



COLLEGE COUNCIL MINUTES

Thursday, May 19, 2016 | 3:30-4:30 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (non-voting):

Barry Russell, Ph.D., President (Chair)

Members Present (voting):

Diane Brady, V.P., Admin. Services

Rajinder Samra, IEC

Rajinder Samra/Mike Sato, IPC

Karin Spirn, Program Review

Mike Ansell, Facilities & Sustainability

Melissa Korber, Academic Senate President

Tina Inzerilla, Academic Senate V.P.

Bill Eddy, Classified Senate President

Ginger Ripplinger, LPC SEIU

Members Absent:

Roanna Bennie, V.P., Academic Services

Diana Rodriguez, V.P., Student Services

LaVaughn Hart, CEMC

Diana Rodriguez, Resource Allocation

Greg Daubenmire, Staff Development

Classified Senate Vice President

LaVaughn Hart, LPC Faculty Association

Michael Kapetanich, ASLPC President

Eric Pineda, ASLPC Vice President

Meeting Guests:

Heidi Ulrech

1. Call to Order

Dr. Russell opened the meeting at 3:35 p.m.

2. Review and Approval of Agenda – A quorum was not present at the start of the meeting.

3. Review and Approval of Minutes (04/28/16) – A quorum was not present at the start of the meeting.

4. Action Items

a. Review & Acknowledgement or approval of committee charges:

Institutional Planning and Effectiveness Committee (IPEC) – MR. Samra showed the proposed members and charge for the Institutional Planning and Effectiveness Committee. A committee will be eliminated by combining the Integrated Planning Committee and the Institutional Effectiveness Committee. This was discussed thoroughly and is part of the evolution. Ms. Korber asked why it states one faculty from the CTE discipline. Mr. Samra stated that there was a want for representation from that area. It could be stated that there is a need for 1 faculty per division (1 CTE). Ms. Ulrech also stated that the classified should have an actual number.

b. Institutional-Set Standard for Achievement of Core Competencies – Mr.

Samra discussed the Institutional-Set Standards. There was a recommendation to set a standard so that we can evaluate for planning purposes. The standard that we are using is the same definition that we use for institution set standard, which is meeting or exceeding 95% of a 5-year rolling average. In order to evaluate, we need to be within that standard. For each of the core competencies, we meet the standard each time. Something brought up in IPC was how do we use the core competencies for planning purposes. This was a great suggestion that the visiting team gave. The idea is that when we do not meet a standard, we can set that as a planning priority in the following year and address it. This is being brought to the College Council for approval. Dr. Inzerilla stated that it looks good. Dr. Russell stated that if assessing our institution and our key competencies, this shows that our students are doing quality work. We have identified out of 25,000 assessments that have happened across campus, that 85.8% of students have achieved those competencies.

c. Approval of 2016-17 Meeting Dates – The meeting dates were changed and will be sent out to the council.

- d. **College Council Representation 2016-2017** – The representation was reviewed and minor changes were made. The list will be updated on the website.

5. Informational items

- a. **President** – Dr. Russell showed the council the faculty hiring summary, which shows where we are with faculty recruitments: offered positions, failed searches, board approvals and acceptances. When the budget was being built, we made sure that all of the positions were in the budget so we could see where we were at. As Ms. Brady came on board, it became clear that we were off quite a bit. I asked her to take 5 positions off. We looked at the positions that were interviewed but became failed searches, which were EMS, Horticulture, and Political Science. One was taken off of the priority list. External funding was found for the CNT position. This proves to be one of those situations where the President decided to take a risk. It was a risk because the budget was not zero balanced, but we can make that up with discretionary accounts. Other funding sources will be looked into to move some of the general budget expenses. Ms. Bennie and I sat in on all of the faculty hires and they seem to be fantastic. There was a choice to take Humanities off the list as well, but the situation is that Candy is retiring and it is a subject that is very hard to find qualified people.

Ms. Brady was also asked to take a look at the classified position distributions and it was decided to leave all of the classified positions in the budget. There are 7 total positions and the two replacements for administrative assistants are not included in that.

Dr. Russell stated that it also appears that we will be losing a Dean position. As we look at moving forward with those positions, the four divisions will be kept. The two Dean searches seem to be going forward with finalists. Dean Miller's position will become vacant, but we will look into having a faculty serve as the Athletic Director for now. Ms. Bennie spoke with the faculty in that division and the concept seems to be moving forward. The major difference between this past year and what's moving forward is that we will have four administrative assistants in those four divisions. The workload can be distributed between the four divisions. Dr. Inzerilla asked how things gets signed if the Athletic Director is a faculty member. A chart will have to be created of where everything has to go. Mary Hargiss can help everyone with getting the right task to the right dean. Ms. Korber asked why it was decided to not go with an Interim. The decision was made due to the budget.

- b. **Academic Services** – no updates
- c. **Administrative Services** – Ms. Brady gave a budget update. There was some good news from the ACBO Budget Workshop. There was a base increase and that is on-going. No funding for full-time faculty is included in the budget. The deferred maintenance and instruction equipment funding was reduced but it is still more than last year. Economic Development money will be split and 60% of the money will go to the College and 40% will go to regional groups. We would like to move forward quickly and it looks like it will be \$800K to us. We need to be balanced in the next couple of weeks to go to the June Board meeting. There is a District Budget Study Group meeting tomorrow. ESS, PBC and DEMC meeting tomorrow. The Legislature will weigh in and approve their budget by June 30th.
- d. **Student Services** – no updates
- e. **Integrated Planning Committee (IPC)** – Mr. Samra stated that the IPC is recommending that the current planning priorities continue to the next year. There is a possible consideration of a fifth priority, but it will be discussed in the fall.

- f. **Program Review Committee** – no update
 - g. **Resource Allocation Committee** – no update
 - h. **Facilities & Sustainability Committee** – no update
 - i. **Institutional Effectiveness Committee (IEC)** – no update
 - j. **College Enrollment Management Committee** – no update
 - k. **Staff Development Committee** – no update
 - l. **Academic Senate** – no update
 - m. **Classified Senate** – no update
 - n. **Student Senate** – no update
 - o. **Faculty Association** – no update
 - p. **SEIU** – no update
6. **Adjournment** – Dr. Russell adjourned the meeting at 3:58 p.m.
7. **Next Regular Meeting** – Thursday, August 25, 2016