



# ACADEMIC SENATE MINUTES

March 13, 2024 | 2:30 – 4:30 pm | Room 21147 + zoom for visitors

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

### Non-Voting Members:

President: Ashley Young  
Student Government: Aanya Joshi  
Faculty Association: Heike Gecox

### Voting Members:

President-Elect: vacant  
Vice President: Collin Thormoto (Spring)  
Secretary: Christina Lee  
Treasurer: Ashley McHale  
BSSL: Robin Roy, Daniel Cearley  
A & H: John Kelly, Catherine Suarez  
STEM: David Montelongo, Jennifer Siders, Moh Daoud  
PATH: Scott Miner  
Student Services: Christina Lee, Julie Nguyen  
Part Time Representatives: Jeff Judd, Valerie Connors

- 1. Call to Order:** meeting called to order and quorum established at 2:32 pm
- 2. Confirmation of Senators attending by Zoom:** Robin Roy  
Motion to approve zoom attendance by Robin Roy: Moved (Collin Thormoto)/ second (Jeff Judd)/approved
- 3. Review and Approval of Agenda:** moved to approve agenda (Ashley McHale)/seconded (Dan Cearley)/approved
- 4. Review and Approval of Minutes (February 28, 2024)** attached  
Moved to accept minutes (Ashley McHale)/seconded: (Collin Thormoto) discussion: in Old Business, Part time faculty equity report: remove second sentence/approved as amended
- 5. Public Comments (5 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items. NONE*
- 6. Action Items:** NONE
- 7. Consent Items:** moved to accept 7.1 (Collin Thormoto)/seconded (Ashley McHale)/approved  
  
7.1 Curriculum Changes (3.4.2024): attached
- 8. Reports**
  - 8.1 LPC Student Government (Aanya Joshi)
  - 8.2 UndocuAlly (Teri Ann Bengiveno)
  - 8.3 Curriculum Committee (Erik Bell): thank you for complementing our committee for working through curriculum changes. Our big focus is moving from CurricuNet to META with a go live date at the end of the semester. Training will be necessary. This will be Erik's last semester as chair; Craig Kutil has been elected as the new chair.

8.4 CEMC/DEMC Committee (Nan Ho and Heike Gecox): they met Friday to talk about the shared governance spreadsheet. Enrollment is 15.9% up from the same time last year. Productivity is holding. There is an 85% fill rate.

When discipline plans were submitted, less was requested than approved. CTE funds are being applied. Deans and VPs will work together on the plans.

Back in fall, we had unexpected growth. Decisions were made regarding requests for DEMC allocations. These were based on educated projections. How much will we lose between fall and spring? With a 15% growth in fall, can that be applied in the Spring? In fact, that growth was met. Next year there will be allocations held that can be utilized.

Question on reinstating courses? Deans are working with programs. Sections are on the schedule and there is the potential to add more based on growth patterns in enrollment. Faculty have been diligent in considering and reporting data points.

8.5 Faculty Association (Heike Gecox): elections are next week. Look for your email ballot to vote. The voting opens 9 am Monday, and closes on March 26 at 9 am. An email will be sent to watch for the ballot and check in spam for it.

8.6 DE Committee (Scott Vigallon) see report attached on the website  
Accreditation and substantive change: we received an ACCJC letter to inform of new or existing programs offered via DE (online, HyFlex, hybrid). 51 programs were submitted and approved. 77% of our students are enrolled in at least one DE section. In spring 493 courses were offered at LPC and 254 (51.5%) were offered as DE.

Canvas roles for instructors: DE will delete/deactivate by fall the following roles: designer, observer, support, GP, grader, grievance, TA, and tutor. TA will be changed to instructional assistant with same privileges as teacher role Question about adjuncts, they have access. Evaluator will remain. Question about clubs: a role is created for students: “student club leader”

- 197 students completed the annual student DE satisfaction survey: dipped a little bit but generally positive:
- 77% mostly satisfied with class quality
- 78% overall course satisfaction
- 88% said they would take another DE course
- 60% indicated same learning as in person; 29% said they learned more than an in-person class
- Students want more online options than are offered (82% complete a degree online; 88% ability to enroll in a variety of DE courses. Asynchronous is preferred the most.

Canvas has a site for new quizzes; replacing the current quiz tool is to be completed fall 2025. Training will be starting this summer. Question about test banks converting? Eventually this will be possible; there are Canvas issues to get cleared up.

8.7 Planning and Effectiveness Committee (Rajinder Samra)

8.8 LGBTQ+ Presidential Task Force (Robin Roy): nothing new to report

8.9 SEA and MLEA (Katie Eagan):

8.10 Alternative Academic Calendar Committee: the committee voted early this month and after much discussion the recommendation was to suspend moving toward a compressed calendar at this time. The chancellor has accepted the recommendation of the committee.

8.11 LPC Technology Committee (Collin Thormoto):

Transition for Banner occurring (note the publicized down dates)

Heidi is retiring at the end of this month and there is no succession plan so far. Resolve your printing and phone issues ASAP.

8.12 Treasurer (Ashley McHale)

April 24<sup>th</sup> is the date for the classified appreciation event; 12:30 – 2:00 pm. Requesting donations for prizes and party items; funds and gift cards are being accepted. We need help setting up the event.

8.13 President (Ashley Young)

Saturday, March 16; 8:30 am – 1:00 pm: volunteers are needed at the LPC Booth at the Pleasanton Farmers Market. Volunteers: Ashley McHale

Four readers for commencement are requested: talk to your divisions; needed are upbeat and energetic voices. Ashley McHale is a possibility.

- APs and BPs: first readings posted on the website
- AP 4250 Probation, dismissal and reinstatement: discussion about extenuating circumstances
- AP 4100 Graduation requirements: adding completion of ethnic studies; Question: these are only required for transfer; Craig should review this
- BP 5500: Standards of student conduct

Readers for Academic Senate Scholarship are needed: Dan Cearley; David Montelongo, and Julie Nguyen (Rifka will inform Lydia Penaflor in financial aid)

District M & O supervisor position hiring committee: Dan Cearley

Senate elections committee: Ashley is taking Sarah Thompson's term (with President's approval) which she will complete next year. We will not need a president next year; but need a president-elect/vice president, secretary, treasurer and two part-time representatives.

The elections committee sends emails about nominations, publishes nominee statements, and coordinates with the district for electronic voting through Class WEB, then reports back to Academic Senate.

Elections committee: John Kelly and Christina Lee. This work will start before spring break, and elections will be held after the break.

Part-time faculty event: Ashley Young shared the proposed schedule of presentations. Dr. Foster will help fund the food; Dr. Cooks will be asked as well. Dates: May 4 or last weekend in April suggested? It will be district-wide, hosted at LPC.

## **9. Old Business**

### 9.1 Academic Senate subcommittee updates:

- Credit by Examination (Melissa): meeting tomorrow; working on credit for prior learning with a report to go to the state. Looking at applicable APs and BPs. Numbers from admissions and records have been requested: Credit by exam: only one awarded in the past few years.
- AI and Student Plagiarism
- Common Syllabus
- Part time Faculty Equity
- Increasing Faculty Diversity
- Faculty Professional Development to Increase Student Retention and Completion

### 9.2 Classified appreciation Event (Ashley Young):

Event volunteers: Catherine Suarez, Ashley McHale, Valerie Connors

Donations: Jennifer Siders will talk with Jennie Graham for cookies. Other donations include wine, polished rocks, little succulents from Horticulture.

Division gift coordinators (especially for gift cards \$10-20 and from local businesses):

- AH Catherine Suarez
- BSSL: Dan Cearley and Robin Roy
- Student services: Christina Lee
- STEM: Ashley McHale
- PATH: not present

Taco Valdez will be asked to provide lunch again; they also provided drinks last year

Centerpieces for raffle (16) Jennifer Siders and Catherine Suarez will talk to florists

**10. New Business**

10.1 New BAM and budget (Ashley Young): after last town hall, there were questions. Discussion about how the budget was developed due to SCFF. We have been working on this since 2019 when the SCFF was announced. The split of our district budget based on SCFF metrics is closer to a 35/65 (LPC/Chabot) vs the 40/60 we have had. Sarah was able to negotiate pulling out some fixed costs for each college before the split to lessen the impact. The contract raises in addition to rising health costs have contributed to a shortfall for LPC this year (98% of the budget is salaries; other budget items are covered by different funds). This year is the first year of the 3-year rolling averages that will count when we hope to switch to SCFF funding when Hold Harmless ends. More district information will be provided to continue the discussion at our next meeting.

10.2 Discussion on substitute system for classes (Ashley Young): this is not consistent in divisions. Heike brought this up with Dr. Foster for the fall contract negotiations. If people are substituting, they should be paid. Agreement this is a union issue.

**11. Announcements/Information Items**

- Tomorrow is Pi Day; math club is celebrating with pizza pie and round chocolate pies.
- Renewing the LPC student symposium for honors students; applications will be sent out. May 2 is the date.
- April 8 is the eclipse, viewings offered 10:13 am – 12:17 pm with glasses provided in the quad.

**12. Adjourn:** Motion to adjourn (Ashley McHale)/seconded (Dan Cearley)/approved. Meeting adjourned at 3:59 pm. Collin Thormoto noted a motion is not necessary according to Robert's rules.

**13. Next Meeting: MARCH 27, 2024**