



INTEGRATED PLANNING COMMITTEE MEETING MINUTES

Thursday, April 14, 2016 | 2:30 pm to 4:30 p.m. | Room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

15 -16 & 16 -17 LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Voting Members

Faculty

Karin Spirn, ALSS - **Present**
Mike Sato (Co-Chair), ALSS - **Present**
John Ruys, BSBA
Colin Schatz, STEMPS
Scott Miner, CTE Discipline - **Present**
Angella VenJohn, Student Services

Classified Professionals

Frances DeNisco - **Present**
3 Vacant

Students

2 Vacant

Administrators

Rajinder Samra, Director of Institutional Research and Planning (Co-Chair) - **Present**
Diana Rodriguez, V.P. Student Services – **Present**
Roanna Bennie, V.P. Academic Services - **Present**
Diane Brady, V.P. Administrative Services - **Present**
Sylvia Rodriguez, Dean - **Present**

Other(s) present:

Donna Alaoen, AA President's Office (Minutes)
David Rodriguez – Research Analyst - **Present**

Meeting Minutes

1. Call to Order – Rajinder Samra opened the meeting at 2:40 pm.
2. Review and Approval of Agenda – The agenda was approved / not approved as presented. **(DeNisco /Rodriguez) All in favor.**
3. (Old Business)
 - a. 2014-15 Core Competency Results – Mr. Samra discusses the definition of the set standard for these core competencies. During the accreditation visit, we did receive a recommendation regarding the core competencies. In reviewing the 2014-2015 core competency results, Mr. Samra asked the committee how we combine categories in order to better demonstrate how the college is doing as a whole. Ms. Bennie suggested combining master and above average into one category, while combining average and below average into another which will be combined into a category which could be named into meets the standard. The category of no demonstrated achievement will remain as is and will be closely monitored. Mr. Miner suggested reviewing only the below average and no demonstrated achievement only. Mr. Samra elaborates on the definition of set standards which can be defined as aspiration or floor. For consistency purposes, ACCJC uses the definition of set standards relating it to floor set standard. The committee agrees that the core competencies should not go below the floor set standard definition. Ms. DeNisco suggested that it would be informational that we report the statistics on how a group moves from category to category. The committee moves to approve the combination of average and above average categories to better gauge the information provided. Motion to approve was moved by Mr. Miner and Ms. DeNisco while all were in favor.
 - b. LPC Governance Worksheet – Mr. Samra suggests combining the charges for both Institutional Effectiveness Committee and Integrated Planning Committee. The reason for combining for committees are that there would be better integration and it would also eliminate a committee overall. Ms. DeNisco raised her concern about how that would reflect on the workload if they committees were to be combined. Mr. Samra seems to think it is a manageable workload and there could be an increase in

workload but it is something that could be evaluated at that time. Mr. Samra will communicate to the Institutional Effectiveness Committee that the Integrated Planning Committee has discussed the option of combining the two committees and feel that it would be a good idea and obtain their feedback as well.

4. (New Business)

a. Presentations

- Student Success and Support Program (SSSP) Plan – Ms. Rodriguez reports to the committee regarding how the Student Success and Support Program (SSSP) has changed and how it is designed to serve and help students on campus. The SSSP now mandates to provide all these services to the students and if the students go through the 4 services they will be granted priority registration. The four services include: assessment; orientation (online and program planning – face to face); counseling and student education planning. In an effort to accommodate these changes, we have moved half-time employees to full-time and have added new positions to help ensure we are comply with the changes of the program. The program has also been extended by 6 month.
- Facilities Plan – On next meeting agenda.

b. Administrative Unit Program Reviews - On next meeting's agenda.

c. Institutional Effectiveness Goals - On next meeting's agenda.

d. Status of 2015-16 and 2016-17 Planning Priorities – Ms. Bennie discusses the status of where we currently stand on the planning priority for curriculum development and maintenance. There has been great progress on working through the planning priorities.

e. Determination of Planning Priorities – On next meeting's agenda.

2. Good of the Order

3. Adjournment – Meeting concluded at 4:33 pm.

4. Next Regular Meeting – Thursday, May 12, 2016.