogue, and reading presentations. Students will focus on pronunciation as communication to develop listener friendly pronunciation. Attention to individual as well as group priorities. Strongly recommended: appropriate skill level demonstrated through the ESL assessment process.
Students are advised to enroll concurrently in ESL 130A, 131A, and 133 or 136.
Day 32774 Fri 9:30-11:20 2470 MC GURK 01/19-05/27 P/N V01
Lab Fri 11:30-12:20 2412 01/19-05/27 P/N

ENVIRONMENTAL STUDIES

EVST 5  ENERGY AND SUSTAINABILITY  3.0 Units
Introduction and exploration of Energy production, utilization, management, and the effects on society, and the environment. This course will also compare and contrast current and future renewable and non-renewable methods of energy generation, auditing, and conservation. Eligibility for English 1A.
Eve 32186 MW 4:30-5:45 1816 FLORES 01/19-05/27 OP 093

FIRE SERVICE TECHNOLOGY

FST 50  FIRE PROTECTION ORGANIZATION  3.0 Units
Introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. Cultural Diversity, including discrimination and harassment laws and regulations. Course complies with State Board of Fire Services requirements (1999).
Eve 30339 Mon 7:30-10:20 801 FREELEN 01/19-05/27 GR 093
Lab By Arr 1.0 Hrs/WK tba 01/19-05/27 GR
FST 50-093 has 18 hours of lab to be announced. There will be two days of lab, totaling 18 hours of lab. Dates to be announced at first class meeting and in the course syllabus.

FST 51  FIRE SERVICE OPERATIONS  3.0 Units
Fire department organization, management, and resources. Multi-agency coordinating systems for controlling various emergencies. Strategy and tactics applied to structural firefighting, wildland fire fighting, and hazardous material emergencies, and safety conditions to be considered. Prerequisite: Fire Service Technology 50.
Eve 30198 Th 6:30-9:20 801 TORRES 01/19-05/27 GR 093
Lab Th 9:30-10:20 801 01/19-05/27 GR

FST 52  FIREFIGHTER SAFETY & SURVIVAL  3.0 Units
Basic principles and history related to the national firefighter life safety initiatives, focusing on the need for cultural and behavior change throughout the emergency services; assessing fire dangers and handling common fire situations; risk abatement and personal preparation for unforeseen fire emergencies; roles and responsibilities in educating the public on fire safety; development of a survival attitude using problem-solving techniques for increased situational awareness and self-reliance in an emergency.
Day 30595 Fri 9:30-12:20 801 KORDES 01/19-05/27 GR V01
Lab By Arr 1.0 Hrs/WK tba 01/19-05/27 GR
FST 52-V01 has 18 hours of lab to be announced. There will be two days of lab, totaling 18 hours of lab. Dates to be announced at first class meeting and in the course syllabus.

FST 53  FIRE BEHAVIOR AND COMBUSTION  3.0 Units
Theory and fundamentals of why fires start, spread, and are controlled. An in depth study of fire chemistry and physics fire characteristics of materials, extinguishing agents, and control techniques.
Day 30661 Fri 1:00-4:00 801 ZOLFARELLI 01/19-05/27 GR V01

FST 54  FIRE PREVENTION TECHNOLOGY  3.0 Units
Provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation and fire safety education. Provides skills necessary for California Fire Service Training and Education System, Certified Firefighter I and Fire Inspector I. Prerequisite: Fire Service Technology 50 (completed with a grade of “C” or better).
Eve 30197 Wed 7:30-10:20 801 JOHANSEN 01/19-05/27 GR 093

FST 56  FUND OF BLD CONSTR/FIREFRCE  3.0 Units
This course is the study of the components of building construction that relate to fire/life safety. The elements of construction and design of structures are shown to be key factors when inspecting buildings, preplanning fire operations, and operating at fires/collapses emergencies. The development and evolution of building and fire codes will be studied in relationship to past fire/collapses in residential, commercial, and industrial occupancies. Prerequisite: Fire Service Technology 50.
Eve 30340 Wed 4:30-7:20 801 JOHANSEN 01/19-05/27 OP 093

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
FRENCH

FREN 1A BEGINNING FRENCH 5.0 Units
This introductory level course will enable students to begin speaking, reading and writing elementary level French as well as understanding the spoken language. Students are introduced to concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. Strongly recommended: Eligibility for English 1A.

FREN 1B ELEMENTARY FRENCH 5.0 Units
This is the second semester of the introductory level course and will enable students to continue to learn to speak, read and write elementary level French as well as to understand the spoken language. Students are introduced to concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. Prerequisite: French 1A (completed with a grade of “C” or higher) or equivalent. CAN FREN 4

GEOGRAPHY

GEOG 1 INTRO TO PHYSICAL GEOGRAPHY 3.0 Units
This course is a spatial study of the Earth’s dynamic physical system and processes. Topics include: Earth-sun geometry, weather, climate, water, landforms, soil, and the biosphere with emphasis on spatial characteristics, change over time, interactions between environmental components, and human-environment interactions. Tools of geographic inquiry are also briefly covered; they include maps, remote sensing, Geographic Information Systems (GIS) and Global Positioning Systems (GPS).

GEOG 1L INTRO TO PHYS GEOLAB 1.0 Units
This course is designed to provide supplemental exercises in topics covered in physical geography lecture. Lab experience will include map analysis and interpretation, weather prognosis, landform processes and evolution, tectonics, biogeography and habitat analysis. Prerequisite: GEOG 1 (may be taken concurrently).

GEOG 2 CULTURAL GEOGRAPHY 3.0 Units
The course is a study of diverse human populations, their cultural origins, diffusion and contemporary spatial expressions. Topics include: demography, languages and religions, urbanization and landscape and religions, urbanization and landscape modification, political units and nationalism, and economic systems and development.

925.424.1000 | lpc-admissions@laspositascollege.edu

COURSE LISTINGS - SPRING 2016

51
**GEOG 5  WORLD REGIONAL GEOGRAPHY  3.0 Units**
Survey of the world's culture regions and nations as interpreted by geographers, including physical, cultural, and economic features. Emphasis on spatial and historical influences on population growth, transportation networks, and natural environments. Identification and importance of the significant features of regions.

Day 30255 MW 12:30-1:45 1826 ORF 01/19-05/27 GR V01

**GEOG 8  INTRO TO WEATHER AND CLIMATE  3.0 Units**
Introduction to the Earth's atmosphere: topics include atmospheric structure and composition, solar radiation and energy balances, temperature, seasonal changes, atmospheric moisture, clouds and fog, precipitation, air pressure, winds, air masses and fronts, cyclones, weather forecasting, climate and climate change.

Day 31851 Th 12:30-1:45 1826 ORF 01/19-05/27 OP V01

**GEOG 15  INTRODUCTION TO GIS  3.0 Units**
Study of Geographic Information Systems (GIS) science and its applications to spatial data management. Identification and acquisition of GIS data. Assessment of vector and raster systems, scale, resolution, map projection, coordinate systems, georeferencing and Global Positioning Systems (GPS). Spatial analysis and modeling with GIS.

**GEOL 1  PHYSICAL GEOLOGY  3.0 Units**
The Earth, its materials, its internal and external processes, and its development through time. Emphasis is placed on a thorough global understanding of Plate Tectonics as a framework and foundation for subsequent geologic topics and concepts. Topics include volcanoes, earthquakes and seismology, the Geologic Time Scale and the formation of the earth, rocks and minerals, hydrology, erosion, beach systems, environmental geology, glaciation, groundwater, etc. Course content includes the difference between theory and fact and the historical development of key geologic concepts. This is the foundation course for almost all subsequent geology courses for both geology majors and non-majors.

The Geology 1 lab may be taken concurrently with the lecture or during a later term. Enrollment in the lecture course does not automatically enroll the student in the lab course; students must enroll in the lab course separately.

Day 30633 MW 12:30-1:45 2420 HANNA 01/19-05/27 OP V01
Web 30634 ONLINE HANNA 01/19-05/27 OP DE1

**GEOL 5  ENVIRON.GEO:HAZARDS/DISASTERS  3.0 Units**
Understanding and planning for the effects of natural hazards and disasters on the earth, the ecosystem and human populations. Content covers the basic natural hazard processes, where and why they occur, as well as considerations for environmental land-use planning. Environmental hazards studied include earthquakes, volcanoes, river systems (including floods and dams), landslides, coastal erosion, tsunamis, sinkholes, etc.

Students in the Environmental Geology 5 are eligible to enroll in the Geology 1 Laboratory course.

Web 32982 ONLINE HANNA 01/19-05/27 OP DE1

**GEOL 12  INTRODUCTION TO OCEANOGRAPHY  3.0 Units**
Introduction to the oceans, the history of oceanic science, instrumentation and exploration; marine geology including plate tectonics and shoreline processes; physical and chemical properties of sea water; causes and effects of currents, tides, and waves; introduction to the basic types of marine life, the basic marine habitats and ecosystems; distribution of marine resources and the Law of the Sea.

The Geology 12 lab may be taken concurrently with the lecture or during a later term. Enrollment in the lecture does not automatically enroll the student in the lab course; students must enroll in the lab course separately.

Day 30934 MW 2:00-3:15 1826 LACHAPPELLE 01/19-05/27 OP V01
Web 30125 ONLINE HANNA 01/19-05/27 OP DE1

**GEOL 12L  INTRO TO OCEANOGRAPHY LAB  1.0 Units**
Laboratory course to supplement the oceanography lecture course. Introduction to the materials and techniques of oceanic science. Includes sea floor rocks, oceanic geography, bathymetric maps, seismic reflection, seawater physics and chemistry, beach sand, tides, waves, marine life and marine fossils, sea floor spreading rates, etc.

**HLTH 1  INTRODUCTION TO HEALTH  3.0 Units**
Physiological, psychological, and social perspectives of health. Emphasis on knowledge, attitudes and behaviors that will contribute to a healthy individual.

Day 31762 MW 8:00-9:15 2204 FAIX 01/19-05/27 OP V01
Day 32829 MW 9:30-10:45 2204 FRIED 01/19-05/27 OP V02
Day 30456 MW 11:00-12:15 2204 GIACOMAZZI 01/19-05/27 OP V03
Day 30455 MW 2:00-3:15 PE212 BROWN 01/19-05/27 OP V04
Day 30817 Th 9:30-10:45 2204 CRAIGHEAD 01/19-05/27 OP V05
Day 30550 Th 12:30-1:45 PE212 FRIED 01/19-05/27 OP V06

**HLTH 1-DE1  INTRODUCTION TO HEALTH ONLINE  3.0 Units**

The Geology 12 lab may be taken concurrently with the lecture or during a later term. Enrollment in the lecture does not automatically enroll the student in the lab course; students must enroll in the lab course separately.

Day 30333 Lab Mon 9:30-12:20 1828 LACHAPPELLE 01/19-05/27 OP V01
Day 30935 Lab Th 2:00-4:50 1828 CHRISTEN 01/19-05/27 OP V02

**HEALTH**
HEALTH SCIENCES

HSCI 52 BASIC MEDICAL TERMINOLOGY 3.0 Units
A basic course in medical terminology designed for students in studying for Allied Health careers such as Surgical Technologist, Paramedic, Pre-nursing, and Radiology Technician. Medical vocabulary with concentration on prefixes, suffixes, and root words. Emphasis on word dissection, definitions as applied to the body systems including the terminology used in surgical procedures. Concepts focus on comprehensive terminology, pronunciation and spelling core. Students who are currently enrolled in or have completed Health 52 or Emergency Medical Services 62 may not receive credit.

Eve 31163 Th 7:00-9:50 2420 WITTMAN 01/19/05/27 GR 093

HISTORY

HIST 1 WESTERN CIVILIZATION TO 1600 3.0 Units
Origin and development of civilization in the Mediterranean and its expansion into Europe—the Near East, Greece, Rome and the Middle Ages, Renaissance and the Reformation. CAN HIST 2

Day 31853 TTh 11:00-12:15 201 STEVENS 01/19/05/27 GR Y01
Eve 30334 Tue 7:00-9:50 2460 DUONG 01/19/05/27 GR 093

Web 31391 ONLINE RUTKOWSKY 01/19/05/27 GR DE1
HIST 1-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

HIST 2 WESTERN CIVILIZATION SINCE 1600 3.0 Units
History of the Modern Western World: Romanticism and the Industrial Revolution to the present.

Day 30645 TTh 11:00-12:15 2490 MC ELDERRY 01/19/05/27 GR Y01
Day 31390 MW 8:00-9:15 106 MC ELDERRY 01/19/05/27 GR Y02

Web 31854 ONLINE GOUEVA 01/19/05/27 GR DE1
HIST 2-DE1 is an online course. For more information, see the section titled in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

HIST 7 US HISTORY THROUGH RECONSTRUCT 3.0 Units
A survey of United States history from its pre-colonial, indigenous origins through the end of Reconstruction. Emphasis on (1) distinctively American patterns of political, economic, social, intellectual and geographic developments, (2) the interaction amongst and the experiences of diverse racial, ethnic and socioeconomic groups in American History, and (3) the evolution of American institutions and ideals including the U.S. Constitution, representative democratic government, the framework of California state and local government, and the relationship between state/local government and the federal government.

Day 30787 MW 9:30-10:45 2490 MC ELDERRY 01/19/05/27 GR Y01
Day 30025 MW 11:00-12:15 2490 EIGN 01/19/05/27 GR Y02
Day 30949 MW 12:30-1:45 103 EDEN 01/19/05/27 GR Y03
Day 30256 Th 8:00-9:15 2490 MC ELDERRY 01/19/05/27 GR Y04
Day 30024 Th 9:30-10:45 201 MARTIN 01/19/05/27 GR Y05

HIST 8 US HISTORY POST-RECONSTRUCT 3.0 Units
History of the United States from the post-Civil War period to the present. Emphasis on distinctively American patterns of political, economic, social, intellectual and geographic developments.

Day 30593 MW 9:30-10:45 2450 WEMEIER 01/19/05/27 GR Y01
Day 30788 MW 11:00-12:15 2450 MC ELDERRY 01/19/05/27 GR Y02
Day 30027 MW 2:00-3:15 2490 WEMEIER 01/19/05/27 GR Y03
Day 30948 Th 9:30-10:45 202 HIGDON 01/19/05/27 GR Y04
Day 30239 Th 12:30-1:45 202 MC ELDERRY 01/19/05/27 GR Y05
Day 32766 MW 12:30-1:45 203 WEMEIER 01/19/05/27 GR Y06
Day 30028 Tue 7:00-9:50 204 MC ELDERRY 01/19/05/27 GR Y09
Day 30851 Wed 7:00-9:50 204 VITALE 01/19/05/27 GR Y04

Web 30290 ONLINE BENIGVENO 01/19/05/27 GR DE1
HIST 8-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

Web 30844 ONLINE BENIGVENO 01/19/05/27 GR DE2
HIST 8-DE2 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

HIST 14 HIST AND AMER CULTURES CALIF 3.0 Units
Historical development of California, including Spanish exploration and settlement, the Mexican Revolution and transformation, the American conquest, the Gold Rush and dynamic expansion to the present day. In addition to exploring the political, economic, cultural, and social factors affecting the development of California, the course will focus on the roles and interactions of the following groups within the context of California history: African Americans, Asian Americans, European Americans, Latino Americans, and Native Americans.

Day 30324 MW 12:30-1:45 201 EIGN 01/19/05/27 OP Y01
Web 30491 ONLINE RUTKOWSKY 01/19/05/27 OP DE1
HIST 14-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

HIST 25 AMERICAN INDIAN HISTORY 3.0 Units
Historical survey of American Indians in the United States from earliest times to the present day. Emphasis on Indian societies and cultures, Indian relations with predominant cultures, Indian movement for self-preservation and historical background necessary to understand contemporary problems of the Indians. Emphasis on the Indians of California and the West.

Day 30227 MW 11:00-12:15 201 DUONG 01/19/05/27 OP Y01

HIST 28 HISTORY OF AMERICAN WEST 3.0 Units
A history of the trans-Mississippi West of the United States. Emphasis will be placed on Native American history and cultures, European and Anglo-American frontiers, expansion of the United States in the 19th century, and the interaction of Native American, European American, Asian American, African American and Hispanic American peoples, and the significance of the West in American history.

Day 31659 MW 12:30-1:45 801 RUTKOWSKY 01/19/05/27 OP Y01
HIST 32 U.S. WOMEN'S HISTORY 3.0 Units
A survey of United States women's history from its indigenous origins through the present. This course emphasizes the interaction and experiences of diverse racial/ethnic groups that include at least three of the following groups: African-Americans, Chicana/Latina Americans, Asian Americans, European Americans, and Native Americans. Special areas of focus include women's role in the political, economic, social, and geographic development of the United States.

Day 30582 TTh 11:00-12:15 202 VITALE 01/19-05/27 OP V01
Day 31660 MW 12:30-1:45 202 VITALE 01/19-05/27 OP V02

HUMN 10 THE AMERICAN STYLE 3.0 Units
HUMANITIES in the United States. Major works of literature, painting, sculpture, architecture, film, music, philosophy, science, religion and political and social institutions. Particular attention to values and meanings that reflect the American cultural experience.

Day 30541 TTh 2:00-3:15 802 CHIOLIS 01/19-05/27 OP V01
HUMN 10-V01 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.

Day 30853 Wed 4:00-5:50 2450 KLASCHUS 01/19-05/27 OP 093
HUMN 10-093 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.

HUMN 28 THE CLASSIC MYTHS 3.0 Units
Introduction to mythic themes recurring in literature, the visual arts, and music; gods, humans, heroes; their origins, variations, historical development, and full expression in classical times and continued presence in the arts.

Day 30264 MW 11:30-1:45 2480 KLASCHUS 01/19-05/27 GR V01
HUMN 28-V01 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.

Web 32879 ONLINE FAIRWEATHER 01/19-05/27 OP DE1
HUMN 28-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

HUMN 44 NARRATIVE FILM MUSIC 3.0 Units
An examination of the function of music in cinema. A discovery of the contributions of classical, popular, and folk composers to the art of filmmaking and the influence of film music on the general culture of our time.

Day 30542 TTh 2:00-3:15 2420 KLASCHUS 01/19-05/27 GR V01
HUMN 44-V01 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.

INTERIOR DESIGN

INTD 60 MATERIALS AND RESOURCES 3.0 Units
Survey of residential and commercial interior furnishings with attention to product knowledge of furniture, textiles, ceramics, glass, metals, plastics and composite materials. Skills needed to perform related activities.

Day 32882 Tue 5:30-8:20 802 FENCHEL 01/19-05/27 OP 093

INTD 61 COMPUTER AIDED DESIGN 3.0 Units
Introduction to basic techniques in computer aided design for interior design, with emphasis on user terminology and hands-on learning. How to set up drawings, dimensioning systems appropriate to architecture. Floor plans, details, drawings and other techniques using the computer.

Day 30959 MW 5:30-6:20 2412 HORNBECK 01/19-05/27 OP V01
Lab MW 6:30-7:45 2412 01/19-05/27 OP

INTD 62 KITCHEN AND BATHROOM DESIGN 3.0 Units
Survey of the field of kitchen and bathroom designs. Includes resources, materials, trends, costs and needs, both functional and aesthetic.

Day 32883 Th 5:30-7:20 802 FENCHEL 01/19-05/27 OP 093
Lab Th 7:30-10:20 802 01/19-05/27 OP
ITALIAN

ITALN 1B ELEMENTARY ITALIAN 5.0 Units
This is the second semester of the introductory level course and will enable students to continue learning to speak, read and write elementary level Italian as well as to understand the spoken language. Students are introduced to concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. Prerequisite: ITLN 1A (completed with a grade of “C” or higher) or equivalent.
Day 30589 MWF 9:30-10:55 507 STAFF 01/19/05/27 OP Y01

KINESIOLOGY - ADAPTIVE

KIN AIE ADAPTED INDIVIDUALIZE EXERCISE 1.0 Units
This course is designed to have students with disabilities develop and use individualized exercise programs to meet their particular needs. Exercises will emphasize lifelong health, balance, flexibility, muscular strength and endurance, aerobic conditioning and coordination. Exercise principles and safety will be emphasized. Individual sports, such as bowling, self-defense, and track may be adapted for participation by the students.
Day 32833 TTh 9:30-10:45 PE104 STAEDEL 01/19/05/27 OP Y01

KINESIOLOGY - AQUATICS

KIN LG LIFE GUARDING 1.5 Units
This course is designed to provide the students with the knowledge and skills to prevent, recognize and respond to emergencies and to provide care for injuries and sudden illness until emergency medical services arrive and take over. Upon successful completion of the Lifeguarding course requirements and exams, students will earn American Red Cross certificates. The Lifeguarding/First Aid certificates are valid for three (3) years, and the CPR/AED portion is valid for one (1) year. The student must be 15 years of age on or before the final scheduled session of the course. Strongly recommended: Physical Education SWF (Swimming for Fitness) or Physical Education SWA (Advanced Swimming).
Material fee of $35 associated with this class.
Day 31879 Lab Sat 8:00-1:00 POOL1 FAIX 02/06-03/05 OP LS1
Sat 1:30-4:30 PE104 02/06-03/05 OP
KIN LG-LS1 meets on: Feb 6, 13, 20, 27, and March 5, from 8:00am - 11:50am and 1:00pm - 4:30pm.

KIN WP1 WATER POLO 1 1.0 Units
This course is an introduction to the sport of Water Polo. Instruction will include individual skills relating to the play of water polo. Instruction will also include rules, regulations, and basic team play. Strongly recommended: KIN SW2 (completed with a grade of “C” or better).
Day 32845 TTh 12:30-1:45 POOL2 ARROYO 01/19/05/27 OP Y01

KIN WP2 WATER POLO 2 1.0 Units
This is an intermediate course designed to give the student the opportunity to learn and enhance personal and team skills relating to the game of Water Polo. Instruction will focus on advancing individual skills, team strategies, and an appreciation for competition.
Day 32846 TTh 12:30-1:45 POOL2 ARROYO 01/19/05/27 OP Y01

KIN SWF3 SWIMMING FOR FITNESS 3 1.0 Units
This is an intermediate level swim fitness course with an emphasis in middle distance training. This course will teach the student about the different aspects of middle distance training for freestyle as they relate to specific race distances: 200, 400, and 500. Instruction will also focus on the 200 & 400 Individual Medley and the 200’s of the strokes (backstroke, breaststroke, and butterfly).
Day 32378 TTh 8:00-9:15 POOL2 CRAIGHEAD 01/19/05/27 OP Y01

KIN SWF4 SWIMMING FOR FITNESS 4 1.0 Units
This is an intermediate level swim fitness course with an emphasis in distance training. This course will teach the student about the different aspects of distance training for freestyle as they relate to specific race distances: 800/1500 meters and 1000/1650 yards. Instruction will also include an introduction to open water swimming techniques and strategies.
Day 32379 TTh 8:00-9:15 POOL2 CRAIGHEAD 01/19/05/27 OP Y01

KINESIOLOGY- COMBATIVE

KIN DRJ1 DANZAN RYU JUJITSU 1 1.0 Units
An introductory course of the martial art system of Danzan Ryu Jujitsu, a hybrid of Japanese Jujitsu, Judo, and Kenpo, and the Hawaiian art of Lua. Techniques are not strength based and primarily involve the use of joint and nerve manipulation, precision striking, and throwing to subdue an attacker. The course will focus on history, basic movement, beginning level escapes, throws, and strikes, and how to receive techniques safely.
Day 32924 TTh 2:00-3:15 PE213 KUTIL 01/19/05/27 OP Y01

KIN DRJ2 DANZAN RYU JUJITSU 2 1.0 Units
A semi-intermediate course of the martial art system of Danzan Ryu Jujitsu. Course will focus on history of techniques, application of proper breathing, beginning level holds, intermediate sweeps and trips, basic hip throws, basic striking combinations, and how to receive semi-intermediate level throws and holds safely.
Day 32925 TTh 2:00-3:15 PE213 KUTIL 01/19/05/27 OP Y01

KIN TK2 TAE KWON DO 2 1.0 Units
Designed to reinforce and build on the many principles of the Korean martial art Tae Kwon Do from Tae Kwon Do 1. Developing intermediate techniques in kicking, punching and sparring; course will reinforce concepts of fitness and cardio-respiratory conditioning achieved through participating in Taekwondo. Students develop intermediate self-defense techniques developed from Taekwondo skills. This course is structured as a continuation from TK 1.
Day 31776 MW 11:00-12:15 PE213 YOON 01/19/05/27 OP Y01

KIN TK3 TAE KWON DO 3 1.0 Units
Designed to advance student proficiency of the many practice advanced techniques in kicking, punching and sparring; demonstrate of knowledge in concepts of fitness and cardio-respiratory conditioning achieved through participating in Taekwondo. This course is structured as a continuation from TK2.
Day 32835 MW 11:00-12:15 PE213 YOON 01/19/05/27 OP Y01

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
KINESIOLOGY - DANCE

KIN SD SALSA DANCE I 1.0 Units
An introductory course in salsa music and the basics of salsa dance. Various patterns will be introduced, allowing students to improve their technique and develop a strong awareness of the rhythm of the dance. No partner required.

Eve 31791 TTh 6:00-7:15 PE143 VALVERDE 01/19/05/27 OP 093

KINESIOLOGY - FITNESS

KIN BC1 BOOT CAMP I-FLEX/CORE DEV 1.0 Units
Improve flexibility and core development (thus providing stability to our movements) through a variety of drills and military style movements. Functional training delivered in an intense environment.

Day 31769 TTh 8:00-9:15 PE143 STAEDEL 01/19/05/27 OP Y01

KIN BC3 BOOT CAMP FOR POWER & STRENGTH 1.0 Units
Improve muscle strength & power through a variety of drills and military style movements. Functional training delivered in an intense environment.

Day 32282 TTh 8:00-9:15 PE143 STAEDEL 01/19/05/27 OP Y01

KIN FSC FIRE SERVICE COND/AGILITY DEV 1.0 Units
This course is an introduction to the components of physical fitness development and conditioning, with an emphasis in preparing students for the physical agility performance and testing standards required of Emergency First Responder Candidates entering into Police of Fire Academies. Students will be presented instruction on proper warm-up and stretching techniques, how to maintain and develop the components of fitness through increased muscular strength and muscular endurance, cardiovascular endurance and recovery, and increased flexibility and balance. Students will be introduced to Circuit Training and will also receive skills instruction on various testing parameters of the Nationally approved and recognized Certified Physical Agility Test (CPAT). Students will additionally receive instruction on various Tools of the Trade (i.e., Ladders, Fire Hose, SCBA) for developing proper skills in handling, lifting and carrying techniques as well as developing cardio-respiratory control and aerobic conditioning while wearing a Self Contained Breathing Apparatus (SCBA) under conditions of physical exertion.

Eve 31362 Mon 4:00-6:50 801 KRAUSE 01/19/05/27 OP 093

KIN FW2 FITNESS WALKING 2 1.0 Units
This is an intermediate level course in fitness walking. All activity will be directed to increase endurance and speed. It is expected that each student will establish a consistent and dedicated workout program.

Day 31801 MW 8:00-9:15 TRACK BROWN 01/19/05/27 OP Y01

Eve 31774 TTh 5:00-6:15 TRACK NAVARRO 01/19/05/27 OP 093

KIN FW3 FITNESS WALKING 3 1.0 Units
This is an advanced walking course that involves intensive training. The purpose is to prepare the student Emphasis will be on speedwork and hill training. Strongly Recommended: KIN FW1 (completed with a grade of “C” or higher).

Day 32283 MW 8:00-9:15 TRACK BROWN 01/19/05/27 OP Y01

Eve 32284 TTh 5:00-6:15 TRACK NAVARRO 01/19/05/27 OP 093

KIN GBW GUTS AND BUTTS WORKOUT 1.0 Units
This course will focus on improving muscle strength and endurance of the abdominals, gluteals, quadriceps, and hamstrings. Functional exercises such as squats, lunges and planks will be utilized.

Day 32604 TTh 12:30-1:45 PE143 OLSON 01/19/05/27 OP Y01

KIN PF PERSONAL FITNESS 1.0 Units
An independent, self paced, personal activity program planned and implemented in conjunction with student goals. Based on goals and results of a fitness assessment and health risk appraisal, an individualized program is developed through personal counseling. Programs can include a physical assessment profile, a health risk appraisal, an individualized exercise/activity program, nutrition counseling, health/wellness education, and behavior modification. The student is required to meet with the instructor on campus at the beginning and end of the semester. This is a hybrid class in which the students are assessed and there is a lecture component in the beginning of the class. At the end of the term the students will be reassessed and there will be individual instruction, handouts and another face-to-face lecture.

Web 32286 ONLINE / HYBRID NAVARRO 01/19/05/27 OP HD1

KIN PF-HD1 is a hybrid course. All class meetings will be online, EXCEPT on the following dates, when students are required to meet on campus in Room PE104 for a pre-assessment and orientation; either Wed. Jan. 20 from 5:30-6:30pm or Thurs. Jan. 21 from 7:00-8:00pm in PE104. The post-fitness assessment will be held on campus May 21 from 6:00-7:00pm in PE104. Students must log into Blackboard on January 21 for directions and to check in with the instructor online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

Web 32863 ONLINE / HYBRID BROWN 01/19/05/27 OP HD2

KIN PF-HD2 is a hybrid course. All class meetings will be online, EXCEPT on the following dates, when students are required to meet on campus in Room PE104 for a pre-assessment and orientation; either Tues. Jan. 19 from 6:45-7:45pm or Wed. Jan. 21 from 6:45-7:45pm in PE104. The post-fitness assessment will be held on campus May 20 from 6:00-7:00pm in PE104. Students must log into Blackboard on January 21 for directions and to check in with the instructor online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

Web 31766 ONLINE / HYBRID GIACOMAZZI 01/19/05/27 OP HD3

KIN PF-HD3 is a hybrid course. All class meetings will be online, EXCEPT on the following dates, when students are required to meet on campus in Room PE104 for a pre-assessment and orientation; either Tues., Jan. 19 from 5:30-6:30pm OR Thurs., Jan.21 from 5:30-6:30pm. The post-fitness assessment will be held on campus May 19 from 5:30-6:30pm in PE 104. Students must log into Blackboard on January 21 for directions and to check in with the instructor online. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

KIN PL1 PILATES I 1.0 Units
This course is an introduction to the Pilates Method of body conditioning. This course presents a system that helps build flexibility and long lean muscles as well as strength and endurance in the legs, abdominals, arms, hips and back. Strong emphasis is placed on spinal and pelvic alignment.

Day 32287 TTh 8:00-9:15 PE213 WILSON 01/19/05/27 OP Y01

Day 32288 MW 3:30-4:45 PE213 WILSON 01/19/05/27 OP Y02

KIN PL2 PILATES 2 1.0 Units
Continued study of the Pilates Method of body conditioning. Defined as “complete coordination of the body, mind, and spirit”, the Pilates exercises focus on developing the core stabilizing muscles of the abdomen, or powerhouse. Using the principles of Pilates as a base, this class offers variations to traditional exercises as well as adding props to increase difficulty. Strongly recommended: KIN PM.

Day 31799 TTh 8:00-9:15 PE213 WILSON 01/19/05/27 OP Y01

Day 31800 MW 3:30-4:45 PE213 WILSON 01/19/05/27 OP Y02

REMEMBER TO ACCESS YOUR STUDENT ZONEMAIL

PLEASE NOTE: All messages from the College are sent to this email address. Your registration date will be emailed to your ZONEmail account. Check your ZONEmail regularly to avoid missing any important information or notices. See page 11 for details.
**KIN WT1  WEIGHT TRAINING 1**  
1.0 Units  
This course provides an introduction to weight training. Students will learn how to improve muscle strength and muscle endurance through the correct application of basic weight training principles.

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**KIN WT2  WEIGHT TRAINING 2**  
1.0 Units  
This is an intermediate level course. Students will learn how to improve muscle strength and muscle endurance through the correct application of intermediate level weight training principles.

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**KIN WTW  WEIGHT TRAINING FOR WOMEN**  
1.0 Units  
An opportunity for the female student to improve strength and endurance through the correct application of sound training principles. Students will be presented instruction on how to develop and maintain the components of fitness: muscular strength, muscular endurance, cardiovascular endurance, flexibility and body composition. Students will learn how to safely and effectively strength train the female body.

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**KIN YO1  YOGA 1**  
1.0 Units  
This is an introductory course exploring the principles of Hatha Yoga and how they apply to achieving lifetime fitness. Emphasis is on developing awareness of body alignment, balance, and flexibility through a series of exercises and poses. Breathing exercises, relaxation and meditation techniques are learned and practiced throughout the course.

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**KIN YO2  YOGA 2**  
1.0 Units  
This is an intermediate Hatha Yoga course that emphasizes intense stretching, balancing, and building of muscular strength. A series of poses and breathing techniques will be practiced in order to create a more strenuous yoga experience. Emphasis will be on the principles of healthy living, along with proper posture, relaxation and meditation techniques.

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<th>Day</th>
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<th>Instructor</th>
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<th>Dates</th>
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<tbody>
<tr>
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<td>8:00-9:15</td>
<td>31783</td>
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<td>31803</td>
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</tr>
</tbody>
</table>

**KIN BD2  BADMINTON 2**  
1.0 Units  
The techniques of badminton for the intermediate player will be reviewed and performed. This course will also incorporate match analysis for singles and doubles play.

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<th>Day</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>Day</td>
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<td>32419</td>
<td>PE101 NAVARRO</td>
<td>01/19-05/27 OP</td>
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**KIN BD3  BADMINTON 3**  
1.0 Units  
Badminton strategy for singles and doubles play. The play will be examined.  **Strongly Recommended:** KIN BD2

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<td>01/19-05/27 OP</td>
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</table>

**KIN FN2  FENCING 2**  
1.0 Units  
This course is an introduction to epee. Emphasis is on the technical and tactical skills unique to epee fencing. Basic skills include the development of correct footwork, precise blade action, and sound tactical decisions.

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</table>

**KIN GF1  GOLF 1**  
1.0 Units  
This is an introductory course to the sport of golf. The course will include the rules, regulations and etiquette of golf, the fundamental swing skills for the long and short game and appropriate club selection. Beg-Intermediate and Intermediate players can benefit from the basic instruction to improve their skill set through the art of practice on the range. The course will be offered at a local golf range and student will be charged a minimal fee for bucket of balls to be used.

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<td>11/26-05/27 OP</td>
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**KIN 31C  SPRING INTERCOL BASKETBALL-MEN**  
1.0 Units  

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<tr>
<th>Day</th>
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<th>CRN</th>
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<th>Code</th>
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<td>PE101 GIACOMAZZI</td>
<td>01/19-05/18 GR</td>
<td>FT1</td>
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</table>

**KIN 31D  OFF SEAS INTERCOL MENS BSKTBL**  
1.0 Units  
Students will practice the skills of passing, dribbling, shooting, cutting, screening and defensive fundamentals that are necessary for competitive basketball play. Students will learn the governing rules of basketball, learn the appropriate terminology used in basketball and the safety procedures related to the game.

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<th>Day</th>
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<td>31767</td>
<td>PE101 GIACOMAZZI</td>
<td>01/19-05/18 GR</td>
<td>FT1</td>
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</tbody>
</table>

**KIN 38C  OFF SEASON INTERCOL SOCCER-MEN**  
1.0 Units  
Students will learn and develop the advanced outdoor soccer skills of kicking, passing and conditioning necessary for playing field soccer at an intercollegiate level. Students will learn the rules governing outdoor soccer play.

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**KIN 41C  INTERCOLLEGATE BSKTBL WOMEN**  
1.0 Units  

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<tr>
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<td>PE101 MORGAN</td>
<td>11/26-05/27 GR</td>
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</table>
**KINESIOLOGY - TEAM SPORTS**

**KIN 41D  OFF SEA INTERCOL WOMENS BSKBL**  
1.0 Units  
Students will practice the skills of dribbling, passing, shooting and defense necessary for competitive basketball play; put into practice the governing rules of basketball; learn about the appropriate terminology used in basketball and the safety procedures related to the game.  
Day 31792  MTWTh  4:00-5:50  PE101  MORGAN  03/28-05/27  GR  LE1

**KIN 48C  OFF SEASON INTE WOMEN SOCCER**  
1.0 Units  
Students will practice the skills of kicking, passing, trapping and heading necessary for controlled outdoor soccer play; put into practice the rules governing outdoor soccer play; learn about the appropriate terminology used in soccer and the safety procedures related to the soccer game.  
Day 31790  MW  1:00-2:15  SYNTH  SASPFORD  01/19-05/27  GR  V01

**KIN 50  INTERCOLLEGIATE SWIMMING/DIVI**  
2.0 Units  
This course is for intercollegiate swimming and diving competition conducted through the NCAA and the CCCAA. Strongly recommended: KIN SW3 and KIN SWF1 (completed with grade of "C" or better).  
Day 31360  Daily  5:30-7:20  POOL2  CRAIGHEAD  01/19-05/27  GR  V01

**KINESIOLOGY - THEORY**

**KIN 15  FIRST AID AND SAFETY**  
1.5 Units  
This course has been designed to help you acquire the knowledge and skills you will need to effectively respond to emergency situations. Topics include: recognition and treatment for cardiac and respiratory emergencies, first aid for bleeding, shock, burns, poisoning, stroke, and various injuries. American Red Cross Standard First Aid and Community CPR/AED certificates issued upon successful completion of Red Cross requirements.  
Day 31428  Mon  12:30-1:45  PE209  CRAIGHEAD  01/25-04/06  GR  LS1  
Lab Wed  12:30-2:20  PE209  01/25-04/06  GR

**Materials fee of $27.00 associated with this class.**
**KIN 24**  
**SPORT PSYCHOLOGY**  
3.0 Units  
A formal introduction to the study of sport psychology focusing upon both the psychological factors that influence participation in sport and exercise and the psychological effects derived from that participation. Emphasis on understanding the psychological processes involved in human performance, models of intervention that can enhance and improve learning and performance conditions, and the strategies which can elicit and influence favorable psychological perceptions and outcomes. Students who have completed or are enrolled in Psychology 24 may not receive credit.  
Day 31359 Th 11:00-12:15 1640 SAPIFORD 01/19-05/27 GR V01

**KIN 30**  
**INTRODUCTION TO KINESIOLOGY**  
3.0 Units  
This class is designed to introduce the student to Kinesiology - the science of human movement (and of humans moving). Concepts in the various subfields of Kinesiology are examined and career opportunities in the field of Kinesiology are explored. Due to the interdisciplinary nature of Kinesiology, the field will be covered from a humanities, social science, and life science perspective.  
Day 32418 MW 9:30-10:45 801 CRAIGHEAD 01/19-05/27 OP V01

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**LEARNING SKILLS**

**LRNS 110**  
**TRANSITION TO COLLEGE-DSP&S**  
0.5 Units  
This course is designed to promote the successful transition of students with disabilities to college. Students will be introduced to the overall cultural differences between high school and college as well as the specific demands of accessing support services in college. Emphasis will be placed on the identification of the legal basis for accommodations, the development of advocacy skills, and the identification of learning strategies.  
Eve 32534 Mon 5:00-7:00 1640 STAFF 01/19-05/27 P/N LS1  
Mon 5:00-7:00 1640 01/19-05/27 P/N  
Mon 5:00-7:00 1640 01/19-05/27 P/N  
Mon 5:00-7:00 1640 01/19-05/27 P/N  
Eve 32535 Tue 6:00-8:00 1640 STAFF 01/19-05/27 P/N LS2  
Tue 6:00-8:00 1640 01/19-05/27 P/N  
Tue 6:00-8:00 1640 01/19-05/27 P/N  
Tue 6:00-8:00 1640 01/19-05/27 P/N  
Day 30276 Th 9:00-10:55 1640 STAFF 01/19-03/18 P/N FT1  
**LRNS 116-FT1 is a Fast Track course that meets from Jan 19-Mar 18.**  
Eve 30251 Mon 5:30-7:40 1640 STAFF 03/21-05/19 P/N FT2  
**LRNS 116-FT2 is a Fast Track course that meets from Mar 21-May 19.**

**LRNS 111**  
**LEARNING SKILLS-READING**  
3.0 Units  
Prepares students with learning related disabilities for college level reading assignments. The focus will be on learning compensatory strategies in reading comprehension, becoming an active reader and building vocabulary. Overall goal is to enhance critical reading strategies for college courses. In addition, guided practice in specific learning and study strategies will be provided as they relate to success in content courses. Students will learn the theory of how memory works and how to apply it to their own memory.  
Day 32983 MW 11:00-12:15 1640 STAFF 01/19-05/27 OP V01

**LRNS 119B**  
**LEARNING SKILLS PRE-ALGEBRA**  
2.0 Units  
Assists students with learning/reviewing pre-algebra concepts in preparation for success in mainstream algebra classes. This includes gaining confidence with integers, variables, setting up and solving basic linear and proportional equations and using logic to set-up equations for word problems. Also covered is the use of geometric formulae to find the area, perimeter and volume of shapes for practical application and the use of order of operations to simplify arithmetic and algebraic expressions.  
Day 31893 MW 10:00-10:50 1640 STAFF 01/19-05/27 P/N V01

**LRNS 119C**  
**SUCCESS IN ALGEBRA**  
2.0 Units  
Assists students with learning-related disabilities with developing the critical thinking and math reasoning skills necessary to succeed in higher level math courses at the college level. Issues with math anxiety will be discussed. Emphasis will be on developing math study strategies as well as direct instruction to support students in pre-algebra and elementary algebra courses.  
**This course is designed as a support for students taking Math 107 or Math 65, including the Math X courses.**

Day 31894 Th 12:00-1:50 1640 STAFF 01/19-05/27 P/N V01

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**LIBRARY SKILLS**

**LIBR 4**  
**INTRO TO RESEARCH IN LIBRARY**  
0.5 Units  
Introduction to basic research techniques in a college library: print and audiovisual materials. Focus on use of the library catalog, catalog search strategies, organization of materials in the library including reference, faculty reserves, circulating books, audiovisuals, use of reference materials, evaluation of relevant resources, recognition of plagiarism, and bibliographic citation of books, audiovisuals, and print magazines and journals.  
Day 32860 Wed 2:30-5:30 2003 RIPPEL 01/27 only OP LS1  
Wed 2:30-5:30 2003 02/10 only OP  
Wed 2:30-5:30 2003 02/24 only OP  
**LIBR 4-V01 meets three Wednesdays: January 27, February 10, and February 24 in room 203.**

**LIBR 6**  
**INTRO SPEC RESEARCH DATABASES**  
0.5 Units  
Introduction to research techniques in a college library: specialized research databases. Focus on campus and remote use of subject databases, emphasis on discipline specific resources, search strategies, evaluation of relevant resources, distinction between scholarly journals and popular magazines, discussion of plagiarism, and bibliographic citation of articles.  
Day 32161 Fri 10:00-12:50 2003 RIPPEL 03/04 only OP LS1  
Fri 10:00-12:50 2003 03/11 only OP  
Fri 10:00-12:50 2003 03/18 only OP  
**LIBR 6-LS1 meets three Fridays: March 4, March 11, and March 18 in room 203.**

**LIBR 7**  
**INTRO TO INTERNET RESEARCH**  
0.5 Units  
Introduction to research techniques in a college library: Internet. Focus on use of the Internet for research purposes, including web search strategies, appropriate search engines and directories, evaluation techniques for web resources, recognition of plagiarism, and bibliographic citation of web resources.  
Day 32274 Fri 10:00-12:50 2003 RIPPEL 04/08 only OP LS1  
Fri 10:00-12:50 2003 04/15 only OP  
Fri 10:00-12:50 2003 04/22 only OP  
**LIBR 7-LS1 meets three Fridays: April 8, April 15, and April 22 in room 203.**

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**COURSE LISTINGS - SPRING 2016**

**CODES:**  
**OP =** Course taken for letter grade or pass/no pass;  
**P/N =** Course taken is Pass/No Pass only;  
**GR =** Course taken for letter grade only;  
**ND =** Not degree applicable.
### MARKETING

#### MKTG 50 INTRODUCTION TO MARKETING 3.0 Units
Introduction to marketing principles, concepts and methods as an evolving process that creates and delivers value; focus on the evolution of the marketing system; market research; research on the demographic and behavioral dimensions of markets; internal and external variables in designing a marketing program; analysis of marketing strategies and the impact of the external business environment on marketing mix decisions. **Strongly recommended:** English 1A.

- **Day:** TTh
- **Time:** 9:30-10:45
- **CRN:** 30116
- **Room:** 2205

#### MKTG 60 RETAIL STORE MANAGEMENT 3.0 Units
Profitably starting and managing a retail business. Practical information such as finding a site and managing personnel, merchandising, buying, pricing, financial management, store security and information systems. **Strongly recommended:** Marketing 56 or Business 53.

- **Day:** MW
- **Time:** 1:00-2:50
- **CRN:** 31134
- **Room:** 2409

### MASS COMMUNICATIONS

#### MSCM 3 MAGAZINE & FEATURE WRITING 3.0 Units
Feature writing, freelance journalism and how to get published in newspapers and magazines. **Strongly recommended:** Eligibility for English 1A or 52A.

- **Day:** Fri
- **Time:** 9:30-12:20
- **CRN:** 32776
- **Room:** 2409

#### MSCM 5 INTRO TO MASS COMMUNICATIONS 3.0 Units
Survey of mass communication and the interrelationships of media with society, including history, structure, and trends in a digital age. Discussion of theories and effects, economics, technology, law and ethics, global media, media literacy, and social issues, including gender and cultural diversity. **Strongly recommended:** Eligibility for ENG 1A. 3 hours lecture. AA/AS GE. Transfer: CSU, UC*; CSU GE: D7; IGTC: 4G. *MSCM 5 and 31 combined: max UC credit, one course.

- **Day:** TTh
- **Time:** 3:30-4:45
- **CRN:** 30799
- **Room:** 802

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**Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.**
**MSCM 16D** EXPRESS COLLEGE NEWSPAPER  
3.0 Units  
An applied capstone course in which students practice and refine advanced journalism skills, including recognizing, acquiring, producing, and distributing content for the print and online editions of the student newspaper, the Express. Focus is on completing a portfolio project, exploring career opportunities in the field, leading others, editing the work of others, improving writing and multimedia skills, and improving the Express. Students work to develop advanced abilities in writing, photojournalism, business management, graphic arts, design, social media, leadership, and editing skills. Student assumes a leadership role and create workshops to benefit other staff members.  

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<td>01/19-05/27</td>
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**MSCM 17** EXPRESS EDITORIAL BOARD  
1.0 Units  
The roles and responsibilities of leaders on the college newspaper, the Express. Practical experience participating in editorial board meetings, setting policy for the newspaper, and leading in the decision-making process for issue planning, budgeting, and the development of the newspaper. Enrollment is limited to editors or managers of the Express. **Strongly recommended: Eligibility for English 1A. Corequisite: Mass Communications 16.**  

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**MSCM 19A** LITERARY MAGAZINE  
3.0 Units  
Creation of a literary-style student magazine. Practical training in the managing, editing, formatting, and printing of a literary supplement and/or magazine. Enrollment constitutes the staff of the magazine. The number of laboratory units will be agreed upon and scheduled by instructor and student based on the students job description and availability to participate. 1 hour lecture, 1.5 or 3 hours laboratory. (Cross List with ENG 19A; A student who has completed ENG 19A cannot enroll in MSCM 19A).  

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**MSCM 19B** LITERARY MAGAZINE B  
1.5 Units  
Creation of a literary-style student magazine. Practical training in the managing, editing, formatting, and printing of a literary supplement and/or magazine. Enrollment constitutes the staff of the magazine. The number of laboratory units will be agreed upon and scheduled by instructor and student based on the students job description and availability to participate. 1 hour lecture, 1.5 or 3 hours laboratory. (Cross List with ENG 19B; A student who has completed ENG 19B cannot enroll in MSCM 19B).  

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<td>01/19-05/27</td>
<td>31795</td>
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**MSCM 31** INTRODUCTION TO MEDIA  
3.0 Units  
A survey of radio, television, film and multimedia and their impact on culture and society; includes economics, technological development, programming, ratings, legal aspects, and social control of broadcasting in America, and cross-cultural, international comparisons. 3 hours lecture. AA/AS GE. Transfer: CSU, UC*. CSU GE: D7; IGETC: 4G *MSCM 5 and 31 combined, max UC credit, one course. Degree Applicable. Credit. **Strongly recommended: Eligibility for English 1A.**  

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<tr>
<th>Web</th>
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<th>KORBER</th>
<th>DATE/S</th>
<th>CRN</th>
<th>CODES</th>
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<tbody>
<tr>
<td>MSCM 31-DEI is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to <a href="http://www.laspositascollege.edu/onlinelearning">http://www.laspositascollege.edu/onlinelearning</a></td>
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### MATH

**MATH 1  CALCULUS I  5.0 Units**

An introduction to single-variable differential and integral calculus including: functions, limits and continuity; techniques and applications of differentiation and integration; differentiation and integration of trigonometric, exponential and logarithmic functions; the Fundamental Theorem of Calculus; areas and volumes of solids of revolution. **Prerequisite:** Mathematics 20 (completed with a grade of “C” or higher) or an appropriate skill level demonstrated through the Mathematics assessment process.

A TI-84 or TI-83 calculator or internet-based software may be required for some sections of this course. There may be a fee associated with these materials. Consult with the instructor or bookstore before registering for this course.

<table>
<thead>
<tr>
<th>Code</th>
<th>Days</th>
<th>Times</th>
<th>Room</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>30075</td>
<td>MWF</td>
<td>8:00-9:25</td>
<td>1874</td>
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Math 1 includes an introduction to integration and its application to areas and volumes. Any student enrolling in this course should be aware that the content may differ from a similar course taught at other schools. If you are not an LPC student, check with the Mathematics Department at your school to be sure this course is similar to the one taught there. This LPC calculus course is taught with late transcendentals. There is a required TBA to be arranged lab hour attached to this course. Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab (Integrated Learning Center) each week and working on TBA lab hour assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

**MATH 2  CALCULUS II  5.0 Units**

Continuation of single-variable differential and integral calculus. Topics covered include: inverse and hyperbolic functions; techniques of integration; parametric equations; polar coordinates; sequences, series, power series and Taylor series. Introduction to Cartesian coordinates in three dimensions and operations with vectors. Primarily for mathematics, physical science and engineering majors. **Prerequisite:** Mathematics 1 (completed with a grade of “C” or higher) or an appropriate skill level demonstrated through the Mathematics placement process.

A TI-84 or TI-83 calculator or internet-based software may be required for some sections of this course. There may be a fee associated with these materials. Consult with the instructor or bookstore before registering for this course.

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<tr>
<th>Code</th>
<th>Days</th>
<th>Times</th>
<th>Room</th>
<th>Instructor</th>
<th>CRN</th>
</tr>
</thead>
<tbody>
<tr>
<td>30076</td>
<td>MWF</td>
<td>11:30-12:55</td>
<td>1871</td>
<td>PETERSON</td>
<td>01/19-05/27</td>
</tr>
<tr>
<td>30077</td>
<td>THH</td>
<td>7:30-9:45</td>
<td>503</td>
<td>MORRIS</td>
<td>01/19-05/27</td>
</tr>
</tbody>
</table>

It is expected that any student enrolling in Math 2 has a Calculus I course which included an introduction to integration and its application to areas and volumes. This LPC course is taught with late transcendentals. There is a required TBA to be arranged lab hour attached to this course. Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab (Integrated Learning Center) each week and working on TBA lab hour assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

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Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
MATH 20 PRE-CALCULUS MATHEMATICS

5.0 Units
Rational and polynomial functions with emphasis on logical development and graphing. Solution of polynomial equations and inequalities, graphing conic sections, mathematical induction, binomial theorem; strengthening of skills in working with exponential, logarithmic, and trigonometric functions, equations, graphs, and applications. Prerequisite: Mathematics 55 or 55B or 55Y.

Applications in business, economics and social sciences. A TI-84 or TI-83 calculator may be required for this course. Consult with the instructor or bookstore before registering for this course.

There is a required TBA (to be arranged) lab hour attached to this course. Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab in Building 601 (Integrated Learning Center) each week and working on TBA lab hour assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

Day 30078 MWF 8:00-9:25 503 STAFF 01/19-05/27 GR Y01
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 GR
Day 32849 TTh 11:30-1:45 503 GRAHAM 01/19-05/27 OP Y02
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 32315 MWF 1:00-3:50 503 STAFF 01/19-05/27 OP VT1
Lab By Arr 1.0 Hrs/Wk 607 01/19-05/27 OP

MATH 33 FINITE MATHEMATICS

4.0 Units
Linear functions, systems of linear equations and inequalities, exponential and logarithmic functions and applications, matrices, linear programming, mathematics of finance, sets and Venn diagrams, combinatorial techniques and an introduction to probability. Applications in business, economics and social sciences.

A TI-84 or TI-83 calculator or internet-based software may be required for some sections of this course. There may be a fee associated with these materials. Consult with the instructor or bookstore before registering for this course.

There is a required TBA (to be arranged) lab hour attached to this course. Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab in Building 601 (Integrated Learning Center) each week and working on TBA lab hour assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

Day 30079 TTh 5:00-6:50 1874 STAFF 01/19-05/27 GR Y03
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 GR

MATH 34 CALC FOR BUS AND SOC SCIENCES

5.0 Units
Functions and their graphs; limits of functions; differential and integral calculus of algebraic, exponential and logarithmic functions. Applications in business, economics, and social sciences and use of graphing calculators. Partial derivatives and the method of Lagrange multipliers. Prerequisite: Mathematics 55 or 55B or 55Y (completed with a grade of “C” or higher) or an appropriate skill level demonstrated through the Mathematics Assessment process.

A TI-84 or TI-83 calculator may be required for this course. Consult with the instructor or bookstore before registering for this course.

There is a required TBA (to be arranged) lab hour attached to this course. Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab in Building 601 (Integrated Learning Center) each week and working on TBA lab hour assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

Day 30080 MWF 9:30-10:55 1874 STAFF 01/19-05/27 GR Y01
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 GR
Day 31869 TTh 2:00-4:15 1872 SINGH 01/19-05/27 GR Y02
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 GR

Las Positas College

MATH PREREQUISITE CHART

Pre-Transfer
Math 107
Math 65 or 65A/B
Math 55 or 55A/B
Intermediate Algebra
Note: Meets Math proficiency requirement for AA/AS
Math 50
Core Intermediate Algebra
Note: Meets Math proficiency requirement for AA/AS
Math 38 Trigonometry with Geometry
Math 20 UC/CSU
Pre-Calculus Mathematics
Math 1 UC/CSU
Calculus I
Math 2 UC/CSU
Calculus II
Math 3 UC/CSU
Multivariable Calculus
Math 5 UC/CSU
Ordinary Differential Equations
Math 7 UC/CSU
Elementary Linear Algebra
Math 33 UC/CSU
Finite Mathematics
Math 40 UC/CSU
Intro Probability and Statistics
Math 47 UC/CSU
Liberal Arts Math
Math 34 UC/CSU
Calculus for Business and Social Sciences
Math 45 UC/CSU

CSU = Courses are transferable to CSU
UC* = Courses are transferable to UC
Transfer limitations to UC are as follows:
• 1, 2, and 33 combined: maximum credit, one series
• 20 and 45 combined: maximum credit, one course
• Credit may be granted for 62 or 46
MATH 40  STATISTICS AND PROBABILITY  4.0 Units
Descriptive statistics, including measures of central tendency, dispersion and position; elements of probability; confidence intervals; hypothesis tests; two-population comparisons; correlation and regression; goodness of fit; analysis of variance; applications in various fields. Introduction to the use of a computer software package to complete both descriptive and inferential statistics problems. Prerequisites: Math 55B or Math 55 (completed with a grade of "C" or higher).

A TI-84 or TI-83 calculator or internet-based software may be required for some sections of this course. There may be a fee associated with these materials. Consult with the instructor before buying a calculator for this course.

Day 32190 MW 8:00-9:15 2414 STAFF 01/19-05/27 GR V01
   Fri 8:00-8:50 2414 01/19-05/27 GR
   Lab Fri 9:00-9:50 2414 01/19-05/27 GR
Day 32191 MW 9:30-11:20 2414 STAFF 01/19-05/27 GR V02
   Fri 10:00-10:50 2414 01/19-05/27 GR
Day 32192 MW 11:30-12:45 2414 MAJUMDAR 01/19-05/27 GR V03
   Fri 11:30-12:20 2414 01/19-05/27 GR
   Lab Fri 12:30-1:20 2414 01/19-05/27 GR
Day 32193 Tue 10:30-12:45 2414 SINGH 01/19-05/27 GR V04
   Th 10:30-11:45 2414 01/19-05/27 GR
   Lab Th 12:00-12:50 2414 01/19-05/27 GR
Day 32194 Tue 2:30-4:45 2414 GRAHAM 01/19-05/27 GR V05
   Th 2:30-3:45 2414 01/19-05/27 GR
   Lab Th 4:00-4:50 2414 01/19-05/27 GR
Day 32195 MW 2:00-3:15 2416 STAFF 01/19-05/27 GR V06
   Fri 1:30-2:20 2416 01/19-05/27 GR
   Lab Fri 2:30-3:20 2416 01/19-05/27 GR
Day 32196 MW 9:30-10:45 2416 STAFF 01/19-05/27 GR V07
   Fri 10:00-10:50 2416 01/19-05/27 GR
   Lab Fri 11:00-11:50 2416 01/19-05/27 GR
Day 32197 MW 1:00-2:15 2416 SINGH 01/19-05/27 GR V08
   Tue 1:00-1:50 2416 01/19-05/27 GR
   Lab Th 1:00-1:50 2416 01/19-05/27 GR
Day 32198 Mon 2:30-4:45 2416 STAFF 01/19-05/27 GR V09
   Wed 2:30-3:45 2416 01/19-05/27 GR
   Lab Wed 4:00-4:50 2416 01/19-05/27 GR
Day 32193 MW 8:00-9:15 2416 STAFF 01/19-05/27 OP V10
   Fri 8:00-8:50 2416 01/19-05/27 OP
   Lab Fri 9:00-9:50 2416 01/19-05/27 OP

MATH 45  COLLEGE ALGEBRA  3.0 Units
Polynomial, rational, exponential, and logarithmic functions; theory of equations; matrices; translation of functions; sequences and series and the binomial theorem. Prerequisite: Math 55B or Math 55 (completed with a grade of "C" or higher) or an appropriate skill level demonstrated through the Mathematics Placement process.

A TI-84 or TI-83 calculator or internet-based software may be required for some sections of this course. There may be a fee associated with these materials. Consult with the instructor or bookstore before registering for this course.

Day 30224 TTh 12:30-1:45 1816 STAFF 01/19-05/27 GR V01
   Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 GR

MATH 47  MATHEMATICS FOR LIBERAL ARTS  3.0 Units
An introduction to a variety of mathematical concepts for students interested in liberal arts. Intended to cultivate an appreciation of the significance of mathematics in daily life and help develop students' mathematical reasoning. Topics include personal growth, and graph theory. 3 hours lecture, 1 hour laboratory. Prerequisite: Mathematics 55B or equivalent (completed with a grade of "C" or higher) or an appropriate skill level demonstrated through the mathematics assessment process.

A TI-84 or TI-83 calculator or internet-based software may be required for some sections of this course. There may be a fee associated with these materials. Consult with the instructor or bookstore before registering for this course.

Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab in Building 601 (Integrated Learning Center) each week and working on TBA lab assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

Day 32851 TTh 9:30-10:45 503 PETERSON 01/19-05/27 OP V01
   Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 32914 TTh 8:00-9:15 503 STAFF 01/19-05/27 OP V02
   Lab By Arr 3.0 Hrs/Wk 607 01/19-05/27 OP
Day 32852 TTh 7:00-8:15 2416 STAFF 01/19-05/27 OP V03
   Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
MATH 55 INTERMEDIATE ALGEBRA  5.0 Units
Intermediate algebra concepts, including: An introduction to functions; linear and absolute value functions; absolute value equations and inequalities; compound linear inequalities; systems of linear equations in three variables and matrix solutions; rational expressions and equations; radical expressions, functions and equations; rational exponents; complex numbers; quadratic expressions, functions and equations; radical expressions, functions and equations; conic sections; systems of non-linear equations and inequalities. Multiple representations, applications and modeling with functions are emphasized throughout. May not receive credit if Mathematics 55B or 65B (completed with a grade of “C” or higher) or an appropriate skill level demonstrated through the Mathematics assessment process.

There is a required TBA (to be arranged) lab hour attached to this course. Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab in Building 601 (Integrated Learning Center) each week and working on TBA lab hour assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

Day 30183 MWF 8:00-9:25 101 STAFF 01/19-05/27 OP V01
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30642 MWF 9:30-10:55 101 DAUBENMIRE 01/19-05/27 OP V02
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30315 MWF 11:00-12:25 101 DAUBENMIRE 01/19-05/27 OP V03
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30662 MWF 12:30-1:55 101 WOODS 01/19-05/27 OP V04
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 31700 MWF 2:00-3:25 101 STAFF 01/19-05/27 OP V05
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30913 MWF 3:30-4:55 101 STAFF 01/19-05/27 OP V06
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30373 TTh 8:00-10:15 101 DAUBENMIRE 01/19-05/27 OP V07
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30452 TTh 11:00-1:15 101 OWENS 01/19-05/27 OP V08
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30820 TTh 1:30-3:45 101 OWENS 01/19-05/27 OP V09
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 32710 TTh 8:00-10:15 102 STAFF 01/19-05/27 OP V10
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 32711 TTh 1:30-3:45 102 MC HALE 01/19-05/27 OP V11
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 32853 TTh 2:00-4:15 503 STAFF 01/19-05/27 OP V12
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 32915 MWF 9:30-10:55 1871 STAFF 01/19-05/27 OP V13
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Eve 30453 MW 5:00-7:15 101 STAFF 01/19-05/27 OP 093
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Eve 30184 TTh 5:00-7:15 101 STAFF 01/19-05/27 OP 094
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Eve 30606 TTh 7:30-9:45 101 STAFF 01/19-05/27 OP 095
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Eve 31868 MW 7:30-9:45 101 STAFF 01/19-05/27 OP 096
Lab By Arr. 1.0 Hrs/Wk 600 01/19-05/27 OP
Web 30536 Mon 12:00-2:15 607 BLUMENFELD 01/19-05/27 OP HD1
ONLINE / HYBRID 01/19-05/27 OP

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
MATH 65 ELEMENTARY ALGEBRA 5.0 Units
Elementary algebra concepts, including: real numbers and their properties; algebraic expressions; integer exponents; operations with polynomial expressions; linear and quadratic equations; linear inequalities and set notation; graphs of linear equations and inequalities; slope; systems of linear equations and inequalities; and, an introduction to rational expressions and modeling with linear and quadratic equations. May not receive credit if Mathematics 65B has been completed. **Prerequisite:** Mathematics 107 or 107B (completed with a grade of "C" or higher) or an appropriate skill level demonstrated through the Mathematics assessment process.

A TI-84 or TI-83 calculator or internet-based software may be required for some sections of this course. There may be a fee associated with these materials. Consult with the instructor or bookstore before registering for this course.

There is a required TBA (to be arranged) lab hour attached to this course. Students must complete their TBA lab hour requirement by logging one hour in the Open Math Lab in Building 601 (Integrated Learning Center) each week and working on TBA lab hour assignments. Students must log at least one lab hour PRIOR to the census date (check the academic calendar for the census date), or the student will be dropped from the course.

Day 30535 MWF 8:00-9:25 102 PETERSON 01/19-05/27 OP V01
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30081 MWF 9:30-10:55 102 STAFF 01/19-05/27 OP V02
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30082 MWF 11:00-12:25 102 AUGUST 01/19-05/27 OP V03
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30231 MWF 12:30-1:55 102 BLUMENFELD 01/19 05/27 OP V04
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30298 MWF 2:00-3:25 102 STAFF 01/19-05/27 OP V05
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Day 30344 TTh 11:00-1:15 102 STAFF 01/19-05/27 OP V06
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Eve 30420 MW 5:00-7:15 102 STAFF 01/19-05/27 OP 093
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Eve 30857 TTh 5:00-7:15 102 STAFF 01/19-05/27 OP 094
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Eve 30147 TTh 7:30-9:45 102 STAFF 01/19-05/27 OP 095
Lab By Arr 1.0 Hrs/Wk 600 01/19-05/27 OP
Web 30377 Wed 1:00-2:50 607 AUGUST 01/19-05/27 OP 091
ONLINE / HYBRID 01/19-05/27 OP
MATH 65-HD1 is a hybrid course. All class meetings will be online except on the following Wednesdays: Jan. 27, Feb. 24, Mar. 23, April 27 and May 15 from 1:00pm-2:50pm in room 607. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

Web 30610 Mon 3:45-6:00 2204 BLUMENFELD 01/19-05/27 OP HD2
ONLINE / HYBRID 01/19-05/27 OP
MATH 65-HD2 is a hybrid course. Students will meet on-campus during the days and times listed above. Students will be required to complete the remainder of the course online. For hybrid/distance education sections, the TBA lab hour may be completed online or in the Open Math Lab in Building 601 (check with Instructor). For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

REMEMBER TO ACCESS YOUR STUDENT ZONEMAIL

PLEASE NOTE: All messages from the College are sent to this email address. Your registration date will be emailed to your ZONEmail account. Check your ZONEmail regularly to avoid missing any important information or notices. See page 4 for details.

S P R I N G 2 0 1 6 • C O U R S E L I S T I N G S 66
925.424.1000 | lpc-admissions@laspositascollege.edu

MATH 65A ELEMENTARY ALGEBRA A 2.5 Units
Concepts covered in the first half of Math 65 Elementary Algebra, including: real numbers and their properties; algebraic expressions; linear equations; linear inequalities and set notation; graphs of linear equations and inequalities in two variables; slope; systems of linear equations and inequalities; and, an introduction to modeling with linear equations. This course is designed for those with no previous algebra background. May not receive credit if Mathematics 65 or 65X have been completed. **Prerequisite:** Mathematics 106 or 107Y (completed with a grade of "C" or higher) or an appropriate skill level demonstrated through the Mathematics assessment process.

This course is taught in the Math X Program, a self-paced, guided, independent learning program. Students registering for this section are required to purchase and use the internet-based software MyMathLab, which contains an online version of the text. A hard copy of the text is suggested but not required. For more information, go to the Mathematics Department website http://www.laspositascollege.edu/math/index.php.

Day 32236 Tue 11:00-1:15 607 MC HALE 01/19-05/27 OP X02
Lab Th 11:00-11:50 607 01/19-05/27 OP
Eve 32240 Mon 7:00-9:15 607 STAFF 01/19-05/27 OP X94
Lab Wed 7:00-7:50 607 01/19-05/27 OP

MATH 65B ELEMENTARY ALGEBRA B 2.5 Units
Concepts covered in the second half of Mathematics 65 Elementary Algebra, including: integer exponents; operations with polynomial expressions; factoring techniques; quadratic equations and modeling with quadratic equations; and an introduction to rational expressions. May not receive credit if Mathematics 65 or 65Y have been completed. **Prerequisite:** Mathematics 65A or 65X (completed with a grade of "C" or higher).

This course is taught in the Math X Program, a self-paced, guided, independent learning program. Students registering for this section are required to purchase and use the internet-based software MyMathLab, which contains an online version of the text. A hard copy of the text is suggested but not required. For more information, go to the Mathematics Department website http://www.laspositascollege.edu/math/index.php.

Day 33002 TTh 5:00-6:10 1826 STAFF 01/19-05/27 OP V01
Lab By Arr 1.0 Hrs/Wk 607 01/19-05/27 OP
Day 32237 Tue 11:00-1:15 607 MC HALE 01/19-05/27 OP X02
Lab Th 11:00-11:50 607 01/19-05/27 OP
Eve 32241 Mon 7:00-9:15 607 STAFF 01/19-05/27 OP X94
Lab Wed 7:00-7:50 607 01/19-05/27 OP

MATH 71A APPLIED MATH FOR TECHNICIANS A 1.5 Units
This course provides a survey of mathematical techniques used in the technical trades including: Arithmetic, both by-hand and with calculator; ratios, rates and proportions; metric and U.S. systems of measurement. There is an emphasis on practical applications related to a variety of technical fields throughout.

This course is taught in the Math X Program, a self-paced, guided, independent learning program. Students registering for this section are required to purchase and use the internet-based software MyMathLab, which contains an online version of the text. A hard copy of the text is suggested but not required. For more information, go to the Mathematics Department website http://www.laspositascollege.edu/math/index.php.

Day 32244 Tue 9:30-10:45 607 GRAHAM 01/19-05/27 OP X01
Day 32248 Tue 2:00-3:15 607 HENSON 01/19-05/27 OP X03
Day 32354 Tue 3:30-4:45 607 STAFF 01/19-05/27 OP X04
Eve 32252 Mon 5:30-6:45 607 STAFF 01/19-05/27 OP X93
This course provides a survey of mathematical techniques used in the technical trades including: an introduction to linear equations; scientific notation; plane and solid geometry; and, triangle trigonometry. There is an emphasis on practical applications related to a variety of technical fields throughout. May not receive credit if Mathematics 71 or 71Y or INDT 74 have been completed. **Prerequisite:** Mathematics 71A or 71X (completed with a grade of “C” or higher).

**This course is taught in the Math X Program, a self-paced, guided, independent learning program. Students registering for this section are required to purchase and use the internet-based software MyMathLab, which contains an online version of the text. **A hard copy of the text is suggested but not required. For more information, go to the Mathematics Department website at www.laspositascollege.edu/math/index.php.**

**Math 107 Pre-Algebra**

This course is intended to serve as a bridge between arithmetic and Elementary Algebra. It includes a review of concepts covered in the second half of Mathematics 107 Pre-Algebra, including: decimals, graphs of simple linear equations, percent and proportion, introduction to statistics, geometry and measurement, and application problems. May not receive credit if Mathematics 107 or 107Y has been completed. **Prerequisite:** Mathematics 107A or 107X (completed with a grade of “C” or higher).

**This course is taught in the Math X Program, a self-paced, guided, independent learning program. Students registering for this section are required to purchase and use the internet-based software MyMathLab, which contains an online version of the text. **A hard copy of the text is suggested but not required. For more information, go to the Mathematics Department website at www.laspositascollege.edu/math/index.php.**

**Math 100 Math Jam-Supsvd Learn Assist**

Math Jam is a free one-week intensive math program designed to prepare students for their upcoming math course, and prepare students to retake the Math Assessment (Placement Test). The goal of Math Jam is to help students complete their educational goal, degree, and/or transfer requirements in less time than previously possible. For more information, visit the Math Jam website at www.laspositascollege.edu/mathjam.

**MUSIC**

**Music for enjoyment and understanding through informed listening, analysis, evaluation and discernment of musical elements, forms, and repertoire. Attendance at concerts and listening to a variety of music may be required.**

**MUS 3 Jazz in American Culture**

History, trends, and influences of the phenomenon of jazz through integration of the cultures of (but not limited to) African-American, European-American and the Latin-American communities. Required listening, reading and concert attendance will guide the student to value jazz as a form of self-expression and improve the ability to listen and understand the various eras in jazz from pre-Dixieland to present day.

**Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.**
MUS 5 AMERICAN CULTURES IN MUSIC 3.0 Units
Music in twentieth century United States through the study of contributions of three selected groups from the following: African-Americans, Latin-Americans, Asian-Americans, European-Americans, and Native Americans. Emphasis on understanding diverse styles, and on integrating these styles into American music. Concert, religious, and folk-pop music will be included. For another American Cultures option, see Music 4
Day 30775 TTh 9:30-10:45 4138 DEVINE 01/19-05/27 OP V01
Eve 30467 Tue 7:00-9:50 4213 ZIMMERMAN 01/19-05/27 OP 093
Eve 31477 Mon 7:00-9:50 4213 STAFF 01/19-05/27 OP 094
Eve 32895 Wed 6:00-8:50 * STAFF 01/19-05/27 OP 095
*MUS 5-095 will meet at Dublin High School in Room: Library. Dublin High School Address: 8151 Village Parkway, Dublin, CA 94568
Web 30654 ONLINE CEFALO 01/19-05/27 OP DE1
MUS 5-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
Web 32784 ONLINE STAFF 01/19-05/27 OP DE2
MUS 5-DE2 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

MUS 6 BASIC MUSIC SKILLS 2.0 Units
Essentials of music through notation, time elements, melody, harmony, and tonality, texture, dynamics and knowledge of the keyboard. Sight singing and ear training.
Eve 30474 MW 12:30-1:20 4138 BROWNE ROSE 01/19-05/27 OP 093

MUS 8B HARMONY & MUSICIANSHIP II 4.0 Units
Continues diatonic harmony through part writing and ear training exercises as typified by musical practice from 1600 to the present, continues solfeggio, chord recognition, melodic and rhythmic dictation, diatonic four-part voice leading, and figured bass realization. Introduces harmonic dictation, cadential elaboration, non-dominant seventh chord tonicization/modulation to the dominant. Prerequisite: Music 8A (completed with a grade of “C” or higher).
Day 30475 MWF 9:30-10:20 4138 BROWNE ROSE 01/19-05/27 OP V01
Lab TTh 9:30-10:20 4226 01/19-05/27 OP

MUS 10B POST ROMANTIC/20TH CENT HARMONY 4.0 Units
Continues chromatic harmony through part writing and ear training exercises as typified by musical practice from 1600 to the present. Further study in solfeggio; melodic, rhythmic, and chorale dictation; chromatic four-part voice leading; figured bass realization; and chord succession and progression techniques. Introduces secondary dominants; diatonic modulation, extended chords; Neapolitan, augmented sixth, augmented, and altered dominant chords; chromatic embellishing chords; and chromaticism in larger contexts. Prerequisite: Music 10A (completed with a grade of “C” or higher).
Day 30476 MWF 10:30-11:20 4226 MARSCHAK 01/19-05/27 OP V01
Lab TTh 10:30-11:20 4226 01/19-05/27 OP

MUS 12 WIND ENSEMBLE 1.0 Units
Wind ensemble repertoire of all styles and periods. Emphasis on group participation and public performance. Attendance at all scheduled performances required. Enrollment is subject to a standardized audition demonstrating musical ability and technical proficiency suitable to the course level.
Day 32736 Lab TTh 2:00-3:15 4138 DEVINE 01/19-05/27 OP V01

MUS 14 JAZZ ENSEMBLE 1.0 Units
Reading, preparation and performance of contemporary Jazz music. Opportunity to apply improvisation techniques in a group setting.
Eve 30477 Lab Mon 6:00-8:50 4138 BROWNE ROSE 01/19-05/27 OP 093

MUS 15 JAZZ BAND 1.0 Units
Reading, preparation and performance of contemporary Jazz music, arranged for Jazz band. Opportunity to arrange and compose for the band as well as to conduct. Opportunity to apply improvisation techniques in a group setting.
Eve 30478 Lab Mon 6:00-8:50 4138 BROWNE ROSE 01/19-05/27 OP 093

MUS 16 COLLEGE ORCHESTRA 1.0 Units
Survey of string and symphonic orchestra literature through rehearsal and performance of selected works. Emphasis on the development of ensemble playing and technique. Designed for those with proficiency in playing an orchestral instrument.
Eve 30648 Lab Wed 6:00-8:50 4138 BROWNE ROSE 01/19-05/27 OP 093

MUS 20 ELEMENTARY GUITAR 1.0 Units
Beginning guitar using a combination of folk and classic approaches to playing technique, utilizing basic scales and chords in first position, and music notation. Strongly recommended: Music 6.
Day 30472 Lab TTh 11:00-12:15 4130 ACHEN 01/19-05/27 OP V01

MUS 21A BEGINNING PIANO 1.0 Units
Group instruction in piano with emphasis on developing technique, reading music, and performing. Strongly recommended: Music 6.
Day 30463 Lab TTh 11:30-12:45 4226 MARSCHAK 01/19-05/27 OP V01

MUS 21B BEGINNING PIANO:INTERMEDIATE 1.0 Units
Development of skills learned in Music 21A. Emphasis on further development of technique and performance. Prerequisite: Music 21A (completed with a grade of “C” or higher).
Day 30464 Lab TTh 11:30-12:45 4226 MARSCHAK 01/19-05/27 OP V01

MUS 23A ELEMENTARY VOICE I 1.0 Units
Group singing with emphasis on solo performance. Tone production, breathing, diction, and interpretation in regard to song literature. Strongly recommended: Music 6.
Day 30479 Lab MW 11:00-12:15 4130 BREKKE 01/19-05/27 OP V01

MUS 23B ELEMENTARY VOICE II 1.0 Units
Development of skills learned in Music 23A. Emphasis on further development of vocal production and performance. Prerequisite: Music 23A (completed with a grade of “C” or higher).
Day 30480 Lab MW 11:00-12:15 4130 BREKKE 01/19-05/27 OP V01

MUS 30 STUDY OF GUITAR 1.0 Units
Development of skills and knowledge from Music 20. Emphasis on playing techniques and performance. Designed for the intermediate and advanced performer. Prerequisite: Music 20 or equivalent (completed with a grade of “C” or higher).
Day 30473 Lab TTh 11:00-12:15 4130 ACHEN 01/19-05/27 OP V01

MUS 31 STUDY OF PIANO 1.0 Units
Development of functional piano skills. Designed for knowledge and skill of intermediate or advanced level. Prerequisite: Music 21B (completed with a grade of “C” or higher).
Day 30465 Lab TTh 11:30-12:45 4226 MARSCHAK 01/19-05/27 OP V01

MUS 33 STUDY OF VOICE 1.0 Units
Individual improvement of the technical facility, tone quality, and range of the singing voice in solo performances; designed to extend knowledge of the literature in general and help acquire a basic repertory. Required for voice majors. Prerequisite: Music 23B (completed with a grade of “C” or higher) or equivalent.
Day 30481 Lab MW 11:00-12:15 4130 BREKKE 01/19-05/27 OP V01
The science of nutrition including the nutrients, their functions, sources and recommended intakes. Nutritional assessment and the role of nutrition in the maintenance of health. For students majoring in the science and/or health fields. Strongly Recommended: Chemistry 30A and Math 63.

Day 30396 MW 11:00-12:15 801 VERNOGA 01/19-05/27 OP 093
Day 30545 MW 12:30-1:45 105 VERNOGA 01/19-05/27 OP 093
Day 31797 TTh 2:00-3:15 105 VERNOGA 01/19-05/27 OP 093
Day 32341 TTh 12:30-1:45 801 PE209 VERNOGA 01/19-05/27 OP 094
Eve 31798 Tue 6:00-8:50 801 PE212 POLOKOFF 01/19-05/27 OP 093
Eve 33003 Mon 6:00-8:50 * STAFF 01/19-05/27 OP 094

*NUTR 1-094 will meet at Livermore Adult School, in Room TBA.
Livermore Adult School Address: 1401 Almond Ave. Livermore, CA

COURSES, DATES, AND TIMES ARE SUBJECT TO CHANGE. PLEASE CHECK THE COLLEGE WEBSITE AT WWW.LASPOSITASCOLLEGE.EDU FOR THE MOST UP-TO-DATE INFORMATION REGARDING SPRING COURSE OFFERINGS.
PHOTOGRAPHY

PHTO 50  INTRODUCTION TO PHOTOGRAPHY  3.0 Units
Introduction to the history and development of photography, basic process, various types of cameras, materials, basic shooting, processing developing, and printing of photographs.

Students enrolled in PHTO 50 will be assessed a $20 materials fee at registration.

Day
   31158 Mon 9:00-10:50 307 STAFF 01/19-05/27 OP Y01
   Lab Mon 11:00-11:50 311 01/19-05/27 OP
   Lab Wed 9:00-11:50 311 01/19-05/27 OP

Day
   31898 Tue 9:00-10:50 307 HORVATH 01/19-05/27 OP Y02
   Lab Tue 11:00-11:50 311 01/19-05/27 OP
   Lab Th 9:00-11:50 311 01/19-05/27 OP

PHTO 56  INTRO TO DIGITAL PHOTOGRAPHY  1.5 Units
Basics for the beginner’s use of digital cameras, film and flatbed scanners; use of Adobe software for image adjustments. Exploration of digital photography compared with traditional photographic approaches and processes. Operation of Adobe digital imaging software for preparation of web site photos and print output, in both black and white and in color.

Students enrolled in PHTO 56 will be assessed a $20 materials fee at registration.

Day
   31159 Tue 6:00-6:50 300 STAFF 01/19-05/27 OP Y01
   Lab Tue 7:00-8:50 300 01/19-05/27 OP

Eve
   31160 Th 6:00-6:50 300 STAFF 01/19-05/27 OP Y09
   Lab Th 7:00-8:50 300 01/19-05/27 OP

PHTO 57  INTERMEDIATE DIGITAL PHOTO  1.5 Units
Digital photography: intermediate and advanced digital image capture assignments, camera use and digital manipulation using software such as Adobe Photoshop. Preparation of image files for display printing and use on the Web. Strongly recommended: Photography 56 or camera/photography and Macintosh computer experience.

Students enrolled in PHTO 57 will be assessed a $20 materials fee at registration.

Day
   31161 Fri 2:00-2:50 300 STAFF 01/19-05/27 OP Y01
   Lab Fri 3:00-4:50 300 01/19-05/27 OP

PHTO 58  INTRODUCTION TO VIDEOGRAPHY  2.0 Units
Introduction to the theory and practice of video production and desktop video editing: project production phases, time-based visual and sound design, digitizing footage, video output issues, working creatively in a collaborative environment, industry standards. Macintosh computer platform.

Students enrolled in PHTO 58 will be assessed a $20 materials fee at registration.

Day
   31180 Fri 9:00-9:50 300 STAFF 01/19-05/27 OP Y01
   Lab Fri 10:00-11:55 300 01/19-05/27 OP
   Lab Fri 12:00-1:50 300 01/19-05/27 OP

PHTO 64A  ARTIFICIAL LIGHT PHOTOGRAPHY  3.0 Units
Photography using light sources selected and manipulated by the photographer. Use of light sources in a controlled situation to achieve technically accurate renditions of subject matter and to make successful visual statements. Lighting techniques for product, still life and portrait photography. Prerequisite: Photography 50 or Photography 56 (completed with a grade of “C” or higher).

Students enrolled in PHTO 64A will be assessed a $20 materials fee at registration.

Sat
   31162 Sat 9:00-10:50 300 STAFF 01/19-05/27 GR Y01
   Lab Sat 11:00-1:50 104 01/19-05/27 GR

PHTO 69  INTERMEDIATE VIDEOGRAPHY  2.0 Units
Intermediate level digital video production to integrate and build upon prior video making skills. Emphasis is on creative expression, improving all production values and edited quality of finished presentation. Distribution of quality video piece to festivals and the web. Class is taught on the Macintosh computer platform. Strongly recommended: Photography 58.

Day
   32275 Fri 9:00-9:50 300 STAFF 01/19-05/27 OP Y01
   Lab Fri 10:00-11:55 300 01/19-05/27 OP
   Lab Fri 12:00-1:50 300 01/19-05/27 OP

PHTO 72  DOCUMENTARY PHOTOGRAPHY  3.0 Units
This course deals with the photographer as a journalist, focusing on theory and practice in press and publications photography, with emphasis on using the camera as a reporting and communications tool. Covered are news and feature photography and photographic essays, including composition, impact, and creativity, for newspapers, magazines, the Internet, and other mass communications media. Understanding and applying photojournalistic and basic technical and visual skills in the making of successful reportage photographs. Consideration of the work of major 20th and 21st century photojournalists. Course is cross listed with PHTO 72. Student will receive credit for taking either MSCM 72 or PHTO 72. Strongly Recommended: PHTO 50 and/or PHTO 56, and/or VCOM 53.

Students enrolled in PHTO 72 will be assessed a $20 materials fee at registration.

Day
   32871 Tue 2:00-3:50 300 HORVATH 01/19-05/27 OP Y01
   Lab Tue 4:00-4:50 300 01/19-05/27 OP
   Th 2:00-4:50 300 01/19-05/27 OP

PHYSICAL EDUCATION
(see KINESIOLOGY)

PHYSICS

PHYS 2B  INTRODUCTION TO PHYSICS II  4.0 Units
Electro-circuits, electromagnetic waves, optics and modern physics. Prerequisite: Physics 2A (completed with a grade of “C” or higher).

Day
   30134 TTh 4:30-5:45 1822 COMBS 01/19-05/27 GR Y03
   Lab Mon 4:30-7:20 1831 01/19-05/27 GR

PHYS 8A  GENERAL PHYSICS  5.0 Units
Introduction to the principles of Newtonian mechanics and analytical methods of physics using calculus as needed. Vectors, kinematics, dynamics, energy, momentum, rotation, gravitation and fluid mechanics. Prerequisite: Mathematics 1 (completed with a grade of “C” or higher).

Day
   30440 MW 9:30-11:20 1826 REHAGEN 01/19-05/27 OP Y01
   Lab Fri 1:30-4:20 1831 01/19-05/27 OP

Day
   32225 MW 9:30-11:20 1826 REHAGEN 01/19-05/27 OP Y02
   Lab Wed 4:30-7:20 1831 01/19-05/27 OP

Eve
   30441 MW 5:00-6:50 1828 WHITE 01/19-05/27 OP Y09
   Lab Tue 4:30-7:20 1831 01/19-05/27 OP

PHYS 8B  GENERAL PHYSICS II  5.0 Units
Introduction to electricity and magnetism, circuits, Maxwell’s equations and electromagnetic waves. Prerequisite: Physics 8A (completed with a grade of “C” or higher) and Mathematics 3 (may be taken concurrently).

Day
   30442 TTh 11:30-1:20 1871 REHAGEN 01/19-05/27 OP Y01
   Lab Fri 8:30-11:20 1831 01/19-05/27 OP

Day
   32362 TTh 11:30-1:20 1871 REHAGEN 01/19-05/27 OP Y02
   Lab Th 2:30-5:20 1831 01/19-05/27 OP
PHYS 8C  GENERAL PHYSICS III  5.0 Units
Introduction to oscillations, mechanical waves, thermodynamics, light and optics. Prerequisites: Physics 8A and Mathematics 2 (both completed with a grade of “C” or higher). Strongly recommended: Physics 8B.

Day 30443  TTh  11:30-1:20  1831  HARPELL  01/19-05/27  OP  V01
Lab  Th  8:30-11:20  1831  01/19-05/27  OP

PHYS 8D  GENERAL PHYSICS IV  3.0 Units
Introduction to relativity and modern physics, including: introduction to quantum theory; atomic, molecular, nuclear and particle physics; condensed matter physics; astrophysics and cosmology. Prerequisite: Physics 8B (completed with a grade of “C” or higher).

Day 30548  Wed  11:00-12:50  1831  HARPELL  01/19-05/27  OP  V01
Lab  Mon  9:30-12:30  1831  01/19-05/27  OP

PHYS 10  DESCRIPTIVE PHYSICS  3.0 Units
Motion, gravitation, heat, light, sound, electricity, magnetism, atoms, and nuclei. Present day scientific problems and developments such as alternative energy sources, solar energy, nuclear power, lasers, relativity and black holes. Designed for non-majors in physical science. Strongly recommended: Mathematics 105, 105M, or 107.

Eve 32226  MW  5:00-6:15  1826  LOGORY  01/19-05/27  GR  093

POLITICAL SCIENCE

POLI 7  INTRO TO AMERICAN GOVERNMENT  4.0 Units
Introduction to the principles, problems and basic issues of government with particular emphasis on the national government in the United States, including discussion of the American Constitution, and California state and local government. Strongly recommended: Eligibility for English 1A.

Day 30819  MW  9:00-10:50  2460  TORRES  01/19-05/27  OP  V01
Day 30117  MW  12:30-2:20  2460  TORRES  01/19-05/27  OP  V02
Day 30118  TTh  1:00-2:50  2460  TORRES  01/19-05/27  OP  V03
Day 30338  TTh  9:00-10:50  2480  TORRES  01/19-05/27  OP  V04
Day 31476  TTh  11:00-12:50  2460  TORRES  01/19-05/27  OP  V05
Day 31677  TTh  2:00-3:50  2490  BLAIR  01/19-05/27  OP  V06
Eve 30347  TTh  5:00-6:50  2490  BLAIR  01/19-05/27  OP  V03
Web 30549  ONLINE  GOUVEIA  01/19-05/27  DE1

POLI 25  INTRO TO POLITICAL THEORY  3.0 Units
Various theoretical approaches to politics including selected aspects of political thought from ancient times to the present with application to current political thought. Strongly recommended: eligibility for English 1A, and Political Science 1 or 7.

Eve 31179  Wed  4:00-6:50  4213  SHUMAKER  01/19-05/27  GR  093

POLI 30  INTERNATIONAL RELATIONS  3.0 Units
Introduction to international relations, politics, theories and institutions with an emphasis on contemporary practices. Strongly recommended: Political Science 1 or 7 and eligibility for English 1A.

Web 31678  ONLINE  GOUVEIA  01/19-05/27  DE1

POLICY LISTINGS - SPRING 2016

925.424.1000 | lpc-admissions@laspositascollege.edu

PSYCHOLOGY

PSYC 1  GENERAL PSYCHOLOGY  3.0 Units
Introduces students to the scientific study of behavior and mental processes. Provides an overview of major psychological concepts and theories in such areas as consciousness, learning, memory, motivation, perception, personality, stress, and social behavior. Strongly recommended: Eligibility for English 1A.

Day 30779  MW  9:30-10:45  105  LEVEQUE  01/19-05/27  OP  V01
Day 30335  MW  12:30-1:45  PE212  ROY  01/19-05/27  OP  V02
Day 30011  MW  2:00-3:15  2470  STAFF  01/19-05/27  OP  V03
Day 30250  TTh  9:30-10:45  2205  RUTS  01/19-05/27  OP  V04
Day 30955  TTh  11:00-12:15  PE212  ROY  01/19-05/27  OP  V05
Day 30848  TTh  12:30-1:45  2051  ONEWAY  01/19-05/27  OP  V06
Day 30208  TTh  2:00-3:15  2306  ONEWAY  01/19-05/27  OP  V07
Eve 30012  Th  4:00-5:50  2470  DOERR  01/19-05/27  V09
Eve 32526  Tue  7:00-9:50  2204  STAMATAKIS  01/19-05/27  OP  V04
Web 30384  ONLINE  RUTS  01/19-05/27  DE1
PSYC 1-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

Web 30971  ONLINE  ROY  01/19-05/27  DE2
PSYC 1-DE2 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

Web 30590  ONLINE  BUNDY  01/19-05/27  DE3
PSYC 1-DE3 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

PSYC 3  SOCIAL PSYCHOLOGY  3.0 Units
This course will introduce theories and concepts that explain individual behavior in social settings. The topics include research methods, social perception, social cognition, beliefs, prejudice/discrimination, interpersonal relationships, aggression, and group behavior. Strongly recommended: Psychology 1.

Day 30573  TTh  12:30-1:45  2306  ROY  01/19-05/27  OP  V01
Web 32854  ONLINE  ROY  01/19-05/27  DE1
PSYC 3-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

PSYC 4  BRAIN, MIND, AND BEHAVIOR  3.0 Units
Introduction to the field of biopsychology. The biopsychology of cognitive, perceptual, emotional, developmental, and social processes. Includes the biopsychology of personality, gender, emotions, learning, learning disabilities, drugs, neurological and developmental disorders, and mental health. Examination of information and theory for practical application. Prerequisite: Psychology 1.

Day 30449  MW  9:30-10:45  PE209  JONES  01/19-05/27  OP  V01
Day 30320  MW  12:30-1:45  2205  JONES  01/19-05/27  OP  V02
Day 30956  TTh  12:30-1:45  105  JONES  01/19-05/27  OP  V03
Eve 30061  Mon  4:00-6:50  PE212  DOERR  01/19-05/27  OP  V03
Web 30950  ONLINE  BUNDY  01/19-05/27  DE1
PSYC 4-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

PSYC 6  ABNORMAL PSYCHOLOGY  3.0 Units
An introduction to mental health and the major mental health disorders in adults and children; includes anxiety, mood, personality, sexual, and psychotic disorders. The course will include the study of the major psychological, biological, and sociocultural models of mental health disorders and their treatment.

Day 30300  MW  11:00-12:15  105  LEVEQUE  01/19-05/27  OP  V01
Day 30575  TTh  9:30-10:45  2470  JONES  01/19-05/27  OP  V02
Day 32855  MW  3:30-4:45  2470  JONES  01/19-05/27  OP  V03
Eve 30385  Wed  4:00-6:50  PE212  DOERR  01/19-05/27  OP  V03

CODES: OP = Course taken for letter grade or pass/no pass; PN = Course taken is Pass/No Pass only; GR = Course taken for letter grade only; ND = Not degree applicable
### PSYC 10  PSYCHOLOGY OF HUMAN SEXUALITY  3.0 Units
Physiological and psychosocial aspects of sexual health in our contemporary society. Understanding the interrelationship of attitude and behavior as it relates to sexual well-being and sexual integrity.

**Day** 30574  **TTh** 9:30-10:45  **106**  **LEVEQUE**  01/19-05/27  **OP**  **V01**

### PSYC 12  LIFE-SPAN PSYCHOLOGY  3.0 Units
Introduction to the psychological, physiological, and socio-cultural factors influencing development from conception through death. Emphasis on the process of normal development and its variations. Examination of theoretical models and research for practical application.

**Day** 30641  **MW** 12:30-1:45  **2470**  **RUYS**  01/19-05/27  **OP**  **V01**

### PSYC 13  PSYCHOLOGY OF HUMAN DEVELOPMENT  4.0 Units
Examination of theoretical models and research for practical application. Development of a transfer action plan. Preparation for major and resources and planning process needed to ease transition from a community college to a four-year college or university.

**Day** 30664  **TTh** 9:30-10:45  **1641**  **GAGNON**  01/19-05/27  **OP**  **V01**

### PSYC 14  PSYCHOLOGY OF INTELLIGENCE  3.0 Units
Patient assessment and evaluation of intellectual abilities. History of intelligence testing, and individual counseling. Emphasis on clarification of individual interests, values, needs, and abilities and investigation of occupational opportunities in the world of work. Designed for those undecided or uncertain about their career and educational plans. (May not receive credit if Psychology-Counseling 10A or 10B has been completed.)

**Day** 30675  **TTh** 9:30-10:45  **1642**  **ZAPATA**  01/19-05/27  **OP**  **V01**

### PSYC 15  INTRO TO COUNSELING THEORY  3.0 Units
Introduction to counseling theory and practice with emphasis on fundamental principles of counseling process including diagnostic methodologies, behavioral assessment, goal setting, multicultural sensitivity and need to understand client reality and to facilitate change. Focus on essential counseling theories, major diagnostic categories, problems and solutions of recovery, cultural diversity, and ethical issues.

**Day** 30789  **TTh** 9:30-10:50  **1641**  **GECOX**  01/19-05/27  **OP**  **V01**

### PSYC 16  INTRO TO INTRAVENOUS THERAPY  3.0 Units

**Day** 31479  **TTh** 9:30-10:50  **1602**  **GOIA**  01/19-05/27  **OP**  **V01**

### PSYC 17  PSYCHOLOGY-COUNSELING  3.0 Units
Patient assessment and evaluation of intellectual abilities. History of intelligence testing, and individual counseling. Emphasis on clarification of individual interests, values, needs, and abilities and investigation of occupational opportunities in the world of work. Designed for those undecided or uncertain about their career and educational plans. (May not receive credit if Psychology-Counseling 10A or 10B has been completed.)

**Day** 31877  **TTh** 11:00-12:15  **1602**  **ZAPATA**  01/19-03/18  **OP**  **V01**

### PSYC 18  UNIVERSITY/TRANSFER PLANNING  1.0 Units
Resources and planning process needed to ease transition from a community college to a four-year college or university. Development of a transfer action plan. Preparation for major and general education requirements. Application cycles and important deadlines Recommended for those transferring to four-year colleges or universities.

**Day** 32240  **MW** 9:30-10:20  **tba**  **VALLE**  01/19-03/18  **OP**  **P01**

### PSCN 10  CAREER AND EDUCATION PLANNING  2.0 Units
Exploration of the concept of educational/career planning focusing on personal career development through self-assessment, psychological testing, and individual counseling. Emphasis on clarification of individual interests, values, needs, and abilities and investigation of occupational opportunities in the world of work. Designed for those undecided or uncertain about their career and educational plans. (May not receive credit if Psychology-Counseling 10A or 10B has been completed.)

**Day** 30182  **TTh** 12:30-2:00  **106**  **BURKS**  03/21-05/19  **OP**  **LS1**

### PSCN 10-LS1 is a Late Start course that meets from Mar 21-May 19.

### PSCN 13  MULTICULTURAL ISSUES/AMERICA  3.0 Units
Exploration of issues relating to the multicultural community in which we live. Focus on improving the individual's understanding of other cultures and how those cultures impact the American lifestyle. Includes exploration of myths and misunderstandings. Discussion of four specific cultures or sub-cultures from the following groups: 1) African-American, 2) Asian-American, 3) Hispanic-American, 4) Native-American, 5) Middle Eastern-American, 6) European-American, 7) Gay/Lesbian American, 8) Disabled American.

**Day** 30664  **TTh** 9:30-10:45  **1641**  **GAGNON**  01/19-05/27  **OP**  **V01**

### PSCN 13-DEI is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

### PSCN 15  COLLEGE STUDY SKILLS  2.0 Units
Review of study skill techniques for success in college. Time management, personal learning style, active listening, note-taking and test-taking strategies. Use of modeling, practice and evaluation of study skill techniques.

**Day** 31479  **TTh** 9:30-10:50  **1602**  **GOIA**  03/21-05/19  **OP**  **FT2**

### PSCN 15-FT2 is a Fast Track course that meets from Mar 21-May 19.

### PSCN 16  COLLEGE STUDY SKILLS (100)  2.0 Units
Review of study skill techniques for success in college. Time management, personal learning style, active listening, note-taking and test-taking strategies. Use of modeling, practice and evaluation of study skill techniques.

**Day** 31877  **TTh** 11:00-12:15  **1602**  **ZAPATA**  01/19-03/18  **OP**  **V01**

### PSCN 18-FT1 is a Fast Track course that meets from Jan 19-Mar 18.

Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
PSCN 28 ORIENTATION / INTERNL STUDENTS 1.0 Units
Exploration of practical strategies for academic success and to experience a positive transition into the American educational system and culture focusing on the new international student. Examines goal setting, cultural adjustment, college policies, and services, student rights and responsibilities, introduction to the California systems of higher education, student educational planning and other topics as needs are identified. Designed for first time international college students in order to enhance their transition into American society and maximize successful matriculation through college toward their academic goals. Required for all foreign-visa students. 1 hour lecture
Day 30954 Mon 2:00-3:00 2412 GEOCX 02/02-05/27 PIN LS1
PSCN 28-LS1 is a Late Start course that meets from Feb 2-May 27.

PSCN 30 STUDENT SUCCESS & EXPERIENCE 3.0 Units
This course explores concepts, knowledge, and skills relevant to college success. Students will engage in critical analysis on a variety of topics, including motivation, decision making, interpersonal communication, multicultural awareness, and learning theory. Problem solving strategies will be applied to areas and accessing campus resources.
Day 32902 TTh 12:30-1:45 1641 VALLE 01/19-05/27 OP P01
PSCN 30-P01 is a Puente Program class.
Day 32676 MW 9:30-10:45 1602 DISCUA 01/19-05/27 OP V01

RELIGIOUS STUDIES

RELS 1 RELIGIONS OF THE WORLD 3.0 Units
Introduction to religion by examining several religions; basic principles of each shown by fundamental scriptures and works in the visual and musical arts.
Eve 30299 Tue 7:00-9:50 2490 HINERMAN 01/19-05/27 GR 093
Eve 32987 Tue 6:00-8:50 * STAFF 01/19-05/27 OP 094
*RELS 1-094 will meet at Village High School in room TBA.
Village High School Address: 4643 Bernal Ave, Pleasanton, CA 94566
Web 30181 ONLINE TOMLINSON 01/19-05/27 GR DE1
RELS 1-DE1 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.
Web 31865 ONLINE TOMLINSON 01/19-05/27 GR DE2
RELS 1-DE2 is an online course. For more information, see the section titled “Online Learning” in this schedule, or go to http://www.laspositascollege.edu/onlinelearning.

RELS 11 THE NATURE OF ISLAM 3.0 Units
Introduction to the nature of Islam as a religion or system for life, its culture and its impact on Muslim individuals and groups. Includes a brief history of Islam and Muslims in relation to the basic sources of Islam.
Eve 30471 Th 4:00-6:50 4212 HUSAINI 01/19-05/27 OP 093

CHECK CLASS DROP, PASS/NO PASS, & WITHDRAWAL DEADLINES
1. Log into CLASS-Web
2. Select the Student Services tab
3. Click the Registration link
4. Click the Check Class Deadlines link
5. Enter the CRN
SOC 11  SOCIOLOGY OF GENDER  3.0 Units
This course examines the social construction of masculinity and femininity historically and cross-culturally. It analyzes the impact of economic and political change on gender expectations and practices. This class focuses on both macro-analyses of how institutions shape gender and microanalyses of how individuals "do" or practice gender.
Day 30327 TTh 12:30-1:45 201 STAFF 01/19-05/27 OP V01

SOC 13  RESEARCH METHODS  4.0 Units
This course orients students to the methods of data collection and analysis used by sociologists. Instruction includes an overview of sociological theory, instruction on experimental methods, surveys, interviews, field research, participant observation, demographic methods, and comparative historical approaches.
Day 32786 TTh 11:00-12:15 2204 HIROSE 01/19-05/27 OP V01
Lab TTh 12:30-1:45 714 01/19-05/27 OP

SPANISH

SPAN 1A  BEGINNING SPANISH  5.0 Units
The introductory level course will enable students to begin speaking, reading and writing elementary level Spanish as well as understanding the spoken language. Students are introduced to concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. 5 hours. AA/AS GE. Transfer: CSU, UC; IGETC: Area 6 Degree Applicable, Credit Grading Option: OP. Strongly Recommended: Eligibility for English 1A.
Day 30383 MWF 9:30-10:55 2480 STAFF 01/19-05/27 OP V01
SPAN 1A-V01 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.
Day 30493 MW 11:30-1:45 402 SUAREZ 01/19-05/27 OP V02
Day 31063 TTh 11:30-1:45 2450 SUAREZ 01/19-05/27 OP V03
SPAN 1A-V03 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.
Eve 30658 TTh 7:00-9:15 203 STAFF 01/19-05/27 OP V09

SPAN 1B  ELEMENTARY SPANISH  5.0 Units
This is the second semester of the introductory level course and will enable students to continue to learn to speak, read and write elementary level Spanish as well as understand the spoken language. Students are introduced to concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. 5 hours. AA/AS GE. Transfer: CSU, UC; IGETC: Area 6 Degree Applicable, Credit Grading Option: OP. Prerequisite: Spanish 1A (completed with a "C" or higher).
Day 30398 TTh 9:00-11:15 2450 SUAREZ 01/19-05/27 OP V01
SPAN 1B-V01 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.

SPAN 2A  INTERMEDIATE SPANISH  4.0 Units
Review of grammar and reading of works of modern authors. Conversation and composition. Prerequisite: Spanish 1B (completed with a grade of "C" or higher).
Day 31181 MW 9:30-11:20 505 SUAREZ 01/19-05/27 OP V01
SPAN 2A-V01 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.

SPAN 2B ADVANCED SPANISH  4.0 Units
Reading of Spanish authors and advanced review of grammar, speaking and composition. Prerequisite: Spanish 2A (completed with a grade of "C" or higher).
Day 30494 MW 9:30-11:20 505 SUAREZ 01/19-05/27 OP V01
SPAN 2B-V01 is open to all students but has an optional embedded honors component. Students who qualify for the Honors Transfer Program may take it for honors credit. See instructor and visit www.laspositascollege.edu/honors for more information.

SPCH 1  FUNDAMENTALS/SPEECH COMMUNICATION  3.0 Units
Developing, stating, organizing, researching ideas, and presenting them to an audience. Developing the faculties of critical listening and problem-solving. Strongly recommended: eligibility for English 1A.
Day 31873 MW 8:00-9:15 4122 DOBSON 01/19-05/27 OP V01
Day 30534 MW 9:30-10:45 4122 DOBSON 01/19-05/27 OP V02
Day 30271 MW 11:00-12:15 4122 DOBSON 01/19-05/27 OP V03
Day 30326 MW 11:00-12:15 4123 BREHE-JOHNS 01/19-05/27 OP V04
Day 30087 MW 12:30-1:45 4123 BREHE-JOHNS 01/19-05/27 OP V05
Day 30386 MW 2:00-3:15 4122 JOVIE 01/19-05/27 OP V06
Day 30089 Fri 9:30-12:20 4123 STAFF 01/19-05/27 OP V07
Day 30086 TTh 8:00-9:15 4122 DOBSON 01/19-05/27 OP V08
Day 30272 TTh 9:30-10:45 4122 STAFF 01/19-05/27 OP V09
Day 31125 TTh 9:30-10:45 4123 DRUMMOND 01/19-05/27 OP V10
Day 30761 TTh 11:00-12:15 4121 HEISLER 01/19-05/27 OP V11
Day 31286 TTh 11:00-12:15 4123 DRUMMOND 01/19-05/27 OP V12
Day 30888 TTh 12:30-2:30 4122 HEISLER 01/19-03/18 FT1
SPCH 1-FT1 is a Fast Track course that meets from Jan 19-Mar 18.
Day 30090 TTh 12:25-3:25 4122 HEISLER 03/21-05/19 FT2
SPCH 1-FT2 is a Fast Track course that meets from Mar 21-May 19.
Eve 30206 Mon 7:00-10:00 4122 JOVIE 01/19-05/27 OP V09
Eve 30291 Tue 7:00-9:50 4122 BREHE-JOHNS 01/19-05/27 OP V04
Eve 30454 Wed 7:00-9:50 4123 DRUMMOND 01/19-05/27 OP V05
Eve 31480 Thu 7:00-9:50 4123 NORTON 01/19-05/27 OP V06
Eve 32876 Tue 7:00-9:50 4130 KELLNER 01/19-05/27 OP V07

SPCH 5  READERS THEATER  3.0 Units
Introduction to the various media and techniques used in readers' theater and the arrangement and programming of literature. Performance and/or arrangement of programs for specific audiences using live theater presentations, television, and/or radio.
Day 31070 TTh 9:30-10:45 4128 DOBSON 01/19-05/27 OP V01

SPCH 11  INTERCULTURAL COMMUNICATION  3.0 Units
A study of the way people from different cultures perceive and transmit messages. Emphasis on practical application of skills for effective communication between people of different domestic and international cultures.
Day 30321 MW 3:30-4:45 4122 JOVIE 01/19-05/27 GR V01

SPCH 46  ARGUMENTATION AND DEBATE  3.0 Units
Analysis of contemporary questions through written and spoken discourse. Analysis, criticism, and synthesis of contemporary moral, political, economic and philosophical issues of a diverse, multicultural society, using traditional and modern models of argumentation. Strongly recommended: English 1A.
Day 30222 Fri 9:30-12:20 4122 PEREZ 01/19-05/27 OP V01
### THEATER ARTS

**THEA 1A  THEORY/PRACTICE OF ACTING I**  3.0 Units  
This course prepares a student to apply basic acting theory to performance and develops the skills of interpretation of drama through acting. Special attention is paid to skills for performance: memorization, stage movement, vocal production, and interpretation of text. An introduction to the techniques and theories of acting, explored through improvisation, exercises and scene study. Students should be able to demonstrate the following skills: development of the physical and psychological resources for acting including relaxation, concentration, creativity, believability, and commitment. Strongly recommended: English 1A.

- **Day:** TTh  
- **Time:** 11:00-12:15  
- **CRN:** 32788
- **Instructor:** HEISLER
- **Dates:** 01/19-05/27
- **Code:** OP
- **Sec:** V01

**THEA 1B  THEORY/PRACTICE OF ACTING II**  3.0 Units  
Continued exploration of the theory and practice of acting, focusing on more complex characterization and character analysis. Introduction to theatrical styles and period acting with emphasis on monologues and scenes. Prerequisite: Theater Arts 1A (or equivalent acting class or acting performance experience).

- **Day:** TTh  
- **Time:** 12:30-1:45  
- **CRN:** 32877
- **Instructor:** STAFF
- **Dates:** 01/19-05/27
- **Code:** OP
- **Sec:** V02

**THEA 10  INTRODUCTION TO DRAMATIC ARTS**  3.0 Units  
A survey of the elements of Theater event, it’s contribution to cultures and societies throughout history. Transferability: IGETC: 3A CSU GE: C1

- **Day:** TTh  
- **Time:** 9:30-10:45  
- **CRN:** 32788
- **Instructor:** STAFF
- **Dates:** 01/19-05/27
- **Code:** OP
- **Sec:** V01

**THEA 11  STAGE TO FILM**  3.0 Units  
Major plays which subsequently have been made into films. Analysis of playscripts augmented by a viewing and analysis of the film adaptation. Major areas of concentration vary from semester to semester. Transferability: IGETC: 3A CSU GE: C1

- **Day:** Wed  
- **Time:** 3:00-5:50  
- **CRN:** 32789
- **Instructor:** tba
- **Dates:** 01/19-05/27
- **Code:** OP
- **Sec:** V01

**THEA 25  FUNDAMENTALS OF STAGE SPEECH**  3.0 Units  
Theory and practice of speech improvement for acting. Development of the voice, articulation and pronunciation for theater production. Covers speeches and oral traditions from 1600 to the present.

- **Day:** TTh  
- **Time:** 2:00-3:15  
- **CRN:** 32790
- **Instructor:** LISH
- **Dates:** 01/19-05/27
- **Code:** OP
- **Sec:** V01

**THEA 31C  DRAMA WORKSHOP-ADVANCED**  3.0 Units  
Participation as an advanced actor in one act plays, original student scripts, or other projects preferably in styles or genres different from those done in Theater 31 A and B. Casting subject to audition. Prerequisite: THEA 31B (completed with a grade of “C” or higher).

- **Day:** TTh  
- **Time:** 7:00-7:50  
- **CRN:** 32787
- **Instructor:** MOYSE
- **Dates:** 01/19-05/27
- **Code:** OP
- **Sec:** V01

**THEA 47A  PERFORM IN PROD:INTRO LIVE**  3.0 Units  
This course provides instruction and supervised participation in theatre rehearsal and performance. On stage participation in cast of scheduled main stage production. Enrollment is for the duration of the production.

- **Day:** MTWTh  
- **Time:** 7:00-8:05  
- **CRN:** 32793
- **Instructor:** LISH
- **Dates:** 01/28-03/12
- **Code:** LE1
- **Sec:** V01

**THEA 47B  PERFORMANCE IN PROD:BEGINNING**  3.0 Units  
As a continuation of THEA 47A, students will participate in the cast of a scheduled main stage production. Emphasis will be on character development, objectives, and actions.

- **Day:** MTWTh  
- **Time:** 7:00-8:05  
- **CRN:** 32794
- **Instructor:** MOYSE
- **Dates:** 03/07-05/05
- **Code:** LE2
- **Sec:** V01

**THEA 47C  PERFORMANCE IN PROD:INTERMED.**  3.0 Units  
This course is a continuation of THEA 47B. Students will participate in the cast of a scheduled main stage production. This course will focus on rehearsal technique, personal creative exploration, and ensemble building and motivated performance response.

- **Day:** MTWTh  
- **Time:** 7:00-8:05  
- **CRN:** 32795
- **Instructor:** LISH
- **Dates:** 01/28-03/12
- **Code:** LE1
- **Sec:** V07

**THEA 47D  PERFORMANCE IN PROD:ADVANCED**  3.0 Units  
As a continuation of THEA 47C, students will continue to develop on stage with participation in the cast of the scheduled main stage production. This course will emphasize complexity and polish in performance, personal and creative development as a theater professional, and outreach and publicity obligations.

- **Day:** MTWTh  
- **Time:** 7:00-8:05  
- **CRN:** 32796
- **Instructor:** MOYSE
- **Dates:** 03/07-05/05
- **Code:** LE2
- **Sec:** V01
### TUTR 17  TUTOR TRAINING  0.5 Units
An introduction to tutoring theory and practice. The course will provide a conceptual frame work of tutoring to guide student's work in leading effective tutoring sessions.

Day 30269  Fri 12:00-12:50  2401  STAFF  01/19-05/27  P/N Y01
Lab  By Arr 1.3 Hrs/Wk  tba  01/19-05/27  P/N

Tutoring 17-Y01 meets three 2-hour sessions on 1/23, 1/30, 2/16 and three 1-hour sessions on 3/6, 4/3 and 5/1 from 11-11:50am in room 2401. Before registering for this class, please contact Pauline Trummel, Tutorial Programs Instructor/Coordinator for an interview at 925-424-1471.

### THEA 48A  TECH THEATER IN PROD-BEGINNING  3.0 Units
Students will gain practical experience in the application of production responsibilities in any of the following: stage management, house management, construction, scenery, properties, costume, lighting, sound and running crews. Enrollment is for the duration of the semester. **Strongly Recommended: (completed with a grade of “C” or higher).**

Day 32800  TTh 3:30-5:20  4125  GALLEGOS  01/19-05/27  OP Y01
By Arr 3.0 Hrs/Wk  tba  01/19-05/27  OP

### THEA 48B  TECH THEATER IN PROD:INTERMED.  3.0 Units
Participation in scheduled productions and events as crew members and/or construction of said productions technical elements, including lighting and sound implementation. Enrollment is for the duration of the semester. Students may participate in the design and board operation of multiple productions or events per semester.

Day 32801  TTh 3:30-5:20  4125  GALLEGOS  01/19-05/27  OP Y01
Lab  By Arr 3.0 Hrs/Wk  tba  01/19-05/27  OP

### THEA 48C  TECH THEATER PRODUCTION-ADV.  3.0 Units
Participation in scheduled productions as DESIGNER and/ or assistant designers of said productions technical elements, including scenic, costume, lighting and sound design. Enrollment is for the duration of the semester. Students may participate in more than one production per semester, as needed.

Day 32802  TTh 3:30-5:20  4125  GALLEGOS  01/19-05/27  OP Y01
Lab  By Arr 3.0 Hrs/Wk  tba  01/19-05/27  OP

### THEA 48D  TECH THEATER-PROD. MANAGEMENT  3.0 Units
Participation in scheduled productions as manager of productions technical elements, including stage management, house management, and publicity management. Enrollment is for the duration of the semester. Students may participate in more than one production or event per semester.

Day 32803  TTh 3:30-5:20  4125  GALLEGOS  01/19-05/27  OP Y01
Lab  By Arr 3.0 Hrs/Wk  tba  01/19-05/27  OP

### THEA 48D  SUPRVD LEARN ASSIST-IND STUDY  0.0 Units
Individualized student tutoring (supplemental learning assistance) provided to students requesting assistance or referred by a counselor or an instructor. Trained tutors and instructors will provide tutoring in basic skills, academic and vocational subject matter areas including mathematics, English, science, social science, humanities and a variety of general education courses vital to the overall success and retention of students.

Day 30270  By Arr 22.3 Hrs/Wk  tba  STAFF  01/19-05/27  OP Y01

### TUTORING

VCOM 51  COLOR FOR DESIGN  2.0 Units
A basic-level course highlighting color as an element for communication and expression in all visual fields. Covers key color systems and their relevance to graphic and other visual arts, creative and technical aspects of color available in the Adobe Creative Suite applications including color expression, color theory, color interaction, color psychology, color perception, using color for an ethnically diverse, international audience, color theories, color trends, color reproduction, pre-press and screen view considerations. Strongly recommended: Visual Communications 48.

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### VCOM 52  INTRODUCTION TO TYPOGRAPHY  3.0 Units
This course examines letterforms and fundamental typographic principles, with emphasis on the vocabulary of typographic form and its relationship to message/purpose in graphic design. Typography is the backbone of graphic design, and the ability to design effectively with type is essential for a graphic designer. Course includes applied history and theory highlighting type as an element for communication and expression, exploration of appropriate use of type families, type trends and typographic design used for an ethnically diverse, international audience. In-class focus on the mechanics of type design, type legibility, visual appropriateness, and project-based work exploring creative and technical aspects involved in designing text using the newest versions of Adobe Creative Suite software. **Strongly Recommended: Visual Communications 50.**

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### VCOM 54  ILLUSTRATOR I FOR DESIGN  2.0 Units
Technical and drawing skill development course using the latest version of Illustrator at the basic-to intermediate-level to render 2D and 3-D digital drawings and illustrations. Emphasis on basic-to intermediate-level techniques and tools used to create image files suitable for print and screen. Design principles emphasized to create effective output through computer-based composition.

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Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
VCOM 55  WEB DESIGN I  3.0 Units
This basic-level web design course takes a visual communications approach to the creation of web sites, and the fundamental techniques required to format text, illustrations, tables, and images for the web. Emphasis is placed on appropriate design for the web beginning with a graphic user interface that is functional, logical, and attractive, and bringing the concept to life using the latest versions of Dreamweaver. Also included is a brief overview of HTML code, cascading style sheets, and detailed instruction of how to use Dreamweaver to create web content. Strongly Recommended: Visual Communications 51 and either Visual Communications 53 or Visual Communications 54.
Day 32112 MW 11:00-11:50 300 JAY 01/19-05/27 OP V01
Lab MW 12:00-1:50 300 01/19-05/27 OP

VCOM 56  DESIGN CONCEPTS I  3.0 Units
Design and skills development course exploring the creative processes, methods, strategies and tools used in developing concepts and final designs in any visual field including the basic elements of design: line, texture, value, shape, color, light, and spatial concepts. Emphasis is placed on experience applying design principles and conventions to create 2-dimensional work. Use of computers as digital design tool along with basic manual techniques relating to effective preparation, presentation, craftsmanship and professionalism in presentation. Strongly Recommended: Visual Communications 51 and either Visual Communications 53 or Visual Communications 54.
Day 31669 Tue 8:00-9:50 300 STAFF 01/19-05/27 OP V01
Lab Tue 10:00-10:50 300 01/19-05/27 OP
Lab Th 8:00-9:50 300 01/19-05/27 OP

VCOM 58  PHOTOSHOP II FOR DESIGN  3.0 Units
Technical and design skill development course using the latest version of Photoshop at the intermediate to advanced level to create and manipulate images, illustrations, text and animations. Emphasis on intermediate through advanced level techniques and tools used to create or manipulate image files suitable for print and screen. Design principles emphasized to create effective output through computer-based composition. Course may include one or more project contracted through the Design Shop-the Visual Communications Program business that mirrors an industry-standard creative design agency. Design Shop client attends class to participate in briefing, Q & A, presentation, feedback and critique sessions. Prerequisite: Visual Communications 53 (complete with a grade of “C” or higher). Strongly Recommended: Visual Communications 51 and Visual Communications 52.
Day 32886 MW 8:00-8:50 300 BERENDT 01/19-05/27 OP V01
Lab MW 9:00-9:50 300 01/19-05/27 OP

VITCULTURE AND WINERY TECH

VWT 25  SENSORY ANALYSIS OF WINES  3.0 Units
A sensory course designed for individuals to learn organoleptic testing techniques, characteristics and styles of wine varieties, wine sensory evaluation methods including statistical analysis of trials, philosophy of wine styles, and the common evaluation methods used in sensory testing. Students must be 21 years of age or older. This class has a materials fee above the regular enrollment fee.
There is a materials fee of $100 associated with this class.
Students under 21 years of age must have a declared major in either Viticulture or Enology in order to participate in wine tasting under the new “Sip and Spit” legislation.
Day 31702 Wed 5:00-7:50 1814 EVERETT 01/19-05/27 GR 093

VWT 32  VINEYARD OPERATIONS II  3.0 Units
Viticulture practices for the spring and summer season including cultivation, planting and training a new vineyard, pest and disease control, soils, frost control, irrigation practices, quality control measures and vineyard equipment use. Emphasis on practical applications of viticulture. Prerequisite: Viticulture (VWT) 10
Students under 21 years of age must have a declared major in either Viticulture or Enology in order to participate in wine tasting under the new “Sip and Spit” legislation.
Day 32426 Mon 11:00-12:50 1814 EVERETT 01/19-05/27 OP V01
Lab Wed 11:00-1:50 VINEYA 01/19-05/27 OP

VWT 35  VINEYARD PEST & DISEASE MGT  3.0 Units
A study of the identification and the biology of common vineyard pests and diseases is covered in this course. Techniques and strategies for sampling and monitoring and effective control measures will be covered. Pest management strategies for insects, weeds and diseases will be emphasized, including bio-control and sustainable agriculture practices in addition to pesticide use, safety and compliance.
Day 32991 Th 5:00-7:50 1814 BASLER 01/19-05/27 OP V03

VWT 42  WINERY OPERATIONS 2  3.0 Units
Winery operations for the winter and spring seasons, including handling and storage of new wines; maintenance of wines from previous vintages; general cellar practices. Students must be at least 21 years of age in order to participate in wine tasting.
Students under 21 years of age must have a declared major in either Viticulture or Enology in order to participate in wine tasting under the new “Sip and Spit” legislation.
Day 30936 Mon 5:00-7:50 1814 EVERETT 01/19-05/27 GR 093

VWT 45  FOOD AND WINE PAIRING  1.0 Units
An introductory to the concepts involved in food and wine pairing through formal tasting, cooking, and lectures. Students are taught how to use sensory abilities to identify those ingredients in both food and wine that complement each other. Students will participate in palate exercises in which foods and wines are paired. Students must be 21 years or older.
There is a materials fee of $100 associated with this class.
Students under 21 years of age must have a declared major in either Viticulture or Enology in order to participate in wine tasting under the new “Sip and Spit” legislation.
Day 32858 Tue 5:00-5:50 1814 EVERETT 01/19-05/27 OP V03
Lab Tue 6:00-6:50 1814 01/19-05/27 OP

REMEMBER TO ACCESS YOUR STUDENT ZONEMAIL

PLEASE NOTE: All messages from the College are sent to this email address. Your registration date will be emailed to your ZONemail account. Check your ZONemail regularly to avoid missing any important information or notices. See page 11 for details.
## WELDING TECHNOLOGY

### WLDT 61AL BEGINNING ARC/FLUX-CORE 2.0 Units
Skills of Shielded Metal Arc (SMAW) and Flux-Core Arc (FCAW) welding in the flat, horizontal, and vertical positions to code specifications. Oxy-fuel flame, plasma, and carbon arc cutting. Corequisite: Welding Technology 61AL or Welding Technology 61B.

Students enrolled in WLDT 61AL lab class will be assessed a $70 materials fee at registration.

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### WLDT 61B ADVANCED STICK/FLUX/BLUEPRINT 1.0 Units
Theory and safety of Stick (SMAW) and Flux-core Arc (FCAW) welding of steel, flame cutting, plasma and carbon arc cutting. American Welding Society nomenclature, electrode and wire selection, job opportunities. Blueprint reading, welding symbols for welders and hazardous material regulations. Corequisite: Welding Technology 61AL. Corequisite: Welding Technology 61AL or Welding Technology 61BL.

Students enrolled in WLDT 61B lab class will be assessed a $75 materials fee at registration.

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### WLDT 61BL ADVANCED STICK, FLUX-CORE SKILLS 2.0 Units
Advanced skills in Stick (SMAW) and Flux-core (FCAW) welding of steel in the horizontal, vertical and overhead positions to A.W.S. codes. Safety and proper use of SMAW and FCAW equipment, oxy-fuel welding and cutting, plasma cutting. Blueprint usage in welding shop environment. Pipe and tubing fit-up and welding. Corequisite: Welding Technology 61AL. Corequisite: 61A or Welding Technology 61BL.

Students enrolled in WLDT 61BL lab class will be assessed a $70 materials fee at registration.

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<td>01/19-05/27</td>
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### WLDT 62AL BEG TIG, MIG, BLUEPRINT 2.0 Units
Skills of Tig (GTAW) and Mig (GMAW) welding of ferrous and non-ferrous alloys in the flat, horizontal, and vertical positions to A.W.S. codes. Safety and proper use of Tig and Mig equipment, oxy-fuel welding and cutting, plasma cutting. Blueprint usage in welding shop environment. Corequisite: Welding Technology 62A or Welding Technology 62B.

Students enrolled in WLDT 62AL lab class will be assessed a $75 materials fee at registration.

<table>
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<tr>
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<th>Room</th>
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<td>01/19-05/27</td>
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### WLDT 62B ADV TIG, MIG, BLUEPRINT THEORY 1.0 Units
Theory and safety of Tig (GTAW) and Mig (GMAW) welding of steel, flame cutting, plasma and carbon arc cutting. American Welding Society nomenclature, electrode and wire selection, job opportunities. Blueprint reading, welding symbols for welders and hazardous material regulations. Corequisite: Welding Technology 62AL or Welding Technology 62BL.

Students enrolled in WLDT 62B lecture MUST ALSO be enrolled in WLDT 62AL or 62BL lab.

<table>
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### WLDT 62BL ADVANCED TIG/MIG WELDING SKILL 2.0 Units
Advanced skills in Tig (GTAW) and Mig (GMAW) welding of ferrous and non-ferrous alloys in the horizontal, vertical and overhead positions to A.W.S. codes. Safety and proper use of Tig and Mig equipment, oxy-fuel welding and cutting, plasma cutting. Blueprint usage in welding shop environment. Pipe and tubing fit-up and welding. Prerequisite: Welding Technology 62AL. Co-requisite: Welding Technology 62A or Welding Technology 62B.

Students enrolled in WLDT 62BL lab class will be assessed a $75 materials fee at registration.

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### WLDT 63 WELDING LAYOUT AND FITTING 2.0 Units
Interpretation of welding blueprints by making welding layouts and fitups. Current methods, practices, and recommended procedures. Use of jigs, fixtures, holding devices, and welding sequences. Methods of straightening and restoring dimensions to finished product. Laboratory includes Arc, Mig, Tig, and Flux-core welding, plasma and fuel cutting. Prerequisites: Welding Technology 62BL.

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WLDT 63-Y1T is only open to student Veterans who are part of the Engineering Technology Cohort. For more information or to register for the program, please contact the Veteran's Office at (925) 424-1571 or Todd Steffan tsteffan@laspositascollege.edu

### WLDT 67A WELDING SKILLS LABORATORY 2.0 Units
Development and improvement of skills in Arc (SMAW), Flux-core (FCAW), Mig (GMAW), and Tig (GTAW) welding. Prerequisite: Welding Technology 61AL.

Students enrolled in WLDT 67A lab class will be assessed a $40 materials fee at registration.

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For more information or to register for the program, please contact the Veteran’s Office at (925) 424-1571 or Todd Steffan tsteffan@laspositascollege.edu
WLDT 67B ADVANCED WELDING SKILLS LAB  2.0 Units
Advanced development and improvement of skills in Arc (SMAW), Flux-core (FCAW), MIG (GMAW), and TIG (GTAW) welding.
Prerequisite: Welding Technology 67A

Students enrolled in WLDT 67B lab class will be assessed a $40 materials fee at registration.

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WLDT 68 CERTIFICATION PREPARATION  2.0 Units

Students enrolled in WLDT 68 lab class will be assessed a $40 materials fee at registration.

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WLDT 69A FABRICATION & INSTALL PIPE SYST  3.0 Units
Theory and practical application of: pipe joint preparation and design; API (American Petroleum Institute) and AWS (American Welding Society) welding code specification for pipe and pipe fittings; analysis of joint configuration, plasma and flame cutting of pipes, wire and electrodes selections, beginning of pipe welding blue print and welding symbols, SMAW, GMAW, and GTAW of pipe joints, non-destructive and destructive test and qualitative concepts of evaluation. Prerequisite: Welding Technology 61BL, Welding Technology 62BL

Students enrolled in WLDT 69A lab class will be assessed a $100 materials fee at registration.

<table>
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WLDT 69B ADVANCED PIPE WELDING  3.0 Units
Theory and practical application of pipe joint preparation and design; API (American Petroleum Institute) and AWS (American Welding Society) welding codes specification for pipe and pipe fittings; geometric curve design for branched join of piping systems; wire and electrode selections; advanced welding blue print and pipe welding symbols, SMAW, GMAW, and GTAW of pipe joints; metallurgical transformation of weld heat affected area (HAA); welding discontinuities and defects; destructive and non-destructive testing; and methods of inspection and testing. Prerequisite: Welding Technology 69A

Students enrolled in 69B lab class will be assessed a $100 materials fee at registration.

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WLDT 70 INTRODUCTION TO WELDING  2.0 Units
Arc, TIG, MIG, Flux-core, gas and braze welding, plasma and fuel gas welding and cutting. Theory and care of welder’s equipment with emphasis on safe practices.

Students enrolled in WLDT 70 lab class will be assessed a $40 materials fee at registration.

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Students enrolled in WLDT 71 will be assessed a $100 materials fee at registration.

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Courses, dates, and times are subject to change. Please check the college website at www.laspositascollege.edu for the most up-to-date information regarding Spring course offerings.
### WOMENS STUDIES

**WMST 2  GLOBAL PERSPECTIVE OF WOMEN**  
3.0 Units  
Examines the cultural, historical, political and economic experiences of women globally. Introduces feminist perspectives on a wide range of issues affecting women including globalization, war, education, work, family and religion in Asia, Africa, the Middle East and Latin America.

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### WORK EXPERIENCE

**WRKX 95  WORK EXPERIENCE**  
1.0 Units  
College supervised part-time or full-time employment. Through the cooperation of the work supervisor, students contract to accomplish new learning objectives and broaden their experiences at work. 5-15 hours of employment per week. Corequisite: Work Experience 95.

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<td>WRKX 95 and WRKX 96 must be taken together. The courses have an online component which begins the first week of the semester; there are five required on campus meetings. Students who have completed or are in BUSN 95 may not receive credit.</td>
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**WRKX 96  WORK EXPERIENCE SEMINAR**  
1.0 Units  
Focal point for the coordination of college supervised part-time or full-time employment. With an emphasis on building strong working relationships with supervisors, subordinates and co-workers, seminar topics include: effective communication skills, career exploration, resume writing, job interviewing and case studies. Corequisite: Work Experience 95.

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<td>WRKX 95-LD1 is a Late Start hybrid course. All class meetings will be online EXCEPT on the following dates when students will meet on campus from 6:00-6:50pm in Room 502: January 26, February 2, March 1, April 5 May 3 and the final. For more information, see the section titled “Online Learning” in this schedule, or go to <a href="http://www.laspositascollege.edu/onlinelearning">http://www.laspositascollege.edu/onlinelearning</a>.</td>
</tr>
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**CONTINUING EDUCATION UNITS (CEU’s)**

45 CEUnits are available for RNs and LVNs for completion of the following courses:

- **ASL 1A - V01**  
  CRN 30519  
  American Sign Language I  
  3 Units or 45 CEUs

- **ASL 1A - V02**  
  CRN 31482  
  American Sign Language I  
  3 Units or 45 CEUs

- **ASL 1A - 093**  
  CRN 31646  
  American Sign Language I  
  3 Units or 45 CEUs

- **ASL 1B - V01**  
  CRN 30594  
  American Sign Language II  
  3 Units or 45 CEUs

- **ASL 2B - 093**  
  CRN 30520  
  American Sign Language IV  
  3 Units or 45 CEUs

Completion of the Certificate in OSH or the AS Degree in OSH can be used to provide work experience credit toward OHST certification requirements. Completion of the AS Degree in OSH can be used to provide work experience credit toward CSP certification requirements.

Contact the Office of Academic Services at (925) 424-1104 for further information.
Fast Track 1 – 1st session
Jan 19 - Mar 18

Fast Track 2 – 2nd session
Mar 21 - May 19

Late Start Classes

Weekend Classes
### FAST TRACK - 1st session (JAN 19 thru MAR 18)

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### FAST TRACK - 2nd session (MAR 21 thru MAY 19)

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### WEEKEND classes

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<td>Pronunciation of English</td>
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<td>EMT - REFRESHER</td>
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<td>LS1</td>
<td>Life Guarding</td>
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82
# ALTERNATE SCHEDULE COURSES

## LATE START classes

### (VARIOUS START DATES)

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### Feb 2 - May 27

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(see listings for dates)
ONLINE LEARNING

WHAT IS AN ONLINE COURSE?
An online course is a course that is conducted over the Internet. Las Positas uses a web-based program called Blackboard to deliver its online courses. Blackboard provides tools that allow students to communicate, collaborate, and complete coursework - all within a secure environment.

HOW DO I GET STARTED ONLINE?
Step 1: Register
Register via CLASS-Web by going to http://banner-web.clpccd.cc.ca.us:700.

Step 2: Log into Blackboard
On the first day of class, log into Blackboard by following the instructions at http://www.laspositascollege.edu/onlinelearning/blackboard.php. Click the link to your course.

ARE THERE OPTIONAL ORIENTATIONS?
Yes. For Spring 2016:
- Jan 13 (1:00-2:30 p.m.) in Room 2410
- Jan 14 (5:30-7 p.m.) in Room 2410
- Jan 19 (5:30-7 p.m.) ONLINE

No registration is necessary. Please arrive on time. Orientations are not course-specific. See http://www.laspositascollege.edu/onlinelearning/orientations.php for more information.

HOW DO ONLINE COURSES WORK?
Class sessions, course materials, and exercises are accessible any time and any day convenient to you. All of your coursework, including discussions, groupwork, and writing assignments, is done electronically. Simply log into your course through a web browser, and you’re in class. Most of these classes are not self-paced, so you’ll be required to adhere to due dates for assignments, quizzes, tests, etc.

HOW DO I KNOW IF I’M READY TO TAKE ONE?
Here are qualities that successful online students possess:
- Independent learner
- Self-motivated
- Good time-management skills
- Disciplined
- Daily access to a computer with an Internet connection
- Comfortable using a web browser and uploading/downloading files to/from the Internet
- Comfortable sending and opening attachments
- Comfortable using word-processing programs

If you don’t possess these qualities (i.e. you’re a procrastinator with low computer skills), you might want to take an on-campus course instead. If you are unsure about your qualities, contact a counselor.

HOW CAN I PREPARE FOR MY FIRST ONLINE COURSE?
You can go to the LPC Online Learning web site, and complete the tutorial called ‘Succeeding in an Online Course’. Also on that web site is a link to the Online Learning Orientation. If you feel more comfortable attending an orientation in person, come to campus for any of the optional orientations that LPC offers. You can also attend a live, virtual orientation over the Internet.

WILL I HAVE A COLLEGE EMAIL ADDRESS?
Yes. Your college email, or Zonemail, address will be the default used in Blackboard. However, you can set up automatic forwarding in Zonemail to your private account, or you can change your default address for Blackboard in CLASS-Web. Go to the Online Learning web site to learn more about Zonemail.

IS THERE ANY ACADEMIC SUPPORT FOR STUDENTS?
Yes. LPC offers counseling and tutorial services to students who are off campus. Information about online counseling is available at http://www.laspositascollege.edu/counseling/LasPositasCollegeOnlineCounseling.php, while information about online tutoring is at http://www.laspositascollege.edu/onlinelearning/tutoring.php.
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GETTING STARTED WITH HYBRIDS:

Step 1: Register
Register for a hybrid course via CLASS-Web or The Zone by going to our homepage at www.laspositascollege.edu.

Step 2: Go to class
Check this schedule to see when your class meets on campus. At the first meeting, your instructor will discuss the online portion of the class.

Step 3: Log into Blackboard
Log into Blackboard by following the instructions at http://www.laspositascollege.edu/onlinelearning/blackboard.php. Once your instructor makes your course available, click the link to the course, and you're in.

WHAT IS A HYBRID COURSE?
A hybrid course is a combination of an on-campus and an online course. If you prefer to learn in a traditional classroom setting but also want the flexibility offered by online courses, you might want to enroll in a hybrid course. You'll come to campus for some of the class meetings, and you'll go online for the others.

WHAT WOULD I BE DOING IN THE ONLINE PORTION?
Some of the online activities that your instructor can require are group work, class discussions, research on the Internet, quizzes, and exams. To learn more about specific courses, go to http://www.laspositascollege.edu/onlinelearning, click the appropriate semester's hybrid courses link, then click on any course name.

HOW CAN I SUCCEED IN A HYBRID?
To succeed in a hybrid course, you will need to take responsibility for your own learning. This includes developing time management skills for online learning and being comfortable with technology, particularly the Internet. Much of the information on the previous page about online courses does apply to hybrids.

HOW CAN I LEARN MORE ABOUT THE ONLINE AND HYBRID COURSES LISTED?
First, go to the LPC Online Learning web site at http://www.laspositascollege.edu/onlinelearning. Next, click the appropriate semester's online courses link, then click on any course name.

AREN'T ONLINE AND HYBRID COURSES EASIER THAN ON-CAMPUS COURSES?
No. Although they cover the same content, they require at least as much time as on-campus courses. Typically, successful students report spending more time, not less, in an online course.

WHAT ARE THE TECHNICAL REQUIREMENTS?
You must have daily access to a computer with an Internet connection and experience using a web browser. Firefox is the preferred browser for Blackboard. Chrome and Safari are also good options. Try to avoid using Internet Explorer. For other tech requirements, go to the LPC Online Learning web site, and click Technical Requirements.

IS THERE ANY TECHNICAL SUPPORT FOR STUDENTS?
Yes. You can fill out a web form, call, email, or walk into the Computer Center in Room 803 on campus for technical support. For more information, go to the LPC Online Learning web site, and click Student Support.

IF I BEGIN THE COURSE LATE, CAN AN INSTRUCTOR DROP ME?
Yes. The instructor may drop students who miss the first meeting of a course. The first meeting of online or hybrid Distance Education courses is the first day of the class as specified in the class schedule listing. For these courses, instructors may drop students who do not log into their Blackboard course and/or complete indicated activities by the third day of classes. DE instructors may drop students if they have not submitted work and/or accessed the class for two consecutive weeks. For Summer courses, DE instructors may drop students if they have not submitted work and/or accessed the class for one week.

SPRING 2016 HYBRID COURSES

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Are you ready to **ACCELERATE** through **ENGLISH** on the road to graduation?

Students with a 100A placement can take English 104 if they take a 10-person 104W workshop.

Skip a semester of English and enjoy built-in reading and writing support!

See Course Schedule for 104-104W co-requisite days and times. For more info, contact Catherine Eagan at ceagan@laspositascollege.edu

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**STUDENT RIGHT-TO-KNOW RATES FOR FALL 2011 COHORT**

**Completion Rate:** 27.98 %  
**Transfer Rate:** 12.09 %

In compliance with the Student-Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of our college district to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2011, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became ‘transfer prepared’ during a three-year period, from Fall 2011 to Spring 2014. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered ‘transfer-prepared’. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming ‘transfer-prepared’ during a five-semester period, from Spring 2012 to Spring 2014, are transfer students.
Planning Your Schedule

Working students sometimes try to take too many classes. The following chart will help you decide how many units to take depending on how many hours you work:

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If you enroll as a full-time student, you will take at least 12 units per semester. Generally, one unit of credit equals one hour of class time and two hours of study time per week, adding up to 36 hours per week. If you also work 20 hours per week, you have committed 56 hours to school and work time. As you can see, you'll need to plan your schedule carefully and include time for leisure and family commitments.

Use the sample schedule below as a guide for planning your own schedule. You might want to make several photocopies of the blank schedule on the facing page to use for planning other semesters.

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GENERAL INFORMATION

CLASS SCHEDULE AND CATALOG
These are publications of Las Positas College. They provide information regarding course and program offerings, times, dates, prerequisites, and course descriptions. You may obtain them at the College Bookstore, download as PDF, or by accessing CLASS-Web or The ZONE online.

This class schedule is available in alternate reading format. Contact the Disability Resource Center at (925) 424-1510 for assistance.

STUDENT IDENTIFICATION CARD
Each student who completes the registration process will be issued a photo ID card. This card is often required to access college programs and services. Your student ID card will be required for library services, including computer usage. You may obtain this card in the Online Service Center (OSC).

STUDENT SERVICES
As a student of Las Positas College, many services such as counseling services, tutorials, career information, financial assistance, veterans assistance, health information, job placement, intercollegiate athletics, and cultural activities, are available to you.

COUNSELING SERVICES
Counseling services (Building 1600) are central to student success at Las Positas College. Counselors provide academic, career, and personal counseling services. They orient new students and teach psychology-counseling courses in career selection, orientation to the College experience, study skills, peer support training, re-entry support and interpersonal relationships. Counselors remain available to students throughout their college career to discuss concerns that may affect their academic progress.

TUTORING PROGRAM
The Tutoring Program (Building 2400) is dedicated to providing the support and assistance students need to be successful in their course work. Free individual and small group tutoring is provided in specific content areas as well as study skills assistance. Students are invited to visit the Center to request tutoring or to seek positions as tutors.

DISABLED STUDENTS PROGRAMS AND SERVICES (DSPS)
Las Positas College is committed to excellence and accessibility for all students. DSPS offers support services for students with physical, communication, learning, and psychological disabilities. Support services include direct services, programs, and campus and community referrals. Direct services include priority registration, academic, career and disability-related counseling, new student orientation, interpreters, tutors, note takers, and test-taking facilitation. Students with verifiable disabilities are eligible for special accommodations. The disability must be verified by credentialed, certified or licensed professionals.

• High Tech Center - DSPS has a dedicated High Tech Center for students with disabilities. PC and Macintosh computers are available, along with other adaptive hardware and software, to assist students with reading, writing, spelling, and computation skills.
• Learning Skills Program - The Learning Skills Program at Las Positas College is designed specifically to assist the learning disabled student who has the potential to succeed in a community college environment. The program includes an initial diagnostic assessment and evaluation to determine eligibility for Learning Skills lab classes, individualized instruction, academic advising, and open access to the High Tech Center Instructional Lab.

For information and assistance, visit the Disability Resource Center located in Building 1600, or call (925) 424-1510

This class schedule is available in alternate reading format. Contact the Disability Resource Center at (925) 424-1510 for assistance.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)
EOPS provides financial assistance and support services for low-income students with unique and special needs created by language, social, and economic situations. If you are eligible, the following services are available:
• A book grant or other financial assistance;
• Academic, career, and personal counseling;
• Cultural enrichment activities;
• Priority registration;
• Free tutoring and peer support;
• Employment and transfer counseling;
• Information and referral services.

For information or application assistance, visit the EOPS Office in Building 1600, or call (925) 424-1598.

CAREER-TRANSFER CENTER
The Career-Transfer Center (Building 1600) operates on a self-help basis and provides students with the following resources for exploring both career and educational opportunities: resource books, video cassettes, a computerized career information system (EUREKA), college/university catalogs, current career oriented magazines, handouts on resume writing and interview techniques, and various informational brochures.

LIBRARY
You are encouraged to visit the Learning Resource Center (Library) and become acquainted with its many resources and services which include all types of printed and non-printed materials. Your student ID card is required for library services and computer usage.

FINANCIAL AID
Website: www.laspositascollege.edu / click on “Financial Aid”
In addition to fee waivers, Las Positas College offers federal Pell Grants, SEOG grants, Federal Stafford Subsidized and Unsubsidized Loans, Academic Competitiveness Grants, Cal Grants B and C, and Federal Work Study job opportunities. Grants do not need to be repaid, while loans do. To be considered for ANY aid, you must complete a Free Application for Federal Student Aid and mail or transmit it for processing (www.fafsa.ed.gov). Once results are received, you’ll need to complete your financial aid file with required documentation to determine eligibility. Your processed FAFSA application may automatically qualify you for a waiver of registration fees. For more information refer to www.finaid.org. Monitor your Financial Aid status on “The ZONE”.

SCHOLARSHIPS
Scholarships are financial gifts donated by various individuals and organizations that do not need to be repaid. Las Positas College provides many scholarship opportunities and posts pertinent scholarship information on a timely basis. Please check the Financial Aid glass bulletin board in Building 1600 for current scholarship listings. Refer to the LPC Financial Aid website under the Scholarship section for more details.

Website: www.laspositascollege.edu / click on “Financial Aid”

VETERANS INFORMATION
Veterans or their dependents may be eligible for educational benefits for attending Las Positas College. Students should inquire at the Veterans Office in Building 1310, (925) 424-1571, or phone V.A. directly at 1-888-442-4551. To maintain status in this program, you must enroll into your classes, request certification from the V.A. Office each semester, and notify the office of any enrollment changes. If you feel you qualify for our Veteran’s Service Program please contact:

LPC Veterans Benefits Program
Contact Todd Steffan ~ (925) 424-1571
Website: http://www.laspositascollege.edu/veterans.php
V.A. Website: www.gibill.va.gov.
HEALTH CENTER
The Student Health Center is staffed by a registered nurse practitioner and is located in the Student Center (Building 1700). Services include: evaluation, treatment for minor illnesses and injuries, prescriptions, health education information and materials, birth control information, and health care referrals. For information on the Student Health Fee, see page 12.

Spring & Fall
HOURS:  Mon, Tue, Thurs:  9am to 5pm
         Wednesday:  10am to 6pm
         Friday:  closed

Summer
visit our website at www.laspositascollege.edu/healthcenter/ for summer hours

SMOKING POLICY AT LPC
In an effort to prevent the serious health risks associated with exposure to smoking and environmental tobacco smoke, faculty, staff, students and visitors at Las Positas College who choose to use tobacco products may do so in parking lots and designated areas only. Smoking is not permitted in any college-owned vehicles.

COOPERATIVE WORK EXPERIENCE
Students may earn one to four units if their jobs (either paid or voluntary) and college major are related. Students develop individualized learning objectives or training programs that enable them to enhance their career development.

STUDENT GOVERNMENT AND ACTIVITIES
The Associated Students of Las Positas College (ASLPC) is the campus student government. It provides opportunities for students to participate in the governance of the College on both local and statewide levels. ASLPC representatives have the opportunity to serve on numerous College committees. The Inter-Club Council (ICC) is the representative body which coordinates inter-club activities and funds, and promotes communication and cooperation among clubs on campus.

OPEN COURSES
The policy of the Chabot-Las Positas College District is that, unless specifically exempted by statute or regulation, every course, course section, or class, reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) and who meets such prerequisites as may be established pursuant to regulations contained in Article 2.5 (commencing with Section 55200) of Subchapter 1 of Chapter 6 of this Division of Matriculation Regulations.

PARKING
Students must register their vehicles and obey all regulations (see Parking brochures). Semester parking permits may be purchased online via CLASS-Web or “The ZONE” (Autos-$30; Motorcycles-$15). Vehicles failing to properly display permits will be cited. Daily permits can be purchased for $2.00 from parking lot dispensers located on light poles. *BOGG students are eligible for a $20 parking fee.

PRIVACY RIGHTS OF STUDENTS
As a student, you have the right to review your official educational records, files and documents. For information, obtain the PRIVACY RIGHTS OF STUDENTS policy and procedures brochure available in Building 1600.

EQUAL OPPORTUNITY STATEMENT
Las Positas College is an equal opportunity action institution in its policies, procedures, and practices relating to access, admission, and employment in their programs, services and activities. In compliance with federal and state law, and statements of philosophy and objectives, Las Positas College does not discriminate on the basis of race, color, national origin, religion, sex, age or handicap. Inquiries regarding equal opportunity non-discrimination policies and procedures may be directed to the Vice President of Student Services, Las Positas College, phone (925) 424-1405 (student matters), the Director, Personnel Services and Employee Relations, phone (925) 416-2084 (for employment matters), or the Director, U.S. Department of Education, Office of Civil Rights, Washington, D.C.

NONDISCRIMINATION POLICY

> Age
Las Positas College complies with the Age Discrimination in Employment Act of 1974, which prohibits discrimination in employment on the basis of age.

> Disabled
Las Positas College does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Inquiries regarding compliance with non-discrimination requirements in the Americans with Disabilities Act may be directed to the Vice President of Student Services, Building 1600, Las Positas College, phone 925-424-1420.

> Race, Color, or National Origin
Las Positas College complies with the requirements of Title VI of the Civil Rights Act of 1964 and the regulations adopted thereunder. No person shall, on the grounds of race, color, or national origin be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any program of the College. Las Positas College also complies with Title VII of the Act, which includes nondiscrimination on the basis of religion and sex. Limited language skills are not a barrier to occupational programs and services.

> Gender
Las Positas College does not discriminate on the basis of gender in educational programs or activities. Title IX of the Educational Amendments of 1972, as amended, and the administrative regulations adopted thereunder prohibit discrimination on the basis of sex in College education programs and activities. Such programs and activities include admission of students and employment.

> Sexual Harassment
Las Positas College desires to maintain an academic and work environment which protects the dignity and promotes the mutual respect of all employees and students. Sexual harassment of employees or students will not be condoned. In general, deliberate verbal comments, gestures or physical contact of a sexual nature that are unsolicited and unwelcome will be considered harassment (Title VII of the Civil Rights Act of 1964). Inquiries concerning the application of these policies to programs and activities of Las Positas College may be referred to the following officers assigned the administrative responsibility of reviewing such matters: Sexual harassment issues, Disability concerns, and Equal Opportunity concerns may all be directed to:

  Vice President of Student Services, Bldg 1600
  Diana Rodriguez, (925) 424-1420

Inquiries may also be addressed to the Regional Director, Office of Civil Rights, Region 9, 1275 Market Street, 14th Floor, San Francisco, CA 94103.

> Declaracion de No Discriminacion
Las Positas College, de acuerdo con las leyes civiles, declara que no discrimina hacia ninguna persona a base de su raza, color, nacionalidad, ascendencia, religi'on, creencia, sexo, edad o incapacidad, en sus programas y politicas de empleo y educacion. El conocimiento limitado del idioma no limita acceso a programas y servicios ocupacionales. Cualquier pregunta sobre la aplicacion de esta declaracion puede dirigirse al Regional Director, Office of Civil Rights, Region 9, 1275 Market Street, 14th Floor, San Francisco, CA 94103.
CAMPUS SAFETY & SECURITY

A MESSAGE FROM THE CAMPUS SAFETY SUPERVISOR

The Las Positas College Department of Campus Safety would like to welcome all students, faculty, staff, guests, and visitors to the Las Positas College campus. As a member of the college community, Campus Safety is dedicated to the preservation of public safety by providing innovative and progressive service. We share the responsibility of ensuring and maintaining a safe, healthy, and engaging educational learning environment where everyone can enjoy the challenges and rewards of obtaining or providing an education in an atmosphere free from fear, harassment, or discrimination in partnership with the community.

The safety and wellbeing of all members of the college community is the primary concern and responsibility of the officers and staff of Campus Safety.

The Las Positas Community College Campus Safety Department is a professional agency with highly trained officers and support personnel. We are committed to the highest standards of professionalism and service. Campus Safety strives to provide an atmosphere of safety that will enable the college community to focus on providing the highest quality education and learning.

This Annual Security Report is available to the public to provide information regarding crime statistics and safety information as required by law. The ‘Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act’. This Campus Security Report is published in accordance with section 20 U.S.C. 1092(B) (Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.) Please take a few minutes to review this important statistical and policy information. If you have questions or concerns regarding any information in this brochure, please contact the Campus Safety Department at (925) 424-1690, or come by the Campus Safety Department office located in Building 1700 between parking lots C and D. You can find the Campus Safety website at: http://www.laspositascollege.edu/safety/index.php

Campus Safety is dedicated to providing the highest level of professional safety service to the Las Positas College community with pride, honor, and integrity.

Sincerely,
Sean I. Prather
Department Supervisor, Campus Safety & Security Las Positas College
Department of Campus Safety & Security

2013 UNIFORM CAMPUS CRIME REPORT

Las Positas College Campus Safety Department is required to provide the United States Department of Justice with an annual report containing the number and type of criminal offenses committed within the jurisdiction of the Las Positas College as well as citations issued and arrests made. This information is forwarded to the Federal Bureau of Investigation for inclusion in the F.B.I. annual publication, Crime in the United States.

In 1990, the U.S. Congress enacted the “Crime Awareness and Campus Security Act of 1990,” which requires colleges and universities to disclose information about crime on and around their campuses. This law was renamed in 1992 to the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” The federal Clery Act requires the college to provide additional information to the U.S. Department of Education and to the neighboring communities. Crimes that must be reported include murder, manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, and arson. In addition, the college district must report arrests or disciplinary actions referrals for liquor, drugs, and weapons offenses. Crimes classified as hate crimes must also be reported. The Clery Act requires that any college official (Campus Safety Authority) having knowledge of any criminal acts occurring on any campus as defined in the Clery Act must report the information to the campus for inclusion in the annual safety report. On March 07, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) which amended the Higher Education Act of 1965, the Clery Act. All higher education institutions are now required to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking. VAWA also requires higher education institutions to include policies, procedures, and programs pertaining to these incidents in the annual security report.

CRIME REPORTING PROCEDURES
20 U.S.C. 1092(1)(A)

Las Positas College maintains a security department with personnel available 24 hours a day, 7 days a week. Persons are encouraged to report any criminal activity or any other emergency at any time day or night by calling campus safety at 424-1699 or by coming in person to the campus safety office located in room 1725. If the office is closed, the on-duty Campus Safety officer can be contacted by telephone in the following ways:

- From any off-campus phone, dial the campus switchboard at (925) 424-1000 until 9pm
- From any on-campus telephone, dial 1690 for normal business, or in the event of an emergency, dial 1699.
- From any college pay phone, in the event of an emergency, dial *16. No coin is needed.

Emergency Call boxes are also located in several parking lots, on the campus perimeter road, and near the Student Center. In the event of an emergency, push the button on the Call box and the on-duty officer is notified over his walkie-talkie of your location. You may communicate directly with the on-duty officer by following the directions on the Call box.

Outside the entrance to the Campus Safety Office (1725) there is an emergency auto-dialer. In the case of an emergency and the office is locked, you can push the button on the auto-dialer. This will ring to the on-duty campus safety officer’s walkie-talkie and you will be able to communicate directly with the officer.

STUDENTS RIGHT TO KNOW

Las Positas College Annual Campus Security Report publication is the Department’s “Student Right to Know” report. Campus Safety updates and makes available a printed hard copy or a digital document for distribution. Copies are available at the Campus Safety Office (925) 424-1690. An online version is posted and available on the Campus Safety website http://www.laspositascollege.edu/safety/documents/CampusSafetyPages_FALL2014.pdf

All students and employees are informed that a digital or hard copy of the Annual Campus Security Report publication is available to them. Information on the availability of this publication is also provided on the Las Positas College website, Las Positas College catalog, and semester schedule of classes. A Daily Crime and Activity log and Report Number log is maintained at the front desk at the Campus Safety office.

TIMELY WARNINGS

As required by federal law (20 USC §1092(f)), the College will issue a Timely Warning to the entire College community when a Clery-reportable crime occurs on campus or in an area within one mile of the college’s campus when the Campus Safety Supervisor or her designee or other senior level College official determines that the situation represents a serious or continuing threat to other students and employees. The decision to issue a Timely Warning will be made on a case-by-case basis.

The level of detail included in the Timely Warning will vary depending on the type of crime. The name(s) of a victim(s) will not be published in the Timely Warning. Efforts will be made to craft Timely Warnings so as not to intentionally reveal the identity of the victim, including the victim of a sexual assault. Certain information may be excluded from a Timely Warning if, in the professional judgment of responsible authorities, the information would compromise law enforcement’s efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency.

The purpose of a Timely Warning is to notify the community about certain specified crimes so that community members may take appropriate precautionary measures to avoid being victims of similar crimes. As required by law, Timely Warnings will include general precautionary measures persons may implement to avoid harm. Individuals must assess their respective situations and decide if the precautionary measures are valid for their given situation. Timely Warnings will most often be distributed via email; however, additional messaging methods may be employed. The decision to issue a Timely Warning or sex offenses involving persons who are acquaintances will be made on a case-by-case basis. Factors which will be considered when making this decision include: the level of force and violence used to commit the crime, the potential use of a drug to commit the crime, and the existence of multiple crimes of a similar nature occurring in close proximity, either in time or location. The Las Positas College Campus Safety Supervisor, Livermore Police and the Title IX Coordinator (or their designees) are responsible for determining if a Timely Warning will be issued for non-stranger sexual assaults. Consultation with other College staff persons may occur on a need-to-know basis.

When faced with an emergency, it is important to take action to provide for one’s own safety. As a general rule, it is a best practice to follow the instructions of police, fire, and medical first responders, Emergency text notification system messages, and knowledgeable College officials, unless you know that doing so will place you in imminent danger. Be familiar with the Emergency procedures for situations that call for your immediate action.

ACCESS TO CAMPUS FACILITIES
20 U.S.C. 1092(B)

Buildings

During business hours, the college and most campus buildings are open from 7am to 11pm. During non business hours, access to all college facilities is by key or card key, if issued, or by admittance via the Department of Campus Safety. In the case of periods of extended closing, the College will admit only those with prior approval to all facilities.

All students and staff members are issued identification cards, which they may be asked to produce if there is any question about their authorization to be in a specific area. There is no campus residences associated with Las Positas College.

College Property

No college property may be removed from the campus without expressed permission from an administrator. Unauthorized removal of college property from the campus is a violation of the law and may be prosecuted by the college.
COLLEGE SECURITY SERVICES
20 U.S.C. 1092(C)

It is the policy of the Chabot-Las Positas Community College District Board of Trustees to protect the members of the total college community and to protect the property of the District. Under the general directions of the Vice Chancellor of Business Services, Campus Safety shall insure that reasonable protection is provided by using methods that fit within and contribute to the educational philosophy and process of the institution.

The District encourages all persons with knowledge of crimes on campus to accurately and promptly report these crimes to Campus Safety and other appropriate police agencies.

STATEMENT OF ENFORCEMENT AUTHORITY FOR CAMPUS SAFETY AND SECURITY DEPARTMENT

The campus safety officer meets the legal definition of a security officer because of appointment pursuant to the California Education Code, section 70902. The campus safety officer is a police officer, but sections 626 and 627 of the California Penal Code provide special authority for school security officers to make an arrest if the perpetrator fails to leave the college grounds after being directed to do so. In addition to this authority, campus safety officers can arrest for any misdemeanor or felony committed within their presence, but must use section 837 P.C. – arrest by a private person – to accomplish the arrest.

Campus safety officers derive additional authority from section 21133(a) of the California Vehicle Code. This section covers parking on school property. Officers can issue citations for violations of District Parking Regulations using this section.

MEMORANDUM OF UNDERSTANDING WITH THE LIVERMORE POLICE DEPARTMENT

Las Positas College and the Livermore Police Department have entered into a memorandum of understanding to provide their respective campus safety and law enforcement roles relating to Las Positas College.

Under the guidelines of this agreement, the College Department of Campus Safety/Security is responsible for maintaining safety and security on campus. These duties include responding to calls for assistance, patrols, parking enforcement, reporting safety hazards, and writing various reports involving criminal activity, student and staff injuries and non-injury vehicle collisions. The Livermore Police Department is responsible for investigating all felony serious misdemeanors and violent crimes on campus, vehicle collisions, and taking custody of persons arrested pursuant to Section 847 of the California Penal Code.

STATEMENT FOR NON-SWORN OFFICERS

The Chabot-Las Positas Community College District employs security officers with training specific to campus security.

STUDENT/EMPLOYEE RESPONSIBILITY AND CRIME PREVENTION

Crime prevention material is distributed by Campus Safety to the campus community. Campus Safety makes inspections of facilities to ensure physical security design, presents crime prevention and safety training seminars, distributes crime prevention material to the campus community, and reports to the Vice Chancellor of Business Services and/or the Board of Trustees on the rate of crimes on campus.

REPORTING CRIME

If you are the victim of a crime, you should call the police. If you are not the victim, and you have reasonable cause to believe that a crime has been committed, you should also call the police. The police will take the necessary action in every case.

It is the policy of the Chabot-Las Positas Community College District to ensure that reasonable protection is provided by using methods that fit within and contribute to the educational philosophy and process of the institution.

SAFETY TIPS AND INFORMATION:

Personal Security

http://www.state.ca.gov/m/ds/rs/p19773.htm

Identity theft – General Guide

www.ag.ca.gov/idtheft/index.htm

Domestic Violence

www.ndvho.org

Stalking

http://www.victimsofcrime.org/

Sexual Assault/Rape

http://www.womenshealth.gov/violence-against-women/

Dating and Personal Safety Tips


Violence Against Women Act

http://www.whitehouse.gov/sites/default/files/docs/avaa_factsheet.pdf

Additional information regarding sexual assault, sexual battery, dating and domestic violence, and sexual harassment is available at the Las Positas Health Center. http://www.laspositascollege.edu/healthcenter/index.php

The cooperation and involvement of students, faculty and staff in the College’s Crime Prevention and Safety Program is essential. Students and employees must assume responsibility for their personal safety and the security of their personal belongings by taking simple common sense precautions such as:

• Walk in well-lighted areas and try to avoid walking alone at night. Carry a whistle in your hand when walking alone.
• Always lock your car doors and never leave valuables in sight.
• When returning to your vehicle, have your keys in hand. Always check the rear seat before entering your vehicle. Lock your doors upon entering.
• Know the locations of campus pay telephones and Call boxes.
• Avoid working or studying in buildings alone at any time.
• Report any suspicious or criminal activity to Campus Safety or any other college employee.

SEXUAL ASSAULT, DOMESTIC AND DATING VIOLENCE, AND STALKING

Las Positas College recognizes that sexual assault, dating violence, domestic violence, and stalking are very serious issues and are unacceptable. Sexual assault, domestic/dating violence and stalking will not be tolerated at Las Positas College. The college will investigate all allegations of sexual assault, dating violence, domestic violence, and stalking and take appropriate disciplinary or legal action. In addition to criminal prosecution, school disciplinary sanctions range from reprimand to suspension to expulsion from the College.

During a disciplinary hearing, the accused and the accused are entitled to due process, including the right to have others present at the hearings and a right to the same information regarding the outcome of the disciplinary hearings. College discipline procedures for cases of alleged sexual assault, dating violence, domestic violence, and stalking are included in the Student Conduct and Due Process pamphlet.

IF A SEXUAL ASSAULT OCCURS

As soon as possible, the victim of a sexual assault should report the incident to Campus Safety and Security, the local police department or any faculty or staff member. The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering, and not disposing of any damaged clothing or other items that are present after/during the assault. Victims are encouraged to call any law enforcement agency by dialing 911 after a sexual assault for a sexual crime investigation. If necessary, seek medical treatment, and referral to crisis counseling and legal advocacy. Criminal actions may be imposed on individual students, student organizations and/or any College faculty or staff responsible for a sexual assault. College sanctions following campus disciplinary procedures depend on the outcome and may range from reprimand to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. Information regarding what to do if you are the victim of a sexual assault or rape and resources that are available to victims of sexual assault or rape can be located at:

http://www.womenshealth.gov/violence-against-women/

Notice: Las Positas College will change a victim’s academic situation after an alleged sex offense and inform the victim of the options for those changes, if those changes are requested by the victim and are reasonably available. Victims of sexual assault may report the crime to any Las Positas College faculty, staff, or administrator, but Campus Safety or Law Enforcement should be notified as soon as possible. Victims or witnesses to crimes should follow the basic policy for reporting crimes.

KNOWING THE FACTS ABOUT RAPE...

Rape is a violent crime - a hostile attack - an attempt to hurt and humiliate. It is NOT the result of “uncontrolled passions.” Rape can happen to anyone; Children, grandmothers, students, working women, wives, mothers, and even males are the victims of rape. Rape can occur anywhere and at anytime in public or in your own home, day or night. Rapists are not necessarily strangers. In fact, in over one third of reported cases, the rapist is an acquaintance, neighbor, friend, or relative of the victim.

PREVENTION TIPS...

First, know the facts about rape. Become aware of locations and situations where rape might occur, and avoid them. Consider your options if confronted by a rapist. Practice prevention strategies so that you can recall them even under the stress of a real encounter.

OUTDOORS...

• Be alert to your surroundings and the people around you - especially if you are alone or it is dark.
• When possible, travel with a friend.
• Stay in well-lit areas as much as possible.
• Walk confidently, directly, at a steady pace. A rapist looks for someone who appears vulnerable.
• Walk on the side of the street facing traffic.
• Walk close to the curb. Avoid doorways, bushes, and alleys where rapist can hide.
• If you think you are being followed, walk quickly to areas where there are lights and people.
• If a car appears to be following you, turn and walk in the opposite direction, or walk on the other side of the street.
• If in danger - scream and run, or yell fire, or break a window to attract attention.

AT HOME...

Many rapes occur in or near the victim's home. One of the best ways to prevent sexual assault is to practice good home security.

• Install effective locks on all doors and windows and use them.
• Install a peephole viewer in your door. NEVER open your door without knowing who is on the other side. Require salespersons or repairmen to show identification.
• If strangers telephone or come to your door, don't admit that you are alone.
• If you live in an apartment, avoid being in the laundry room or garage by yourself, especially at night.
• If you come home and find a door or window open or signs of forced entry, don't go in. Go to the nearest phone and call the police.

CAR SAFETY...

• Always lock car doors after entering or leaving your car.
• Park in well-lit areas.
• Have your car keys in your hand so that you don't have to linger before entering your car. Keys can also serve as a possible weapon against an attacker.
LOST AND FOUND
Lost and found is located in the Campus Safety Office, Building 1700, Room 1725.

CONTROLLED SUBSTANCES AND ALCOHOL POLICY
The Chabot-Las Positas Community College District strives to maintain a drug-free and alcohol-free environment and complies with the Drug Free Workplace Act of 1990 and the Higher Education Act Section 120a. In accordance with Public Law 101-226 "Drug Free Schools and Communities Act Amendment of 1990" Las Positas College has enacted the following: A student may be arrested, suspended, expelled, placed on probation or given a lesser sanction for good cause and in accordance with procedures consistent with due process for violations of the drug and alcohol policy. Employees may be arrested, suspended, terminated or given a lesser sanction for violations of the drug and alcohol policy. Employees are required to notify the District of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction. The drug and alcohol policy is "On college property, the sale or knowing possession of dangerous drugs, restricted dangerous drugs, alcoholic beverages or narcotics as those terms are defined in the California statutes except when lawfully prescribed or permitted. District/college property includes real or personal property in the possession of, or under the control of the Board of Trustees as to which the authority to exercise control has been delegated by the District or by a District auxiliary organization." The policy can be found under the Chabot-Las Positas Administrative Rules and Procedures Manual section 5512(A)(H) and the Drug-Free Workplace provisions listed under section 2315. Students and employees will be given the option to refuse to examine the use of illicit drugs and the abuse of alcohol, and will be advised of the availability of drug and alcohol counseling, treatment or rehabilitation.

WEAPONS POLICY
The policy reads: “Knowing possession or use of explosives, dangerous chemicals or deadly weapons on college property or at a college function.” The policy can be found under the Chabot-Las Positas Administrative Rules and Procedures Manual section 5512(A)(H). All weapons are prohibited on the Las Positas College Campus. Except for sworn law enforcement officials, it is a felony to bring or possess ANY firearm on any California school campus ($626.9 PC). It is also a felony to possess any air gun, including pellet and BB guns that use compressed air, CO2, or spring pressure to propel a metallic projectile which is greater than over 2.5 inches, darts, daggars, and ice picks are also illegal ($626.10 PC). A student may be arrested, expelled, suspended, placed on probation or given a lesser sanction for good cause and in accordance with procedures consistent with due process for violations of the weapons policy.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES
The Department of Campus Safety will be responsible for notifying the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on the campus. This notification can be all or part of our emergency notification capability to include: e-mail, emergency text notification, telephone alert, internet alert, fire alarm, evacuation alert (specific building or entire campus), in person notification, Emergency Call-box voice alert, bullhorn or other means.

Crisis Counseling and SHELTERS:
Crisis Counseling and SHELTERS:
O referral to victim or the victim's family or which disclose confidential communications, or records to the defendant, the defendant's attorney, or any other person acting on behalf of the defendant, and to

VICTIM'S BILL OF RIGHTS ACT OF 2008: "MARSY'S LAW"
On 11/4/08, by enacting Proposition 9, referred to as the “VICTIM’S BILL OF RIGHTS ACT OF 2008: Marsy’s Law” the California citizens voted to provide victims of crimes with certain constitutional rights. By enacting Proposition 9, the California Constitution, Article I, Section 28 (b), was amended and hereby confers the following rights to those who are victims of crime as defined in the constitution:

In order to preserve and protect a victim's rights to justice and due process, a victim shall be entitled to the following rights:

- To be treated with fairness and respect for his or her privacy and dignity, and to be free from intimidation, harassment, and abuse, throughout the criminal or juvenile justice process.
- To be reasonably protected from the defendant and persons acting on behalf of the defendant.
- To have the safety of the victim and the victim's family considered in fixing the amount of bail and release conditions for the defendant. To prevent the disclosure of confidential information or records to the defendant, the defendant's attorney, or any other person acting on behalf of the defendant, which could be used to locate or harass the victim or the victim's family or which disclose confidential communications made in the course of medical or counseling treatment, or which are otherwise privileged or confidential by law.
- To refuse an interview, deposition, or discovery request by the defendant, the defense attorney, or any other person acting on behalf of the defendant.
- To set reasonable conditions on the conduct of any such interview to which the victim consents.

- To have the safety of the victim and the victim's family considered in fixing the amount of bail and release conditions for the defendant.
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- To refuse an interview, deposition, or discovery request by the defendant, the defense attorney, or any other person acting on behalf of the defendant.
- To set reasonable conditions on the conduct of any such interview to which the victim consents.
• To reasonable notice of and to reasonably confer with the prosecuting agency, upon request, regarding, the arrest of the defendant if known by the prosecutor, the charges filed, the determination whether to extradite the defendant, and, upon request, to be notified of or informed before any pretrial disposition of the case.
• To reasonable notice of all public proceedings, including delinquency proceedings, upon request, at which the defendant and the prosecutor are entitled to be present and of all parole or other post-conviction release proceedings, and to be present at all such proceedings.
• To be heard, upon request, at any proceeding, including any delinquency proceeding, involving a post-arrest release decision, plea, sentencing, post-conviction release decision, or any proceeding in which a right of the victim is at issue.
• To a speedy trial and a prompt and final conclusion of the case and any related post judgment proceedings.
• To provide information to a probation department official conducting a pre-sentence investigation concerning the impact of the offense on the victim and the victim's family and any sentencing recommendations before the sentencing of the defendant.
• To receive, upon request, the pre-sentence report when available to the defendant, except for those portions made confidential by law.
• To be informed, upon request, of the conviction, sentence, place and time of incarceration, or other disposition of the defendant, the scheduled release date of the defendant, and the release of or the escape by the defendant from custody.
• To restitution.
  1. It is the unequivocal intention of the People of the State of California that all persons who suffer losses as a result of criminal activity shall have the right to seek and receive restitution from the persons convicted of the crimes causing the losses they suffer.
  2. Restitution shall be ordered from the convicted wrongdoer in every case, regardless of the sentence or disposition imposed, in which a crime victim suffers a loss.
  3. All monetary payments, monies, and property collected from any person who has been ordered to make restitution shall be first applied to pay the amounts ordered as restitution to the victim.
• To the prompt return of property when no longer needed as evidence.
• To be informed of all parole procedures, to participate in the parole process, to provide information to the parole authority to be considered before the parole of the offender, and to be notified, upon request, of the parole or other release of the offender.
• To have the safety of the victim, the victim's family, and the general public considered before any parole or other post-judgment release decision is made.
• To be informed of the rights enumerated in paragraphs (1) through (16).
• The above Marsy Rights are to be provided to each crime victim pursuant to Penal Code Section 6790.026.
• VICTIMS OF CRIME RESOURCE CENTER: 1-800-VICTIMS or 1-800-842-8467
• To receive notification of the status of an appeal or status updates on a case that the Attorney General’s Office is prosecuting visit: http://oag.ca.gov/victimservices/notification.
• To obtain resource information, contact Victims’ Services Unit at 1-(877) 433-9069.
• Victims' Rights pamphlets can be found here: http://oag.ca.gov/victimservices/content/bill_of_rights.html.
• Victims’ Rights Cards can be found here in multiple languages: http://oag.ca.gov/victimservices/marsy.

TITLE IX INVESTIGATION (FOR INCIDENTS INVOLVING A STUDENT)
The College is required to promptly and equitably respond to all reports of Prohibited Conduct under Title IX, which prohibits discrimination in educational institutions based on sex or gender, including through sexual harassment and sexual assault.
Approximate Duration: 60 calendar days, with the possibility of extension under certain conditions.
Decision-Making Process: The Title IX Coordinator will issue a final Outcome Letter based on the findings of the investigation.

SUMMARY OF THE TITLE IX INVESTIGATION AND REVIEW PROCESS:
• When a determination is made to proceed with a Title IX investigation, the Title IX Coordinator will investigate or will assign an investigator or investigators.
• This Title IX investigation procedure will determine findings of fact using the “preponderance of the evidence” standard (i.e. it is more likely than not that the Prohibited Conduct occurred).
• At the outset of an investigation, the investigator will advise the Respondent of the allegations against him or her, in writing, in the form of a Notice of Investigation, and this notice will be provided to the Impacted Party.
• Both the Respondent and the Impacted Party will have an opportunity to respond to the Notice of Investigation in writing and in a meeting with the investigator. Both parties have the right to request that the investigator meet with relevant witnesses and evaluate relevant documentary or other evidence.
• Students may have a support person accompany him or her through the process. A support person may not speak for the student.
• The investigator has broad discretion in determining whether an offered witness or documentary evidence would be relevant or helpful to a determination.
• In the event the investigator is not the Title IX Coordinator, the investigator may provide a written report to the Title IX Coordinator, as appropriate to assist the decision maker or decision makers. In such cases, the Title IX Coordinator will review the report and may request further review from the investigator, or may ask for additional information directly from parties or witnesses.
• The decision-maker is either the Title IX Coordinator or the Title IX Coordinator and an academic member (in cases in which the accused is a faculty member) or an HR representative (in cases in which the accused is a staff member).
• Upon completion of the investigation and review of all materials, the Title IX Coordinator or designee will issue each party a written Outcome Letter including findings of fact, and if applicable, any actions the College will take to provide accommodations to the Impacted Party, or safety measure(s) for the College community. The letter will also describe whether any systemic remedies are being considered or implemented.

POLICY FOR THE REPORTING OF THE ANNUAL DISCLOSURE OF CRIME STATISTICS
The Department of Campus Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report is prepared in cooperation with the local law enforcement agencies surrounding our campus.
Campus crime, arrest and referral statistics include those reported to Campus Safety, designated campus officials (including but not limited to directors, deans, department heads, coaches), and local law enforcement agencies.

2014 CLERgy CRIME DEFINITIONS AND THE PENAL CODE - A COMPARISON
Crime definitions provided by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Violence Against Women Act are based upon the FBI Uniform Crime Reporting guidelines. These definitions, as interpreted by the federal legislature, can differ from the California Penal Code statute that is enforced by local agencies. The following table demonstrates some of these distinctive elements. Sexual assault is a broad term that includes a number of sex offenses. The Clery Act defines sexual assault as a forcible or non-forcible sex-offense that meets the definition of rape, fondling, incest, or statutory rape.

Bystander Education
The bystander effect is a well-known phenomenon in which the increased presence of witnesses or “bystanders” during a crisis actually decreases the likelihood that someone will intervene. This is attributed to the assumption by most individuals that someone else will respond, thus justifying their hesitance or refusal to take action. The key to bystander intervention is the recognition and acceptance that you might be the ONLY one that will act and you should take measures to intervene in the interests of helping someone else, while assessing and taking precautions to protect your own safety and well-being.

DEFINITIONS
Federal and state laws and regulations and College policies each provide definition for sexual assault, sexual misconduct, dating violence, domestic violence, and stalking. Sometimes these definitions differ.

The definition prescribed by the Clery Act, a federal law, are used by all institutions in the United States to classify and report crimes under the Clery Act. The Violence Against Women Act of 2013 modified the definition of some of the sexual offenses, including the definition of rape. It is important to note http://www.nasapostalscience.edu/safety/crime-reporting.php. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus.

CONSENT
There are a number of considerations surrounding the issue of consent in the investigation and reporting of sex offenses.

CA PENAL CODE §261.6
Sexual intercourse under Section 261 (rape), 262 (spousal rape), 286 ( sodomy), 288a (oral copulation) or 289 (penetration by a foreign object), in which consent is an issue, “consent” shall be defined to mean positive cooperation in an act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue in a prosecution under Section 261, 262, 286, 288a(1) or 289. Nothing in this section shall affect the admissibility of evidence or the burden of proof on the issue of consent.
CRIME STATISTICS DEFINITIONS FOR 2011 AND 2012

LOCATIONS
Campus: “Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes and “Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution (directly controlled by another person, is frequently used by students, and supports institutional purposes.” (34 CFR 668.46(a)) Clery-reported statistics include the academic and research areas, all student / staff locations on campus.

Non-campus: “Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.” (34 CFR 668.46(a)) A Las Positas College example of a non-campus location is the Livermore Premium Outlets, located in 2774 Livermore Outlet Dr, Livermore, CA 94551.

Public property: “All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.” (34 CFR 668.46(a)) These statistics were provided by the law enforcement agency having jurisdiction where the property is located and Campus Security Authorities, where applicable.

CRIMES
Crime statistics definitions below are from the Federal Uniform Crime Reporting Handbook and may differ from the California Penal Code statutes.

Negligent Manslaughter: The killing of another person through gross negligence.

Murder / Non-negligent Manslaughter: The willful killing of one human being by another.

Forcible sex offenses: Any sexual act directed against another person, forcibly or against that person's will. Includes forcible rape 261 PC (totaled separately), forcible sodomy, sexual assault with an object, and forcible fondling.

Non-forcible sex offenses: Unlawful, non-forcible sexual intercourse includes:

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of another person by force or threat of force and violence or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (The criminal act need not result in injury to be counted as aggravated assault when a gun, knife, or other weapon is used in the commission of the crime.)

Burglary: The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Theft: Motor Vehicles: The theft of a motor vehicle, including automobiles, trucks, motorcycles, golf carts, and mopeds.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

Hate Crimes: Any of the previously listed crimes and any other crime involving bodily injury, fraud, a dwelling, house, public building, motor vehicle or aircraft, or personal property of another.

Domestic Violence:

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Forcible sex offenses:

Incest:

Statutory rape:

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of another person by force or threat of force and violence or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (The criminal act need not result in injury to be counted as aggravated assault when a gun, knife, or other weapon is used in the commission of the crime.)

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Hate Crimes: Any of the previously listed crimes and any other crime involving bodily injury, fraud, a dwelling, house, public building, motor vehicle or aircraft, or personal property of another.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of California, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of California.

Hate Crimes: The victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of the Clery Act, the categories of bias that may serve as the basis for a determination that a crime is a hate crime would include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

2014 CLERY CRIME DEFINITIONS AND THE PENAL CODE - A COMPARISON
Crime definitions provided by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Violence Against Women Act are based upon the FBI Uniform Crime Reporting guidelines. These definitions, as interpreted by the federal legislature, can differ from the California Penal Code statute that is enforced by local agencies. The following table demonstrates some of these distinctive elements.

Sexual assault is a broad term that includes a number of sex offenses. The Clery Act defines sexual assault as a forcible or non-forcible sex-offense that meets the definition of rape, fondling, incest, or statutory rape. The term sexual assault is not specifically defined in the California Penal Code.

Clergy Act / VaWA
Murder is the willful killing of one human being by another.

CA Penal Code
§187(a) - Murder is the unlawful killing of a human being, or a fetus, with malice forethought.

Clergy Act / VaWA
Negligent manslaughter is the killing of another person through gross negligence.

CA Penal Code
§192(b) - Involuntary - in the commission of an unlawful act, not amounting to a felony; or in the commission of a lawful act which might produce death, in an unlawful manner, or without due caution andcircumpection.

Clergy Act / VaWA
Incest:

CA Penal Code
§273.5(a) - Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony [...].

(b) Subdivision (a) shall apply if the victim is or was one or more of the following:
(1) The offender’s spouse or former spouse.
(2) The offender’s parent or former parent.
(3) The offender’s fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or dating relationship.

$13700(b) - “Domestic violence” means abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a dating or engagement relationship. For purposes of this subdivision, “cohabitant” means two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to, (1) financial or living arrangements, (2) sharing of income or expenses, (3) joint use or ownership of property, (4) whether the parties hold themselves out as husband and wife, (5) the continuance of the relationship, and (6) the length of the relationship.
CAMPUS SAFETY & SECURITY

Clery Act / VaWA
Rape is the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by the sex organ of another person, without the consent of the victim.

CA Penal Code
§261(a) - Rape is an act of sexual intercourse accomplished with a person not the spouse of the perpetrator, under any of the following circumstances:
(1) Where a person is incapable, because of mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act. [...] (2) Where it is accomplished against a person's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the person or another. (3) Where a person is prevented from resisting by any intoxicating or anesthetic substance, and this condition was known, or reasonably should have been known by the accused. (4) Where a person is at the time unconscious of the nature of the act, and this is known to the accused. [...] (5) Where the person submits under the belief that the person committing the act is someone known to the victim other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with the intent to induce the belief. (6) Where the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or another person, and there is reasonable belief that the perpetrator will execute the threat. [...] (7) Where the act is accomplished against the victim's will by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another, and the victim has a reasonable belief that the perpetrator is a public official. [...] §263 - The essential guilt of rape consists in the outrage to the person and feelings of the victim of the rape. Any sexual penetration, no matter how slight, is sufficient to complete the crime. §286(a) - Sodomy is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration, however slight, is sufficient to complete the crime of sodomy. §286a - Oral copulation is the act of copulating the mouth of one person with the sexual organ or anus of another person. §289(a)(1)(A) Any person who commits an act of sexual penetration when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person [...] (k)(2) “Foreign object, substance, instrument, or device” shall include any part of the body, except a sexual organ. (k)(5) “Unknown object” shall include any foreign object, substance, instrument, or device, or any part of the body, including a penis, when it is not known whether penetration was by a penis or by a foreign object, substance, instrument, or device, or by any other part of the body.

Clery Act / VaWA
Fondling is the touching of private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

CA Penal Code
§243.4(b) - Any person who touches an intimate part of another person who is institutionalized for medical treatment and who is seriously disabled or medically incapacitated, if the touching is against the will of the person touched, and if the touching is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of sexual battery [...]. §243.4(e)(1) - Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of misdemeanor sexual battery [...].

Clery Act / VaWA
Incest is non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

CA Penal Code
§285 - Persons being within the degrees of consanguinity within which marriages are declared by law to be incestuous and void, who intermarry with each other, or who being 14 years of age or older, commit fornication or adultery with each other, are punishable by imprisonment in the state prison.

Clery Act / VaWA
Statutory rape is non-forcible sexual intercourse with a person who is under the statutory age of consent.

CA Penal Code
§261.5(a) - Unlawful intercourse is an act of sexual intercourse accomplished with someone who is not the spouse of the perpetrator, if the person is a minor. For the purposes of this section, a “minor” is a person under the age of 18 years and an “adult” is a person who is at least 18 years of age.

Clery Act / VaWA
Burglary (structure) is the unlawful entry into a building or other structure with the intent to commit a felony or theft.

CA Penal Code
§459 - Every person who enters any house, room, apartment, tenement, shop, warehouse, store, [...] vehicle as defined by the Vehicle Code, [...] with the intent to commit a grand or petit larceny or any felony is guilty of a burglary.

Clery Act / VaWA
Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, vehicle or aircraft, or personal property of another

Clery Act Statistics
Las Positas Community College

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Las Positas College

Bookstore

We are committed to providing quality service. Our staff is friendly and knowledgeable. We offer a wide variety of textbook purchase options so you can pick the one that works best for you. We have a large selection of titles available to purchase or rent; new, used, and digital.

Rent Your Textbooks In-Store and Online Now.

Go to http://www.LPCStore.com to create, update, or complete your registration.

Save time and avoid long lines at the bookstore with these tips!

◊ Purchase early and avoid the long lines the first week of school. Nearly all textbooks are in stock and on the shelves 2 weeks before classes start.

◊ Save time at the register by completing your rental account ahead of time. Register for a rental account or update your account online at rental.bkstr.com.

◊ Order your books online at LPCStore.com! You can have your books shipped to your house or reserved for In-Store Pick-Up.

◊ Have your Photo ID ready. We require a Photo ID to pick up online orders and for all in-store payments other than cash.

◊ One of our associates will gladly help you find your textbooks. Having your printed class schedule with you will help us to give you accurate textbook information.

Visit our website for textbook buyback and refund policies.

Building 1300

HOURS:
Mon–Thurs: 8:45am to 6:30pm
Friday: 8:45am to 1:00pm

PHONE: (925) 424-1812
WEB: http://www.LPCStore.com

Hours are subject to change during Summer, Holidays and the first few weeks of semester.
You must have a parking permit properly displayed on your vehicle to park on campus. If you do not have a valid semester permit, daily permits are available for $2.00 - look for the machines on the light poles in the parking lots.

Smoking Policy
In an effort to prevent the serious health risks associated with exposure to smoking and environmental tobacco smoke, Las Positas College will allow smoking in parking lots ONLY.
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the day the College receives a request for access. Students should submit to the Director of Admissions and Records, a written request that identifies the record(s) they wish to inspect. The Director will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Director of Admissions and Records, they shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes is inaccurate or misleading. Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the Director of Admissions and Records or College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is defined as a person employed by Chabot-Las Positas Community College District in an administrative, supervisory, academic, or support staff position (including law enforcement unit and health staff); a person or company with whom the College or District has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a person assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional duties and responsibilities.

Upon request, the College discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

While the college does not provide general student directory services, it may release the following information about a student without consent: name, address, telephone number, date of birth, major field of study, degrees and awards received and dates of attendance. Any student who does not wish such information to be released about him/herself shall notify the Office of Admissions and Records in writing, no later than 10 school days after the start of the term. Las Positas College does not release student information for individual use, private business or commercial firms for use in advertising and publicity.

If a student has a concern they have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

FAMILY POLICY COMPLIANCE OFFICE
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, DC 20202-4605

For more information regarding FERPA regulations and confidentiality & privacy of student records, go to the Admissions & Records website at www.laspositascollege.edu
STUDENT RIGHTS & RESPONSIBILITIES

STUDENT GRIEVANCE POLICY

The Chabot-Las Positas Community College District encourages all students to pursue academic studies and other College-sponsored activities. In pursuit of these goals, the student should be free of unfair or improper action from any member of the academic community. The Chabot-Las Positas Community College District accords every student the right of protection. Students, however, must also be aware that they are responsible for complying with all College regulations and for meeting the appropriate College requirements.

Student Grievance procedures have been developed by Las Positas College to provide students with a prompt and equitable means of seeking an appropriate remedy for any alleged violation of rights and to insure that each student is fully accorded due process. Both the Student Grievance Procedures and the Student Conduct and Due Process Procedures outline the process for seeking resolution, and develop the procedure for filing and processing complaints, including timelines and decision-making authority.

The general provisions and specific procedures related to this policy are available from the Office of the Vice President of Student Services, the Counseling Office, Building 1600, and the Office of the Associated Students, Building 1600. You may also find this information online at www.laspositascollege.edu.

STUDENT CONDUCT AND DUE PROCESS

In joining the academic community, the student enjoys the right of freedom to learn and shares the responsibility in exercising that freedom with other members of the academic community. It is the policy of the District not to impose student discipline for acts occurring away from the College and not connected with College activities unless the student’s conduct affects the functions of the College. Procedures within this section are based upon Title 5, California Administrative Code (sec. 41301 through 41304), and the California Education Code (sec. 76030-37).

When a student is charged with misconduct, such as: cheating, plagiarism, forgery, disruption, physical abuse or theft, the charge shall be processed in accordance with the policies and procedures in order to protect the student’s rights and the College’s interest. A student may be expelled, suspended, placed on probation or given a lesser sanction, as deemed appropriate, for one or more of the causes occurring on College/District premises.

The general provisions and specific procedures related to this policy are available from the Office of the Vice President of Student Services, the Counseling Office, and the Office of the Associated Students.

ACADEMIC HONESTY

Academic Honesty is a fundamental and guiding principle for Las Positas College. The College will not tolerate academic cheating, plagiarism, and duplicate use of written work. Any violation will be processed in accordance with the College policy on student misconduct. Actions can be taken to suspend, expel or impose other sanctions as appropriate. The actions will also be noted in the student’s file in the case of repeated, flagrant or serious incidents. Information regarding this Policy can be found at the Office of the Vice President of Student Services.

Definitions:

A. Cheating
Cheating is defined as the act of obtaining or attempting to obtain credit for academic work through the use of any dishonest, deceptive, or fraudulent means including forgery. It also includes giving or attempting to give aid that is not authorized by the instructor.

B. Plagiarism
Plagiarism is defined as taking the words or substance of another and either copying or paraphrasing the work without giving credit to the source (through footnotes, quotation marks, or reference citations) and submitting it to fulfill academic requirements.

C. Duplicate use of written work
This form of academic dishonesty includes: multiple students submitting identical or substantially similar work for academic credit or a student submitting identical or substantially similar work to multiple courses without the permission of the instructors.

Faculty members will report suspected instances of academic dishonesty to the Office of the Vice President of Student Services.
AlertU

GET EMERGENCY TEXT ALERTS ON YOUR CELL PHONE

Sign up is SIMPLE:
Text LPC to 253788. Reply Y.

Alerts are sent only in case of LPC emergency. Only LPC officials will send texts. You must sign up to get alerts. No spam. Your information will not be shared with third parties. Service is free, but text message rates apply. Used by many colleges. Friends and family can sign up, too. Opt out at any time. Learn more at www.laspositascollege.edu/safety/alertu.
## DIRECTORY OF SERVICES

*(DEPARTMENT HOURS ARE SUBJECT TO CHANGE WITHOUT NOTICE)*

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<tr>
<th>Service</th>
<th>Building</th>
<th>Phone</th>
<th>Hours</th>
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<tr>
<td><strong>Administrative Services</strong></td>
<td>Bldg 1600</td>
<td>424-1000</td>
<td>Monday - Thursday: 7:30am - 9pm</td>
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<tr>
<td><strong>Admission &amp; Records</strong></td>
<td>Rm 1670</td>
<td>424-1500</td>
<td>Monday - Thursday: 9am - 5pm</td>
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<tr>
<td><strong>Alternative Media Center</strong></td>
<td>Rm 1615C</td>
<td>424-1524</td>
<td>Monday - Thursday: 9am - 4:30pm</td>
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<td>Friday: 8:30am - 2pm</td>
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<tr>
<td><strong>Assessment (Testing) Center</strong></td>
<td>Rm 1642</td>
<td>424-1475</td>
<td>Monday - Thursday: 7:30am - 7:30pm</td>
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<td><strong>Bookstore</strong></td>
<td>Bldg 1300</td>
<td>424-1812</td>
<td>Monday - Thursday: 7:45am - 7:30pm</td>
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<td>Rm 1620</td>
<td>424-1849</td>
<td>Monday - Thursday: 7:30am - 7:30pm</td>
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<td><strong>CalWORKs</strong></td>
<td>Rm 1668</td>
<td>424-1459</td>
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<td><strong>Campus Safety &amp; Security</strong></td>
<td>Bldg 1700</td>
<td>424-1690</td>
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<td>Friday: 8:30am - 2pm</td>
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<tr>
<td><strong>Career/Transfer Center</strong></td>
<td>Rm 1604</td>
<td>424-1423</td>
<td>Monday - Thursday: 9am - 4:30pm</td>
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<td>Rm 1663</td>
<td>424-1467</td>
<td>Monday - Thursday: 7am - 5pm</td>
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<td>424-1144</td>
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<td>424-1400</td>
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<td><strong>Dean of Enrollment Services</strong></td>
<td>Rm 1670</td>
<td>424-1542</td>
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<td><strong>Dean of Student Services</strong></td>
<td>Bldg 1600</td>
<td>424-1420</td>
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<td><strong>Disabled Students Programs &amp; Services (DSPS)</strong></td>
<td>Rm 1615</td>
<td>424-1510</td>
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**Extended Opportunity Program & Services (EOPS)**

- **Web:** [http://www.laspositascollege.edu/EOPS](http://www.laspositascollege.edu/EOPS)
- **Hours:** (See website for current hours of operation)

**Financial Aid**

- **Web:** [http://www.laspositascollege.edu/financialaid](http://www.laspositascollege.edu/financialaid)
- **Hours:** (See website for current hours of operation)

**Foundation Office**

- **Web:** [http://www.laspositascollege.edu/foundationoffice](http://www.laspositascollege.edu/foundationoffice)
- **Hours:** Monday - Friday: 9am - 4pm

**Health Center**

- **Web:** [http://www.laspositascollege.edu/healthcenter](http://www.laspositascollege.edu/healthcenter)
- **Hours:** Monday & Thursday: 9am - 5pm, Tuesday & Wednesday: 9am - 6pm, Friday: CLOSED

**Innovation Center**

- **Web:** [http://www.laspositascollege.edu/innovation](http://www.laspositascollege.edu/innovation)
- **Hours:** To be posted.

**International Students**

- **Web:** [http://www.laspositascollege.edu/international](http://www.laspositascollege.edu/international)
- **Hours:** Monday - Thursday: 9am - 4pm, Friday: 9am - 1pm

**Library (LRC)**

- **Web:** [http://laspositascollege.edu/library](http://laspositascollege.edu/library)
- **Hours:** Monday - Thursday: 8am - 7pm, Friday: 8am - 2pm, Sat/Sun: CLOSED

**Office of the President**

- **Web:** (See website for current hours of operation)
- **Hours:** Monday - Friday: 8am - 5pm

**Security**

- **Web:** [http://laspositascollege.edu/security](http://laspositascollege.edu/security)
- **Hours:** Monday - Friday: 8am - 5pm

**Student Government ASLPC**

- **Web:** [http://laspositascollege.edu/ASLPC](http://laspositascollege.edu/ASLPC)
- **Hours:** Monday - Thursday: 8am - 5pm, Friday: 8am - 2pm

**Tutoring Center**

- **Web:** [http://laspositascollege.edu/tutorialcenter](http://laspositascollege.edu/tutorialcenter)
- **Hours:** Monday - Thursday: 8am - 5pm, Friday: 8am - 2pm

**Veterans Resource Center**

- **Web:** [http://laspositascollege.edu/veterans](http://laspositascollege.edu/veterans)
- **Hours:** (See website for current hours of operation)

**Vice President, Academic Services**

- **Hours:** Monday - Friday: 7:30am - 4:30pm

**Vice President, Administrative Services**

- **Hours:** Monday - Friday: 8am - 5pm

**Vice President, Student Services**

- **Hours:** Monday - Friday: 8am - 5pm

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**Directions**

- See website for current hours of operation.

**Contact Information**

- **Address:** Las Positas College, 6600 Las Positas Blvd, Livermore, CA 94550

**Website:** [http://laspositascollege.edu](http://laspositascollege.edu)

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**Campus Phone:**

- **Emergency:** 424-1699 or x1699
- **Security:** 424-1510
- **Admissions:** 424-1542
- **Financial Aid:** 424-1500
- **Foundation Office:** 424-1013
- **Health Center:** 424-1830
- **Innovation Center:** 424-1655
- **Library:** 424-1150
- **Office of the President:** 424-1001
- **Security:** 424-1690
- **Student Government ASLPC:** 424-1538
- **Tutoring Center:** 424-1471
- **Veterans Resource Center:** 424-1571
- **Vice President, Academic Services:** 424-1104
- **Vice President, Administrative Services:** 424-1631
- **Vice President, Student Services:** 424-1406

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**Hours**

- Monday - Thursday: 8am - 5pm
- Friday: 8am - 2pm
- Saturday & Sunday: CLOSED
SPRING SEMESTER 2016

FINAL EXAMS INSTRUCTIONS

The first hour and the first day of the week that day classes meet determine placement of the class in Group I or II. In determining the examination time for lecture-laboratory and lecture-discussion courses, the lecture period determines the time. If the instructors involved desire to give final laboratory or discussion section examinations, the examination should be given during the last such class meeting of the semester. Lecture examinations must be given at the times indicated in the schedule and for a two-hour period. For a stand-alone laboratory course (i.e., a course with its own Course Registration Number [CRN], a two-hour final examination must be given during final examination week. The first hour and the day of the week that laboratory class meets determine the placement of the class in Group I or II.

Fast Track classes hold final examinations during the last two hours of the last class meeting.

Day classes (classes beginning before 4:00pm) include the following combinations as listed in the Class Schedule:

GROUP I: Daily, MTWTh, MTWF, MWThF, MTThF, MWF, MT, MW, MTh, MF, WF, M
GROUP II: TWTh, TW, TTh, TF, ThF, WTh, T, TWThF, MTTh, TThF

GROUP III: Classes beginning before 7:30am or classes scheduled “by arrangement,” and classes meeting only W, Th, or F

<table>
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<tr>
<th>EXAMINATION HOURS</th>
<th>SATURDAY MAY 21</th>
<th>MONDAY MAY 23</th>
<th>TUESDAY MAY 24</th>
<th>WEDNESDAY MAY 25</th>
<th>THURSDAY MAY 26</th>
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<td>Group II</td>
<td>Group I</td>
<td>Group II</td>
<td>Group III</td>
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<td>Group I</td>
<td>Group II</td>
<td>Group I</td>
<td>Group II</td>
<td>Group III</td>
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<td>3:30-5:20pm</td>
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<td>Group I</td>
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<td>classes</td>
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</table>

LATE AFTERNOON, EVENING, SATURDAY, AND EXTENSION

<table>
<thead>
<tr>
<th>SCHEDULED CLASS DAYS</th>
<th>SATURDAY MAY 21</th>
<th>MONDAY MAY 23</th>
<th>TUESDAY MAY 24</th>
<th>WEDNESDAY MAY 25</th>
<th>THURSDAY MAY 26</th>
<th>FRIDAY MAY 27</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon/Wed &amp; Monday only</td>
<td>Final Exam Day*</td>
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<tr>
<td>Tues/Thurs &amp; Tuesday only</td>
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<td>Final Exam Day*</td>
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<tr>
<td>Wednesday only</td>
<td>Final Exam Day*</td>
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<tr>
<td>Thursday only</td>
<td>Final Exam Day*</td>
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<td>Friday only</td>
<td>Final Exam Day*</td>
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<tr>
<td>Saturday only</td>
<td>Final Exam Day*</td>
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</tbody>
</table>

All late afternoon, evening, and extension classes meet in their REGULAR MEETING ROOMS for exams as follows: Classes beginning at 4:00pm or after and ending by 7:30pm will hold finals at 5:30-7:20pm. Classes beginning after 6:30pm will hold finals at 7:30-9:20pm. Saturday classes will meet at their REGULAR MEETING ROOMS AND TIMES for exams. ALL EXAMS ARE SCHEDULED FOR TWO HOURS.
Dear Students,

Welcome to Las Positas College. Spring 2014 is shaping up to be one of the biggest semesters on record. We have more classes, more faculty, and more options in the Spring 2014 schedule. With that said, please do not delay reviewing the offerings in the schedule as many classes will fill up quickly and there may be limited access during high-demand times. LPC will be part of one of the oldest growing colleges in the East Bay.

Whether your goal is to achieve a degree, develop basic skills, create a career, and increase job opportunities, or support for completion of student transfers, LPC is ready to assist our diverse student population and fulfill any educational goals you may have.

When you visit the campus and review the schedule, you will also see a few offerings through our “Gateway to STEM Program” sponsored by a $2.2 million grant from the U.S. Department of Education. There will be new and enhanced programs for all students, but specifically targeting Hispanic students.

Las Positas College also continues to focus attention on its National Park Program as well as a very strong International Student Program. The Associated Students of Las Positas College sponsors more than 40 individual clubs and organizations and provides a textbook loan program that allows students to save hundreds of dollars on textbooks during their time at LPC.

Enjoy your time on campus and please contact any of our staff members if you have questions. We put Students First at Las Positas College. With more classes and more opportunities, your success is our goal!

Sincerely,
Barry A. Russell, Ph.D.
President
Las Positas College