

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Members:

Faculty/Voting

Angela Amaya (Library)
 Kristy Woods (MSEPS)
 Elizabeth Owens (MSEPS)
 Craig Kutil, Chair (MSEPS)
 Marina Lira (Articulation Officer)-Absent
 Jill Oliveira (Counseling)
 Michael Sato (A&H)
 Elizabeth Wing Brooks (A&H)
 Marsha Vernoga (BHAWK)
 Paula Schoenecker (SS)-Absent
 Colin Schatz (CATSS)
 Erick Bell (BHAWK)
 Lucas Hasten (CATSS)-Absent

Non-voting/Ex. Off. Members

John Armstrong-Absent
 Don Carlson
 Nan Ho-Absent
 Amir Law
 Andrea Migliaccio
 Sylvia Rodriguez-Absent
 Madeline Wiest

Guests:

Approved Minutes

1. Call to Order at 2:35pm Craig Kutil, Chair
2. Review and Approval of Agenda Craig Kutil
MSC: Woods/Owens /Approved
3. Review and Approval of Minutes (Dec. 4th, 2017) Craig Kutil
MSC: Woods/Amaya/ Approved- One Abstention
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentations:
 - Courses:
 - **TABLED- ENGR 37 (Applied Statics and Materials- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Engineering. **SAM Code: D.** TOP Code: 0924.00- Engineering Technology, General (requires Trigonometry)*. Prerequisite: Math 39 with a minimum grade of C. (Start Date: Spring 2019)
 - Course Deactivations: Fall 2018: Presented by Craig Kutil- It was confirmed by faculty that these courses should be deactivated, as they are no longer being offered.
 - INTD 29: Independent Study, Interior Design
 - KIN 21A: Soccer Theory and Practice I
 - KIN 21B: Soccer Theory and Practice II
 - KIN FN3: Fencing 3
6. Discussion Items Craig Kutil
 - **IGETC for UC**
 The Academic Senate approved a resolution in May stating that the use of IGETC for UC as acceptable to meet the General Education requirement for ADTs. This resolution was not brought to the Curriculum Committee beforehand, even though it is within the committee's purview. Students who follow this pathway will not meet the minimum CSU admission requirements as they will not have taken speech. The IGETC for UC pathway is not common practice among community colleges. This may be because AD-T's were designed for CSU and do not guarantee admission to UC's. Earning an AD-T however can trigger a comprehensive review by specific UC's for admission. Craig Kutil will reach out to the Chancellor's Office for confirmation that this is an ok practice. The committee discussed that they believe that this will not effect many students as, they will be guided to the correct path by counselors and some students only apply to the UC system. This will also

allow student to walk at graduation, without doing unnecessary coursework if only applying to UC system. If this practice is acceptable perhaps the language in the resolution and 2019-2020 catalog will need to be change to make it clear that students who complete the IGETC for UC path will not have fulfilled the requirements for entrance into the CSU system.

- **Certificates**

Craig Kutil

Craig Kutil stated that he met with Joel Gagnon and Jared Howard to review the description of our Certificates of Achievement in the catalog. Currently we state in the catalog that in order to earn a Certificate of Achievement a student must complete at least eighty percent of the program at Las Positas College (or Chabot College), including the last three units, with a 2.0 minimum grade point average. In researching other colleges it seems that most colleges require that at least fifty percent of the program be completed at their college. The committee thought that as some certificates are as low as 12 units requiring 80% to be complete at the college is too high and that 50% would be more reasonable. It was also agreed that it seems reasonable to adopt language stating that C-ID courses would not count toward the 50%. This will most likely not effect too many programs, as the majority of Certificates of Achievement are CTE based. It was discussed to also remove that the last three units must be complete at the college, as this does not seem to be common practice at other colleges. The idea being that this will make it easier for students to get the certificates, without making them duplicate already completed coursework. This will be brought to Sylvia Rodriquez and William Garcia for review. If agreed upon, this would not take effect until the 2019-2020 catalog.

7. Reports

- **Vice President's Report**- No Report

Roanna Bennie

- **Chair's Report**

Craig Kutil

Craig Kutil stated that in the semester the Curriculum Committee approved 18 new programs, 42 revised programs, 58 new courses and 231 Programs. There are approximately one hundred courses that need to be updated this semester as they have not been updated in five years or more. This list has been sent to the Dean's for distribution. There are currently eighteen courses in the COCI Curriculum Inventory that have TOP Code/ SAM Code validation errors. We will be working on updated the list of program issues and determining what programs need to be updated. This semester the Fire Science Technology program will be updating their academy programs basing it on the program at Sierra College. The high unit academy course will replace several existing courses, which will be deactivated. The Chancellor's Office is currently reviewing and approving the new and revised programs that were approved at the January Board.

- **Articulation Officer's Report**- No Report

Marina Lira

8. Good of the Order

9. Adjournment at 3:25pm

10. Next Regular Meeting (February 5th, 2018)