

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

Members:

Faculty/Voting:

Angela Amaya (SLPC)
Akihiko Hirose (SLPC)
Barbara Zingg (STEM)
Elizabeth Owens (STEM)
Craig Kutil, Chair (STEM)
Michael Sato (A&H)
Elizabeth Wing Brooks (A&H)
Jose Calderon (SS)
Erick Bell (BHAWK)

Non-voting/Ex. Off. Members:

John Armstrong- Absent
Stuart McElderry
Nan Ho
Amir Law
Andrea Migliaccio
Elizabeth David- Absent
Jocelyn Santos
Madeline Wiest

Guests:

Sue Cumbo
Titian Lish
Michael Peterson

Approved Minutes

1. Call to Order 2:32pm Craig Kutil, Chair
2. Review and Approval of Amended Agenda Craig Kutil

MSC: Owens/Amaya/Approved

Amendments: THEA 57 course number changed to 60, THEA 57 title updated to "Business of Acting", NMAT Top Code changed to 4930.09- Supervised Tutoring, WRKX 94 units corrected to 1-8 units, Actor's Conservatory Certificate of Achievement goal changed to Local- Designed to meet Community Needs and 59 units.

3. Review and Approval of Minutes (September 16th, 2019) Craig Kutil

MSC: Wing-Brooks/Sato/Approved- 1 Abstention

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)

5. First Reading of Curriculum Proposals/ Presentations:

- **New Courses:**

- **KIN GBW2 (Guts and Butts Workout 2- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T.** Strongly Recommended: KIN GBW1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
 - *Presented by Susan Cumbo-* KIN GBW1 is very popular and this will give students an opportunity to increase their skill level. This course will move forward for voting.
- **KIN YIN1 (Yin Yoga- 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
 - *Presented by Susan Cumbo-* Focused on holding poses for several minutes and breathing. Yoga very popular. Possibility of renaming our current yoga courses was discussed to "Hatha" to clarify the difference. This course will move forward for voting.
- **Tabled- MUS 32 (Instrumental Chamber Music- 1 Unit, 1 Unit Lab) O, 4X, CSU T, UC T, C-ID#: MUS 185.** TOP Code: 1004.00- Music. SAM Code: E. Discipline: Music. (Start Date: Fall 2020)
- **Tabled- MUS XX (Commercial Music Combo- 1 Unit, 1 Unit Lab) O, 4X, CSU T, UC T, C-ID#: MUS 180.** Strongly Recommended: MUS 18A with a minimum grade of C, MUS 6 with a minimum grade of C. TOP Code: 1004.00- Music. SAM Code: E. Discipline: Music. (Start Date: Fall 2020)

- **THEA 1 (Conservatory Readiness- 1 Unit, 1 Unit Lecture) P/NP, 3X. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)**
 - *Presented by Titian Lish-* Will be offered the summer before the student starts the conservatory program. Will be a short course probably taught over one week. Will outline terms, expectations and fundamentals for professionalism in the program. It was corrected that the course cannot be repeated. This course will move forward for voting.
- **THEA 56 (Acting for the Camera- 3 Units, 3 Units Lecture) GR, 1X, CSU T, UC T. Prerequisite: THEA 1A with a minimum grade of C (May be taken concurrently). TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)**
 - *Presented by Titian Lish-* While the majority of students will be stage actors, there will be students who transition to film. Students need to have experience in front of the camera to maximize future opportunities. Course created based on student feedback. This course will move forward for voting.
- **THEA 57 (Audition Technique- 1 Unit, 1 Unit Lecture) O, 1X, CSU T. Prerequisite: THEA 1A with a minimum grade of C (May be taken concurrently). TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)**
 - *Presented by Titian Lish-* Course number & title changed to THEA 60 “Business of Acting”. This is an audition technique course that prepares students for showcase work, putting together a portfolio and getting representation. Course grade corrected to letter grade only. This course will move forward for voting.
- **THEA 58 (Stage Combat- 2 Units, 1 Unit Lecture, 1 Unit Lab) GR, 1X, CSU T. Prerequisite: THEA 1A with a minimum grade of C and THEA 55 with a minimum grade of C. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)**
 - *Presented by Titian Lish-* Prerequisite included to keep the course to students that are in the program. This course will move forward for voting.
- **THEA 59 (Acting for the Camera II/ Voice Over- 3 Units, 3 Units Lecture) GR, 1X, CSU T, UC T. Prerequisite: THEA 56 with a minimum grade of C. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)**
 - *Presented by Titian Lish-* More skills refinement, plus adding a voice over reel. Want students to have a body of work when they leave the program. This course will move forward for voting.
- New Noncredit Courses:
 - **NMAT 200HS (Drop-in Mathematics Tutoring for High School Students- 1-54 Tutoring Hours) P/NP/SP. Noncredit Category: Elementary and Secondary Basic Skills. Basic Skills, One Level Below Transfer. TOP Code: 1702.00 – Mathematics Skills. SAM Code: E. Discipline: Mathematics- Basic Skills: Noncredit. (Start Date: Fall 2020)**
 - *Presented by Michael Peterson-* TOP Code updated to 4930.09 - Supervised Tutoring. Will allow for high school students to received free tutoring from college instructors and tutors even though they are not taking a math course on our campus. Will be cross listed with NMAT 202C in terms of scheduling. As you cannot limit enrollment to a certain population, some of the language in the catalog description was updated to “tailored to high school students.” Course number changed to: NMAT 200H. This course will move forward for voting.
- Course Modifications:
 - *Nonsubstantial Changes: Presented by Craig Kutil*

- **ANTR 12 (Magic/Religion/Witchcraft/Healing- 3 Units, 3 Units Lecture) GR, 1X, DE, AA/AS GE:** Social and Behavioral Sciences, CSU T/GE: D, UC T, IGETC: 4. Strongly Recommended: Eligibility for ENG 1A. TOP Code: 2202.00 – Anthropology. SAM Code: E. Discipline: Anthropology. (Start Date: Fall 2020)
 - Standard course update, including updating typical texts and small wording changes. This course will move forward for voting.
- **Tabled- MUS 34 (Music in Film- 3 Units, 3 Units Lecture) O, 1X, DE, AA/AS GE:** Humanities, CSU T/GE: C1, C2, UC T, IGETC: 3A, 3B. TOP Code: 1004.00 – Music. SAM Code: E. Discipline: Music. (Start Date: Fall 2020)
- **Tabled- OSH 62 (Physical Hazards- 3 Units, 3 Units Lecture) GR, 1X, DE, CSU T.** TOP Code: 0956.70 – Industrial and Occupational Safety and Health*. SAM Code: C. Discipline: Industrial Safety. (Start Date: Fall 2020)
- **SOC 6 (Social Problems- 3 Units, 3 Units Lecture) O, 1X, DE, AA/AS GE:** Social and Behavioral Sciences, CSU T/GE: D, UC T, IGETC: 4, C-ID#: SOCI 115. TOP Code: 2208.00- Sociology. SAM Code: E. Discipline: Sociology. (Start Date: Fall 2020)
 - Standard course update, including updating typical texts and small wording changes. This course will move forward for voting.
- **SOC 11 (Sociology of Gender- 3 Units, 3 Units Lecture) O, 1X, DE, AA/AS GE:** Social and Behavioral Sciences, CSU T/GE: D, UC T, IGETC: 4, C-ID#: SOCI 140. TOP Code: 2208.00- Sociology. SAM Code: E. Discipline: Sociology. (Start Date: Fall 2020)
 - Standard course update, including updating typical texts and small wording changes. This course will move forward for voting.
- **THEA 14 (Bay Area Theater- 3 Units, 3 Units Lecture) O, 1X, DE, AA/AS GE:** Humanities, CSU T/ GE: C1, UC T, IGETC: 3A. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)
 - Course title changed and minor wording changes. This course will move forward for voting.
- **THEA 53 (Script Analysis – 3 Units, 3 Units Lecture) O, 1X, AA GE:** Writing and Critical Thinking, CSU T/GE: A3, C1, C2, UC T, IGETC: 1B, 3A, 3B, C-ID# THTR 114. Prerequisite: ENG 1A with a minimum grade of C. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)
 - Changes to the course content, minor wording changes and typical texts. This course will move forward for voting.
- *Substantial Changes:*
 - **BIO 1A (General Botany- 5 Units, 3 Units Lecture, 2 Units Lab) GR, 1X, AA/AS GE:** Natural Sciences, CSU T/ GE: B2, B3, UC T, IGETC: 5B/5C, C-ID#: BIOL 155. Prerequisite: MATH 55 with a minimum grade of C or MATH 55B with a minimum grade of C or NMAT 255 with a minimum grade of C. Strongly Recommended: BIO 30 with a minimum grade of C. TOP Code: 0402.00 – Botany, General. SAM Code: E. Discipline: Biological Sciences. (Start Date: Fall 2021)
 - *Presented by Craig Kutil-* NMAT 255 the noncredit version of current requisite MATH 55 added to the course. Due to this changed the course will need to be resubmitted for articulation, so will not be effective until Fall 2021. This change does not jeopardize articulation, resubmission is a formality. Small wording and formatting changes. Textbooks updated. This course will move forward for voting.
 - **Tabled- ENG 4 (Critical Thinking and Writing about Literature- 3 Units, 3 Units Lecture) GR, 1X, DE, LPC GE AA:** Writing and Critical Thinking, CSU T/GE: A3, C2, UC T, IGETC: 1B, 3B. Prerequisite: ENG

- 1A with a minimum grade of C or **ENG 1AEX with a minimum grade of C**. TOP Code: 1501.00- English. SAM Code: E. Discipline: English. (Start Date: Fall 2021)
- **Tabled- ENG 7 (Critical Thinking and Writing Across Disciplines-** 3 Units, 3 Units Lecture) GR, 1X, DE, LPC GE AA: Writing and Critical Thinking, **LPC GE AS: Communications and Analytical Thinking**, CSU T/GE: A3, C2, UC T, IGETC: 1B, 3B, C-ID# ENGL 105. Prerequisite: ENG 1A with a minimum grade of C or **ENG 1AEX with a minimum grade of C**. TOP Code: 1501.00- English. SAM Code: E. Discipline: English. (Start Date: Fall 2021)
 - **THEA 31D (Drama Workshop - Directing** – 3 Units, 2 Units Lecture, 1 Unit Lab) GR, 1X, CSU T, UC T. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2020)
 - *Presented by Titian Lish-* Requisites removed, as would like to change the course from students directing students to more instruction. Due to this change, the course will cover what was previously needed from the requisite courses. There was some concern about the lecture vs. lab ratio. This course will move forward for voting.
 - **WRKX 94 (Occupational Work Experience/Internship-** 1-6 Units, 1 Unit Non-Paid Work Experience – 6 Unit Paid Work Experience) O, DE, May be taken for a total of 16 units in any combination, CSU T. TOP Code: 4932.00 – General Work Experience*. SAM Code: C. Discipline: Work Experience Instructors of Coordinators. (Start Date: Fall 2020)
 - *Course Presented by Craig Kutil-* Course units corrected to 1-8 units. Changed the minimum unit value from .5 to 1 Unit. The .5 unit value was difficult to schedule and not worthwhile for students. This course will move forward for voting.
 - **WRKX 95 (General Work Experience-** 1-6 Units, 1 Unit Non-Paid Work Experience – 6 Unit Paid Work Experience) O, DE, May be taken for a total of 16 units in any combination, CSU T. TOP Code: 4932.00 – General Work Experience*. SAM Code: D. Discipline: Work Experience Instructors of Coordinators. (Start Date: Fall 2020)
 - Changed the minimum unit value from .5 to 1 Unit. This course will move forward for voting.
 - Course Deactivations: *Presented Craig Kutil-* Course was created by an adjunct faculty that is no longer with the college. Course was never taught and the current faculty do not see the course being taught in the future. This course will move forward for voting.
 - **ANTR 14 (Introduction to the Archaeological History of Mesoamerica)**
 - New Programs
 - **Actors Conservatory Certificate of Achievement** (57-59 Units Total, Program Goal: CTE, TOP Code: 1007.00 – Dramatic Arts (Start Date: Fall 2020)
 - *Presented by Titian Lish-* Course units changed to 59 units. Program goal changed to “Local- Designed to meet community needs). There are no local 2 year conservatory training programs in the California Community College System. The closest conservatory model is at Hancock Community College (Pacific Conservatory Theater). Private conservatory programs are expensive. This new program would draw students from northern California to our campus. This program will move forward for voting.
 - **Spanish Certificate of Achievement** (21-23 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 1105.00 - Spanish, Start Date: Fall 2020)
 - *Presented by Craig Kutil-* Same courses as the Spanish AA-T, without the GE requirements. Articulation Agreement by Major. This program will move forward for voting.
 - Modified Programs

- **Anthropology AA-T** (19-24 Units in the Major, 60 Unit Total, Program Goal: Transfer, TOP Code: 2202.00 - Anthropology, Start Date: Fall 2020)
 - *Presented by Craig Kutil*- Program updated to remove ANTR 14. This program will move forward for voting.

6. Second Reading of Curriculum Proposals/ Presentation:

- Modified Credit Programs: Fall 2020
 - **Business Administration AA** (33-34 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 0501.00- Business and Commerce, General*, Start Date: Fall 2020)
 - *Presented by Craig Kutil*- Program was presented last meeting, however there was some confusion regarding the course sequence. The program was brought back to the committee to present the finalized course sequence. This program will move forward for voting.

7. Voting on Curriculum Proposals

- Course Modifications:
 - **KIN AIE (Adapted Individualized Exercise-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.80 – Adapted Physical Education. SAM Code: E. Discipline: Physical Education (Adapted): Disabled Students Programs and Services. (Start Date: Fall 2020)
 - **KIN AWT (Adapted Weight Training-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.80 – Adapted Physical Education. SAM Code: E. Discipline: Physical Education (Adapted): Disabled Students Programs and Services. (Start Date: Fall 2020)
 - **KIN WP1 (Water Polo 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SW2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
 - **KIN WP2 (Water Polo 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN WP1 with a minimum grade of C, KIN SW2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
 - **KIN WP3 (Water Polo 3-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN WP1 with a minimum grade of C, KIN SW2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)

Motion to APPROVE Modified Courses:

MSC: Zingg/Amaya/Approved

- GE Proposals:
 - **BIO 70 (Field Biology):** AA/AS GE: Natural Sciences
Motion to APPROVE GE Proposals:
MSC: Zingg/Owens/Approved
- Requisites:
 - **KIN WP1: Water Polo 1-** Strongly Recommended: KIN SW2 with a minimum grade of C.
 - **KIN WP2: Water Polo 2-** Strongly Recommended: KIN WP1 with a minimum grade of C, KIN SW2 with a minimum grade of C.
 - **KIN WP3: Water Polo 3-** Strongly Recommended: KIN WP1 with a minimum grade of C, KIN SW2 with a minimum grade of C.
Motion to APPROVE Requisites:
MSC: Wing-Brooks/Sato/Approved
- New Credit Programs: Fall 2020

- **Biology UC Pathway AS** (45 Units in the Major, 60 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 0401.00 – Biology, General, Start Date: Fall 2020)
- **Biology UC Pathway Certificate of Achievement** (45 Units, Program Goal: Local- Transfer Preparation, TOP Code: 0401.00 – Biology, General, Start Date: Fall 2020)
- **Spanish AA-T** (21-23 Units in the Major, 60 Units Total, Program Goal: Transfer, TOP Code: 1105.00 - Spanish, Start Date: Fall 2020)

Motion to APPROVE New Credit Programs:

MSC: Zingg/Owens/Approved

- **Modified Credit Programs: Fall 2020**

- **English AA** (21-28 Units in the Major, 60 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 1501.00 – English, Start Date: Fall 2020)

Motion to APPROVE Modified Credit Programs:

MSC: Sato/Wing-Brooks/Approved

- **Individualized Majors Discontinuance**

Motion to APPROVE Individualized Majors Discontinuance:

MSC: Owens/Zingg/Approved

8. Discussion Items

- **Sunset Exemption Requests**

Craig Kutil

Craig Kutil explained that several sunset exemption requests have been received. The committee should think of criteria that they would like to use to evaluate these requests. It was decided that this will need to be done on a course by course bases, but faculty will need to have a clear plan for offering or updating the course on the sunset list. A plan will be requested to be submitted before the faculty members come to present their request to committee.

9. Reports

- **Vice President's Report**

Kristina Whalen

None

- **Chair's Report**

Craig Kutil

Craig Kutil stated that the curriculum committee will be meeting next week. He will be going to the Dean's Meeting this Wednesday to discuss courses & program updates required for Fall 2019 and courses on the Sunset List. Last Monday, he went to the CB 21 Revision Project with Rajinder Samra and Jonathan Brickman. The revision project looked at ESL levels below transfer. Based on the revision project, despite our coding being complicated by the fact that we have two transferable ESL courses, our coding in the COCI is correct. CB 25 & 26 was also discussed at the revision project. While he assumed any course that was in our local GE area of Communication and Analytical Thinking that doesn't fulfill the transfer Math/Quantitative Reasoning or English Composition/Critical Writing areas was to be coded as C. This is not correct – only mathematics (non-transferable) and our CS and CIS course can fulfill the Analytical Thinking part of that GE area. The coding has been updated to reflect this.

- **Articulation Officer's Report**

Craig Kutil

Craig Kutil stated that he is currently serving on three statewide committees. One of the discussions on these committees is the upcoming changes to the Business Administration AS-T that are controversial and still under review. Another topic is TAG still being required for UC Transfer Pathways. Assist.org still has major issues, because of this CSU East Bay is not publishing any new articulation. CSU East Bay has posted pathway templates to their programs, which once time permits, he will complete with our courses and post to our website for our students. On Friday he will attend the Region 3 & 4 AO meeting at CSU East Bay. Then on the October 18th he will attend the NCIAC Conference. Las Positas College will host the Region 4 AO meeting in March. This is the first time either of our district campuses has hosted.

10. Good of the Order: None

11. Adjournment at 4:11pm
12. Next Regular Meeting (October 7th, 2019)