## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

## Members:

**Faculty/Voting:**
Angela Amaya (SLPC)
Akihiko Hirose (SLPC)
Barbara Zingg (STEM)
Elizabeth Owens (STEM)
Craig Kutil, Chair (STEM)
Michael Sato (A&H)
Elizabeth Wing Brooks (A&H)
Jose Calderon (SS)
Erick Bell (BHAWK)

**Non-voting/Ex. Off. Members:**
John Armstrong- Absent
Stuart McElderry
Nan Ho
Amir Law- Absent
Andrea Migliaccio - Absent
Amy Mattern - Absent
Elizabeth David
Jesus Bravo-Morales - Absent
Jocelyn Santos - Absent
Madeline Wiest

Guests:
Jason Craighead     LaVaughn Hart
Scott Miner           Keith Level
German Sierra        Ian Brekke
Terry Johnson        Julia McGurk
Mike McQuiston      Dave Wagner
Melissa Korber

## Approved Minutes

1. Call to Order 2:30pm                    Craig Kutil, Chair
2. Review and Approval of Amended Agenda         Craig Kutil
   **MSC: Owens/Zingg/Approved**
   - Amendments: ENG 13A Title Correction: The Craft of Writing Poetry: Beginning, Courses Tabled: ECE XX, KIN AAE, KIN AAQE, KIN APA, KIN AQA
3. Review and Approval of Minutes (November 4th, 2019)
   **MSC: Zingg/Owens/Approved**
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentations:
   - New Credit Courses:
     - **AJ X87 (PC 832 Arrest-** 1.5 Units, 1 Units Lecture, .5 Units Lab) P/NP, 1X. **Prerequisite: Must demonstrate ability to lawfully possess a firearm and be able to pass DOJ firearms clearance.** TOP Code: 2105.00 – Administrative of Justice*. SAM Code: C. Discipline: Administration of Justice. (Start Date: Fall 2020)
     - **AJ X88 (PC 832 Firearms-** 1 Unit, .5 Units Lecture, .5 Units Lab) P/NP, 1X**. Prerequisite: Must demonstrate ability to lawfully possess a firearm and be able to pass DOJ firearms clearance.** TOP Code: 2105.00 – Administrative of Justice*. SAM Code: C. Discipline: Administration of Justice. (Start Date: Fall 2020)
       - *AJ Courses Presented by Mike McQuiston-* These course will provide employment readiness for Juvenile Corrections Officers, Probation Officers, Adult Correction Officers, Fire and other public safety personnel who require POST (Peace Officer Standards and Training) certification. These courses will move forward for voting.
     - **APIW 51 (Blueprint Reading I-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
     - **APIW 52 (Shop Ironworkers Mathematics-** 1.5 Units, 1.5 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
     - **APIW 53 (Welding Technology-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
     - **APIW 54 (Structural I-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)

- **APIW 55 (Work Place Safety and Machinery Operation/Labor Studies I-** 1.5 Units, 1.5 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
- **APIW 56 (Structural II-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
- **APIW 57 (Structural III-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
- **APIW 58 (Welding Code/AISC/Metallurgy/Labor Studies II-** 1.5 Units, 1.5 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
- **APIW 59 (Metal Stairs Layout and Fabrication-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
- **APIW 60 (Metal Railing Layout and Fabrication-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
- **APIW 61 (Ornamental Metal Fabrication/Structural IV-** 1 Unit, 1 Unit Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
- **APIW 62 (Blueprint Reading II-** 3 Units, 3 Units Lecture) O, 1X. TOP Code: 0956.40 – Sheet Metal and Structural Metal*. SAM Code: A. Discipline: Welding. (Start Date: Fall 2020)
    - *APIW Courses Presented by Scott Miner-* These courses will be part of our new Iron Workers apprenticeship program. This will allow union ironworkers to build their skills earn certificates to advance in their jobs. This program will be very beneficial to our college. A prerequisite will be added to each course stating that to enroll you do need to be an apprentice in the union. These courses will move forward for voting.
- **ARTS 4B (Intermediate Ceramics**- 3 Units, 1.5 Units Lecture, 1.5 Units Lab) O, 1X, **CSU T. Prerequisite: ARTS 4A with a minimum grade of C.** TOP Code: 1002.30 – Ceramics. SAM Code: E. **Discipline: Art**. (Start Date: Fall 2020)
    - *Presented by Dave Wagner-* While the space needed for ARTS 4A was lost, the Art Department is hopefully to find a new home for the program. Ceramics is very popular and a second level would allow students to advance their skills. This course will move forward for voting.
- **TABLED- ECE XX (Preschool Foundations: Health-** 1 Unit, 1 Unit Lecture) GR, 1X, **DE**. TOP Code: 1305.00 – Child Development/ Early Care and Education*. SAM Code: C. Discipline: Child Development/Early Childhood Education. (Start Date: Fall 2020)
- **ESL 1A (Critical Reading and Composition for ESL**- 6 Units, 6 Units Lecture, No Unit Value Lab) O, 1X, **AA/AS GE: English Composition, CSU T/GE: A2, UC T, IGETC: 1A, C-ID# ENGL 100. Prerequisite: ESL 24 with a minimum grade of C or placement through the ESL assessment process**. TOP Code: 4930.87 – English as a Second Language – Integrated. SAM Code: E. Discipline: ESL. (Start Date: Fall 2021)
    - *Presented by Julia McGurk-* In line with the requirements of AB 705, this course will be an opportunity for students to take ENG 1A within the ESL department. This course will move forward for voting.
- **FST 12A (LPC-Regional Fire Academy- Firefighter 1A Structure Module** - 14 Units, 8 Units Lecture, 6 Unit Lab) O, 1X. **Prerequisite: EMS 30 with a minimum grade of C or a valid State of California EMT or PARAMEDIC license issued by the CA EMSA also meet this prerequisite, FST 1 With a minimum grade of C, FST 7 with a minimum grade of C or a valid CPAT (Candidate Physical Ability**

**Test) card or BIDDLE (Firefighter Physical Agility) test also meet this prerequisite.** TOP Code: 2133.50 – Fire Academy*. SAM Code: C. Discipline: Fire Technology. (Start Date: Fall 2020)

- **FST 12B (LPC-Regional Fire Academy/FF1B Hazmat/WMD Module**- 2 Units, 1.5 Units Lecture, .5 Unit Lab) O, 1X. **Prerequisite: EMS 30 with a minimum grade of C or a valid State of California EMT or PARAMEDIC license issued by the CA EMSA also meet this prerequisite, FST 1 with a minimum grade of C, FST 7 with a minimum grade of C or a valid CPAT (Candidate Physical Ability Test) card or BIDDLE (Firefighter Physical Agility) test also meet this prerequisite**. TOP Code: 2133.00 – Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Fall 2020)
- **FST 12C (LPC-Regional Fire Academy/Firefighter 1C Wild land Module**- 3 Units, 2 Units Lecture, 1 Unit Lab) O, 1X. **Prerequisite: EMS 30 with a minimum grade of C or a valid State of California EMT or PARAMEDIC license issued by the CA EMSA also meet this prerequisite, FST 1 with a minimum grade of C, FST 7 with a minimum grade of C or a valid CPAT (Candidate Physical Ability Test) card or BIDDLE (Firefighter Physical Agility) test also meet this prerequisite.** TOP Code: 2133.10 – Wildland Fire Technology*. SAM Code: C. **Discipline: Fire Technology**. (Start Date: Fall 2020)
- **FST 13 (LPC Regional Fire Academy-Firefighter 2 Module**- 2.5 Units, 1.5 Units Lecture, 1 Unit Lab) O, 1X. **Prerequisite: FST 11 with a minimum grade of B (May be taken concurrently) or completion of a state approved ALA or ARTP academy which includes IFSAC Proboard certification testing, Fire Academy Coordinator will collect Firefighter 1 certificate of completion on the first day of classes.** TOP Code: 2133.50- Fire Academy*. SAM Code: C. **Discipline: Fire Technology**. (Start Date: Fall 2020)
- **FST 30 (Basic Firefighter Skills and Update-** 2 Units, 1 Unit Lecture, 1 Unit Lab) O, 1X. **Prerequisite: FST 11 with a minimum grade of C or must be a current volunteer or paid fire fighter who has passed an ARTP or ALA fire fighter academy with a letter from the department head indicating student's status.** TOP Code: 2133.00 – Fire Technology*. SAM Code: B. **Discipline: Fire Technology**. (Start Date: Fall 2020)
- **FST 31 (Intermediate Firefighter Skills and Update**- 2 Units, 1 Unit Lecture, 1 Unit Lab) O, 1X. **Prerequisite: Must be a current volunteer or paid fire fighter who has passed an ARTP or ALA fire fighter academy with a letter from the department head indicating student's status.** TOP Code: 2133.00 – Fire Technology*. SAM Code: B. **Discipline: Fire Technology**. (Start Date: Fall 2020)
- **FST 32 (Advanced Hazmat and Wildland Training for Fire Fighters-** 2 Units, 1 Unit Lecture, 1 Unit Lab) O, 1X. **Prerequisite: Must be a current volunteer or paid fire fighter who has passed an ARTP or ALA fire fighter academy with a letter from the department head indicating student's status.** TOP Code: 2133.00 – Fire Technology*. SAM Code: B. **Discipline: Fire Technology**. (Start Date: Fall 2020)
    - *FST Courses Presented by German Sierra*- FST 12A-C: These courses will replace FST 11, as The Office of the State Fire Marshall and SFT ( State Fire Training) updated their curriculum and made it modular, the reason why this curriculum it being re written is to align it to SFT and NFPA new FF 2019 Curriculum. FST 13 is an additional module that is part of the updated curriculum. FST 30-32 will allow current employed to continue skill to meet State certified requirements. These courses will move forward for voting.
- **KIN 61A (Intercollegiate Water Polo Pre-Season Training**- 1-2 Units, 1-2 Units Lab) O, 4X, **AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN WP1 with a minimum grade of C, KIN SW2 with a minimum grade of C.** TOP Code: 0835.50 – Intercollegiate Athletics. SAM Code: E. **Discipline: Coaching**. (Start Date: Fall 2020)
    - *Presented by Jason Craighead*- New Pre-Season Water Polo Training course. This course will move forward for voting.

- <u>New Noncredit Courses:</u>
  - **NBUS 233 (Personal Financial Management and Planning** – 54 Hours, 54 Hours Lecture) GR, **DE**. TOP Code: 0501.00 – Business and Commerce, General*. SAM Code: D. **Discipline: Business or Accounting**. (Start Date: Fall 2020)
    - *Presented by Erick Bell-* Offers students a noncredit version of BUS 33, where students will not have to pay and their grade will not affect their GPA. This course will move forward for voting.
- <u>Course Modifications:</u>
  - *Nonsubstantial Changes: Presented by Craig Kutil-* These courses will move forward for voting.
    - **BIO 50 (Anatomy and Physiology-** 4 Units, 3 Units Lecture, 1 Unit Lab) GR, 1X, **DE**, AA/AS GE: Natural Sciences, CSU T/GE: B2/B3, UC T, IGETC: 5B/5C. TOP Code: 0410.00 – Anatomy and Physiology. SAM Code: E. Discipline: Biological Sciences. (Start Date: Summer 2020)
      - *Course Updates include:* DE request, Typical Assignments, Methods of Evaluation and Typical Texts.
    - **BUSN 1A (Financial Accounting** – 4 Units, 4 Units Lecture, No Unit Value Lab) GR, 1X, DE, CSU T, UC T, C-ID# ACCT 110. TOP Code: 0502.00 – Accounting*. SAM Code: C. Discipline: Accounting. (Start Date: Fall 2020)
      - *Course Updates include:* Methods of Evaluation and Typical Texts.
    - **BUSN 1B (Managerial Accounting**– 4 Units, 4 Units Lecture, No Unit Value Lab) GR, 1X, DE, CSU T, UC T, C-ID# ACCT 120. Prerequisite: BUSN 1A with a minimum grade of C. TOP Code: 0502.00 – Accounting*. SAM Code: C. Discipline: Accounting. (Start Date: Fall 2020)
      - *Course Updates include:* Methods of Evaluation and Typical Texts.
    - **BUSN 33 (Personal Financial Management and Planning** – 3 Units, 3 Units Lecture) GR, 1X, DE, CSU T/GE: B4. TOP Code: 0501.00 – Business and Commerce, General*. SAM Code: D. Discipline: Business or Accounting. (Start Date: Fall 2020)
      - *Course Updates include:*  Mirroring with NBUS 233.
    - **BUSN 53 (Business Correspondence**– 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: ENG 1A with a minimum grade of C or **ENG 1AEX with a minimum grade of C**. TOP Code: 0501.00 – Business and Commerce, General*. SAM Code: C. Discipline: Business or Management. (Start Date: Fall 2020)
      - *Course Updates include:* Requisite, Methods of Evaluation, Typical Texts.
    - **BUSN 55 (Business Mathematics** – 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. TOP Code: 0505.00 – Business Administration*. SAM Code: D. Discipline: Business. (Start Date: Fall 2020)
      - *Course Updates include:* Catalog Description, Measurable Objective, Content, Method of Instruction, Typical Assignments, Methods of Evaluation, and Typical Texts.
    - **CIS 43 (Professional Communications-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T, C-ID# BUS 115. Prerequisite: ENG 1A with a minimum grade of C or **ENG 1AEX with a minimum grade of C**. TOP Code: 0701.00- Information Technology, General*. SAM Code: C. Discipline: Computer Information Systems or Computer Science or Computer Service Technology. (Start Date: Fall 2020)
      - *Course Updates include:* Catalog Description, Requisite, Content, Typical Assignments, Methods of Evaluation, & Typical Texts.
    - **CIS 62 (Project Management-** 3 Units, 3 Units Lecture, No Unit Value Lab) O, 1X, DE, CSU T. Strongly Recommended: CIS 60 with a minimum grade of C. TOP Code: 0702.00 – Computer Information Systems*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Fall 2020)
      - *Course Updates include:* Catalog Description, Grading Option, Course Content, Methods of Evaluation and Typical Texts.

- **CNT 43 (Professional Communications-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T, C-ID# BUS 115. Prerequisite: ENG 1A with a minimum grade of C or **ENG 1AEX with a minimum grade of C**. TOP Code: 0701.00- Information Technology, General*. SAM Code: C. Discipline: Computer Information Systems or Computer Science or Computer Service Technology. (Start Date: Fall 2020)
  - *Course Updates include:* Catalog Description, Requisite, Content, Typical Assignments, Methods of Evaluation, & Typical Texts.
- **CNT 8001 (Cisco CCNA 1/3 Introduction to Networks (ITN) -** 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, DE, CSU T, **C-ID# ITIS 150**. Strongly Recommended: CIS 50 with a minimum grade of C. TOP Code: 0708.00 – Computer Infrastructure and Support*. SAM Code: C. Discipline: Computer Service Technology. (Start Date: Fall 2020)
  - *Course Updates include:* Catalog Description, Course Title, Measurable Objectives, Course Content &Typical Assignments.
- **CNT 8002 (Cisco CCNA 2/3 Switching, Routing, and Wireless Essentials (SRWE) -** 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, DE, CSU T, **C-ID# ITIS 151. Strongly Recommended: CNT 8001 with a minimum grade of C.** TOP Code: 0708.00 – Computer Infrastructure and Support*. SAM Code: C. Discipline: Computer Service Technology. (Start Date: Fall 2020)
  - *Course Updates include:* Catalog Description, Course Title, Requisite, Measurable Objectives, Course Content, Typical Assignments & Typical Texts.
- **CNT 8003 (Cisco CCNA3 – Enterprise Networking, Security, and Automation v7.0 (ENSA) -** 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, DE, CSU T, **C-ID# ITIS 150. Strongly Recommended: CNT 8002 with a minimum grade of C.** TOP Code: 0708.00 – Computer Infrastructure and Support*. SAM Code: C. Discipline: Computer Service Technology. (Start Date: Fall 2020)
  - *Course Updates include:* Catalog Description, Course Title, Requisite, Measurable Objectives, Course Content, Typical Assignments & Typical Texts.
- **CS 43 (Professional Communications-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T, C-ID# BUS 115. Prerequisite: ENG 1A with a minimum grade of C or **ENG 1AEX with a minimum grade of C**. TOP Code: 0701.00- Information Technology, General*. SAM Code: C. Discipline: Computer Information Systems or Computer Science or Computer Service Technology. (Start Date: Fall 2020)
  - *Course Updates include:* Catalog Description, Requisite, Content, Typical Assignments, Methods of Evaluation, & Typical Texts.
- **ENGR 26 (Computational Methods for Engineers and Scientists-** 3 Units, 2 Units Lecture, 1 Unit Lab) GR, 1X, CSU T, UC T, C-ID# ENGR 220. Prerequisite: MATH 1 with a minimum grade of C. Strongly Recommended: CS 7 with a minimum grade of C. TOP Code: 0901.00 – Engineering, General (requires Calculus) (Transfer). SAM Code: E. Discipline: Engineering. (Start Date: Fall 2020)
  - *Course Updates include:* Course number 25→ 26, Course Content, Typical Assignments, Methods of Evaluation and Typical Texts.
- **FST 2 (Principles of Fire and Emergency Services Safety and Survival**- 3 Units, 3 Units Lecture) GR, 1X, **DE**, CSU T, C-ID# FIRE 150. TOP Code: 2133.00 – Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Fall 2020)
  - *Course Updates include:* DE Requested.
- **FST 3 (Fire Behavior and Combustion**- 3 Units, 3 Units Lecture) GR, 1X, **DE**, CSU T, C-ID# FIRE 140. TOP Code: 2133.00 – Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Fall 2020)
  - *Course Updates include:* DE Requested & Typical Texts.

- **FST 7 (Fire Service Conditioning & Physical Agility Development 1**- 1 Unit, 1 Unit Lab) GR, 1X, AA/AS GE: Kinesiology, CSU T/GE: E, **UC T**. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Fire Technology. (Start Date: Fall 2020)
    - *Course Updates include:* Course number FSC1 → 7 & Methods of Evaluation.
- **FST 8 (Fire Strategy and Tactics**- 3 Units, 3 Units Lecture) GR, 1X, **DE**, CSU T. TOP Code: 2133.00 – Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Fall 2020)
    - *Course Updates include:* DE Requested, Course Content, Course Title, Course number 51 → 8, Measurable Objectives, Course Content, Methods of Instruction, Methods of Evaluation, & Typical Texts.
- **HORT 50 (Introduction to Horticulture**- 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, **AA/AS GE: Natural Sciences and Humanities**, CSU T. TOP Code: 0109.00 – Horticulture*. SAM Code: C. Discipline: Ornamental Horticulture. (Start Date: Fall 2020)
    - *Course Updates include:* There was discussion regarding whether the GE request was appropriate. The committee decided to ask the faculty member for more information. Course Description, Measurable Objectives, Content, Methods of Instruction and Typical Texts.
- **HORT 51 (Fall Plant Materials Identification**- 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, CSU T. TOP Code: 0109.00 – Horticulture*. SAM Code: C. Discipline: Ornamental Horticulture. (Start Date: Fall 2020)
    - *Course Updates include:* Course Content, Methods of Evaluation and Typical Texts.
- **HORT 52 (Spring Plant Material Identification**- 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, CSU T. TOP Code: 0109.00 – Horticulture*. SAM Code: C. Discipline: Ornamental Horticulture. (Start Date: Fall 2020)
    - *Course Updates include:* Course Content, Methods of Evaluation, and Typical Texts.
- **HORT 56 (Arboriculture/Urban Forestry**- 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, CSU T. **TOP Code: 0109.10 – Landscape Design and Maintenance***. SAM Code: C. Discipline: Ornamental Horticulture. (Start Date: Fall 2020)
    - *Course Updates include:* Content, TOP Code, Methods of Evaluation, and Typical Texts.
- **HORT 57 (Landscape and Turfgrass Management**- 2 Units, 1.5 Units Lecture, .5 Units Lab) O, 1X, CSU T. TOP Code: 0109.40 – Turfgrass Technology*. SAM Code: C. Discipline: Ornamental Horticulture. (Start Date: Fall 2020)
    - *Course Updates include:* Course Title, Content, Methods of Evaluation, and Typical Texts.
- **HORT 71 (Fundamentals of Hydroponics and Aquaponics**- 2 Units, 1.5 Units Lecture, .5 Units Lab) O, 1X, CSU T. TOP Code: 0109.00 – Horticulture*. SAM Code: C. **Discipline: Agricultural Production**. (Start Date: Fall 2020)
    - *Course Updates include:* Reduce Units 3→ 2, Grading Option, Discipline, Content, Methods of Evaluation, and Typical Texts.
- **HORT 73 (Computer Aided Design**- 3 Units, 2 Units Lecture, 1 Units Lab) O, 1X, CSU T. TOP Code: 0109.00 – Horticulture*. SAM Code: C. Discipline: Ornamental Horticulture or Interior Design. (Start Date: Fall 2020)
    - *Course Updates include:* Cross listing course with INTD 40. Course Title, Description, Discipline, Measurable Objectives, Content, Methods of Instruction, Typical Assignments, Methods of Evaluation and Typical Texts.
- **INTD 40 (Computer Aided Design**- 3 Units, 2 Units Lecture, 1 Unit Lab) O, 1X, CSU T. TOP Code: 1302.00 – Interior Design and Merchandising*. SAM Code: C. Discipline: Ornamental Horticulture or Interior Design. (Start Date: Fall 2020)

- *Course Updates include:* Cross listing course with INTD 40. Course Title, Description, Discipline, Measurable Objectives, Methods of Instruction, Typical Assignments, Methods of Evaluation and Typical Texts.
- **MUS 44 (Concert Choir**- 1 Unit, 1 Unit Lab) O, 4X, AA/AS GE: Humanities, CSU T, UC T, C-ID# MUS 180. TOP Code: 1004.00 – Music. SAM Code: E. Discipline: Music. (Start Date: Fall 2020)
  - *Course Updates include:* Course Description, Measurable Objectives, Content, and Methods of Evaluation.
- **MUS 45 (Chamber Choir** - 2 Units, .5 Units Lecture, 1.5 Unit Lab) O, 4X, AA/AS GE: Humanities, CSU T, UC T, C-ID# MUS 180. Strongly Recommended: MUS 6 with a minimum grade C, MUS 44 with a minimum grade of C. TOP Code: 1004.00 – Music. SAM Code: E. Discipline: Music. (Start Date: Fall 2020)
  - *Course Updates include:* Course description, Units 1→ 2 & Content.
- **THEA 31C (Drama Workshop – Technical Theater** – 3 Units, 2 Units Lecture, 1 Unit Lab) GR, 1X, CSU T, UC T. Prerequisite: THEA 50 with a minimum grade of C (May be taken concurrently). Strongly Recommended: THEA 48A with a minimum grade of C. **TOP Code: 1006.00 – Technical Theater*. SAM Code: C.** Discipline: **Stagecraft or** Drama/Theater Arts. (Start Date: Fall 2020)
  - *Course Updates include:* TOP Code, SAM Code, Discipline, Advisory Skills, Measurable Objectives, & Content.
- **WLDT 10 (Machining for the Metal Trades**- 4 Units, 2 Units Lecture, 2 Units Lab) O, 1X, CSU T. TOP Code: 0956.50 – Welding Technology*. SAM Code: C. Discipline: Welding. (Start Date: Fall 2020)
  - *Course Updates include:* Units 3→4, Content, Methods of Evaluation and Typical Texts.
- *Substantial Changes: Presented by Craig Kutil-* These courses will move forward for voting.
  - **CS 1 (Computing Fundamentals I-** 4 Units, 3 Units Lecture, 1 Unit Lab) O, 1X, DE, AA/AS GE: Communications and Analytical Thinking, CSU T, UCT, **C-ID# COMP 122**. Strongly Recommended: MATH 107 with a minimum grade of C, **CS 7 with a minimum grade C**. **TOP Code: 0706.00 – Computer Science (Transfer). SAM Code: E.** Discipline: Computer Science. (Start Date: Fall 2020)
    - *Course Updates include:* Requisites, TOP Code, SAM Code, Course Content, Measurable Objectives, Content, Typical Assignments, Methods of Evaluation, and Typical Texts.
  - **CS 2 (Computing Fundamentals II-** 4 Units, 3 Units Lecture, 1 Unit Lab) O, 1X, DE, CSU T, UCT, **C-ID# COMP 132. Prerequisite: CS 1 with a minimum grade of C**. TOP Code: 0706.00 – Computer Science (Transfer). SAM Code: E. Discipline: Computer Science. (Start Date: Fall 2020)
    - *Course Updates include:* Requisite, Advisory Skills, Measurable Objectives, Content, Typical Assignments, Methods of Evaluation, and Typical Texts.
  - **ENG 13A (The Craft of Writing Poetry: Beginning-** 3 Units, 3 Units Lecture) O, 1X, AA/AS GE: Humanities, CSU T/GE: C2. Strongly Recommended: ENG 11 with a minimum grade of C or ENG 1A with a minimum grade of C **or ENG 1AEX with a minimum grade of C**. TOP Code: 1507.00- Creative Writing. SAM Code: E. Discipline: English. (Start Date: Fall 2020)
    - *Course Updates include:* Course Title, Requisites, Skills Analysis, Measurable Objectives, Content, Methods of Instruction, Methods of Evaluation and Typical Texts.
  - **ENGR 23 (Engineering Graphics-** 3 Units, 2 Units Lecture, 1 Units Lab) GR, 1X, CSU T, UC T. Strongly Recommended: MATH 39 with a minimum grade of C, ENG 1A with a minimum grade of **C or ENG 1AEX with a minimum grade of C**. TOP Code: 0901.00 – Engineering, General (requires Calculus) (Transfer). SAM Code: E. Discipline: Engineering. (Start Date: Fall 2020)
    - *Course Updates include:* Course number 22 → 23, Requisites, Skills Analysis, Content, Methods of Instruction, Typical Assignments, Methods of Evaluation, and Typical Texts.

- **TABLED- KIN AAE (Adapted Aerobic Exercise-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.80 – Adapted Physical Education. SAM Code: E. Discipline: Physical Education (Adapted): Disabled Students Programs and Services. (Start Date: Fall 2020)
- **TABLED- KIN AAQE (Adapted Aquatic Exercise-** 1 Unit, 1 Unit Lab) O, 4X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.80 – Adapted Physical Education. SAM Code: E. Discipline: Physical Education (Adapted): Disabled Students Programs and Services. (Start Date: Fall 2020)
- **TABLED- KIN APA (Adapted Physical Activities-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.80 – Adapted Physical Education. SAM Code: E. Discipline: Physical Education (Adapted): Disabled Students Programs and Services. (Start Date: Fall 2020)
- **TABLED- KIN AQA (Aqua Aerobics-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN BX2 (Box Aerobics 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN BX1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN CYCL3 (Cycling 3-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN DV1 (Springboard Diving-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SW1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FC (Fitness Center-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FD (Fitness Development-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FNE1 (Fencing-Epee 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FNE2 (Fencing-Epee 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN FNE1 with a minimum grade of C (Footwork movements (advance, retreat, and lunge) must be correct and controlled). TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FNF1 (Fencing-Foil 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN FNF2 (Fencing-Foil 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN FNF1 with a minimum grade of C (Footwork movements (advance, retreat, and lunge) must be correct and controlled). TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN GF2 (Golf 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T**. Strongly Recommended: GF1 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)

- **KIN GF3 (Golf 3-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: GF2 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN OM1 (Optimal Movement 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SD1 (Salsa Dance Aerobics 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SI1 (Soccer – Indoor 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SI2 (Soccer – Indoor 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SI1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SO1 (Soccer – Outdoor 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN SO2 (Soccer – Outdoor 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SO1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN TK2 (Tae Kwon Do 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN TK1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Martial Arts/ Self- Defense. (Start Date: Fall 2020)
- **KIN TK3 (Tae Kwon Do 3-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN TK2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Martial Arts/ Self- Defense. (Start Date: Fall 2020)
- **KIN UF1 (Ultimate Frisbee 1-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN UF2 (Ultimate Frisbee 2-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN UF1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN UF3 (Ultimate Frisbee 3-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN UF2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN UF4 (Ultimate Frisbee 4-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN UF3 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN VB1 (Volleyball Beginning-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN VB2 (Volleyball Intermediate-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN VB1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)

- **KIN VB3 (Volleyball Advanced-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN VB2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN YO3 (Yoga 3-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN YO1 with a minimum grade of C, KIN YO2 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN YO4 (Yoga 4-** 1 Unit, 1 Unit Lab) O, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T**. Strongly Recommended: KIN YO3 with a minimum grade of C.** TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
- **KIN ZUM1 (Zumba Fitness Workout 1-** 1 Unit, 1 Unit Lab) GR, 1X, AA/AS GE: Kinesiology, CSU T/ GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Fall 2020)
    - *KIN Course Updated:* Courses updated to one unit.
- **MUS 46 (Vocal Jazz Ensemble** - 2 Units, .5 Units Lecture, 1.5 Unit Lab) O, 4X, AA/AS GE: Humanities, CSU T, UC T, C-ID# MUS 180. **Strongly Recommended: MUS 6 with a minimum grade C, MUS 44 with a minimum grade of C.** TOP Code: 1004.00 – Music. SAM Code: E. Discipline: Music. (Start Date: Fall 2020)
    - *Course Updates include:* Course Number 46B→ 46, Course Title, Course Description, Requisites, Skills Analysis, Measurable Objectives, Content, Methods of Evaluations, and Typical Texts.
- **THEA 48A (Technical Theater in Production- Beginning-** 3 Units, 1 Unit Lecture, 2 Unit Lab) O, 1X, CSU T, UC T, C-ID# THTR 192. **Strongly Recommended: MATH 107 with a minimum grade of** C, THEA 50 with a minimum grade of C. TOP Code: 1006.00 – Technical Theater*. SAM Code: C. Discipline: Stagecraft or Drama/Theater Arts. (Start Date: Fall 2020)
    - *Course Updates include:* Requisite, Methods of Evaluation, and Typical Texts.
- **THEA 48B (Technical Theater in Production- Intermediate--** 3 Units, 1 Unit Lecture, 2 Unit Lab) O, 1X, CSU T, UC T. **Prerequisite: THEA 48A with a minimum grade of C.** Strongly Recommended: MATH 107 with a minimum grade of C. TOP Code: 1006.00 – Technical Theater*. SAM Code: C. Discipline: **Stagecraft**. (Start Date: Fall 2020)
    - *Course Updates include:* Correct Discipline to Stagecraft or Drama/Theater Arts. Requisites, Skills Analysis, Methods of Evaluation, and Typical Texts.
- **THEA 48C (Technical Theater in Production- Advanced-** 3 Units, 1 Unit Lecture, 2 Unit Lab) O, 1X, CSU T, UC T. Prerequisite: **THEA 48B with a minimum grade of C** and THEA 50L with a minimum grade of C or THEA 51 with a minimum grade of C **or MUS 35 with a minimum grade of C** or THEA 52 with a minimum grade of C. Strongly Recommended: MATH 107 with a minimum grade of C or MATH 107B with a minimum grade of C. TOP Code: 1006.00 – Technical Theater*. SAM Code: B. Discipline: Stagecraft or Drama/Theater Arts. (Start Date: Fall 2020)
    - *Course Updates include:* Catalog Description, Requisite, Skills Analysis, Measurable Objectives, Course Content, Methods of Evaluation and Typical Texts.
- **THEA 48D (Technical Theater in Production- Apprenticeship-** 3 Units, 1 Unit Lecture, 2 Unit Lab) O, 1X, CSU T, UC T. **Prerequisite: THEA 48C with a minimum grade of C and THEA 50L with a minimum grade of C or THEA 51 with a minimum grade of C or MUS 35 with a minimum grade of C or THEA 52 with a minimum grade of C.** TOP Code: 1006.00 – Technical Theater*. SAM Code: B. Discipline: Stagecraft or Drama/Theater Arts. (Start Date: Fall 2020)

- *Course Updates include:* Course Title, Catalog Description, Requisite, Skills Analysis, Content, Typical Assignments, Methods of Evaluation, and Typical Texts.
- Course Deactivations-*Presented by Craig Kutil-* All deactivations were initiated by discipline faculty. These deactivations will move forward for voting.
  - **EMS 14: Paramedic Clinical Practicum**- Summer 2020- *Replaced by EMS 16 & 17*
  - **EMS 15L: Paramedic Field Internship Lecture**- Summer 2020- *Replaced by EMS 16 & 17*
  - **EMS 15P: Paramedic Field Internship**- Summer 2020- *Replaced by EMS 16 & 17*
  - **FST 11: LPC- East Bay Regional Firefighter I Academy**– Fall 2020- *Replaced by FST 12A-C*
  - **KIN 31A: Pre-Season Intercollegiate Men's Basketball** – Fall 2020- *Replaced by KIN 32A & B*
  - **KIN 31B: Fall Intercollegiate Men's Basketball**– Fall 2020- *Replaced by KIN 32A & B*
  - **KIN 31C: Spring Intercollegiate Men's Basketball**– Fall 2020- *Replaced by KIN 32A & B*
  - **KIN 31D: Off Season Intercollegiate Men's Basketball**– Fall 2020- *Replaced by KIN 32A & B*
  - **MUS 46A: Beginning Jazz Choir** – Fall 2020- *Course Deactivated MUS 46B→ 46*
- New Noncredit Programs: *Presented by Terry Johnson-* Programs were recommended by their advisory board to offer more opportunities for students. These programs will move forward for voting.
  - **Automotive Basic Certificate of Completion** (360 Hours, Program Goal: CDCP- Workforce Preparation, TOP Code: 0948.00 – Automotive Technology*, Start Date: Fall 2020)
  - **Automotive Smog Certificate of Completion** (387 Hours, Program Goal: CDCP- Short-Term Vocational, TOP Code: 0948.00 – Automotive Technology*, Start Date: Fall 2020)
- New Credit Programs:
  - **Advanced Shop Ironworkers Apprenticeship Certificate of Achievement** (29.5 Units Total, Program Goal: CTE, TOP Code: 0956.40 – Sheet Metal and Structural Metal*, Start Date: Fall 2020)
  - **Basic Shop Ironworkers Apprenticeship Certificate of Achievement** (16.5 Units Total, Program Goal: CTE, TOP Code: 0956.40 – Sheet Metal and Structural Metal*, Start Date: Fall 2020)
  - **Elementary Shop Ironworkers Apprenticeship Certificate of Achievement** (22 Units Total, Program Goal: CTE, TOP Code: 0956.40 – Sheet Metal and Structural Metal*, Start Date: Fall 2020)
  - **Engineering AS** (51.5-56.5 Units in the Major, 64.5-69.5 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 0901.00 – Engineering, General (requires Calculus) (Transfer), Start Date: Fall 2020)
  - **Engineering Certificate of Achievement** (51.5-56.5 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 0901.00 – Engineering, General (requires Calculus) (Transfer), Start Date: Fall 2020)
  - **Engineering Technology Certificate of Achievement** (33 Units Total, Program Goal: CTE, TOP Code: 0924.00 – Engineering Technology, General (requires Trigonometry)*, Start Date: Fall 2020)
  - **Intermediate Shop Ironworkers Apprenticeship Certificate of Achievement** (22.5 Units Total, Program Goal: CTE, TOP Code: 0956.40 – Sheet Metal and Structural Metal*, Start Date: Fall 2020)
  - **Shop Ironworkers Apprenticeship AS** (41 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 0956.40 – Sheet Metal and Structural Metal*, Start Date: Fall 2020)
    - *Ironworkers Programs Presented by Scott Miner:* These programs will allow union ironworkers to build their skills earn certificates and an AS degree to advance in their jobs. This program will be very beneficial to our college. These programs will move forward for voting.
    - *Engineering Programs Presented by Keith Level:* These programs will prepare students to transfer to a four year institution as an engineering major. The courses required for this degree will fulfill many of them lower division requirements

for most campuses in the UC and CSU systems. These programs will move forward for voting.

- Program Modifications:
  - **Administrative Assistant AA** (39-43 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 0514.40 – Office Management*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Additions: BUSN 1A, BUSN 30, WRKX 95, & WRKX 96. Remove: BUSN 43, BUSN 95 & BUSN 96. Total units in the major changed from 41-44 → 39-43. This program will move forward for voting.
  - **Administrative Assistant Certificate of Achievement** (29-30 Units Total, Program Goal: CTE, TOP Code: 0514.00 – Office Technology/Office Computer Applications*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: List B added and courses reorganized. BUSN 43 removed. Course units updated from 30 → 29-30. This program will move forward for voting.
  - **Bookkeeping Certificate of Achievement** (14.5-15.5 Units Total, Program Goal: CTE, TOP Code: 0502.00- Accounting*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Program updated from Certificate of Accomplishment to Certificate of Achievement. Addition: BUSN 1A, BUSN 30, & BUSN 52. Remove: BUSN 63 & CIS 88A. This program will move forward for voting.
  - **Business Workforce Proficiency Certificate of Achievement** (15 Units Total, Program Goal: CTE, TOP Code: 0501.00- Business and Commerce, General*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Program updates include: Program updated from Certificate of Accomplishment to Certificate of Achievement. Removed BUSN 43. List B added and courses reorganized. This program will move forward for voting.
  - **Creative Writing Certificate of Achievement** (18 Units Total, Program Goal: Local-Community Need, TOP Code: 1507.00 – Creative Writing, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Addition ENG 12C. Changed List B from Select Two to Select Three. Changed from 15 → 18 units. This program will move forward for voting.
  - **CSU General Education Breadth Certificate of Achievement** (39-54 Units Total, Program Goal: Transfer, TOP Code: 4901.10 – Transfer Preparation, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Program updated to account for new CSU GE approvals and course deactivations. This program will move forward for voting.
  - **English AA-T** (18 Units in the Major, 60 Units Total, Program Goal: Transfer, TOP Code: 1501.00- English, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Addition: ENG 12C, ENG 13B, MSCM 12A * 19B, ENG 19B, ENG 42. Removed: MSCM 1. This program will move forward for voting.
  - **Engineering Technology AS** (33 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 0924.00 – Engineering Technology, General (requires Trigonometry)*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Additions: ENGR 1, ENGR 50. This program will move forward for voting.
  - **Fitness Trainer Certificate of Achievement** (16 Units Total, Program Goal: CTE, TOP Code: 0835.20- Fitness Trainer*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Removing deactivated courses and updating course numbers. This program will move forward for voting.

- **IGETC (Intersegmental General Education Curriculum) Certificate of Achievement** (34-57 Units Total, Program Goal: Transfer, TOP Code: 4901.10 – Transfer Preparation, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Program updated to account for new IGETC approvals and course deactivations. This program will move forward for voting.
- **Journalism and Media Studies AA** (24 Units in the Major, 60 Units Total, Program Goal: Local-Community Need, TOP Code: 0601.00 – Media and Communications, General, Start Date: Fall 2020)
    - *Presented by Melissa Korber-* Program updates include: Program title, Remove: MSCM 2, 3, 5, 17, 32A & B, 31, 33A & B, PHIL 2. Addition: MSCM 16B-D, ENG 19A & B. This program will move forward for voting.
- **Liberal Arts & Sciences: Arts and Humanities AA** (18-22 Units in the Major, 60 Units Total, Program Goal: Local- Community Need, TOP Code: 4901.00 – Liberal Arts and Sciences, General, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Addition: ARTS 4B, MSCM 72, MUS 11, 46, THEA 54, 55, 56, 58, 59, 60, HIST 3, 4. Remove: Deactivated Courses. This program will move forward for voting.
- **Liberal Arts & Sciences: Business AA** (18-20 Units in the Major, 60 Units Total, Program Goal: Local- Community Need, TOP Code: 4901.00 – Liberal Arts and Sciences, General, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Additions: BUSN 86, 87, & MKTG 56. This program will move forward for voting.
- **Liberal Arts & Sciences: Computer Studies AA** (18-20 Units in the Major, 60 Units Total, Program Goal: Local- Community Need, TOP Code: 4901.00 – Liberal Arts and Sciences, General, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Addition: CIS 10, 11, 44. Removed: Deactivated courses. This program will move forward for voting.
- **Liberal Arts & Sciences: Language Arts and Communication AA** (18-19 Units in the Major, 60 Units Total, Program Goal: Local- Community Need, TOP Code: 4901.00 – Liberal Arts and Sciences, General, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Addition: ENG 1AEX, 4, 12C, 13B, 42, FREN 1A, 1B, 2A, 2B, PHTO 72, SPAN 1B, 2A, 2B, 21, & 22. Removed: Deactivated Courses. This program will move forward for voting.
- **Liberal Arts & Sciences: Mathematics and Science AA** (18-20 Units in the Major, 60 Units Total, Program Goal: Local- Community Need, TOP Code: 4901.00 – Liberal Arts and Sciences, General, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Additions: MATH 27. This program will move forward for voting.
- **Liberal Arts & Sciences: Social and Behavioral Sciences AA** (18-20 Units in the Major, 60 Units Total, Program Goal: Local- Community Need, TOP Code: 4901.00 – Liberal Arts and Sciences, General, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Additions: ECE 10, HIST 3, 4, & POLI 26. Removed: Deactivated Courses. This program will move forward for voting.
- **Project Management Certificate of Achievement** (12-13 Units Total, Program Goal: CTE, TOP Code: 0702.00 – Computer Information Systems*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Certificate of Accomplishment → Certificate of Achievement. Additions: CNT 43 & CS 43. This program will move forward for voting.

- **Web Development Certificate of Achievement** (15 Units Total, Program Goal: CTE, TOP Code: 0702.00 – Computer Information Systems\*, Start Date: Fall 2020)
    - *Presented by Craig Kutil-* Program updates include: Certificate of Accomplishment → Certificate of Achievement.This program will move forward for voting.
- Administrative Program Revision: *Programs updated to adjust for course title and unit updates.* These programs will move forward for voting.
    - **Administrative Medical Assistant Certificate of Achievement** (23.5-26.5 Units Total, Program Goal: CTE, TOP Code: 1208.20 – Administrative Medical Assisting\*, Start Date: Fall 2020)
    - **Business AS** (40-45 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 0501.00 – Business and Commerce, General\*, Start Date: Fall 2020)
    - **Business Administration AS-T** (28-30 Units in the Major, 60 Units Total, Program Goal: Transfer, TOP Code: 0505.00 – Business Administration\*, Start Date: Fall 2020)
    - **Commercial Music: Music Technology Fundamentals Certificate of Achievement** (10-11 Units Total, Program Goal: CTE, TOP Code: 1005.00- Commercial Music\*, Start Date: Fall 2020)
    - **Computer Information Systems AA** (37-38 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 0702.00- Computer Information Systems\*, Start Date: Fall 2020)
    - **Film Studies Certificate of Achievement** (18-19 Units Total, Program Goal: Local- Community Need, TOP Code: 0612.00 – Film Studies (including combined film/video), Start Date: Fall 2020)
    - **Fire Academy – Fire Suppression Certificate of Achievement** (22 Units Total, Program Goal: CTE, TOP Code: 2133.50- Fire Academy\*, Start Date: Fall 2020)
    - **Jazz Studies Certificate of Achievement** (20-21 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 1004.00 - Music, Start Date: Fall 2020)
    - **Music AA-T** (24-26 Units in the Major, 60 Units Total, Program Goal: Transfer, TOP Code: 1004.00- Music, Start Date: Fall 2020)
    - **Retail Management (WAFC) Certificate of Achievement** (25-26 Units Total, Program Goal: CTE, TOP Code: 0506.50 – Retail Store Operations and Management\*, Start Date: Fall 2020)
- AA/AS GE Requests: *Presented by Craig Kutil-* These courses have been approved for CSU GE, which has stricter criteria, however was not previously approved for our local GE. These GE requisites will move forward for voting.
    - **Writing and Critical Thinking-** CMST 46: Argumentation and Debate, PHIL 6: Introduction to Logic, PHIL 8: Logic and Argumentation
    - **Natural Sciences-** ANTR 1L: Biological Anthropology Lab**,** ANTR 2L: Archaeology Field Lab, BIO 70: Field Biology, CHEM 1B: General College Chemistry II, CHEM 12A: Organic Chemistry I, CHEM 12B: Organic Chemistry II, CHEM 30B: Intro to Applied Chemistry II, GEOG 12: Geography of California, PHYS 1B: General Physics II, PHYS 1C: General Physics III, PHYS 1D: General Physics IV, PHYS 2B: Introduction to Physics II
    - **Mathematics/Quantitative Reasoning-** BUSN 33: Personal Financial Management & Planning
    - **Humanities-** AJ 88: The Police and Hollywood, ECE 61: Literature for the Young Child, ENG 4: Critical Thinking and Writing about Literature, ENG 7: Critical Thinking and Writing across Disciplines, FREN 2B: Intermediate French II, HIST 7: US History through Reconstruction, HIST 8: US History Post-Reconstruction, PHIL 6: Introduction to Logic, PHIL 8: Logic and Argumentation, SPAN 2B: Intermediate Spanish II
    - **Social and Behavioral Sciences-** AJ 56: Fundamentals of Crime and Delinquency, AJ 78: Introduction to Probation and Parole, AJ 88: The Police and Hollywood, CMST 4: Intro. to Communication Studies, CMST 10: Interpersonal Communication, CMST 11: Intercultural Communication, ECE 56:

Child Growth and Development, ENG 44: Literature of the American West, HLTH 3: Women's Health, HLTH 7: Introduction to Public Health, HLTH 11: Health and Social Justice, HIST 1: Western Civilization to 1600, HIST 2: Western Civilization since 1600, HIST 7: US History Through Reconstruction, HIST 8: US History Post-Reconstruction, MKTG 50: Introduction to Marketing

- **Health-** BIO 55: Orientation to Health Care
- **Kinesiology-** KIN 24: Sports Psychology, KIN 26A: Coaching Youth Soccer
- Sunset Policy: Exception Requests: *Presented by Craig Kutil-* These
  - **ECE 61: Literature for the Young Child & ECE 78: Language Development** These are important courses for teachers in the classroom and topics that our National Association for the Education of Young Children believes all early childhood teachers should understand. (https://www.naeyc.org/our-work/families/everyday-steps-reading-and-writing) and is one of the CA Early Childhood Competency areas for supporting Dual Language Learners "Language and literacy development are essential and foundational for development and learning." (CA Early Childhood Competencies, p. 45). The two courses are currently electives, which is why we are having issues with low enrollments. This year, Spring, we plan to put together a new certificate on Curriculum that we tentatively plan to have ECE 61, ECE 78 and ECE 42 (Early Childhood Math and Science) and ECE 64 (Play and Play Materials). We believe adding this new certificate will be a positive support to our certificates for the Associate and Teacher, as well as the new ADT in Early Elementary Education that we are building. We hope you will strongly consider not deactivating these courses to give us time to rebuild them. We will be offering ECE 61 in Fall 20 and ECE 78 in Spring 21.
  - **KIN 27: Principles of Coaching & Sports Officiating** A primary target audience of this course will be coaches, and students aspiring to a career in coaching. The working commitments of this profession are unpredictable and sporadic. Thus, to meet the needs of this target audience it is important that an option for this course delivery is provided through Distance Education. In years past, this course was very popular among students when taught face-to-face, and with the increased flexibility of DE, I'd expect its popularity to increase.
  - **KIN AIE: Adapted Individualized Exercise** We have been trying to run adapted courses for they have been taken off the schedule for low enrollment. We want to provide adaptive courses and saving these helps us attempt to capture the students who would be interested in taking these courses. This particular course serves those who are otherwise not able to participate in a mainstreamed activities course. We are looking to offer this course for Fall 2020 or Spring 2021. This course may be our option for the need for an adaptive course, we will be able to direct the course to the individuals enrolled and to cater to their specific limitations and emphasize the conditions for improvement.
  - **KIN AAQE: Adapted Aquatic Exercise** We have been trying to run adapted courses for they have been taken off the schedule for low enrollment. We want to provide adaptive courses and saving these helps us attempt to capture the students who would be interested in taking these courses. This particular course serves those who are otherwise not able to participate in a mainstreamed activities course. We are looking to offer this course for Fall 2020 or Spring 2021. This course may be our option for the need for an adaptive course, we will be able to direct the course to the individuals enrolled and to cater to their specific limitations and emphasize the conditions for improvement.
  - **KIN AQA: Adapted Aquatic Exercise** We are looking at offering a fast track version of this course to run in Fall 2020 or Spring 2021. We have found that the students this course serves is sensitive to

sever weather and either would run this a late start course in the spring or an early course in the fall.  The semester long version of this course has not worked out well in the past.

- **KIN LG: Lifeguarding** Lifeguarding for Spring 2021.  We plan on changing the course over to online as well through curriculum, then offer it as a hybrid.  The American Red Cross released a hybrid platform last spring, and it is going well.  Our complication before what that it was either offered as a full term course which didn't allow students to get their certification in time for summer employment.  We also tried it as a short term, but scheduling around our meets as well as trying to meet the needs of the students was too challenging for space and time in the pool.  The HYBRID class is the way to go.

- **MUS 12: Wind Ensemble** Pending the available FTEF from CEMC, we plan on offering MUS 12 Wind Ensemble as a summer class. Either Summer 2020 or Summer 2021. The reason we won't offer it during Fall and Spring is that we have too many instrumental ensembles, and they will eat into each other's enrollments. A summer offering is perfect as we can hopefully use it as a recruiting tool and get HS students to take it.

- **PHTO 69: Intermediate Videography** The plan is to offer PHTO 69 Intermediate Videography Fall 2020 Semester.  In addition to PHTO 69 being a part of our new Photography AA and Certificate of Achievement the cast is also an elective in the upcoming proposed Film Studies A.A.

- **THEA 11: Stage to Screen** As this course will be offered in the film degree, I will need to meet with Elizabeth to check on her intended offering of other courses so we can make it work with students completing that degree. As that degree will offer for the first time in Fall 2020, she and I will begin planning course schedule this Fall, when we begin looking at discipline plans for next year. I will be sure to have a plan by then. We will get a plan to you soon.

- CSU-GE/IGETC for AA/AS – *Presented by Craig Kutil-* This will allow students to get local degrees using CSU GE or IGETC, which have much higher unit requirements. IGETC does not require health and wellness or American cultures so this will have impacts on those departments. The catalog will need to be update for all of our local programs to reflect this change. This will move forward for voting.

6. Second Reading of Curriculum Proposals/ Presentation:
   - Program Modifications: *Presented by Craig Kutil-* BUSN 55 updated. This program will move forward for voting.
      - **Accounting Technician Certificate of Achievement**  (26.5 Units Total, Program Goal: CTE, TOP Code: 0502.00- Accounting*, Start Date: Fall 2020)

7. Reports
   - **Vice President's Report**                                                                                          **Kristina Whalen**
     Kristina Whalen thanked the committee for all of their hard work.
   - **Chair's Report**                                                                                                        **Craig Kutil**
     Craig Kutil stated Elizabeth Owens who will be co-chair next semester will run the next committee meeting. He thanked the committee for all of their work this semester. There has been discussion about integrating SLOs with curriculum, however this would only take place if we moved to the META system. However, he would still like to advocate for CourseLeaf, which is a well regarded curriculum management software that integrates with Banner and has a catalog feature.
   - **Articulation Officer's Report**                                                                           **Craig Kutil**
     Craig Kutil stated that there is still disagreement between the UCOP and the Academic Senate regarding the UC Transfer Degrees. For this reason, we will not be moving forward with creating them at this time. Instead, in the spring we will be looking at creating certificates based on the UC Transfer Pathways that includes GE to complete the seven pattern IGETC requirements.

8. Good of the Order: None
9. Adjournment at 4:50pm

10. Next Regular Meeting (December 2nd, 2019)