



Please email completed and signed form from your Zone Mail to: lpc-admissions@laspositascollege.edu

Office of Admissions & Records

3000 Campus Hill Drive, Bldg. 1600

Livermore, California 94551

Tel : (925) 424.1500

Fax : (925) 606.6437

www.laspositascollege.edu/admissions

ACADEMIC RENEWAL PETITION

Student ID # or SSN: _____ Date: _____

Full Name: _____
PLEASE PRINT Last Name First Name Middle Name

Date of Birth: ____/____/____ Notify me by Zonemail
 Notify me by alternate email: _____

REGULATIONS

Academic Renewal, in accordance with Title 5, Section 55046, is a process that permits the alleviation of substandard (grades of "D" or "F") academic coursework not reflective of the student's current scholastic ability. The grades alleviated by this process will be disregarded in the computation of the student's grade point average. A maximum of 24 units may be renewed. **Academic Renewal can only occur once and cannot be reversed. Additionally, it does not remove substandard grades from your transcript.** Academic Renewal at Chabot College and Las Positas College does not guarantee that other colleges will accept this action. Acceptance of Academic Renewal is at the discretion of the receiving institution. **Only substandard grades from courses taken at Chabot College and Las Positas College will be alleviated.**

CONDITIONS OF ELIGIBILITY

1. For students to be eligible for Academic Renewal, a period of at least two (2) years must have elapsed since completion of the coursework to be disregarded.
2. The student must have completed the following at a regionally accredited institution:
 - ◆ a minimum of 12 units taken consecutively with a grade point average of 2.5 or better; or
 - ◆ a minimum of 20 units with at least a 2.0 grade point average.
3. The work to be disregarded does not include courses previously used to establish eligibility for transfer, graduation, or certificates of achievement.
4. Petitions for Academic Renewal should be submitted to the Office of Admissions and Records.

REQUESTED COURSES

Course: _____ Semester & Year: _____ Grade: _____	Course: _____ Semester & Year: _____ Grade: _____
Course: _____ Semester & Year: _____ Grade: _____	Course: _____ Semester & Year: _____ Grade: _____
Course: _____ Semester & Year: _____ Grade: _____	Course: _____ Semester & Year: _____ Grade: _____
Course: _____ Semester & Year: _____ Grade: _____	Course: _____ Semester & Year: _____ Grade: _____

If approved, coursework will be annotated on the student's permanent academic record in such a manner that all work remains legible, ensuring a complete academic history. **An updated unofficial transcript will be mailed to your address on file.** If denied, a letter will be mailed instead. As you complete this petition, we strongly encourage you to meet with a counselor for a review of this process, and for consideration of the impact on your progress towards your educational goal.

Student's Signature _____ Date: _____

OFFICE USE ONLY

APPROVED
 DENIED

Signature, Dean of Enrollment Services Date: _____

Reason _____

Posted by: _____ Date: _____ Student Notified: _____