

# LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

# LPC Planning Priorities

* Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
* Provide necessary institutional support for curriculum development and maintenance.
* Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
* Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

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 AUTOMOTIVE ADVISORY BOARD
 MEETING DRAFT
 MINUTES

May 15, 2019 *|* 6:00pm *| Room* 816

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|  | **Agenda Item** |  |
|  | **Welcome and Introductions** Brian 6:06pm called meeting to orderMembers present: Bob Paredes, Brian McKee, Brian Hagopian, James Weston, Jeff Pawlowski, Terry Johnson, Ed Woodworth. | Chair |
|  | **Approval of Prior Meeting Minutes** MSC: Weston/JohnsonApproved unanimous | Chair |
|  | **Industry Update –** No Report |  |
|  | **Faculty Report** |  |
|  | * Enrollments and CompletionsSpring 2019 – See handout; Fall 2019 – Opened 2 weeks ago; six weeks of registration remaining
 | Faculty |
|  | * Curriculum Updates

NATEF Certification Update presented by faculty member, Brian Hagopian. Self Study – The Study is complete!Site Visit – Have been assigned a site visit leader; paid the fees; the process for the site visit, review documentation, look around, inventory of equipment to meet Master’s level accreditation; curriculum meets approval, hours meet with guidelinesTimeline – Brian provided dates; it will either be the last week of September or first week of October; they do not give an approval date.Woodworth – Would you do it again? Brian – yes, in fact I’ll have to in five years; he has all the files electronically so ready for the five year renewal.Parada – Snap On – Can a student jump in at any point? Hagopian – the only classes that have prerequisites are L1 and L8; Explained in guided pathways; ITEM #7 reference this section. And ITEM #8; able to complete the certificate in 3 semesters;  | Faculty |
|  |  |  |
|  | **Recommendations from the Advisory Board** Developing a new degree and certificate:AS Automotive Service WriterCertificate of AchievementMSC: Powloski/Weston Approved unanimous  | Board Members |
|  | **Other Items**Hagopian – Completed a redesign of the program website. Has addressed Guided Pathways, which is a process for students to be able to move through the program more efficiently; and, has developed mapping documents outlining what students need to do step by step; very easy to understand; illustrated the certificate (show the rotation of classes – click link to show when classes are routinely held); Website lists the course outlines for each class. | All |
|  | Next Regular Meeting: (Date)   | All |
|  | Adjournment6:51pm  | Faculty  |