





**Privacy of Records (FERPA – Family Educational Rights and Privacy Act):** When a minor enters higher education, the minor is afforded the rights of an adult. Therefore, parents cannot contact the instructor for information regarding their children, nor can parents attend classes or assessment testing with the student. The student may sign the consent line on the Recommendation for Concurrent Enrollment form authorizing the sharing of information by the College with the parents. If this signature is on file, the student services administrator will provide information

**COURSE CREDIT:**

High schools determine if they accept our courses for high school credit. Students must request Las Positas College to send transcripts to the high school. This is not done automatically. Grades are issued approximately three to four weeks after the semester ends. Visit the Admissions Transcript webpage for more information.

**RESPONSIBILITIES:**

The primary educational responsibility for high school students who participate in the Concurrent Enrollment Program rests with the high school. The high school assumes the responsibility of obtaining parental permission for students applying for admission and participating in the Concurrent Enrollment Program. Home-schooled students must obtain the signature of the appropriate school administrator. The Application for Admission, Concurrent Enrollment Recommendation form, Parent/Guardian Authorization Form for Minors, and your high school transcript must be fully completed, signed, and submitted to Admissions & Records.

**APPLICATION**

**Registration for Concurrent Enrollment students starts:**

**DECEMBER 02**

(via CLASS-Web)

**To register on DATE submit your completed packet by:**

**OCTOBER 30**

*Applications submitted after this date will be assigned a registration date when the packet is processed. When you receive the email that your packet has been processed, check CLASS-Web for your registration date. Concurrent Enrollment applications will not be accepted for courses that are closed.*

**FEES**

Enrollment fees are waived for students in the Concurrent Enrollment program. **Mandatory college fees still apply** (\$21 Student Health Fee, \$8/\$9 Transportation Fee, and \$2 Student Representation Fee). A materials fee may also be charged, if applicable.

**PLEASE NOTE:** International and out-of-state students will be assessed tuition of \$290.00+\$46=\$336 per unit plus college fees. **Some students may qualify for the non-resident tuition exemption (Form AB 2364).** For further information, contact the Admissions & Records office.

**DISCLAIMER:** Please be aware that students may not be admitted for the following reasons: insufficient time for application processing, placement testing, prerequisite verification, the College's own review of their program before classes begin, and/or limited college course offerings and college funding.